

# Hospital Fire Safety

What to Know in Case of a  
Fire Emergency



**Facilitator's Guide:** Hospital Fire Safety  
Virtual Instructor-Led Training

## Facilitator Guide: Hospital Fire Safety

**Target Audience:** Hospital employees

### Learning Objectives:

1. Identify the three elements of the fire triangle that must be present for a fire to exist.
2. Identify the three most common types of fire extinguishers.
3. Recognize when to use the correct type of fire extinguisher.
4. Demonstrate correct use of PASS procedure.
5. Demonstrate correct use of RACE procedure.

**Training Purpose:** The main purpose of this course is to train hospital employees to be prepared to act and evacuate in case of a fire emergency.

### Materials / Equipment:

- Computer

**Total Time:** 60 minutes

**Link to Presentation Slide Deck:** [Hospital Fire Safety link](#)

Producer: Pre-Work	Actions
	1. Review the PowerPoint slides prior to the presentation.
	1. <b>Slide 3</b> - go to <a href="#">mentimeter.com</a> to set up a <b>mentimeter</b> question: <i>What are the most common locations fires occur in a hospital?</i> <ol style="list-style-type: none"><li>a. In <b>chat</b>, advise participants to go to <a href="#">menti.com</a> to answer the question.</li><li>b. Provide the code to the question in <b>chat</b>.</li><li>c. Allow participants 2 minutes to type in their answers and set a timer for 2 minutes on the screen.</li><li>d. Show the results at the end of the two minutes.</li></ol>
	2. <b>Slide 10</b> - Set up a poll through <b>Zoom</b> where participants can answer YES or NO to the question on the slide. <ol style="list-style-type: none"><li>a. Question: <i>Can any fire extinguisher put out any type of fire?</i></li><li>b. Set time for 30 seconds.</li><li>c. Show the results after the timer is done.</li></ol>
	3. <b>Slides 12 - 14</b> - Set up a zoom quiz with 6 questions. Each question asks: <i>Can you use this fire extinguisher</i>

with \_\_\_\_\_? The answer choices are YES and NO. The six blanks will include:

- a. *Common Combustibles*
- b. *Flammable Liquids*
- c. *Flammable Gasses*
- d. *Live Electrical Equipment*
- e. *Combustible Metals*
- f. *Cooking Media*

- Set a time for 2 minutes that will be shown on screen.
- Show the results after the time is done.
- Do this for each of these slides.

4. **Slides 23-24** - Breakout Rooms

- a. Set up enough breakout rooms so each room is 3-4 people.
- b. Directions to set up breakout rooms: **See Producer Notes for slide 23.**
- c. Share a copy of the scenario with each breakout room.
  - i. **Scenario 1** - A patient's family member is visiting. While in the waiting room, the family member lights a cigarette. A nurse quickly advises the visitor that smoking is not allowed. Annoyed, the visitor smashes the cigarette on the floor, picks up the smashed cigarette, then tosses it in a nearby trash can. This starts a small fire. How do you proceed?
  - ii. **Scenario 2** - An electrical cord in one of the hospital rooms is cracked. An attendant plugs the cord in, not noticing the crack, along with other equipment and walks away. A couple of days later, the cord overheats and starts a small fire. How do you proceed?
- d. Set breakout room timer for 5 minutes.

5. Launch the **final poll**. There will be 5 questions. They are:

- a. What are the three elements that must be present for a fire to exist:
  - i. Oxygen, heat, wood
  - ii. Fuel, carbon dioxide, heat
  - iii. Heat, oxygen, fuel (**correct answer**)
  - iv. Flammable materials, fuel, carbon dioxide
- b. The purpose of the PASS procedure is to
  - i. Identify all types of fire extinguishers
  - ii. Use a fire extinguisher correctly (**correct answer**)
  - iii. Evacuate patients from a building
  - iv. Escape a fire through proper exits
- c. The RACE procedure focuses on
  - i. Evacuating patients, activating an alarm, and containing & extinguishing a fire (**correct answer**)

	<ul style="list-style-type: none"> <li>ii. Being familiar with exit routes, evacuating patients, and using fire extinguishers</li> <li>iii. Recognizing proper use of fire extinguishers, containing a fire, and activating an alarm</li> <li>iv. Classifying different types of fires and using correct fire extinguishers</li> </ul> <p>d. The three most common fire extinguishers are</p> <ul style="list-style-type: none"> <li>i. Water, dry chemical, and foam</li> <li>ii. Wet chemical, dry chemical, and carbon dioxide</li> <li>iii. Carbon dioxide, foam, and dry powder</li> <li>iv. Water, carbon dioxide, and dry chemical <b>(correct answer)</b></li> </ul> <p>e. If a fire starts in a waiting room trash can due to paper accidentally being lit on fire, what two fire extinguishers would be appropriate to use?</p> <ul style="list-style-type: none"> <li>i. Dry chemical and carbon dioxide</li> <li>ii. Water and dry chemical <b>(correct answer)</b></li> <li>iii. Foam and M28/L2</li> <li>iv. Carbon dioxide and water</li> </ul>
	7. Be sure to record the session so that it may be shared with the participants later.
	<b>Notes</b>



- Set up the Zoom poll/quizzes in advance.
- For the breakout rooms for slides 23-24, place participants in random groups of 3-4. It is up to you if you want to keep the same group for the second breakout room session, or if you wish to mix up the groups. Collaborate with the facilitator in advance to determine the best approach.
  - Give the groups 5 minutes to work.
  - Provide the groups with a 1 minute warning: *You have one minute remaining. You will automatically return to the main group when the time ends.*
  - Be sure to share the scenario with the group once they are placed in the groups.


<b>Facilitator: Pre-Work</b>	<b>Actions</b>
	1. <b>Open</b> the PowerPoint file associated with this guide.
	2. This session contains a breakout room activity, where participants will need to be divided into groups of 3-4 people. <b>Collaborate</b> with the Producer about whether you feel those groups should be formed a certain way or if the Producer can make them at random.
	3. <b>Share</b> the PowerPoint application and <b>ensure</b> that the Zoom <i>attendees</i> and <i>chat</i> panels are visible.

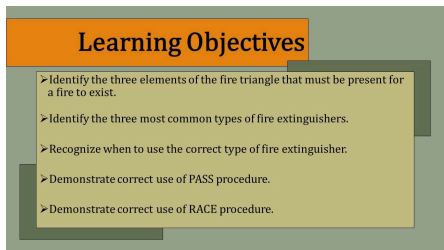


	Notes
	<ul style="list-style-type: none"> <li>• This guide was developed for the purposes of delivering this course via Zoom, but it can also be used for classroom training with the following considerations:               <ul style="list-style-type: none"> <li>◦ Breakout room activities will need to be adapted to fit the classroom environment.</li> <li>◦ Questions can be made directly to learners, rather than by using Zoom response tools, and can be used to spark small group or whole group discussion.</li> </ul> </li> <li>• Please be sure to check in frequently with the participants (at least once every 5 minutes). You can do this by asking direct questions regarding the topic OR ask if they have any questions.</li> <li>• Some key talking points and questions are included in this guide but be prepared to add your own commentary and questions as well.</li> </ul>

Training Outline - Session 1		
Slide(s)	Approx. Time	Topic / Activity
1	1 minute	Introduction
2	2 minutes	Ground Rules
3	3 minutes	Mentimeter Question
4	2 minutes	Learning Objectives
5-8	4 minutes	Fire Triangle / Chat participation
9	2 minutes	Different Types of Fires
10	2 minutes	Polling Question
11	1 minute	Different Types of Fire Extinguishers Intro
12	4 minutes	Air Pressurized Water [Fire Extinguisher] / Zoom Quiz
13	4 minutes	Carbon Dioxide (CO2) [Fire Extinguisher] / Zoom Quiz
14	4 minutes	Dry Chemical [Fire Extinguisher] / Zoom Quiz
15	2 minutes	PASS Procedure

16-22	5 minutes	RACE Procedure
23-24	18 minutes	Hospital Fire Scenarios / Breakout Rooms
25	1 minute	Summary
26	5 minutes	Final Assessment
<b>Total Time</b>	<b>60 minutes (1 hour)</b>	

Detailed Guide - Session 1			
Slide Details	Slide Thumbnail	Facilitator Notes	Producer Notes
<p><b>Slide 1 ( 1 min )</b> Introduction</p>		<p><b>DO:</b> Introduce yourself by providing the following: Name Position Experience</p> <p><b>DO:</b> Introduce the course, Fire Safety, which will focus on what to know and do in case of a fire emergency.</p> <p>Remind learners that the session will be recorded and will be available for their review.</p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>Remind participants to keep mics off if speaking</li> <li>Monitor chat for questions - answer if facilitator cannot</li> </ul>
<p><b>Slide 2 ( 2 min )</b> Ground Rules</p>		<p><b>DO:</b> Review the ground rules. Click to introduce each bullet.</p> <p><b>SAY:</b> Let's review our expectations for today's training by reviewing the ground rules. <b>[click]</b></p> <ul style="list-style-type: none"> <li><i>Proper Zoom Etiquette</i> includes muting the microphone unless you are speaking, keeping your cameras on during the course, and limiting disruptions.</li> </ul>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>Remind participants to keep mics off if speaking</li> <li>Monitor chat for questions - answer if facilitator cannot</li> </ul>

		<p><b>[click]</b></p> <ul style="list-style-type: none"> <li>• <i>Actively listen</i> by focusing on the training and reducing outside distractions such as phones, television, or music.</li> </ul> <p><b>[click]</b></p> <ul style="list-style-type: none"> <li>• There will be multiple activities to check for understanding. By <i>actively participating</i> in the activities, it will help you retain and understand the information.</li> </ul> <p><b>[click]</b></p> <ul style="list-style-type: none"> <li>• If at any time, you need clarification on the information being reviewed, please raise your hand on screen or with the “hand raise” icon to <i>ask your question</i>, or if you would prefer, <i>ask your question</i> in chat.</li> </ul> <p><b>[click]</b></p>	
<p><b>Slide 3 ( 3 min )</b> Mentimeter Question</p>	 <p>What are the most common locations fires occur in a hospital?</p> <p>Go to <a href="https://www.menti.com">menti.com</a> and type in the access code provided in chat.</p>	<p><b>SAY:</b> Take a moment and go to <a href="https://www.menti.com">menti.com</a>. The access code will be provided in chat. Once there, answer the question: <i>What are the most common locations fires occur in a hospital?</i> List as many locations as you can think of.</p> <p><b>DO:</b> Once the timer is up, show the mentimeter results. Read the most common words/phrases or repetitive words/phrases that appear.</p> <p><b>SAY:</b> As you can see, fires can occur in multiple locations in a hospital, but not every fire is the same; therefore, how you extinguish a fire may vary. Let’s discuss what the objectives are for this course.</p> <p><b>[Click to next slide]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Set up the mentimeter question; provide the code to the question in chat.</li> <li>• Allow participants 2 minutes to type in their answers; set a timer for 2 minutes on the screen.</li> <li>• Show the results at the end of the two minutes.</li> </ul>

<p><b>Slide 4 ( 2 min )</b> Learning Objectives</p>	 <p><b>Learning Objectives</b></p> <ul style="list-style-type: none"> <li>➤ Identify the three elements of the fire triangle that must be present for a fire to exist.</li> <li>➤ Identify the three most common types of fire extinguishers.</li> <li>➤ Recognize when to use the correct type of fire extinguisher.</li> <li>➤ Demonstrate correct use of PASS procedure.</li> <li>➤ Demonstrate correct use of RACE procedure.</li> </ul>	<p><b>SAY:</b> The purpose of this course is to prepare you in case of a fire emergency on site; therefore, today our focus is going to be on the following learning objectives.</p> <p><b>DO:</b> Read each learning objective.</p> <p><b>SAY:</b> Before we get started, does anyone have a question?</p> <p><b>DO:</b> Answer/ address any question that comes up.</p> <p><b>SAY:</b> Let's get started.</p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>● Remind participants to keep mics off if speaking</li> <li>● Monitor chat for questions - answer if facilitator cannot</li> </ul>
<p><b>Slides 5-8 ( 4 min )</b> Fire Triangle Review <b>(Slide 5)</b></p>	 <p><b>Fire Triangle</b></p> <p>A diagram of a fire triangle with a flame in the center. The triangle is composed of three colored sections: blue on the left, orange on the right, and red at the bottom.</p>	<p><b>SAY:</b> There are three elements of the fire triangle that must be present for a fire to exist.</p> <p><b>SAY:</b> In chat, take a guess as to what those might be.</p> <p><b>DO:</b> Give participants approximately 1-2 minutes to answer.</p> <p><b>DO:</b> Read out participant guesses.</p> <p><b>SAY:</b> Let's review what the three elements are. <b>[click]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>● Remind participants to keep mics off if speaking</li> <li>● Monitor chat for questions - answer if facilitator cannot</li> </ul>
<p><b>(Slide 6)</b></p>	 <p><b>Fire Triangle</b></p> <p>A diagram of a fire triangle with a flame in the center. The triangle is composed of three colored sections: blue on the left, orange on the right, and red at the bottom. The word "oxygen" is written vertically along the blue side.</p>	<p><b>SAY:</b> Oxygen – without sufficient oxygen, a fire cannot begin and it cannot continue. <b>[click]</b></p>	

(Slide 7)



**SAY:** Heat – without sufficient heat, a fire cannot begin and it cannot continue.  
**[click]**

(Slide 8)



**SAY:** Fuel – without fuel, a fire will stop.  
**[click]**

**Slide 9 ( 2 min )**  
 Different Types of Fires

Different Types of Fires						
CLASS	<b>A</b>	<b>B</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>K</b>
PICTURE SYMBOL						
	Common Combustibles	Flammable liquids	Flammable gasses	Live electrical equipment	Combustible Metals	Cooking Media
TYPE	Solids (wood, paper, cloth, etc.)	Gasoline and solvents	Propane	Computers, fax machines	Magnesium, Lithium, Titanium	Cooking oils and fats

**SAY:** It's important to note that not all fires are the same. There are actually different types of fires that can occur. They include  
**[click]**

Class A fires which are common combustibles that consist of solid materials, such as wood, paper, trash, or cloth.

Class B fires fall into two categories.

**[click]**

The first class B type of fire is flammable liquids, such as gasoline, grease, or solvents.

**[click]**

The other type of class B fire is flammable gasses, such as propane.

**[click]**

Class C fires focus on live electrical equipment, such as appliances, circuit breakers, computers, or fax machines.

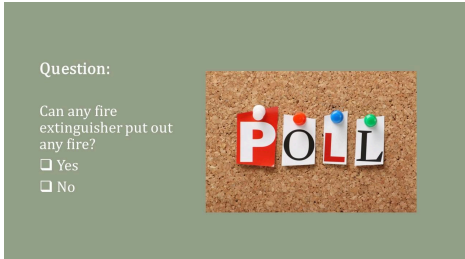
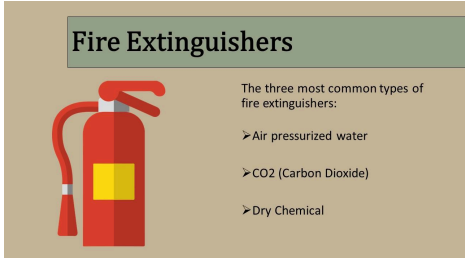
**[click]**

Class D fires are combustible metals, such as magnesium, lithium, and titanium.

**[click]**


**DO:**

- Remind participants to keep mics off if speaking
- Monitor chat for questions - answer if facilitator cannot

		<p>And the final class is Class K fires which focus on cooking media such as cooking oils and fats.</p> <p><b>[click]</b> Does anyone have any questions regarding the fire triangle or the different types of fires?</p> <p><b>DO:</b> Answer any questions that come up. <b>[click to next slide]</b></p>	
<p><b>Slide 10 ( 2 min )</b> Polling Question</p>	 <p>Question:</p> <p>Can any fire extinguisher put out any fire?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>	<p><b>SAY:</b> Now that we know what has to be present in order for a fire to exist and that all fires are not the same, the next question is, can any fire extinguisher put out any type of fire? Take a moment to answer the polling question.</p> <p><b>DO:</b> Give participants approximately 30 seconds to answer.</p> <p><b>DO:</b> Read the results.</p> <p><b>SAY:</b> The answer is no. Let's review the different types of fire extinguishers designed to fight different types of fires. <b>[click to next slide]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Set up a poll through Zoom where participants can answer YES or NO to the question on the slide.</li> </ul>
<p><b>Slide 11 ( 1 min )</b> Different Fire Extinguishers</p>	 <p><b>Fire Extinguishers</b></p> <p>The three most common types of fire extinguishers:</p> <ul style="list-style-type: none"> <li>&gt; Air pressurized water</li> <li>&gt; CO2 (Carbon Dioxide)</li> <li>&gt; Dry Chemical</li> </ul>	<p><b>SAY:</b> The three most common types of fire extinguishers include:</p> <p><b>[click]</b> Air pressurized water <b>[click]</b> Carbon Dioxide (CO2) <b>[click]</b> And Dry Chemical</p> <p>What is most important to note with these different types of fire extinguishers is which to use and when. <b>[click]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Remind participants to keep mics off if speaking</li> <li>• Monitor chat for questions - answer if facilitator cannot</li> </ul>

**Slide 12 ( 4 min )**  
Air Pressurized  
Water

**Air Pressurized Water**



Can you use this fire extinguisher with \_\_\_\_\_?

- Common Combustibles
- Flammable Liquids
- Flammable Gases
- Live Electrical Equipment
- Combustible Metals
- Cooking Media

**SAY:** The first type of fire extinguisher we are going to focus on is the air pressurized water fire extinguisher.

Using the zoom quiz set up for you, answer yes or no if you think this type of fire extinguisher can put out these types of fires.

**[click until all 6 types of fires are seen on screen - stop clicking once you reach "Cooking Media"]**

**DO:** Advise participants to begin the quiz. Once all participants have returned, go through each choice. Each answer ( a check or X) will come up with a click.

Once all answers are in, review the results, then confirm the correct answers.

**SAY:** Does anyone have a question?


**DO:** Answer any questions that come up, then click and go to the next slide.

**DO:**

- Set up a zoom quiz with 6 questions. Each question asks: Can you use this fire extinguisher with \_\_\_\_\_? The answer choices are YES and NO. The six blanks will include:
  - *Common Combustibles*
  - *Flammable Liquids*
  - *Flammable Gasses*
  - *Live Electrical Equipment*
  - *Combustible Metals*
  - *Cooking Media*
- Set a time for 2 minutes that will be shown on screen.

**Slide 13 ( 4 min )**  
Carbon Dioxide  
(CO<sub>2</sub>)

**Carbon Dioxide (CO<sub>2</sub>)**



Can you use this fire extinguisher with \_\_\_\_\_?

- Common Combustibles
- Flammable Liquids
- Flammable Gases
- Live Electrical Equipment
- Combustible Metals
- Cooking Media

**SAY:** You will take the quiz again, but now focused on carbon dioxide fire extinguishers.

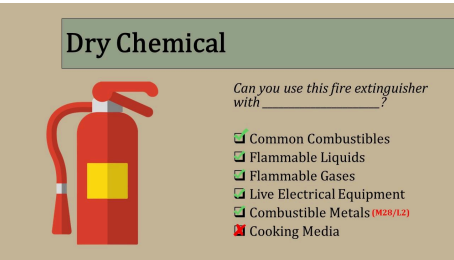
**[click until all 6 types of fires are seen on screen - stop clicking once you reach "Cooking Media"]**

**DO:** Advise participants to begin the quiz. Once all participants have returned, go through each choice. Each answer ( a check or X) will come up with a click.

Once all answers are in, review the results, then confirm the correct answers.

**DO:**

- Set up a zoom quiz with 6 questions. Each question asks: Can you use this fire extinguisher with \_\_\_\_\_? The answer choices are YES and NO. The six blanks will include:
  - *Common Combustibles*
  - *Flammable Liquids*
  - *Flammable Gasses*

		<p><b>SAY:</b> Does anyone have a question?</p> <p><b>DO:</b> Answer any questions that come up, then click to go to the next slide.</p>	<ul style="list-style-type: none"> <li>• <i>Live Electrical Equipment</i></li> <li>• <i>Combustible Metals</i></li> <li>• <i>Cooking Media</i></li> </ul> <ul style="list-style-type: none"> <li>• Set a time for 2 minutes that will be shown on screen.</li> </ul>
<p><b>Slide 14 ( 4 min )</b> Dry Chemical</p>		<p><b>SAY:</b> And finally, take the quiz once more focusing on dry chemical fire extinguishers. <b>[click until all 6 types of fires are seen on screen - stop clicking once you reach “Cooking Media”]</b></p> <p><b>DO:</b> Advise participants to begin the quiz. Once all participants have returned, go through each choice. Each answer ( a check or X) will come up with a click.</p> <p>Once all answers are in, review the results, then confirm the correct answers.</p> <p>Make note that the first four types of fire can be put out by dry powder, but combustible metals can only be put out by 1 type of dry chemical and that is <b>M28/L2</b>. M28/L2 does not apply to the first four.</p> <p><b>SAY:</b> It’s important to know, if a fire does occur on site, which fire extinguisher should be accessed immediately. Does anyone have any questions?</p> <p><b>DO:</b> Answer any questions that come up. <b>[click]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Set up a zoom quiz with 6 questions. Each question asks: Can you use this fire extinguisher with _____?</li> </ul> <p>The answer choices are YES and NO. The six blanks will include:</p> <ul style="list-style-type: none"> <li>• <i>Common Combustibles</i></li> <li>• <i>Flammable Liquids</i></li> <li>• <i>Flammable Gasses</i></li> <li>• <i>Live Electrical Equipment</i></li> <li>• <i>Combustible Metals</i></li> <li>• <i>Cooking Media</i></li> </ul> <ul style="list-style-type: none"> <li>• Set a time for 2 minutes that will be shown on screen.</li> </ul>

**Slide 15 ( 2 min )**  
PASS Procedure

**PASS Procedure**

**P**ull the pin

**A**im the nozzle

**S**queeze the handles

**S**weep the nozzle



Report Incident

**SAY:** Now that you are familiar with the different types of fire extinguishers, it's important to know HOW to use one. Follow these steps by using the acronym, PASS. PASS stands for

**[click]**

Pull the pin – To do this, hold the extinguisher with the nozzle pointing away from you and pull out the pin located below the handle. This unlocks the operating lever and allows you to discharge the extinguisher.

**[click]**

Aim the nozzle at the base of the fire, not the flames. This is important! In order to put out the fire, you must extinguish the fuel.

**[click]**

Squeeze the handles together slowly to release the extinguishing agent. If the handle is released, the discharge will stop.

**[click]**

And sweep the nozzle from side to side across the base of the fire until it is completely out. Operate the extinguisher from a safe distance, several feet away, and then move towards the fire once it starts to diminish.

**[click]**

Also remember, you must report the incident in accordance with general safety guides.


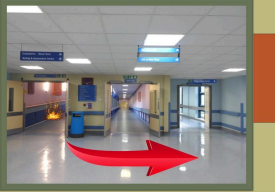

**SAY:** Does anyone have any questions?


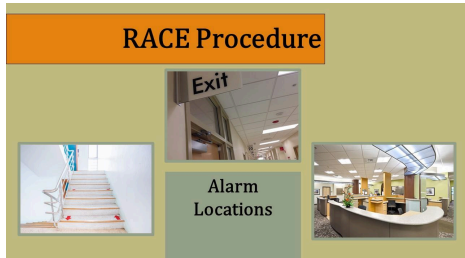

**DO:** Answer any questions that come up.

**[click]**

**DO:**

- Remind participants to keep mics off if speaking
- Monitor chat for questions - answer if facilitator cannot

<p><b>Slides 16-22</b> <b>( 5 min )</b> RACE Procedure  <b>(Slide 16)</b></p>	<p><b>RACE Procedure</b></p> 	<p><b>SAY:</b> If you do find yourself in a fire situation at work, your first priority should be your patients. You are expected to evacuate patients as quickly as possible. However, once you do that, you are still responsible for addressing fire protocol. Let's review the RACE procedure to know what to do and when. <b>[click]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Remind participants to keep mics off if speaking</li> <li>• Monitor chat for questions - answer if facilitator cannot</li> </ul>
<p><b>(Slide 17)</b></p>	<p><b>RACE Procedure</b></p> <p><b>R</b>escue patients from danger</p> 	<p><b>SAY:</b> The R in RACE stands for rescue. You are required to rescue patients from danger. In order to evacuate patients during a fire, <b>[click]</b> you should move the patient horizontally across and away from the fire. <b>[click]</b></p>	
<p><b>(Slide 18)</b></p>	<p><b>RACE Procedure</b></p> <p><b>5 Ways to Move a Patient</b></p> 	<p><b>SAY:</b> When you do evacuate, there are five ways to move a patient. They include <b>[click]</b> Walking a patient out <b>[click]</b> Wheeling a patient out in a wheelchair <b>[click]</b> 1 to 2 people carrying a patient out <b>[click]</b> Dragging a patient out on a blanket <b>[click]</b> And bringing a patient out on a med sled or a stretcher <b>[click]</b></p>	

<p><b>(Slide 19)</b></p>		<p><b>SAY:</b> The A stands for Activate.  <b>[click]</b>      Be sure to activate the nearest alarm.  <b>[click]</b></p>	
<p><b>(Slide 20)</b></p>		<p><b>SAY:</b> Fire alarm pull stations are located near  <b>[click]</b>      All stairwells  <b>[click]</b>      Building exits  <b>[click]</b>      And every nursing station.  <b>[click]</b></p>	
<p><b>(Slide 21)</b></p>		<p><b>SAY:</b> The C stands for Contain.  <b>[click]</b>      Be sure to contain the fire by  <b>[click]</b>      closing all doors  <b>[click]</b>      and windows to prevent rapid spread of fire.  <b>[click]</b></p>	
<p><b>(Slide 22)</b></p>		<p><b>SAY:</b> And finally, the E stands for Extinguish.  <b>[click]</b>      You will need to select the appropriate fire extinguisher and use the PASS procedure for operating a fire extinguisher.  <b>[click]</b>      Does anyone have a question?</p> <p><b>DO:</b> Answer any questions that come up.  <b>[click]</b></p>	

**Slides 23-24  
( 18 min )**  
Hospital Fire  
Scenarios

**(Slide 23)**

The screenshot shows a presentation slide with a title 'Hospital Fire Scenarios' at the top. Below the title, there are two columns of text. The left column is titled 'Breakout Room Guidelines:' and contains three bullet points: '➤ Reread scenario', '➤ Discuss scenario', and '➤ PASS and RACE procedures'. The right column is titled 'SCENARIO 1' and contains a paragraph of text describing a fire scenario in a hospital waiting room.

**SAY:** In order to review the PASS and RACE procedures, you will be presented with 2 scenarios. To do this, you will be placed in breakout rooms of 3-4 participants. While in the breakout room, you will be required to do the following:

**[click]**

Reread the scenario together and make sure that everyone understands the circumstances.

**[click]**

Next, discuss the scenario. What sticks out? What are the main concerns?

**[click]**

Finally, review how you would apply the PASS and RACE procedures to the scenario.

You will be given 5 minutes to review and discuss the scenario. When we return, we will discuss how you would approach this situation. Let's review the scenario.

**[click]**

**DO:** Read Scenario 1 out loud.

**SAY:** Does anyone have any questions?

**DO:** Answer any questions that come up.

**SAY:** Okay, if there are no further questions, let's go to our breakout rooms.

**AFTER BREAKOUT ROOMS**

**DO:** At the end of time when everyone has returned, ask for one representative from each group to share how they would approach the scenario.

Be sure to confirm that in this situation, the correct fire extinguishers to use are dry

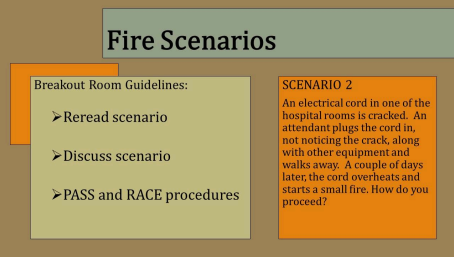
**DO:**

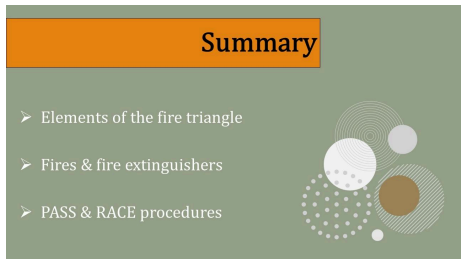
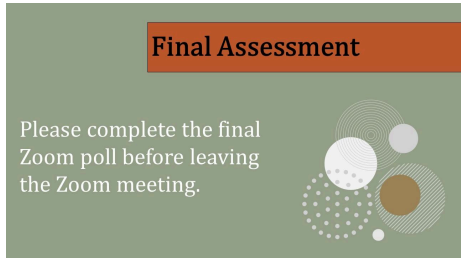
Directions to set up breakout rooms:

- Once you are in a **Zoom** meeting, look at the bottom bar of the screen.
- Look for the **breakout room icon**, then click.
- Based on the number of participants, determine the number of breakout rooms you want and put it in the number box.
- Decide if you want to assign rooms automatically or manually.
- Click **Create**.
- Click **Options - click** "Allow Participants to return to the main session at any time", **click** "Breakout rooms close automatically after..." and change to 5 minutes, and **click** "Countdown after closing breakout room" - keep it at 60 seconds.
- Then click **Open All Rooms**.

**DO:**

- Set up enough breakout rooms so each room is 3-4 people.
- Share a copy of the

		<p>chemical or water. Also, make sure that all RACE steps are addressed.</p> <p><b>[click to move on to next slide]</b></p>	<p>scenario with each breakout room.</p> <ul style="list-style-type: none"> <li>• Set breakout room timer for 5 minutes.</li> </ul>
<p><b>(Slide 24)</b></p>		<p><b>SAY:</b> Let's move on to scenario 2.</p> <p><b>DO:</b> Read scenario 2.</p> <p><b>SAY:</b> You will be given 5 minutes to discuss this scenario with your groups. The same guidelines apply. Does anyone have any questions?</p> <p><b>DO:</b> Answer any questions that come up.</p> <p><b>SAY:</b> Okay, if there are no further questions, let's go to our breakout rooms.</p> <p><b>AFTER BREAKOUT ROOMS</b></p> <p><b>DO:</b> At the end of time when everyone has returned, ask for one representative from each group to share how they would approach the scenario.</p> <p>Be sure to confirm that in this situation, the correct fire extinguishers to use are dry chemical or carbon dioxide. Also, make sure that all RACE steps are addressed.</p> <p><b>[click to move on to next slide]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Set up enough breakout rooms so each room is 3-4 people. (Can do the same groups or different groups.)</li> <li>• Share scenario with each breakout room.</li> <li>• Set breakout room timer for 5 minutes.</li> </ul>

<p><b>Slide 25 ( 1 min )</b> Summary</p>	 <p><b>Summary</b></p> <ul style="list-style-type: none"> <li>➤ Elements of the fire triangle</li> <li>➤ Fires &amp; fire extinguishers</li> <li>➤ PASS &amp; RACE procedures</li> </ul>	<p><b>SAY:</b> Before we move on to your final assessment, let's take a moment and go over what we have learned. Today, we reviewed</p> <p><b>[click]</b> The 3 different elements that must be present in order for a fire to exist.</p> <p><b>[click]</b> We reviewed the different classes of fires and what fire extinguishers need to be used based on those classes.</p> <p><b>[click]</b> And finally, we discussed the PASS procedure for using a fire extinguisher and the RACE procedure for safely evacuating patients and dealing with a fire.</p> <p>Before we proceed, does anyone have a question?</p> <p><b>DO:</b> Answer any questions that come up.</p> <p><b>SAY:</b> With that, let's move on to your final assessment.</p> <p><b>[click]</b></p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Remind participants to keep mics off if speaking</li> <li>• Monitor chat for questions - answer if facilitator cannot</li> </ul>
<p><b>Slide 26 ( 5 min )</b> Final Assessment</p>	 <p><b>Final Assessment</b></p> <p>Please complete the final Zoom poll before leaving the Zoom meeting.</p>	<p><b>SAY:</b> To wrap up the course, please take a few minutes to complete the final assessment before leaving this meeting. And thank you for your time today.</p>	<p><b>DO:</b></p> <ul style="list-style-type: none"> <li>• Launch the final poll. (See below)</li> </ul>

<p><b>Producer: Final Assessment</b></p>	<p><b>Actions</b></p> <ol style="list-style-type: none"> <li>6. Launch the <b>final poll</b>. There will be 5 questions. They are:</li> </ol>
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- a. What are the three elements that must be present for a fire to exist:
  - i. Oxygen, heat, wood
  - ii. Fuel, carbon dioxide, heat
  - iii. Heat, oxygen, fuel **(correct answer)**
  - iv. Flammable materials, fuel, carbon dioxide
  
- b. The purpose of the PASS procedure is to
  - i. Identify all types of fire extinguishers
  - ii. Use a fire extinguisher correctly **(correct answer)**
  - iii. Evacuate patients from a building
  - iv. Escape a fire through proper exits
  
- c. The RACE procedure focuses on
  - i. Evacuating patients, activating an alarm, and containing & extinguishing a fire **(correct answer)**
  - ii. Being familiar with exit routes, evacuating patients, and using fire extinguishers
  - iii. Recognizing proper use of fire extinguishers, containing a fire, and activating an alarm
  - iv. Classifying different types of fires and using correct fire extinguishers
  
- d. The three most common fire extinguishers are
  - i. Water, dry chemical, and foam
  - ii. Wet chemical, dry chemical, and carbon dioxide
  - iii. Carbon dioxide, foam, and dry powder
  - iv. Water, carbon dioxide, and dry chemical **(correct answer)**
  
- e. If a fire starts in a waiting room trash can due to paper accidentally being lit on fire, what two fire extinguishers would be appropriate to use?
  - i. Dry chemical and carbon dioxide
  - ii. Water and dry chemical **(correct answer)**
  - iii. Foam and M28/L2
  - iv. Carbon dioxide and water