



PART B – To be filled in by the investigator

Section 1: Investigation Details

Name of Investigator:

Faculty/Department:

Date appointed:

Timeline of Investigation (add additional rows as necessary)

*Please assign an appendix identifier to each file name e.g. Appx B

Date	Activity	Documentary evidence*

Other Documentary Evidence Considered

Document Add additional rows as necessary	Appendix Identifier

Section 2: Investigation Outcome

Outcome:

Upheld / Partially Upheld / Rejected* (Delete as appropriate)

Reason for decision:

Use the box below to explain the reason for the decision given above. This should clearly indicate a response to each part of the prospective student's appeal statement.

In the case of PARTIALLY or FULLY upheld appeals:

Please explain in the box below what has been done to review the decision and how the outcome of this will be sent to the prospective student (if not included with this response).

In the case of REJECTED appeals:



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Please explain in the box below what alternative action/support the prospective student should seek if appropriate

Recommendations:

If there are recommendations to changes in process or procedure in the light of the investigation, these should be listed below, indicating who should be responsible for taking the matter forward.

Recommendation	Responsible person

Date Investigation completed

To the investigating officer: Please ensure that this form and all accompanying documentation are forwarded to registry for recording and monitoring purposes.