

## **PROTECTION OF YOUR PERSONAL DATA**

**This Data Protection Notice (*DPN*) provides information about the processing and the protection of your personal data.**

**Processing operation: “SHOWCASE OF EU CLEANTECH INNOVATIONS with the European Commission Horizon Results Platform and Business Angels Europe ”**

**Data Controller:** European Commission, Directorate-General for Research and Innovation (DG RTD), unit G.4

**Record reference:** [DPR-EC-001063](#)

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## 1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This Data Protection Notice (DPN) explains the reason for the processing of your personal data in the context of the **processing operation: “SHOWCASE OF EU CLEANTECH INNOVATIONS with European Commission Horizon Results Platform and Business Angels Europe”**.

It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer (DPO) and the European Data Protection Supervisor (EDPS).

The information in relation to the **processing operation: “SHOWCASE OF EU CLEANTECH INNOVATIONS with European Commission Horizon Results Platform and Business Angels Europe”**, undertaken by the Directorate-General for Research and Innovation (*DG RTD*) of the European Commission, is presented below.

## 2. Why and how do we process your personal data?

Purpose of the processing operation: the Controller collects and further processes your personal data to provide you with information about the **processing operation: “SHOWCASE OF EU CLEANTECH INNOVATIONS with European Commission Horizon Results Platform and Business Angels Europe”** (before, during and after) and to process your application for participation in the workshop.

Audio-visual recording at the workshop of the speakers, organisers and participants, as well as photographs of the speakers, organisers and participants might be taken and published in the context of the workshop on the website created or used for the purpose of the event.

The audience or non-speaker participants are not photographed individually.

Further to their specific-explicit-informed-prior consent: the profiles of speakers will be published on the event platform; Please note that this event will be held using third party videoconference IT services and platform, which process personal data. Please read Heading 7 below for more information.

Participants that do not wish to be part of the above recording/publishing activities have the possibility to object to processing by turning off their cameras.

Your personal data will not be used for any automated decision-making, including profiling.

The data controller shall not be held accountable for any processing of personal data that you might carry out on your own initiative during or after the event. For instance, if you decide to take photographs/audio-visual recordings of participants to the workshop and/or publish them online, you assume full responsibility for these actions.

## 3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of the **processing operation: “SHOWCASE OF EU CLEANTECH INNOVATIONS with European Commission Horizon Results Platform and Business Angels Europe”** (including web-streaming, photos, audio-visual recording) are necessary for the functioning of the Commission, as mandated by the Treaties. Those provisions are, in particular, Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union.

Consequently, those processing operations are lawful under Art 5(1)(a) of Regulation (EU) 2018/1725 (*processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body*).

Your consent is required for:

- The sharing of the event’s participants list containing your name and affiliation with other participants, e.g. for the purpose of future collaboration between participants;
- The sharing of the event’s attendees list containing your name and affiliation among participants in order to create working groups to continue the collaborate work launched during the event;
- The processing of your personal data for inviting you to future events the data controller may organise;
- The publication of your profile on the event webpage.

If you opt-in, you are giving us your explicit consent under Art 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) in the online registration form.

Your consent for any of these operations can be withdrawn at any time, e.g. for unsubscribing from the newsletter by clicking on the ‘unsubscribe button’ (if any), or by sending an email to the contact point of the Controller indicated under Heading 9.

<b>4. Which personal data do we collect and further process?</b>
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The following personal data will be processed:

- Identity (*function/title, first name, last name, name of organisation, country*);
- Contact details (*e-mail address*);
- Pictures, presentations, live web streaming and/or audio and video recordings of participants and speakers.
- Pictures, presentations of participant and speakers, subject to the explicit and free consent from them;
- Profiles of speakers, visitors.

<b>5. How long do we keep your personal data?</b>
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The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that is processed, please find below the retention details and the reference to the relevant record of processing:

- All personal data related to the organisation and management of the **processing operation: “SHOWCASE OF EU CLEANTECH INNOVATIONS with European Commission Horizon Results Platform and Business Angels Europe”**. (*including the*

information given during the registration, before, during or after the event) will be deleted **one year** after the last action in relation to the workshop;

- In case of audio-visual recordings of the workshop, they will be kept for **2 years** after the event. More information is available in the Record of Processing DPR-EC-01937 (*Audio-visual recording of meetings*);
- Personal data shared with the controller for future mailing purposes (e.g. for receiving newsletters or invitations to similar events) are processed in line with the Record of Processing DPR-EC-03928 (*Management of subscriptions to receive information*) and the specific privacy statement prepared by the organising Commission service);
- Selected service providers for organisational purposes are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.

## **6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission and of its contractors.

All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of given processing operations.

The Commission's contractors are bound by specific contractual clauses for any processing operations of your personal data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation (GDPR, [Regulation \(EU\) 2016/679](#)).

## **7. Who has access to your personal data and to whom is it disclosed?**

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory and, when required, additional confidentiality agreements.

Where necessary, we may also share your information with the following service provider for the purposes of organising the workshop:

- VO Europe SA (Communication agency located in Belgium, [Privacy policy](#));
- VO Communications (Communication agency located in Belgium, [Privacy policy](#));
- Zoom (Virtual conference platform, located in Ireland, [Privacy policy](#));

## **Cookies**

Cookies are short text files stored on a user's device (such as a computer, tablet or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

Registration takes place via [https://audiovisualsupport-be.zoom.us/webinar/register/WN\\_3yYsxfWRPaVNrAt1zYRpA?\\_xzm\\_rtaid=bDJ-5y6oQHm0KjxoOoqTrg.1678101574555.a5fdabd3bcdaf5a1a6f3846e507fb6cb&\\_xzm\\_rhtaid=506](https://audiovisualsupport-be.zoom.us/webinar/register/WN_3yYsxfWRPaVNrAt1zYRpA?_xzm_rtaid=bDJ-5y6oQHm0KjxoOoqTrg.1678101574555.a5fdabd3bcdaf5a1a6f3846e507fb6cb&_xzm_rhtaid=506)

which employs cookies as described on the websites.

Enabling these cookies is not strictly necessary for the website to work but it will provide you with a better browsing experience. You can delete or block these cookies, but if you do that, some features of the meeting/event website may not work as intended.

The cookie-related information is not used to identify data subjects personally. These cookies are not used for any purpose other than those described here.

Should you wish to opt your personal data out of our anonymised, aggregated statistics, you can do so on our cookies page. In particular, you can control and/or delete those cookies as you wish.

### **Third party IT tools**

We use third party IT tools to inform you about the event through widely used communication channels. For detailed information about the use of social media by the European Commission, please see the Record of Processing DPR-EC-00073 (Social Media Use by the European Commission).

In order to protect your privacy, our use of third-party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or “play” on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties’ specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

We recommend that users read the relevant privacy policies of the social media tools used. These explain each company’s policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services.

The use of a third-party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we take no responsibility for lack of service due to their downtime.

## **8. What are your rights and how can you exercise them?**

You have specific rights as a data subject under Chapter III (Art 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data and to object to its processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Art 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

The data controller will ensure that the data subjects can exercise their right to object to processing whenever possible by the organisers of the event (for example, on the spot by indicating a non-web streamed seat if requested; or ex-post, by deleting a specific sequence from the online video/voice recording).

You have consented to provide your personal data to the data controller for the present processing operations. You can withdraw your consent at any time by notifying the data controller. The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the data controller or, in case of conflict, the DPO. If necessary, you can also address to the EDPS.

Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

## **9. Contact information**

### **- The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have any comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller: European Commission, Directorate-General for Research and Innovation (DG RTD), Unit G4 - Common Missions & Partnerships Service at [RTD-HORIZON-EUROPE-MISSIONS@ec.europa.eu](mailto:RTD-HORIZON-EUROPE-MISSIONS@ec.europa.eu).

### **- The Data Protection Officer (DPO) of the Commission**

You may contact the DPO ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### **- The European Data Protection Supervisor (EDPS)**

You can lodge a complaint to the EDPS ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

## **10. Where to find more information?**

The Commission's DPO publishes the register of all processing operations of personal data by the European Commission which have been documented and notified to him.

You may access the register here: <http://ec.europa.eu/dpo-register>.

These specific processing operations have been included in the DPO's public register with the following Record reference: [DPR-EC-01063](#).