



Accreditation of Prior Experiential Learning (APEL)

The applicant if seeking exemption from entry requirements to a course or from one or more modules within a course should complete Part A of this form. One form to be completed for each module for which APEL is requested for exemption.

Part B of the form to be completed by the LCIBS Assessor.

Required Additional Supporting Documentation:

All applicants in their claim for academic credit for learning gained through life experience and/or work are required to also submit the following **portfolio of evidence**:

- A comprehensive Curriculum Vitae
- A job description relating to current role
- A summary of significant work activities undertaken in career to date
- Any professional qualifications or certification achieved
- An evaluation of how the work experience undertaken has enhanced your learning and abilities and how that learning relates to your capability to study and degree level and effectively work toward achievement of the LCIBS degree programme learning outcomes

Part A Student Application

A1 Detail of LCIBS module from which exemption is sought

Name of Applicant	
Exemption for Course or Module?	Course <input type="checkbox"/> Complete A2, A4 Module <input type="checkbox"/> Complete A3, A4.

A2 Course details

Course Code	
Course Name	

A3 Module details

If Module, Module Code	
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Module Title

Credits

Academic Level

A 4 Learning outcomes mapping

Learning Outcome	Prior Learning Claimed	Portfolio of Evidence

Reflection on the Prior Learning

I confirm that the information given above is accurate:

**Applicant
Signature**

Date

