

Jobpac Connect Release Notes 2023-R4 (effective 26/11/2023)

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Release Overview & Product News

The 2023-R4 Release of Jobpac Connect will be the final major Release of 2023 and includes further PTA report hardening, a nice new feature to uplift Variation Price Submissions based on a Budget Entry Method, some streamlining in the Invoice Approvals Process, suggestion box items, progression of some large multi-quarter projects, Beta programs and more! Read on for more details and I'll see you on the upcoming Release Webinar to take you through these notes in more detail.

An update on the Bank Feeds for Bank Rec Beta program. Our Bank Feeds for Bank Rec Beta program is progressing nicely with a number of customers using CBA, ANZ and NAB banks coming on board so far. We would like to extend our thanks again to those customers partaking in the Beta Bank feeds for Bank Rec, your feedback has been invaluable.

In terms of readiness for Bank Feeds General Availability status there are some components that are ready for GA now, including the Push and Pull Feeds themselves and the Push process in its entirety. However, the new Bank Rec Matching process still has a few gaps that we are rapidly closing. I have also prepared a visual Component Readiness Quadrant below that shows, in blue, those components that are ready for GA, and in orange those components that we are working towards full Readiness. Note, for each different bank the state of readiness may differ slightly. Bank Readiness is also charted below.

	Feed Type	Jobpac Operation
Payments	Bank Feed Push Auto SFTP Push for secure ABA and BPay payment instructions	Payment Processing ABA and BPay Payment Instruction files auto prepared from Payment Processing and sent to Bank
Bank Reconciliation	Secure Bank Feed Pull Bank Statements auto pull by SFTP	Bank Reconciliation Bank Statement Feed File Mapping Architecture Auto Match Architecture New Bank Rec Matching for Payments, Fees, Direct Debits New Bank Rec Matching for Receipts, Payroll User Facing Documentation (currently in draft)

Bank	Status
NAB	Ready to implement to the status of Readiness Quadrant
ANZ	Ready to implement to the status of Readiness Quadrant
CBA	Ready to implement to the status of Readiness Quadrant with some fine tuning of Feed File Mapping underway
WBC	Ready to Commence Beta - Seeking Beta Testers
Others	Ready to commence Beta - Seeking Beta Testers

Note, you can join the queue for implementation by raising a Support ticket and letting them know what bank or banks you are using. If you are raising a case to join the implementation queue, please also indicate your desire to either join the Beta program with the known gaps as indicated in orange in the Readiness Quadrant, OR indicate if you would prefer to wait until GA is announced for your Bank. Note also, you are also most welcome to implement Bank Feeds Push, Pull and Payment Processing now and then switch on the Bank Reconciliation component as a second phase. This approach can bring you some great value sooner. It is anticipated that we will announce General Availability when Deposit Matching and Payrun Matching are fully available.

In other PTA Compliance News, the Queensland Public works Division for Building Policy have announced that a number of recommendations have been made for changes and clarifications to legislation around QLD PTA

Compliance. Clarifications are likely to be around recognition dates for beneficial interest and are eagerly awaited. They have also announced that a Certification Checklist will be made available to software providers and as soon as this is ready we will be working towards formal certification for Jobpac Connect. It is important to note that our PTA roadmap does not stop at minimal certification and it is expected that we will continue to work on refinements to workflow that go above and beyond.

For NZ Trust Compliance we have included in R4 the ability to capture additional information against cash accounts in regards to extended Account names, Branch names, Bank names. Shortly after the R4 Release a Patch will be installed with form changes to present this new additional required information on the Subcontractor Statement Forms, as well as some Standard Form Text and Complying Instruments Text. Note, that these changes can be used to enhance Subbie statements in any geo where used.

In other product news we have made progress in this Release with the AP Transaction Number extension project and in this regard I would estimate we are about 60% complete having made the database ready and commenced some front end work. To set expectations this is a large project and we expect it to run for a while yet. We know this is important to our customers, but as always we need to balance with other important initiatives underway and proceed with care. Incidentally, we are initially moving to a 24 character Transaction number, so please let me know if you have any AP transaction numbers longer than that to cater for.

Kind Regards
Andrew Tucker
Sr. Product Manager Trimble Viewpoint APAC

Enhancements

Roadmap

- **PTA Reporting Enhancements - Pdf output format, and new SC Statement Options**

Our PTA Roadmap work continues with some further report hardening based on Customer Audit results and feedback from both our Australian and NZ customers. To this end the following features have been added to the PTA Reconciliation Report and Subcontractor statements.

- We have added a **"Report Produced Date"** in the header of all 8 PTA Reports in response to Customer Audit outcomes.
- **Printing directly to PDF**, in response to Customer Audit outcomes.
- Include additional bounding options for **more targeted production of Subcontractor Statements**.
- Note: Some Subcontractor Statement changes specific to NZ will be released in a patch shortly after the R4 Release. NZ Customers, we will update you as soon as a post Release Patch is ready.

Additional Options for more targeted production of Subcontractor Statements include...

- As shown in circled in the screenshot below, the ability to **produce ALL** qualifying Subcontractor Statements,
- OR, to produce Subcontractor Statements for those agreements that were **Paid ON a specified date**.
- OR, to produce Subcontractor Statements for those agreements **Paid Since a specific date**.
- AND, we give you the ability to **Exclude Agreements where there is Zero Retention Held** and where the Retention was not released within the statement date bounds. ie if the retention was just Released to zero you would be wanting to notify Subbies of that change in their balance.

The screenshot shows the Viewpoint Jobpac Connect interface for the 'PTA Reconciliation / SC Retention Held in Trust Reconciliation' screen. The interface includes a sidebar with navigation options like Home, Favourites, Recent, and Menu. The main content area contains various filters and options for generating reports. A red box highlights the 'Produce Subcontract Statements' section, which includes the following options:

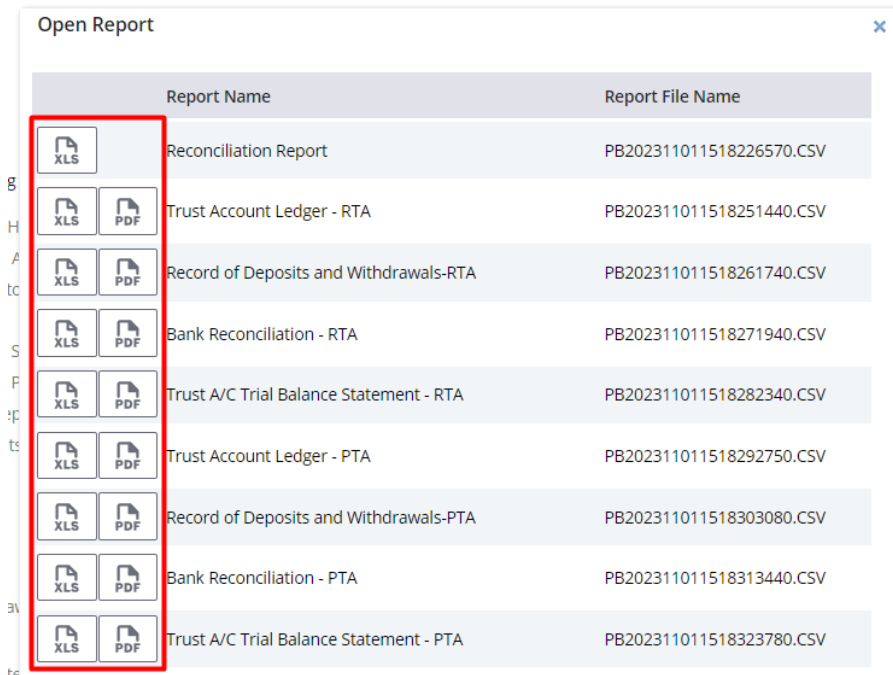
- Produce Subcontract Statements
- Produce: All Or Where Paid On Or Paid Since
- the Date of: [Date Picker]
- Exclude where Zero Retention Held (Except where Retention Released within Statement Date Bounds)

Below this section, there are 'Select Reports:' options, including:

- Reconciliation Report
- Trust Account Ledger - RTA
- Record of Deposits and Withdrawals - RTA
- Bank Reconciliation - RTA
- Trust Account Trial Balance Statement - RTA
- Trust Account Ledger - PTA
- Record of Deposits and Withdrawals - PTA
- Bank Reconciliation - PTA
- Trust Account Trial Balance Statement - PTA

PDF format options for the reports

You will notice that the QBCC Audit Reports are now always produced in both Excel and PDF format. On production of the reports the Open Report selection window will pop up as shown below. Simply select either the Excel version or the PDF version to print.



- **PTA Reporting Enhancements - Direct Debit Reporting Control with Trustee Classification**

Prior to the concept of Trust Journals, and for other reasons of preference and necessity, in managing Beneficial Interest transfers and corrections for qualifying projects, Direct Debits have been, or are being used. Prior to R4 this caused problems in the PTA Reconciliation report as there was no way of distinguishing if a Direct Debit related to Fees, Interest, Top Up’s and Draw down’s, ie Trustee Related, or if the Direct Debit related to Retention Transfers, Payment Account Corrections or Receipt Account Corrections. Therefore we have put some extra control around the classification of Direct Debits that impact a Trust Account. ie for reconciliation purposes it is important to know the purpose of the Direct debit and if it is Trustee or Beneficiary Related. **The new Direct Debit Classification Type controls the inclusion or exclusion of Direct Debits in the Trustee section of the PTA Rec Report.** As an example, you would not want a Direct Debit that represents a Retention transfer to a beneficiary showing in the Trustee Section of the reconciliation Report.

A new tab has also been added to the Trust Journal Work Centre that allows the bulk classification and correction of old Direct Debits. Operation of these new features is described below.

Direct Debits of Trustee Type will show on the PTA Reconciliation Report in the Trustee Section

The Below Screenshot shows the Trustee Section of the PTA Reconciliation Report.

- Direct Debits that have been classified as being of “Trustee Type” will show in this section.
- Direct Debits that have been classified as “Beneficiary Type” **will now not show** in this section.
- Trust Journal Lines of Trustee Type will always show in this section.

Trustee Jrnls and Direct Debits - for Top Ups/Draw Downs/Fees/Interest		Claimed & Paid Rec		Retention Held Rec	
Project/Description		Transaction Date	Amount		Amount
Totals (Job)					
Projects: PTJAW1					
TR.NL Top Up for March		2001-03-01	9,250.00		
TR.NL Top Up to Retention Account		2001-04-01			1,000.00
TR.NL remove Top ups and fees		2001-05-01	-9,150.00		
TR.NL remove Top ups and fees		2001-05-01			-850.00
Totals (Job)					
Totals (Trustee Top Ups/Draw Down/Fees/Interest)					
			100.00		150.00
			100.00		150.00

Classification of Direct Debits on Entry

When Entering a Direct Debit, and if either of the GL Accounts selected are set up as Trust accounts by virtue of the fact the accounts are linked to Qualifying projects, then the user will be prompted to complete the Direct Debit Classification Type at the bottom of the screen as shown below.

Options are Beneficiary, Trustee Type, or None is the default for regular Direct Debits.

Direct Debits to Project Trust Accounts or Retention Trust Accounts for **Fees, Interest, Top-Up's & Draw-Down's should be marked as Trustee Type** and will then show in the Trustee section of your PTA Reconciliation Report.

Direct Debits to Trust Accounts **for the purpose of Beneficiary transfers, payments or receipt corrections should be marked as Beneficiary type**. Note, Trust Journals, via the Trust Journal Work Centre, are preferred for this type of Beneficial Interest movement (with the exception of cash received to the wrong Account.) This Type of Direct Debit will be excluded from the Trustee section of the PTA Reconciliation Report.

Viewpoint Jobpac Connect™ STG - Viewpoint Training

Home Favourites Recent Menu

direct
Direct Debit Entry
Redirect Form Output

Bank Account Direct Debit Entry

Batch B0306

This is a Cash Transfer?

Bank account to credit 216049

Transaction date 6/11/2023

Transaction amount 100.00

GST code A0

Tax Amount

Nett Amount

Description Trustee Top up

G/L account to debit 123456

Work Id 700

Job

Cost Centre

Resource Code

Asset

Cost Type

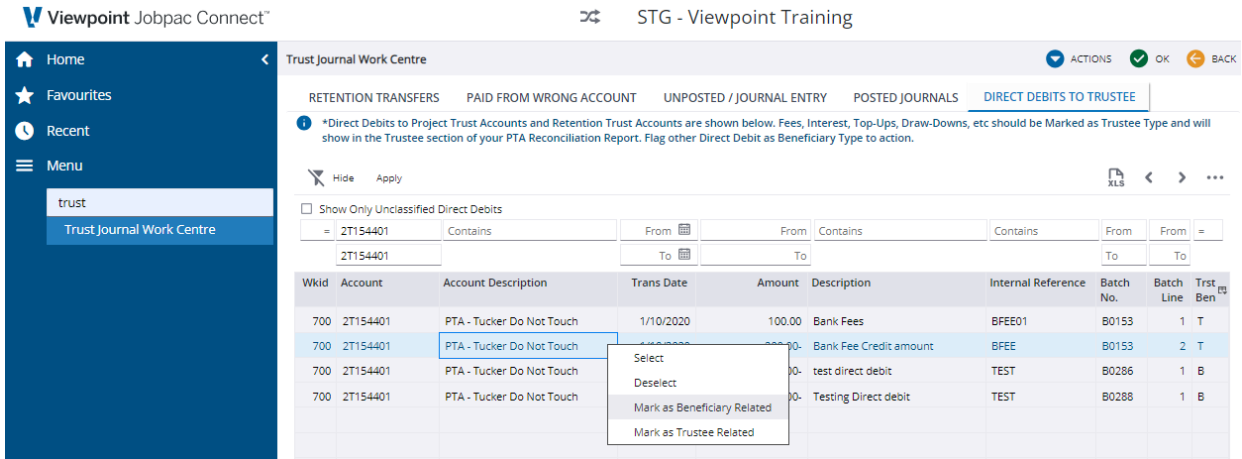
Internal Reference

Direct Debit Classification Type for Project Trust Accounting Beneficiary Trustee None

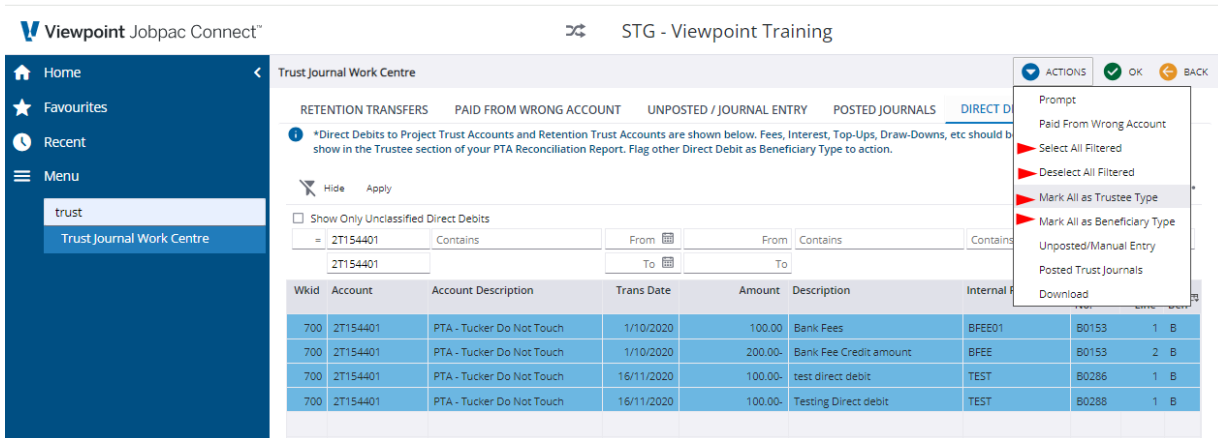
Classification of Direct Debits via the Trust Journal Work Centre

If you have old Direct Debits that you wish to classify in order to make your PTA Reconciliation Reports look better, then you can use the new tab in the Trust Journal Work Centre. When this tab is first selected, Unclassified Direct debits to Trust accounts in that WorkID will be listed (by default filter.) from there the following options are available.

- As shown in the screenshot below individual records can be marked as either Beneficiary or Trustee Type by Right Click.



- You can also use the Action options to flag transactions in Bulk. For example you might like to flag all Direct Debits with the description of “Fees” as being of “Trustee Type”. In this example you could use the following steps referring to the screenshot below...
 - Use Filters to narrow down your selection (eg enter “Fees” in the Description Filter)
 - Use the Action option to “Select all Filtered” (Selected lines will go Blue)
 - If you have made an error in selections, either use the Action option to “Deselect All Filtered” OR adjust by individually deselect/selecting records by Right click.
 - Then you can use the Action option to “Mark All Selected as Trustee Type” or “Mark All Selected as Beneficiary Type”



- Note, you can change a classification Type at any time by unchecking the Filter to “Show Only Unclassified...” and then using any of the methods above to adjust the Type of any Line.

● *PTA Reporting Enhancements - Allow Edit of the Report sequence date for Trust Journals*

When entering Trust Journals it is possible to enter a **Sequence Date** on the journal line that normally would reflect the physical date of cash Transfer that the Trust Journal Represents. When creating Trust Journals for Retention Transfers from the Trust Journal Work Centre for example, the **paid date** of the transaction that Retention was held on, is used as the **Sequence Date** on the Trust Journal Line that represents the retention transfer to that particular beneficiary. The assumption is made that you are transferring the Retention on same day as Invoice payment from which the retention was held. This Trust Journal **Sequence Date** is used to sequence the transaction on your **Record of Deposits and Withdrawals Report** and is also shown on the PTA Rec Report in the Transaction date column.

In talking with customers we have found that there is a requirement to be able to edit this Sequence Date, after Journal Posting, if mistakes are made, or fine tuning is required to match physical cash transfer date. In this modification we have **allowed the edit of the Sequence Date on Trust Journals via the Trust Journal Work Centre**. Note, editing this sequence date does not change the transaction date, or the entry date, of the Journal. The enhancement operation is described below...

NB. This feature should be used with caution for example if the Trust Journal is for Beneficiary Retention transfer, the Sequence date should always match the physical cash transfer date, otherwise you could cause reconciliation issues, to your bank reconciliation.

- Firstly, note the **Record of Deposits and Withdrawals Report** extract below that shows how the Trust Journal Sequence date controls the position of the transaction in the report.

STG - *SB ABC Construction Division 710
Record of Deposits and Withdrawals - PTA (Produced: 2023-11-08 10.47.45)
 For Account: 2T154401
 For Project: PTARA1 - Tuckers PTA Tst - Do Not Touch
 Between Dates: 0001-01-01 - 2023-11-08
 Summarised to Last Reporting Date: 0001-01-01
 To Payment Date: 2023-11-08

GL Transaction Description	Work Id	Job	Beneficiary / Principal	Agreement	Trans. No	Transaction Date
Account: 2T154401						
AP CHQ Cheque No. 1 Drawn 5/01/01	700	PTARA1	AACTEM ACC TEMP FENCE	PTA06001	Inv: PTA0600101	2001-01-05
TR JNL Retention Tfer from PTA to RTA	700	PTARA1	AACTEM ACC TEMP FENCE	PTA06001	Inv: PTA0600101	2001-01-05
AP CHQ EFT No. 116 Drawn 5/01/01	700	PTARA1	ALPLSE Alliance Plumbing Services P/L	PTA06002	Inv: PTA0600201	2001-01-05
TR JNL Retention Tfer from PTA to RTA	700	PTARA1	ALPLSE Alliance Plumbing Services P/L	PTA06002	Inv: PTA0600201	2001-01-05
AP CHQ Cheque No. 2 Drawn 5/01/01	700	PTARA1	BILBRO Bill Brown Constructions	PTA06003	Inv: PTA0600301	2001-01-05
TR JNL Retention Tfer from PTA to RTA	700	PTARA1	BILBRO Bill Brown Constructions	PTA06003	Inv: PTA0600301	2001-01-05
AR CSH Full Payment of Claim 1	700	PTARA1	AUST4265 AUSTIN AUSTRALIA PTY LTD			2001-02-10
G JNL Receive Cash to PTA Fix	700					2001-03-01
TR JNL Top Up for March	700	PTARA1	TRUSTEE			2001-03-01
TR JNL Fix Paid From Wrong Account	700	PTARA1	AACTEM ACC TEMP FENCE	PTA06001	Inv: FIX-R3	2001-03-01

- To edit a Trust Journal Sequence date you need to go to the Posted Journals Tab in the Trust Journal Work Centre as shown below, Right click on the Journal you need to change and select Enquiry.

The screenshot shows the 'Trust Journal Work Centre' interface. The 'POSTED JOURNALS' tab is active. A table displays journal entries. A red box highlights the 'Enquiry' option in a context menu over the first entry. The table data is as follows:

Type	Batch	Wkid	User	Period	Date	Debits	Credits	Line
Trust Journal	J3171	700	STC/MURPAVO	SEP20	1/09/2020	100.00	100.00-	2
Trust Journal	J3928			OCT20	1/10/2020	330.00	330.00-	2
Trust Journal	J3938			OCT20	1/10/2020	4,160.00	4,160.00-	6
Trust Journal	J3956			OCT20	1/10/2020	215.00	215.00-	2
Trust Journal	J3957			OCT20	1/10/2020	1,935.00	1,935.00-	2

- Then right click and select (or double click) on a line in the Journal to see Line Details as shown below.

General Ledger Enquiry

Batch J4192 User TUCAND0 Work Station J15#50#44# Entry Date 29/08/2023

Seq	GL Account	Description	Asset Wkid	Asset Code	Wkid	Cred/Debt	Int Ref.	Job	Cost Code	CT	Resource	Amount
1	2T154401	Paid From Wrong Acc			700		PFRWAC					450.00-
2	201531	Paid From Wrong Acc			700		PFRWAC					450.00

- You will notice the Tran Sequence Date is editable on this screen as shown below. Note also that this sequence date is only editable via the Trust Journal Work Centre and not via standard GL Enquiry.

General Ledger Enquiry

Batch J4192 User TUCAND0 Display J15#50#44# Entry Date 29/08/2023

Line 1 Paid From Wrong Account Type TRJNL Time 15.50.44

Account 2T154401 PTA - Tucker Do Not Touch Internal Reference PFRWAC Tran Date 2/05/2001

Period OCT20 Cheque Source

Amount 450.00-

Cost Wkid 700

PTAJob PTARA1

Line Type Beneficiary Trustee

Creditor/Beneficiary BILBRO Bill Brown Construct

SC Order PTA06003

Purchase Order

Tran Seq Date 12/05/2001

- Subcontractor Statements - Trust Account Long Names for NZ Trust Compliance**

This enhancement is part one of an enhancement that allows for long description for Bank Name, Account Name, and Branch Name to be stored against your Trust accounts and printed on the Subcontractor Statements for NZ Compliance. We are already working on the Form changes that will complete this mod, and the **part 2 Form changes** will be delivered as a patch shortly after the R4 Release is deployed.

You can begin updating your Trust Account Long Names as required in advance of the form changes, as described below...

- Go to Cash Account Maintenance and right click on the account you wish to update. Select More Details as shown below...

Cash Account Maintenance

Hide Apply

From	From	From	Contains	Contains	Jobpac	From	From	From	Frn	Frn	From	Frn	Frn
To	To	To	To	To	To	To	To	To	To	To	To	To	To
Wkid	Seq	GL Account	GL Account Description	Direct Entry User Name	Remitter	Bank BSB	Bank Account	Bank Name	Chq	EFT	EFT User Id	Oth Pay	Bal Ent
	622	201521	MAIN BANK ACCO...	ANZ Main Account	Jobpac	123456	12345678	ANZ			444444	B	

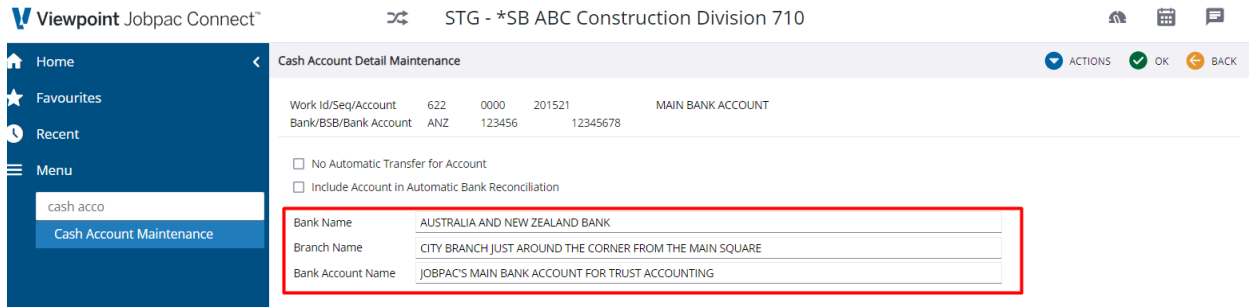
Other Payment Method Detail

Delete

SFTP Details

More Details

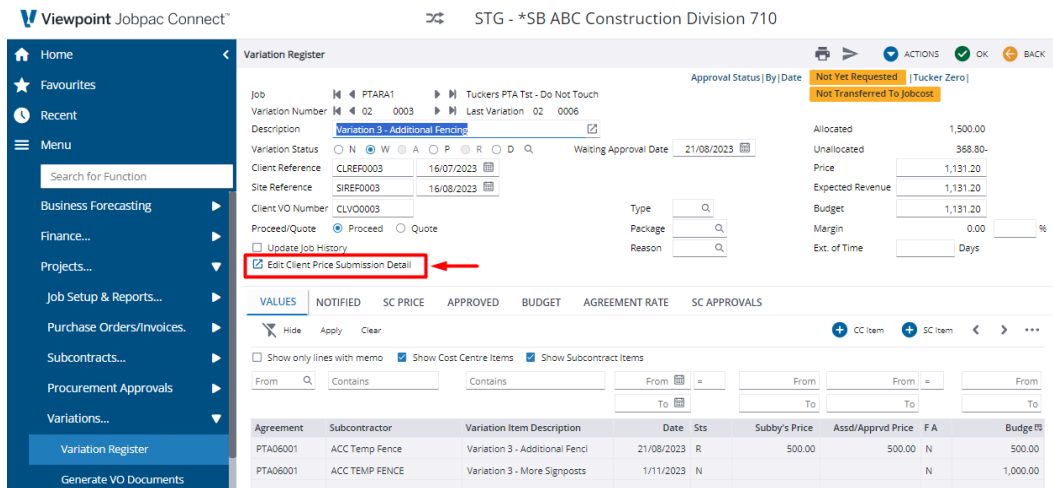
- Enter your Long names in the fields provided, as shown below, and please let us know if the 100 Characters is not enough.



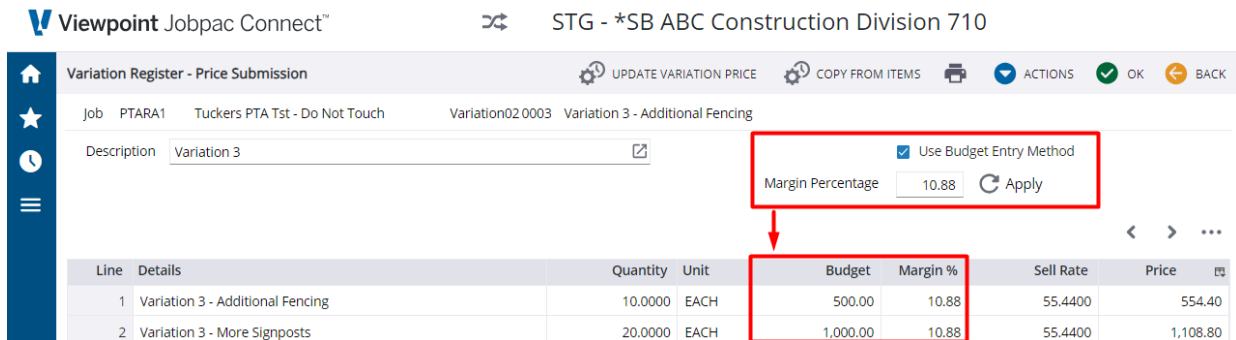
• **Variation Price Submission detail - Budget Entry Method with Margin Percentage Markup**

Variation Client Price Submission Detail has received an uplift to allow entry of Budget and a Margin Percentage markup to calculate Price.

- In the Waiting Approval Status click on the **Edit Client Price Submission Detail** option as shown below.



- Then check the **Use Budget Entry Method** checkbox should you wish to calculate Price based on a Margin %'age Markup. You will notice as shown below the Margin % and Budget Columns open up for edit capability.



- Unchecking the Use Budget Entry Method checkbox will clear the Margin Percentage and Budget fields and allow entry of Price only. A warning confirmation message will appear before values are cleared as shown below.

The screenshot shows the 'Variation Register - Price Submission' interface. At the top, there are navigation icons and buttons: 'UPDATE VARIATION PRICE', 'COPY FROM ITEMS', 'ACTIONS', 'OK', and 'BACK'. Below this, the job details are shown: 'Job PTARA1 Tuckers PTA Tst - Do Not Touch Variation02.0003 Variation 3 - Additional Fencing'. The description is 'Variation 3'. The 'Use Budget Entry Method' checkbox is checked and highlighted with a red box. Below it, the 'Margin Percentage' is set to '10.88' with an 'Apply' button. A table lists the variation lines:

Line	Details	Quantity	Unit	Budget	Margin %	Sell Rate	Price
1	Variation 3 - Additional Fencing	10.0000	EACH	500.00	10.88	55.4400	554.40
2	Variation 3 - More Signposts	20.0000	EACH	1,000.00	10.88	55.4400	1,108.80
3							
4							
5							
6							
7							
8							
9							
10							
11							

A 'Confirm' dialog box is overlaid on the table, containing a warning icon and the text: 'Warning: Budget and Margin % columns will be cleared. Do you wish to continue?'. There are 'Yes' and 'No' buttons at the bottom of the dialog. The ID 'CONFIRMU001' is visible at the bottom left of the dialog.

- You can edit the Margin Percentage at header level and Apply to all lines using the Refresh Icon
- You can edit lines individually and Total Margin Percentage will recalculate automatically
- You can import Price Submission lines from the Variation Items using the Action option, or the new One Click Productivity button, and the Price for each line will be calculated using the Margin Percentage. Note, if Variation line items are imported in this way the Use Budget Entry Method will automatically be turned on.
- Use the new One click Productivity button to Update the Variation Price to be submitted from your calculated price on the submission detail screen

The screenshot shows the 'Variation Register - Price Submission' interface. At the top, there are navigation icons and buttons: 'UPDATE VARIATION PRICE', 'COPY FROM ITEMS', 'ACTIONS', 'OK', and 'BACK'. Below this, the job details are shown: 'Job PTARA1 Tuckers PTA Tst - Do Not Touch Variation02.0003 Variation 3 - Additional Fencing'. The description is 'Variation 3'. The 'Use Budget Entry Method' checkbox is unchecked. Below it, the 'Margin Percentage' is set to '10.88' with an 'Apply' button. A table lists the variation lines:

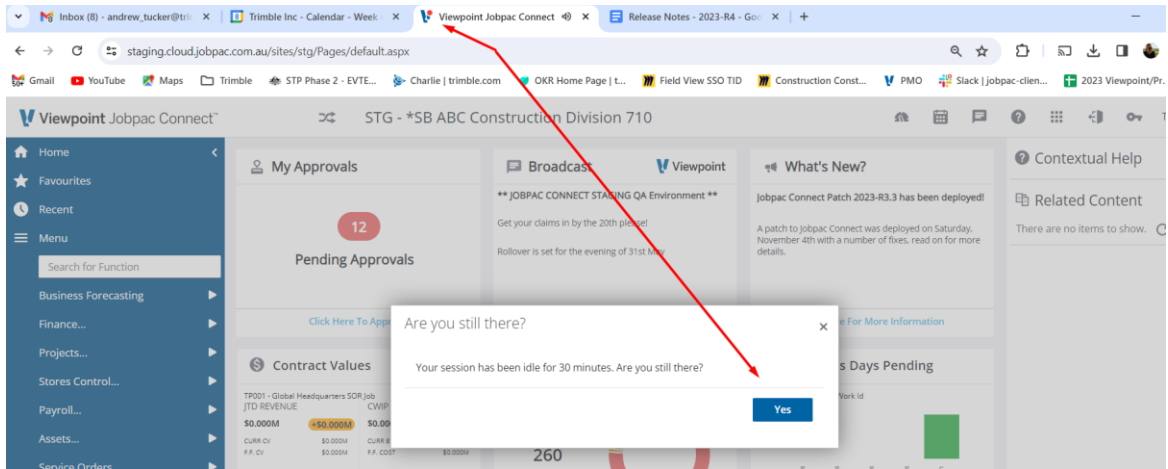
Line	Details	Quantity	Unit	Budget	Margin %	Sell Rate	Price
1	Variation 3 - Additional Fencing	10.0000	EACH	500.00	10.88	55.4400	554.40
2	Variation 3 - More Signposts	20.0000	EACH	1,000.00	10.88	55.4400	1,108.80
3							

● **Idle Timeout Reduced to 30 Minutes**

You may have noticed in R3, the introduction of the “Are you still there?” message when a session has been idle for 60 mins. In order to comply with strict ATO STP Security protocols for cloud Payroll software providers, the inactivity timeout needs to be set at 30 minutes, which we have done for R4. Features of the Inactivity timeout are as follows...

- At 28 minutes if there has been no activity on ANY of your open sessions of Jobpac you will get a message asking “Are you still there?” on your primary session.

- An alert will sound if your sound is on, and a Red dot browser alert will appear on the session tab as shown below.
- Answering the message with a “Yes” click will reset the inactivity timeout clock on all open sessions.
- Not Answering the message within 2 minutes will log the user out of all open Jobpac sessions

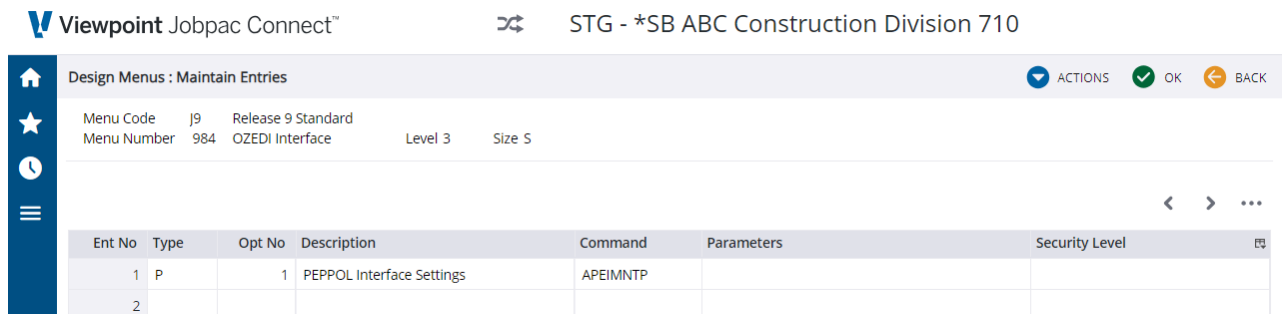


- ***eInvoicing by PEPPOL Beta - OZEDI Password Management***

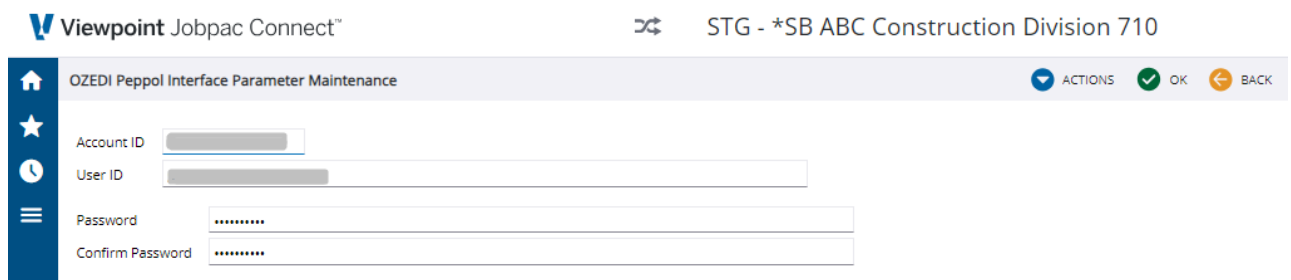
If you are using our new direct business to business eInvoicing by PEPPOL facility, then there is now an option that enables you to maintain your OZEDI API User Password in Jobpac saving a support call if your password at OZEDI does change for any reason.

Set up the new Menu Option as shown in the screenshot below, with the following settings. We recommend putting the new option under the System Administration → Configure Modules → OZEDI Interface

- Type: P
- Command: APEIMNTP
- Description: PEPPOL Interface Settings



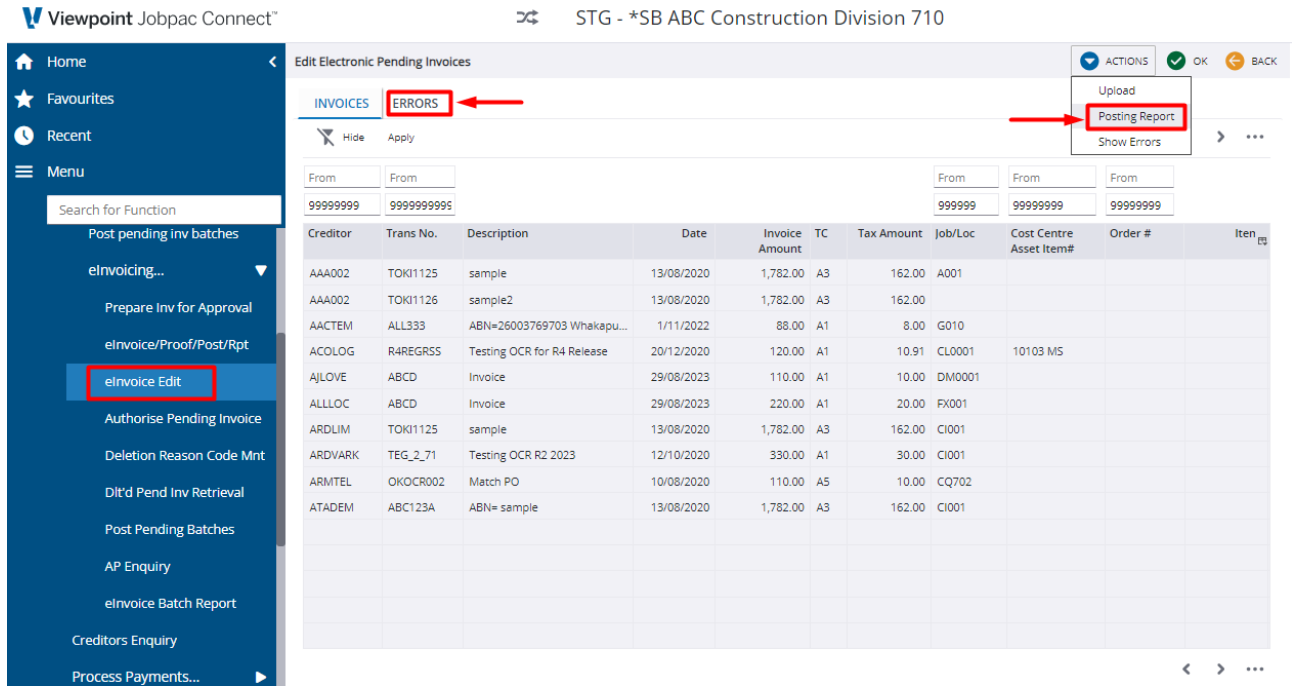
After taking the menu option you will be presented with the screen below that allows Password Update as well as some configuration related to your PEPPOL Account ID at OZEDI.



● ***eInvoice Edit with combined Posting Feature and new Errors Tab***

This next one is useful for anyone using an OCR Interface or PEPOL Interface where on occasion invalid Invoices will be caught in the eInvoice Edit program for fixing before they can be processed in Jobpac.

Previously the user would need to fix Invoices in Error and then go to another Menu option to Proof and Post the fixed Invoices. Now you can do this all from the same screen. Simply Check the error descriptions on the new ERRORS Tab, Fix, and then use the Action Option to run the Proof and Post report as shown below.



● ***Invoice Approvals Enhancements - New Tab with Costing Info***

Taking on feedback from our customers Invoice Approvals, where the approving of individual Invoices method is used, we have enhanced to streamline by adding a new Tab to show Costing Information.

New Features include...

- A New tab has been added called **Invoices with Costing**.
- A Parameter to set the **Invoices with Costing** as the default Approvals tab on first entry.
- Costing information for the first line on the Invoice will be shown against each Invoice.
- If there are lines with a variety of coding on the same invoice, the Costing info will show in Blue.
- Single left click on any Invoice line will show the related content including Invoice, PO & Deliveries.
- One click productivity Icons for Approve/Send Email, Approve/No Email, Reject have been added.
- Coloured tags have been added to represent approval status, with Legend.

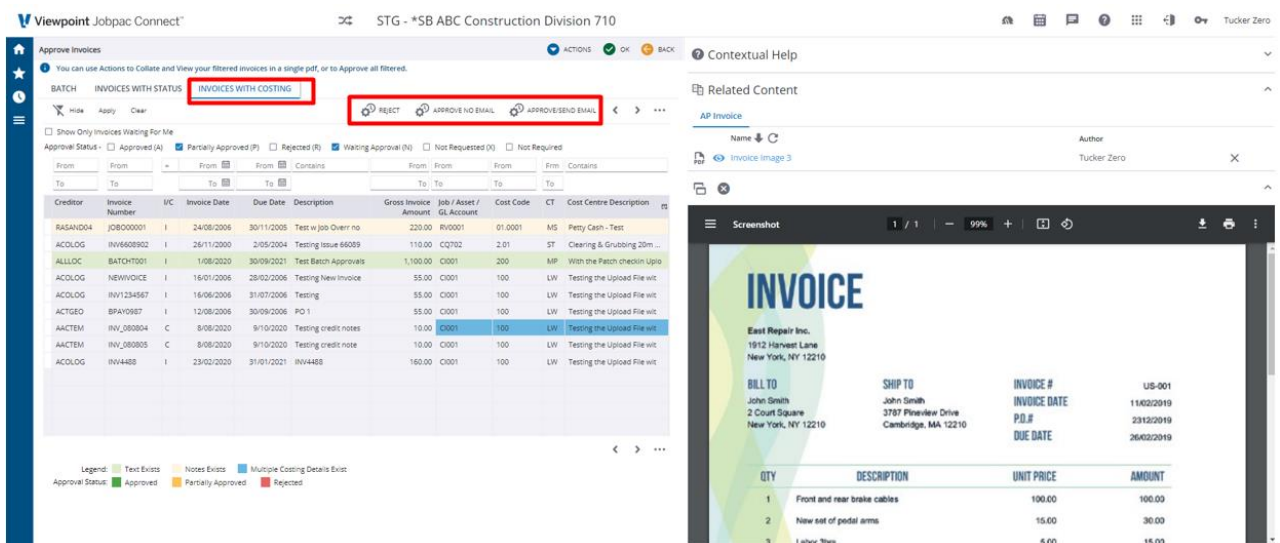
You can activate the new tab as being your default, if you like it, using the System Parameter as described below. **Note well however, you do need to be already using the Individual Invoice Approval setup and not the Batch Approval process for this mod to be effective for you.** This Parameter is safe to activate provided it suits your workflow to have that tab shown as the primary tab for all users.

- Activated via the system parameter APPINV/position 16
 - Default Tab in Invoice Approvals (B,I,C) = 'C'

To understand how this new workflow can streamline your invoice approval operations, reference the Screenshot below as you step through this workflow.

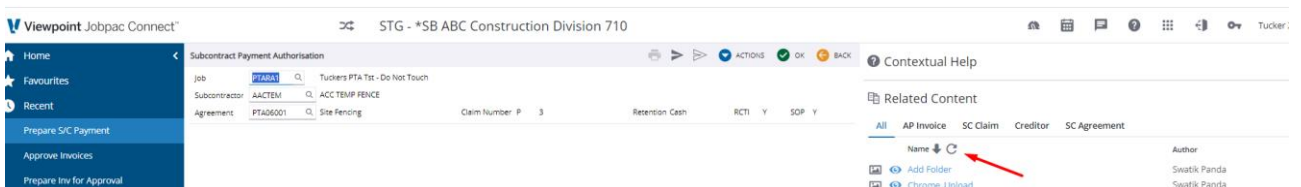
1. On entry to the screen only the invoices waiting for your approval will be shown.
2. Single left click on the first filtered invoice in the list and the attached Invoice automatically shown in full on the right hand side.
3. You might like to fold away the LHS Menu pane if working on a smaller screen using the left chevron.
4. You can review other attached documents if they exist like the PO or Delivery Dockets.
5. If the Costing info is in blue you can review the additional line information using Right click or Double click to show the Invoice Details.
6. Simply click the One Click productivity Icon to Approve or Reject the currently selected invoice.

We plan to discuss with customers and possibly introduce some auto selection and advance options to even further reduce clicks in the process.



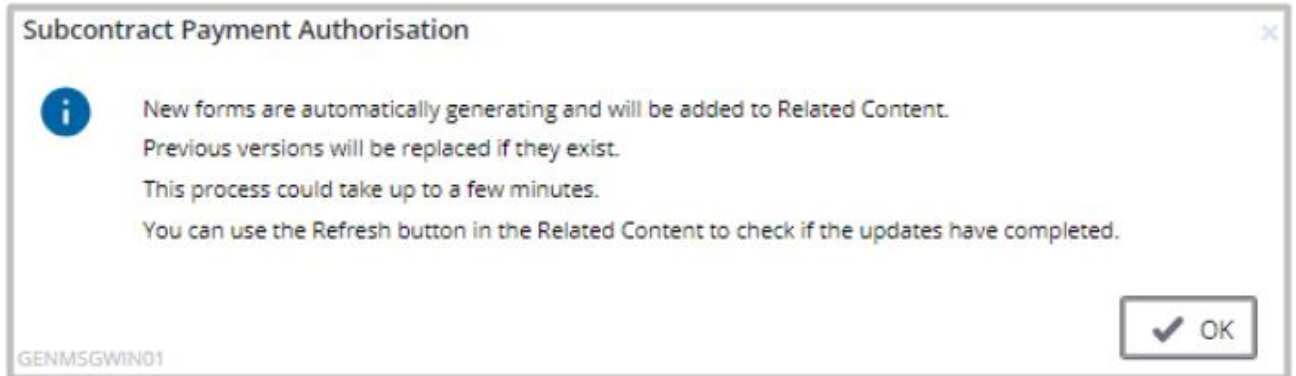
● **Refresh Button in the Related Content**

A new Refresh button has been added to the Related Content area. This has been introduced in particular for the fairly new Automatic Upload of Jobpac Forms to Related Content feature, that went out in R3. ie with that new feature enabled, when a Subcontract Claim Form is emailed or sent for approval, it can now be uploaded automatically to Related Content for that particular Claim Context. The new Refresh button can be used to refresh the related content area, if the Automatic upload is not yet visible.



- **New Message When Completing a Subcontract Claim**

Issue a message to the User after Finishing a Subcontract Claim when the automatic update of the JOM forms to the Related Content feature is active, and the user takes the action to email, or send for approval, when completing the subcontract claim. An Information message will be issued about remind the user that they may need to Refresh the Related Content if the new version has not appeared yet.



- **Protect Control Accounts and GL Change Audit**

We have introduced some more control and messaging if a user is changing GL Bank Account details such as a Control account setting for example. This will hopefully prevent some situations where GL account settings are accidentally changed leading to possible reconciliation issues. Audit over GL account setting changes has also been introduced.

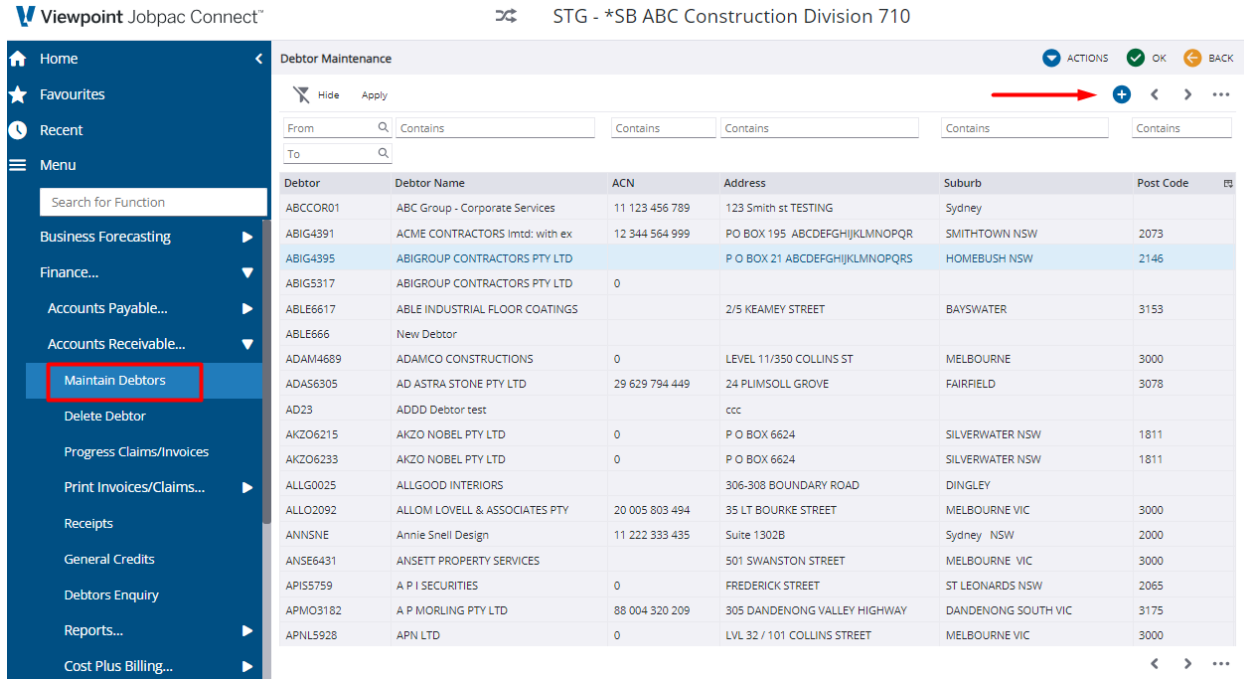
As a reminder, it is worth knowing, that through Menu Design you can restrict access to GL account maintenance to only the users that need to have access.

The following warnings have been introduced.

- For the **Control Account setting**, if changing from a non blank value to a different or blank value, a warning is shown as below.
 - "Warning: Changing or removing an Account's Control Account Setting may allow unwanted types of transactions to be posted to the account. This may cause Integrity issues if care is not taken. Are you sure you want to change this value? Click Yes to proceed or No to go back."
 - This type of change is now messaged, and audited, in both GL account Maint and COA Maint.
- A new warning is now also shown on changing the **GL Account Allocation** (ie Group, Profit Centre, Reporting Unit/Sub Unit), from any value, blank or otherwise, to a different value.
 - "Warning: Changing an Account's Reporting or Group Allocation will not change historical periods in your Business Forecasting Module. Should you wish to change historical data you may require Support. Are you sure you want to change this value? Click Yes to proceed or No to go back."
 - This type of change is now messaged, and audited, in the GL account Maint program.
- Other changed account values that are now audited on the GL Account Maintenance program, but not messaged with a warning, include Record Type, Name, Forecast, and all budget values
- Other changed account values that are now audited on the COA Maintenance program, but not messaged with a warning, include Type, Rec Type, Stat only

- **New Front Screen for Debtor Maintenance**

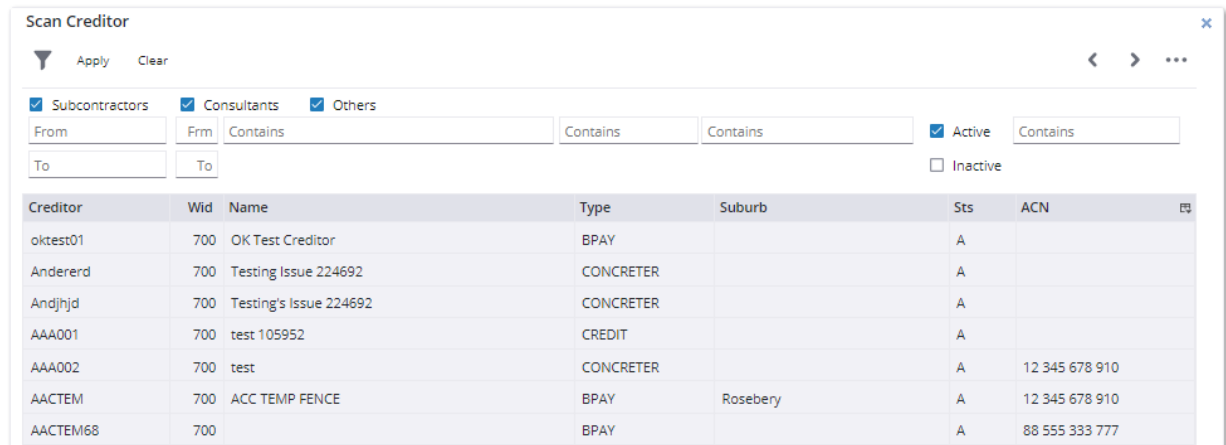
In this Release we have updated the Debtor Maintenance front screen to add consistency in our approach to Master file maintenance and save you clicks. Like Creditor Maintenance, now too with Debtor Maintenance, on first entry the user will be presented with a filterable list of Debtors. Double click a Debtor record to Maintain. Action options exist as previously available, and all other functionality in Debtor Maintenance remains unchanged. Note you can use the Blue Plus Icon to add a new debtor as shown below.



- **Enhancements to the Creditor Scan**

We have upgraded the Creditor Scan in R4 to reduce clicks and add intuitiveness. The following changes have been made to the Creditor scan as shown below.

- Combined **Creditor Code** and **Creditor Name** on the one screen
- Added a **Creditor Type** column
- Added new **search filters** on Creditor Type, Suburb and above each column
- Added checkbox Filters to **show Subcontractors, Consultants, Others.**
- Added a **Clear filters** option



- **New PEPPOL Checkbox in Prepare Invoices for Approval**

A new filter checkbox to **'Show Peppol invoices Only'** has been added to the Prepare Invoices for Approval screen. This will allow easy selection of the electronic Invoices that have come through by PEPPOL for more organised Invoice Coding workflow.

Viewpoint Jobpac Connect™ STG - *SB ABC Construction Division 710

Prepare Invoices for Approval - New Batch

Authorising Job: CI001 Cham's Job

INVOICE | PO RAISED BY | DATES | PROJECT MANAGER / JOB

Hide Apply

Scanned Invoices Not Scanned Include Subcontractors Suppliers Both Show Peppol invoices Only

Creditor	Invoice No	IC	Invoice Date	Description	Typ	Order No	Gross Amt	TC	Tax Amt	Due Date	PM	Tp	H	Sts
AACTEM	INV_20061	I	20/06/2020	testing	S	CI006010	100.00	A0		21/08/2020	B	Y	R	
AACTEM	INV_22081	I	22/10/2020	Docket Matching	P	CI000037	100.00	A0		30/11/2020	B	Y	R	W
AACTEM	INV_30081	C	3/08/2020	test			100.00	A1	9.09	5/10/2020	B	Y	R	
AACTEM	INVKP_0211	I	2/09/2022	KP Inv 1	P	CI000033	300.00	A1	27.27	17/10/2022	B	Y	R	
AACTEM	INVOICE111	I	17/08/2006	PLAN PRINTING PAPER	P	CN000003	76.00	A1	6.91	1/10/2006	B	Y	R	
AACTEM	KPINV_2112	I	2/09/2022	KP INV 2	S	CI006052	350.00	A1	31.82	15/11/2022	B	Y	R	
AACTEM	MES123	I	25/08/2020	Testing Message	S	CI006032	100.00	A1	9.09	30/09/2020	B	Y	R	
AACTEM	NH_SF12	I	22/08/2020	Test SF Claims NH	S	CI006031	55.00	A1	5.00	30/09/2020	B	Y	R	

- **PO Amendments - New tab and tab name change**

A few small changes to PO Entry including...

- The “Item Summary” Tab name has been changed to “Header/Summary View”
- A new tab has been added to show Item Approval Details. This view previously existed by an Action option but is now a distinct one click tab on the screen as shown below.
- Supplier Contact scan has been Fixed.

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Enquiry Order Maintenance

Supplier: ACOLOG Acoustic Logic Consultancy

Soft Code With "BUSABN" 01 101 202 303 Currency: AUD Approval Status: **Waiting Approval**

Order Number: RV000031 Description: test description Phone: 02 9980 9980 Fax: 02 8880 8880

Order Date: 16/03/2020 Delivery Date: 16/03/2020 Delivery Job/code: RV0001

Raised By: TUCAND0 Internal Contact: Delivery Address: 10 AVOCA BEACH DRIVE

Paid by Client: Requisition No: Suburb: AVOCA BEACH

LDA Reference: Supplier Contact: State: NSW

Supplier Email: swatik_pande@trimble.com Postcode/Country: 2216

Payment Terms: 30 Last day of next month Delivery Contact: BEN SPENCE

Product/Service: Delivery Phone: 02 4356 6776

Special Instructions: Qualifies for PBA/SC Retn Held in Trust Reporting Qualification Date: Estimate Only? Invoices in Taxable Payments Reporting

Order Totals: 1,400.00 1,540.00

HEADER/SUMMARY VIEW | APPROVALS | ITEM LIST VIEW | COSTING | VALUES

Enter an Item No. to Add or Edit, or leave blank to auto generate: 3 Choose Cost Allocation Method if Adding: Job GL Account Asset then hit Enter or click Add here +

Item	Description	Quantity	Nett Item Value AUD	Gross Item Value AUD	TC	Wkid	Allocation Job	Allocation Cost Centre	Est	Resource
1	test description	1.0000	100.00	110.00	A1	710	RV0001	01.0001 /MS	No	
2	test description	1.0000	1,300.00	1,430.00	A5	700	A00002	11	No	

- **Expert/Benchmark Uploads to Run in Batch**

The 2 Expert/Benchmark Uploads (Original Work Items and Variations) have been changed to now run in batch in the background. This was done to cater for large uploads that timed out after the running time exceeded the idle timeout settings for Jobpac Connect (it will be reduced from 60 mins to 30 mins in this release). The progress will be emailed to the user to keep track of the upload.

- **More useful Message when PO is in use**

Previously during Invoice preparation if an Invoice has a PO attached and a user tried to work on that Invoice while another user was editing another Invoice attached to the same PO, then the previous error message did not help the user find the other invoice in question. This enhancement goes some way to helping you track down the culprit invoice by detailing the Authorising Job/Location and other Creditor/Invoice details. The new improved error message can be seen below with new details highlighted.

The screenshot shows the 'Prepare Invoices for Approval - New Batch' screen. A modal error message is displayed with a red border and a red 'X' icon. The message text is: 'This Order is currently in use and linked to the Creditor/Invoice: AACTEM_INV_KC01 under the Authorising Job/Location: CI001. To Invoice more against this Order, you will need to process the other pending Invoice first, or delink the Order from the other pending invoice.' An 'OK' button is visible at the bottom right of the modal. The background table shows invoice details with columns for Creditor, Invoice No, IC, Invoice Date, Description, Typ, Order No, Gross Amt, TC, Tax Amt, Due Date, PM, Tp, H, and Sts.

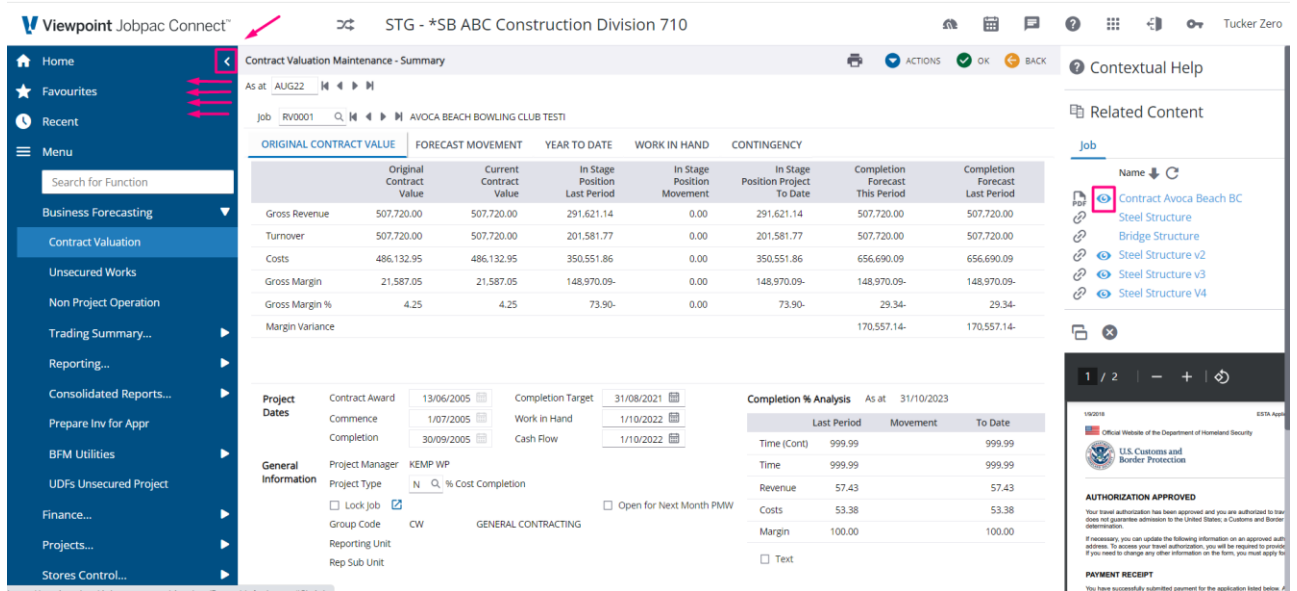
- **Direct Debits and trust Journals in Bank Reconciliation**

You will note that both Direct Debits and Trust journals now show in the Bank Reconciliation as additional record types. At this stage these record types will always show as presented and can not be flagged as unrepresented. This change has been made for visibility and in preparation for upcoming work in relation to the Automation of EFT bank Transfers from Trust journals. As these transaction types are always shown as presented this should not materially affect your bank reconciliation process.

The screenshot shows the 'Bank Reconciliation - Presentation Status' screen. The 'Type' section has radio buttons for 'EFT', 'Cheque', 'BPay', 'Deposit', 'Direct Debit', 'Trust Journal', and 'All'. The 'Direct Debit' and 'Trust Journal' options are highlighted with a red box. Below this, there is a table with columns: Type, Bank Account, Trans Date, Trans Number, Supplier Name, Amount, Present Date, Direct Entry No, Batch No., Pres, Unpres, Held, and Sent. The table contains three rows of transaction data.

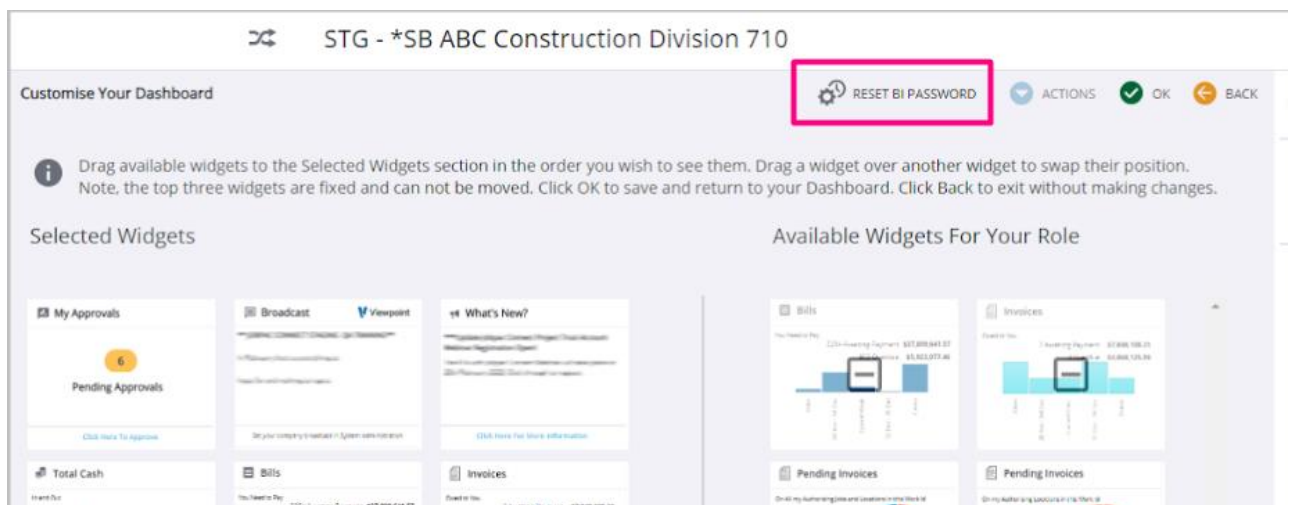
- **Auto fold away menus on Related Content eyeball click - Removed**

In a recent release we introduced a feature that automatically folded away the menu pane when an eyeball was clicked to show a Related Content document. This feature has been removed in this R4 with users expressing they preferred to control their screen positioning themselves. You can of course still fold away your menu pane using the chevron on the top of the menu pane as shown below. We will continue to consult and listen to our customers on this and if we find that the feature is missed then we can think about adding it back as a user by user based setting.



- **Allow BI Password to be Reset for SSO Users**

It is under some edge case scenarios necessary to be able to reset the BI password for SSO users from the Viewpoint One ID password. A button to facilitate this has been added to the Customise Widget Dashboard screen as shown below. This is only available when logged in via SSO. Note, it is expected that further refinement will be carried out to remove the need for this altogether in subsequent releases. It will be rare for a user to need this but you may be instructed to use it by support in those situations that require it.



After clicking on this button the user will be required to change their BI Password on the screen as below.

Change BI Password
✕

User profile: STGBEAGLE0

New password:

New password (to verify):

Password Criteria
 Password must be at least 10 characters long
 Password must contain a number
 Password must contain lowercase and uppercase letters
 Password must contain a special character

CHGPWD_BI

Suggestion Box & Other Enhancements

- ***Speed Up the New AP Enquiry***
 In some of the modes for this enquiry, the load times were poor. Changes have been made to greatly improve the speed of the enquiry for all modes. This will be most noticeable in the Site mode. We are keen to investigate any other load speed issues in the New AP Enquiry should you find any please let us know and describe the sequence of selections that is taking a long time.
- ***Check for Prior Period/Year When Entering AP Invoices***
 A Confirmation / Warning will now come up if an Invoice is dated in the previous financial year or specified number of periods while Registering an Invoice or Entering through Pre Approved Invoice Entry. This will minimise errors in processing of invoice data by the AP team. Note it is possible and legitimate to backdate AP Invoices but often it is done in error. eg. Many times invoices are dated 2022 instead of 2023 by accident which frequently occurs around year end and a new calendar year.
 You can control the number of periods backwards that will be allowed before the new warning message is triggered using the new system parameter as follows. It is safe to set up if you would like this control, noting that if the parameter is not set up the warning message will default to ON for any backdated Invoice.

 - DATCHK - It is a numeric parameter (eg. 1 allows one period back, 2 allows 2 periods back...etc.)

Confirm
✕

Warning!
 You have entered an invoice date that is for a prior month or financial year.

Click Yes to continue or No to cancel.

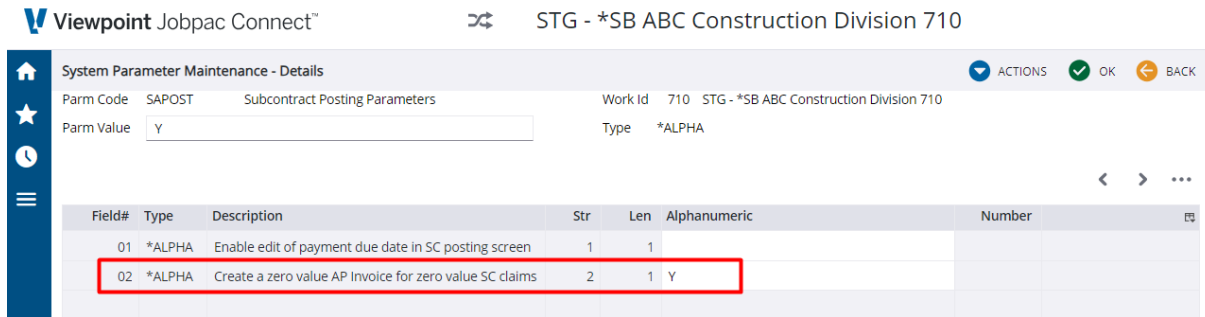
CONFIRMUPD01

● **Creation of a Zero Value AP Invoice for a Zero Value Subcontract Payment**

In the case where Subcontract claims are valued and posted at Zero value, previously this would not create an AP Invoice and hence the claim would be difficult to track in AP Enquiry. Activating the System Parameter as described below you can activate the creation of a Zero value AP invoice for this type of transaction.

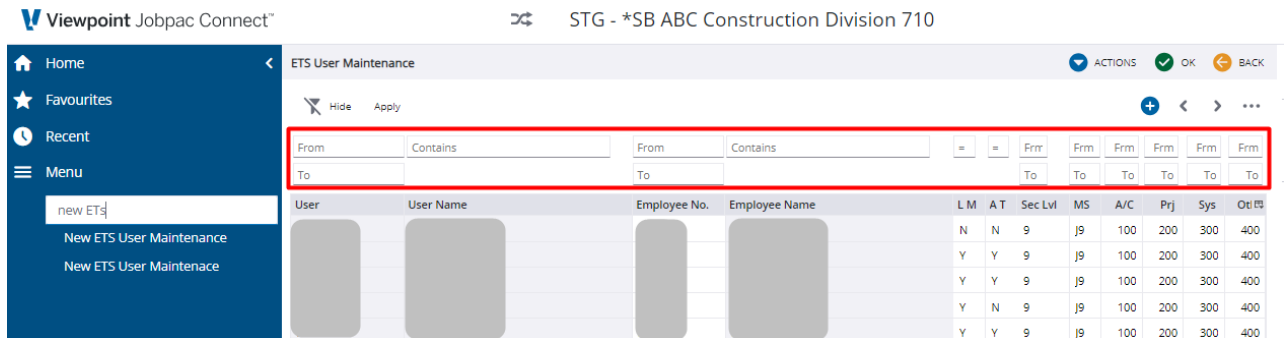
- Activated via the system parameter SAPOST/position 2
 - 'Y' - Create a zero value AP Invoice for zero value SC claims
- The invoice will be excluded from Payment selections and Payment runs.
- The Invoice will be visible as a zero value invoice in the AP Enquiry with all the SC claim documents.

NB: it is advised you test the activation and full workflow in a test environment before activating Live



● **Fully Filtered ETS User Maintenance**

We have added filters to all columns on ETS user maintenance and a User Name column, by request, and also took the opportunity to show extra rows on the page



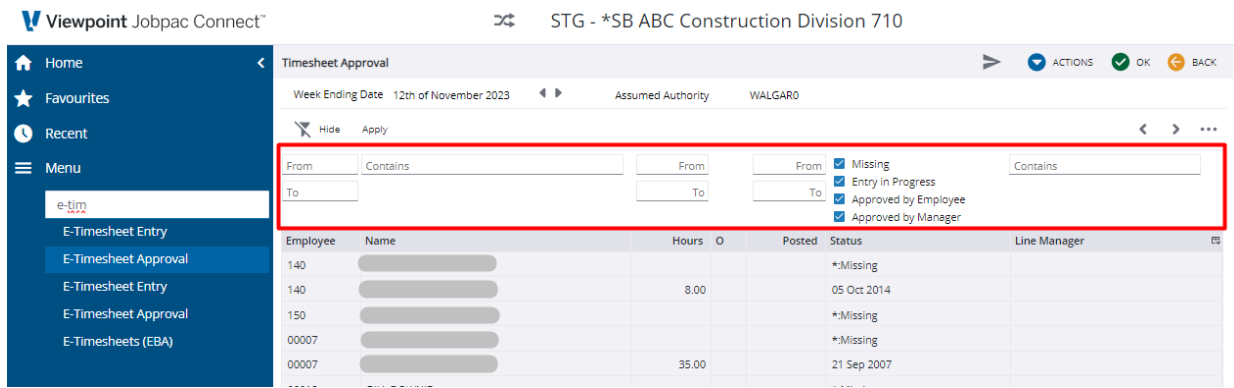
● **Automatically remove terminated employees from ETS Work Group**

Previously, when an employee was terminated, there was a manual step to removed the Employee from their ETS Work Group. The change will save you time by automatically removing Employees from their ETS Work Group. This enhancement is automatically switched on with no setup required.

● **Additional Filters in the eTimesheet Approval Screen**

Also in the Employee Timesheet Module, full filtering has been added to the eTimesheet Approval screen including filter by...

- Start and Finish Employee Code
- Start and Finish Hours Entered
- Start and Finish Hours Posted
- Line Manager
- Timesheet Status



- ***NZ Payroll Enhancements - Allow Payday filings from prior year.***

Previously, all payruns must be submitted to Payday filing before you roll into next financial year. If they are not submitted before YE rollover, then those unsubmitted payruns would not be shown on the Payday filing screen, and users would not be able to extract the Payday filing file. With this change in place, unsubmitted previous year payruns will be available to extract.

- ***Excel Output Option on the List of Potential Duplicate Invoices Report***

Jobpac is coded to prevent the entry of duplicate invoices but there are situations where it is possible to accidentally add a duplicate invoice. For example if an Invoice is entered under two similar creditor codes by accident. The List of Potential Duplicate Invoice Report can identify possible anomalies of this nature. An Excel output option has now been added to the List of Potential Duplicate Invoices Report. The format has been developed to exactly match the PDF output.

- ***Check for Duplicate AP Invoices for Parent Creditors***

When Invoices are entered into Jobpac, a duplicate Invoice number check against Invoice numbers within the same Parent Creditor group, and/or with other creditors with the same ABN, is now carried out. We have provided options for either mandatory block (i.e., cannot progress), or a soft check (warning only). You can add this control by System Parameter as below.

- Activated via the system parameter APICLK
 - Position 2 = 'Y' - Check for duplicate invoice numbers within the Parent Creditor Group
 - Position 3 = 'Y' - Warning Check only for check within the Parent Creditor Group. N or blank means hard block (user cannot progress)
 - Position 4 = 'Y' - Check for duplicate invoice numbers within Creditors with same ABN/GST
 - Position 5 = 'Y' - Warning Check only for check within Creditors with the same ABN/GST Number. N or blank means hard block (User cannot progress)

Note: This parameter is safe to activate Live, but you may wish to schedule running the List of Potential Duplicate Invoices Report at intervals for additional peace of mind.

- ***Enhancements to the PO by GL Account Report***

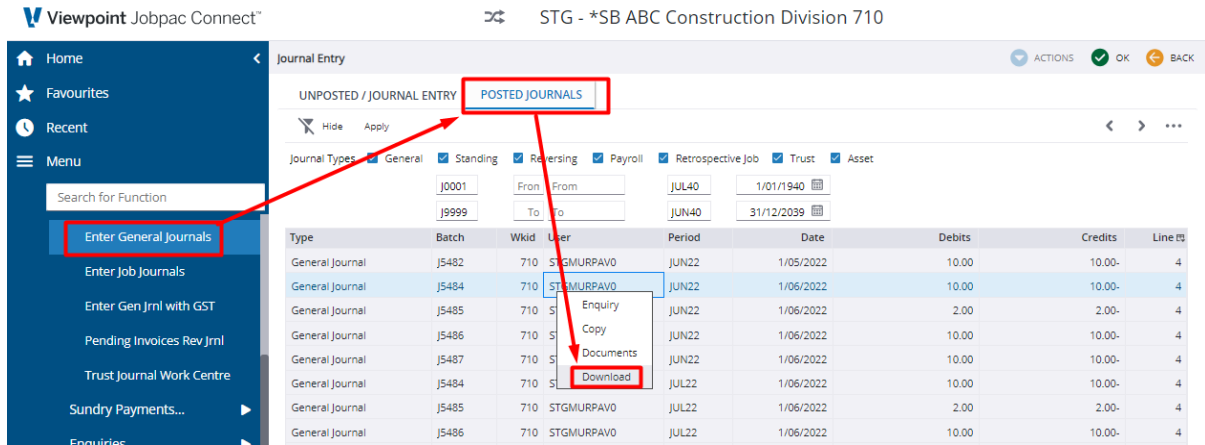
Changes have been made to the PO by GL Account Report to...

1. Include all the full extended descriptions.
2. Include Order Date and Order Entry Date (for the item)

- **Download of Posted Journals in Ready to Upload Format**

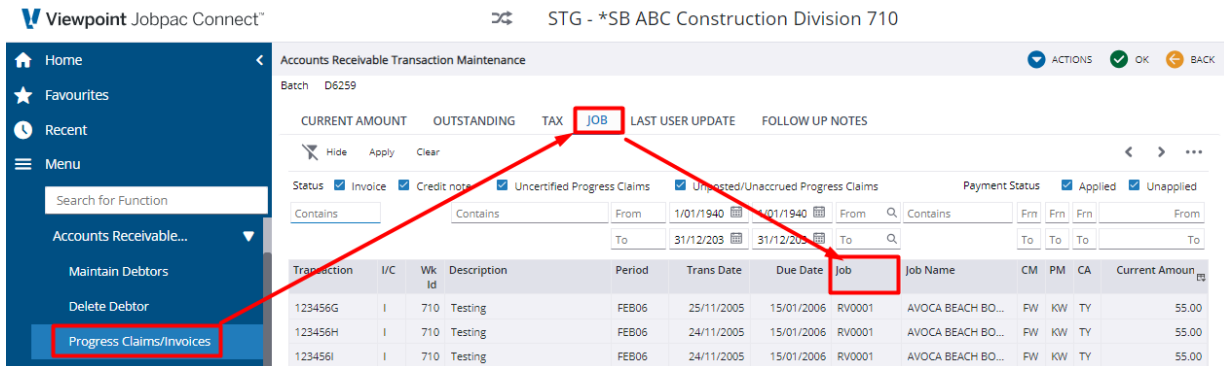
A new download by right click is available for Posted Journal Batches. This will allow the Posted Journals Batches to be downloaded, amended, and then used to upload into a new journal batch.

Simply Right Click on any Posted Journal and select the Download option. The download file will be in a format that is consistent with the upload template to allow the same file to be used for the upload.



- **Filter by Job in AR Transaction Maintenance**

A new filter by Job has been added to the AR Transaction Maintenance screen as shown below. Click on the Job tab and then use the From and To Job Filters as desired.



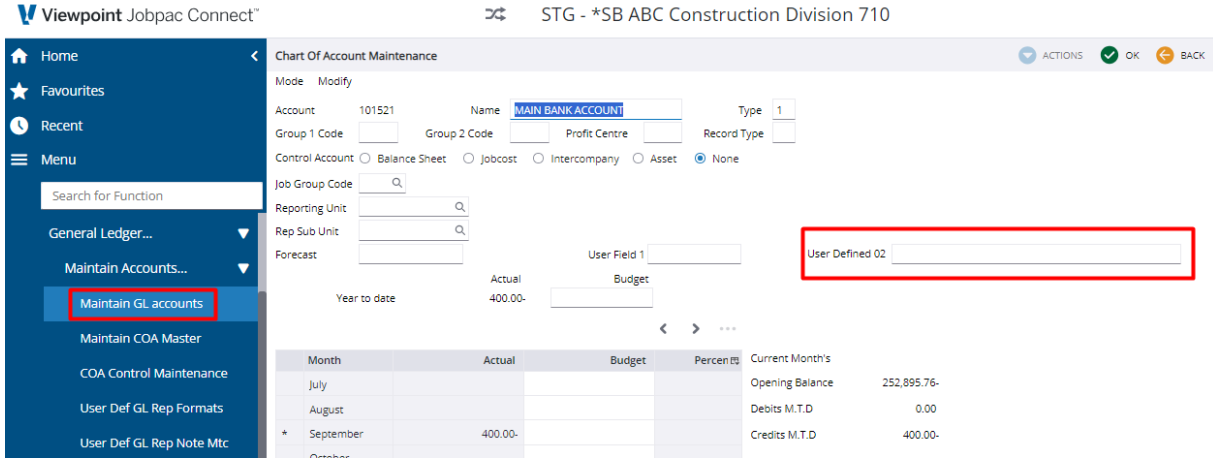
- **Second User Definable Field in Maintain GL Chart Of Accounts**

A Second User Definable Field has been added to GL Account Maintenance. This field is activated by System Parameter, can be named on screen as you like, and will be available only in the GL Account Listing API initially. It is also possible to upload this new field to allow setup. The parameter is safe to set up but we do recommend you seek assistance should you wish to populate on mass via upload and you have not used the upload before.

- Available in GL Account Upload (COAMNTUPL) - last column
- Available in the GLAccountListing API - field UserDefinedField2

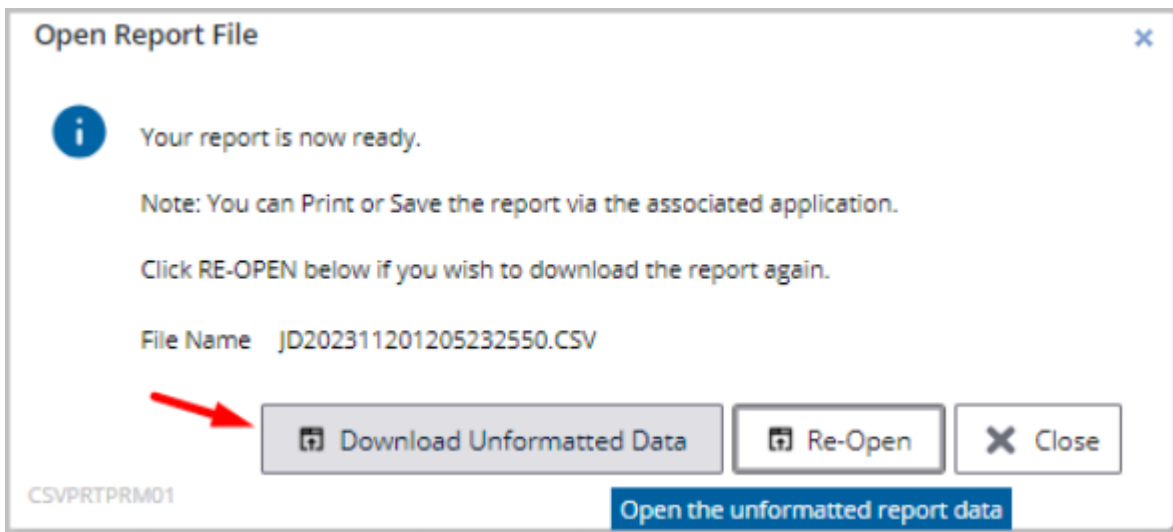
Set up ...

- Controlled via the system parameter GLUDF2
 - Position 1 = 'Y' - Activate User Defined Field 2
 - Position 2 = 'Y' - User Defined Field 2 Is Mandatory
 - Position 3-17 - User Defined Field 2 Name



- **Excel unformatted download**

It is now possible on all Excel downloads to also download in csv, unformatted mode. The xlxs version will continue to download automatically, but if you need the csv output just click on the download pop-up button as shown below.



- **Extended Descriptions for Cost Plus Billing**

The 2023-R4 Release brings with it a new Cost Plus Billing feature that allows for the entry of extended descriptions for key cost related transactions at the point of entry. These extended descriptions will flow through to the Cost Plus module and be available in the JOM version of the Cost Plus Progress Claim. Extended descriptions will additionally now be available at detail line level, with the activation of new System Parameters, for the following transaction types.

- AP Invoices at Line level via the eInvoicing Module
- Standard Timesheet Entries for each timesheet entry Line

You can activate the capture of Extended text via the following System Parameters, which are safe to switch on. **It is recommended, however, that if you are not using the cost plus billing module, and/or do not need the extended text captured at Transaction line entry level, that you do not activate these parameters, as the extended text does not currently appear pervasively through product just yet.**

- To capture extended Cost Plus Billing text at eInvoicing line level activate the System Parameter
 - EXTDESC/position 1 = 'Y'
- To capture extended Cost Plus Billing text on Standard TS Entry lines activate the system Parameter
 - EXTDESC/position 2 = 'Y'.

Extended descriptions for the following transaction types are already available for entry but will now also be brought through into the Cost Plus Billing Module as extended text.

- Journal Line Entry
- Purchase Order Items (will flow through to matched Invoice Lines)
- SC Agreement Items (will flow through to matched Invoice Lines)

Note: If you plan to use this new feature on your Cost Plus Projects, please let us know at support, and we can update your Cost Plus Billing JOM Form.

More details can be found on the operation of this feature in the More details section of these notes.

- ***New API for Listing of Claim Codes***

This new web service provides a list of Claim Codes for a Job.

Sample Request

[https://\[URL\]:\[port\]/ClaimCodeListing?Environment=\[ENV\]&Token={{Token}}&Workid=710&Job=PS001&Section=10](https://[URL]:[port]/ClaimCodeListing?Environment=[ENV]&Token={{Token}}&Workid=710&Job=PS001&Section=10)

Passed Parameters

- **Token (Mandatory)** This is the token that you received when validating your credentials using the GiveMeAToken web service.
- **Workid (Mandatory)** The 3 digit work id number.
- **Job (Mandatory)** The 6 character job number
- **Section (Range)** You can run this web service for a range of Claim Code for a specific Job.
- **Status (Optional)** You can limit the list to Claim Code with a particular status, Status=A will limit the list to active Claim Code only.

Please contact support should you require more information on our API's

- ***Include these optional fields in the CreateANewEmployee API***

The following 'optional' fields have now been added to the CreateANewEmployee and UpdateAnEmployee

APIs:

- AddressLine2
- State
- Country
- PersonalMobile

- DeclarationSignedDate
- PaymentBasis

Please contact support should you require more information on our API's

Fixes

Module – Accounts Payable

- [Fix] AP remittance Advice is not printing the correct invoice amount when an invoice is part paid.
 - Issue# 111551
- [Fix] Pending Invoice Report shows a job repeatedly if the 'New Page for each Job/Location' option is selected.
 - Issue# 111990
- [Fix] Incorrect Statutory Declaration error message appears in the Payment Preview Report.
 - Issue# 112071
- [Fix] AP Invoice Upload (CREDBAL) accepts invoice numbers with lower case letters. This then causes issues when processing the invoice within Jobpac.
 - Issue# 112093
- [Fix] Unable to amend a creditor that has the same ABN as another.
[New] Allow the bypass of the check for duplicate ABN when creating a new creditor.
 - Activated via the system parameter CRDMNT/position 8
 - 'Y' - allow the same ABN for different creditors.
 - Issue# 112103
- [Fix] Download in the New AP Enquiry does not include the invoices notes header description.
 - Issue# 112119
- [Fix] Payment Preview Report shows invoices for other jobs when paying by a job.
 - Issue# 112105
- [Fix] User is being thrown back to the previous screen when trying to make changes in the AP Payment Selection screen.
 - Issue# 112122
- [Fix] Unable to remove the '?' (after trying to scan for a Purchase Order) in Prepare Invoices for Approval unless moving to another tab.
 - Issue# 112123
- [Fix] PO tolerance is not being factored into when dissecting pending invoices that are matched to purchase orders.
 - Issue# 112166
- [Fix] Upload crash when uploading prepaid AP Invoices when there are multiple dissections with mixed tax codes.
 - Issue# 112185
- [Fix] GST Number (for NZ companies - ABN for Australian companies) in the eInvoice Edit screen is padding the number with trailing 0s (to 11 digits) and therefore blocking the invoice from posting to the pending state.
 - Issue# 112247
- [Fix] Paid amount does not show on some tabs in the AP Enquiry Details screen.
 - Issue# 112331
- [Fix] Subcontract claims posted automatically through SC payment approvals are not being tagged as correctly for TPR and therefore not appearing in the TPR module.
 - Issue# 112336
- [Fix] Payments to offset FX invoices with other FX invoices and credit notes are not clearing the outstanding amounts.
 - Issue# 112375

- [Fix] AP Enquiry detail screen shows incorrect payment details.
 - Issue# 112409
- [Fix] AP Invoice Upload (CREDBAL) is allowing the following:
 1. Foreign currency postings to work ids with different foreign currencies
 2. Intercompany postings when intercompany has not been set up
 - Issue# 112468
- [Fix] Energy Capture Types are not centralised when using centralised creditors.
 - Issue# 112537
- [Fix] Zero value invoices are being shown as unpaid in the new AP Enquiry.
 - Issue# 112598
- [Fix] Payments for FX AP invoices are leaving rounding issues in the local currency amounts and therefore are showing as unpaid.
 - Issue# 112614
- [Fix] AP Enquiry shows cancelled payments as Unpresented.
 - Issue# 112639
- [Fix] Payment Times Reporting (PTRS) Extraction/Report includes destroyed cheques.
 - Issue# 112669
- [Fix] Taxable Payments (TPR) - Creditor Upload does not update the Subcontractor Flag for the creditor.
 - Issue# 112700
- [Fix] AP Payment Preview shows the incorrect GST total when using the Summary and Display GST options.
 - Issue# 112712
- [Fix] AP Payment Preview freezes when previewing payments.
 - Issue# 112714
- [Fix] AP Payment Preview has blank pages for Subcontract Payment Schedule JOM forms when collation is selected.
 - Issue# 112734
- [Fix] With AP Partial Payments activated (system parameter INVAPP/ pos 18) and partial payment is applied, the nominated payment amount is not appearing in Change Payment Selections.
 - Issue# 112782
- [Fix] AP Invoice upload (CREDBAL) is not creating the tax component for prepaid EFT payments and causing the GL to go out of balance.
 - Issue# 112806
- [Fix] Creditor ABN is being allowed to be changed to an existing one for another creditor in Creditor Maintenance.
 - Issue# 112860
- [Fix] Invoices are getting rejected with intercompany error in the AP Invoice Upload (CREDBAL) when the costing work id is left blank.
 - Issue# 112867
- [Fix] AP Payment Preview is not allowing the selection of the Prompt Payment option with specific Payment Terms.
 - Issue# 112905
- [Fix] AP Payment Preview is crashing when the report is run twice within the same session (without exiting the screen).
 - Issue# 112922
- [Fix] AP Payment Preview is crashing when the report is run for prompt payment batches.
 - Issue# 112960
- [Fix] AP Invoice Upload (CREDBAL) is not updating the payment details correctly for prepaid invoices and causes the GL to go out of balance.
 - Issue# 112962
- [Fix] Deletion error keeps appearing after the first attempt when trying to select other invoices.
 - Internal Issue
- [Fix] Correct the confirmation to the standard Yes/No window when downloading the TPR transactions.
 - Internal Issue
- [Fix] Incorrect approval definition is picked up for rules set up with From and To Creditor settings.

- Internal Issue
- [Fix] Labels are missing for EFT Date and EFT Amount in the AP Enquiry Details screen.
 - Internal Issue
- [Fix] Creditor work id filters are not working in the new AP Enquiry creditor summary screens.
 - Internal Issue
- [Enhancement] Allow the upload of creditors with the same ABN/GST Number as existing creditors.
 - System parameter CRDUPL/position 3
 - 'Y' - Allow upload of creditors with the same ABN/GST No.

Module – Accounts Receivable

- [Fix] AR progress claim is not picking up the job level payment terms in preference to the debtor payment terms.
 - Issue# 109026
- [Fix] Error messages are appearing in the Debtor Maintenance when setting up a new debtor before entering the values.
 - Issue# 112201
- [Fix] Job number is not appearing in the GL Enquiry for AR Progress/Retention Claims.
 - Issue# 112248
- [Fix] Debtors where unapplied receipts totals to zero, and is a result of positive and negative amounts are being displayed. A change has now been made to exclude these by setting up a new system parameter.
 - Activated via the system parameter ARGCNZ/position 1
 - 'Y' - Exclude zero balances
 - Issue# 112273
- [Fix] AR Sundry Invoice JOM form is cutting off the leading digits of the invoice dissection rate.
 - Issue# 112288
- [Fix] Wrong company details are printed when AR Invoice is printed multiple times back to back.
 - Issue# 112362
- [Fix] Changing the debtor after selecting it from a scan is not updating the debtor name when entering new AR Progress Claims and Retention Claims.
 - Internal Issue

Module – Business Forecasting

- [Fix] Consolidated Contract trading reconciliation report is not displaying the correct YTD margin due to the equity split not being applied correctly.
 - Issue# 111167
- [Fix] BFM Order Intake WIH & Margin Variance Report is cutting off the last line.
 - Issue# 112335
- [Fix] Cash Received and Paid Costs columns show 0 values for some jobs in the BFM Project Cash Report.
 - Issue# 112583
- [Enhancement] Totals have now been changed to reflect the filters applied on the BFM Cost Reconciliation screens. This applies to the following tabs:
 - W/S Entry by CC
 - Committed
 - Movement

Module – Fixed Assets

- [Fix] Asset Hire Instruction Upload is updating entries that are already complete. Only incomplete entries should be updated.
 - Issue# 112106
- [Fix] Excel download for Asset Maintenance Location tab is missing the 'Current Job' field, and for the Billing tab, it is giving data 1 row below (next Asset's data) and doesn't match the Asset in the report row.
 - Issue# 112167
- [Fix] FA User maintenance not allowing Family to be selected without a specific Work Id.
 - Issue# 112246

- [Fix] Asset hire instruction details disappear in the Asset Enquiry/Maintenance when a future Actual Return Date is entered.
 - Issue# 112988
- [Fix] Pumping Allocation screen allows entries against disposed assets.
 - Issue# 112992

Module – General Ledger

- [Fix] GL goes out of balance when FX payment is made from the central work id for an invoice in a different work id. The fluctuation account is being picked up from the central work id instead of the work id of the invoice.
 - Issue# 112389
- [Fix] Crash when doing the GL Interface Upload (GLINTERFAC).
 - Issue# 112390
- [Fix] Bank Reconciliation is allowing the cancellation date to be cleared for cancelled payments. This then allows the user to try to cancel the cancellation again, causing a program crash.
 - Issue# 112538
- [Fix] Yearly Comparative Balance Sheet Report in Excel format displays the error referring to Net Assets not balancing to the Capital even when the report is in balance.
 - Issue# 112591
- [Fix] Incorrect calculations of amounts in the Bank Reconciliation screen when doing Bank Matching.
 - Internal Issue
- [Fix] Only 20 characters of the PTA Job work id name are shown in the Journal Entry Detail screen for Trust Journals.
 - Internal Issue

Module – Job Costing

- [Fix] PDF version of the Cost Type Details report is missing values in the Cost column for the last item before a total line.
 - Issue# 112060
- [Fix] Non BFM journal batch number and line are not appearing in the CWIP Enquiry.
 - Issue# 112156
- [Fix] A blank Contingency Trend Report (no data) shows an incorrect job in the header.
 - Issue# 112164
- [Fix] Highlighting in red is not working for forecast variation function when variation has been forecast in the past.
 - Issue# 112186
- [Fix] Group code description is being replaced by the group code when doing a Job Upload (JOBS).
 - Issue# 112472
- [Fix] Committed Cost Rebuild does not rebuild the value correctly for the current jobcosting period.
 - Issue# 112645
- [Fix] Annual leave balance is showing different hours between Employee Maintenance and 'Cashup Entitlement' screens.
 - Issue# 112659
- [Fix] Reversing or Standing Reversing Small Order Revenue Journals are appearing in the CWIP Enquiry.
 - Issue# 112825
- [Fix] Job added successfully message always pops up in the first tab in Job Maintenance when adding a new job.
 - Internal Issue
- [Fix] Payroll journals issues in the CWIP Enquiry:
 - Detail screen is blank when selected
 - Batch code and line columns are blank (not updating the batch number and line number when posted)
 - Internal Issue
- [Enhancement] Hide Employee Code from the Trade Cards Report.

- System parameter TCRDRP/position 1
 - 'Y' - Hide Employee Code from the report

Module – Payroll

- [Fix] Termination Date is incorrect with STP 2 submissions when the payroll factor is not 6.
 - Issue# 111785
- [Fix] Withholding Tax amounts not reported on NZ Payday filing report.
 - Issue# 111865
- [Fix] Timesheet upload entries are incorrectly being rejected with the error messages:
 1. 'Employee is marked as suspended for this date'
 2. 'Payroll period parameter not set for the costing work id'
 - Issue# 111991
- [Fix] STP 2 submission returned the error "CMN.ATo.gen.xml03 > Nonnegativeinteger" due to the payee count incorrectly being set to 0.
 - Issue# 112070
- [Fix] Payslip is not generating for some employees.
 - Issue# 112083
- [Fix] LSL is not including prorata on payslips when LSL has been taken.
 - Issue# 112153
- [Fix] Superannuation CSV Extract shows employees who resigned the previous month/year even though printed for the current period.
 - Issue# 112155
- [Fix] Payroll Preprocessing Report Excel version does not display Hours not Worked correctly.
 - Issue# 112163
- [Fix] ETS by Job is generating a TEA allowance when the hours worked are less than minimum hours as it's not deducting the lunch hours from the calculation.
 - Issue# 112200
- [Fix] Changes to the employee's surname is not saving when adding a new employee in Employee Maintenance.
 - Issue# 112772
- [Fix] Selecting a timesheet in ETS Bulk Approval is going to 'ETS by Job' instead of 'ETS by Employee'.
 - Internal Issue

Module – Purchase Orders

- [Fix] Purchase Order JOM form is printing additional item text that was not entered against the item.
 - Issue# 112376
- [Fix] Matching of PO credit lines to credit notes causes an imbalance of committed costs to the cost centre.
 - Issue# 112435
- [Fix] Incorrect duplicate lines appear in the Delivery Docket Report (2).
 - Issue# 112469
- [Fix] Wrong invoice information appears in the Delivery Docket Report (2).
 - Issue# 112668
- [Fix] Tolerance check is not applied in Delivery Docket Matching.
 - Internal Issue
- [Fix] Crash in Purchase Order Maintenance when using auto generation parameter POPREF with start position greater than 1.
 - Internal Issue

Module – Stock

- [Fix] Stock Issue to Job Upload (STKISS2JOB) incorrectly calculates the average cost.
 - Issue# 112752
- [Fix] Stock PO Report crashes when run for just 1 warehouse.
 - Issue# 112976

Module – Subcontracts

- [Fix] PTA Reconciliation Report does not show the paid amount and therefore causes an imbalance to the retention balance.
 - Issue# 112500
- [Fix] Subcontract Payment Schedule JOM form shows the wrong approval details.
 - Issue# 112625
- [Fix] Pending invoices linked to subcontract claims are not being removed after the claim is posted.
 - Issue# 112797
- [Fix] Pending invoices (values) linked to subcontract claims are not appearing in the Subcontract History Report after the claim is posted.
 - Issue# 112809
- [Fix] Retention and Finish tabs are incorrectly available when SC claims are accessed via the SC Enquiry.
 - Internal Issue
- [Fix] Subcontract Agreement upload (SUBCONTS) is rejecting agreements due to incorrect validation on the retention fields.
 - Internal Issue
- [Fix] Subcontract Payment Download is populated with the wrong cost centres.
 - Internal Issue

Module – System Administration

- [Fix] Work with User Profiles menu option hangs and the screen never loads with the users.
 - Issue# 112102
- [Fix] Users with names that contain the '&' character are prevented from being invited to SSO in the Menu User Maintenance.
 - Issue# 112722
- [Fix] User's name disappears for the user when selected for Edit, and nothing is changed, when returning back to the front listing screen of Work With User Profiles.
 - Internal Issue

Module – Web Services/Interfaces

- [Fix] Unable to change the agreement type via the API UpdateASubcontract (when the subcontract has no items, variation, or commitments).
 - Issue# 111617
- [Fix] Field View PO interface is failing to produce PO attachments to emails.
 - Issue# 112052
- [Fix] EmployeeListing API returns the wrong value for the AnnualLeaveBalanceInDays.
 - Issue# 112094
- [Fix] Lentune invoices are not getting posted to the work id of the authorising job/location. A change has now been made to allow the invoices to be posted to the authorising job/location work id.
 - Issue# 112116
- [Fix] SSO users are not seeing the 'Continue with Single Sign-on' button when on the login page.
 - Issue# 112121
- [Fix] EmployeeListing API returns employee details from all Work Ids irrespective of its work id access if the work id is not passed.
 - Issue# 112136
- [Fix] OCR invoices are taking a long time to appear in Jobpac.
 - Issue# 112154
- [Fix] CreditorListing API only returns partial results when the start and finish creditor selection parameters are passed.
 - Issue# 112183
- [Fix] PurchaseOrderListing API returns the purchase order details of all work ids irrespective of work id access.
 - Issue# 112436

- [Fix] PendingInvoiceListing API returns all invoices from all work ids in the central group regardless of the work id passed.
 - Issue# 112486
- [Fix] OCR interface is rejecting invoices due to incorrect validation of ABN/ACN/GST No.
 - Issue# 112527
- [Fix] Incorrect value is returned in the field LongServiceLeaveBalanceInHours in the EmployeeListing API.
 - Issue# 112600
- [Fix] No data is returned from the CreditorContactListing API.
 - Issue# 112961
- [Fix] OCR interface is rejecting NZ invoices with NZ GST Numbers.
 - Internal Issue
- [Fix] Locking issue on a Purchase Order in the Lentune interface.
 - Internal Issue
- [Fix] PEPPOL tries to process invoices for a creditor that has not been mapped.
 - Internal Issue
- [Fix] PEPPOL interface issue when parsing the data.
 - Internal Issue
- [Fix] Not all data is being imported in PEPPOL in the receive header function.
 - Internal Issue
- [Fix] PEPPOL invoices appear from a supplier that is not used.
 - Internal Issue
- [Fix] When the PEPPOLID exists over many creditors, it is over-writing the creditor firm and creditor.
 - Internal Issue
- [Fix] User is getting an email back to themselves when sending PO items for approval via the SendPOApprovalPendingEmail.
 - Internal Issue
- [Fix] Same initialization vector can be used multiple times to get the token using AES.
 - Internal Issue
- [Fix] Endless loop in the Payapps interface.
 - Internal Issue
- [Enhancement] The filters StartLastUpdateTimestamp and FinishLastUpdateTimestamp can now be used to filter the list in the AccountsPayableTransactionListing API.

Module – WUI/JOM/BI/Reports

- [Fix] [WUI] Selecting the user name and dragging it down tries to change the name of the user profile where you stop in Enrol Users in CMS.
 - Issue# 109793
- [Fix] [WUI] Subcontract agreements are not being removed from the list after it has been approved in the standard subcontract agreement approvals.
 - Issue# 111308
- [Fix] [WUI] Unable to change the tax code on the SC Payment Authorisation summary screen.
 - Issue# 112104
- [Fix] [WUI] Unrendered screen when running the payroll Weekly Pay Report.
 - Issue# 112120
- [Fix] [WUI] Negative signs entered on the left of the Hours and Amount fields in Timesheet Entry are getting ignored and the value is being saved as positive values.
 - Issue# 112157
- [Fix] [WUI] Highlighting in red is not working for forecast variation function when variation has been forecast in the past.
 - Issue# 112186
- [Fix] [WUI] In SC Compliance 'SC Agreement Contract Format Details' screen, the field 'No of Text Lines Required' incorrectly converts the value.
 - Issue# 112374
- [Fix] [WUI] Unable to delete multiple Approval Workflows and they must be deleted individually.

- Issue# 112458
- [Fix] [WUI] Unrendered page appears in 'Approval Limits - Assets' when copying an entry.
 - Issue# 112597
- [Fix] [Reports] Incorrect formatting in the Excel output in the Creditor History Report for columns Work ID, Invoice numbers, and Cheque Number.
 - Issue# 112861
- [Fix] [WUI] User is unable to log back into Jobpac after the user logs out of one of multiple sessions.
 - Issue# 112933
- [Fix] [WUI] Variation status fields are protected when they should not be and vice versa in the Variation Register.
 - Internal Issue
- [Fix] [WUI] Download button is showing in the Tax Payment Enquiry/Maintenance when the download is not available.
 - Internal Issue
- [Fix] [WUI] Mouse scroll is not working in the eInvoice Edit Screen on the Errors tab.
 - Internal Issue
- [Fix] [WUI] Incorrect error appears when scanning on the Tax Code in 'Prepare Invoices for Approval - Dissections' screen.
 - Internal Issue
- [Fix] [WUI] EFT/Cheque number is being cut off to 5 digits in the GL Enquiry Details screen.
 - Internal Issue

More Details

- ***Extended Descriptions for Cost Plus Billing***

The 2023-R4 Release brings with it a new Cost Plus Billing feature that allows for the entry of extended descriptions for key cost related transactions at the point of entry. These extended descriptions will flow through to the Cost Plus module and be available in the JOM version of the Cost Plus Progress Claim. Extended descriptions will additionally now be available at detail line level, with the activation of new System Parameters, for the following transaction types.

- AP Invoices at Line level via the eInvoicing Module
- Standard Timesheet Entries for each timesheet entry Line

You can activate the capture of Extended text via the following System Parameters, which are safe to switch on. **It is recommended, however, that if you are not using the cost plus billing module, and/or do not need the extended text captured at Transaction line entry level, that you do not activate these parameters, as the extended text does not currently appear pervasively through product just yet.**

- To capture extended Cost Plus Billing text at eInvoicing line level activate the System Parameter
 - EXTDC/position 1 = 'Y'
- To capture extended Cost Plus Billing text on Standard TS Entry lines activate the system Parameter
 - EXTDC/position 2 = 'Y'.

Extended descriptions for the following transaction types are already available for entry but will now also be brought through into the Cost Plus Billing Module as extended text.

- Journal Line Entry
- Purchase Order Items (will flow through to matched Invoice Lines)
- SC Agreement Items (will flow through to matched Invoice Lines)

Note: If you plan to use this new feature on your Cost Plus Projects, please let us know at support, and we can update your Cost Plus Billing JOM Form.

Entering Extended Cost Plus Billing text

The screenshots below show the areas where Extended Cost Plus Billing text can be entered that will carry through into the Cost Plus Billing Module.

- **E-Invoicing Dissection level, Add line entry** - If parameter is activated click on the Extended Text pop out Icon as shown below...

- **Purchase Order Item details** - Click on the Extended Text pop out Icon as shown below, noting that this is not a new feature. Extended text entered here will automatically be brought through to matched Invoice Lines.

- **E-Invoicing Dissection level, Edit Lines** - Viewing and editing of extended descriptions at line-item level is also available on previously entered Lines by Right click if parameter is activated

Line	PO Itm	Description	Cost Code	CT	Quantity	Unit	Rate	Gross Amount	TaxC	Tax Amount	Cm
1	1	Cost Plus Extended Text Line			1.0000	EACH	600.0000	660.00	A1	60.00	Y

1	1	Cost Plus Extended Text Line			1.0000	EACH	600.0000	660.00	A1	60.00	Y
---	---	------------------------------	--	--	--------	------	----------	--------	----	-------	---

- Select/Deselect
- Change Allocation
- Delete Line
- Text
- Extended Text
- Prompt

- **Timesheet Upload – “Comment 1” field** - You can upload the extended text during Timesheet upload into Standard timesheet entry in the following field.

Q	R	S
Manual Pay Rate Flag (1A)	Amount (15.2)	Comment 1 (30A)
		TIMESHEETS EXTENDED DESCRIPTIONS GOES HERE
		TIMESHEETS EXTENDED DESCRIPTIONS GOES HERE
		TIMESHEETS EXTENDED DESCRIPTIONS GOES HERE

- **Subcontracts Agreement Item entry** - Click on the Extended text pop out Icon as shown below, noting that this is also not a new feature. Extended text entered here will automatically be brought through to matched Invoice Lines.

Subcontract Maintenance

Costing Work Id 710 Costs Committed Yes Accepted Contract Sum 10,000.00

Job CP01 Cost Plus Extended Description Less Contingency Sums

Agreement CP006076 Subcontract extended PC & Prov Sums

Agreement Type Lump Sum Subcontract Status Active Nett Contract Sum 10,000.00

Trade Item Total 10,000.00

App Sts: Approved

Subcontractor ACTGEO ACT Geo

COMMITTED BUDGET HEAD CONTR

Hide Apply

From Contains

To From

Item	Description
1	Subcontract extended
2	Subcontract extended line

Subcontract Maintenance

Item 3 (blank for next item no)

Description Subcontract extended ✎

Tax Code A1 GST Tax Invoice Held

Cost Centre

Account

Quantity

UOM Job CP01

Rate Subcontractor ACTGEO ACT Geotechnical Engineers Pty

Amount Agreement No. CP006076 Item 003

Committed Subcontract extended text entry goes here

Budget %

- **Standard Timesheet Entry - Extended Description field** - If parameter is activated click on the Extended Text pop out Icon as shown below...

Time Sheet Entry ACTIONS OK BACK

Entry Start Date: 13/11/2023 Enter Start & Finish Times

Employee: BAI CRA Craig Bailey Year

Hide Apply ↑ < > ...

P	Dkt#	Date	Tran Code	Hours/ Occur	Job/ Ass	Job	Cost Code /Item	CT	Resource	Prod Code	Plant/ Lab	Rate Code	Rate	Amount	Wkid	GL Account
		19/10/2021	NT	8.00	J	CPTS01	100	LS			LAB	PA			710	*
		20/10/2021	NT	8.00	J	CPTS01	100	LS			LAB	PA			710	*
		21/10/2021	NT	8.00	J	CPTS01	100	LS			LAB	PA			710	*
		22/10/2021	NT	8.00	J	CPTS01	100	LS			LAB	PA			710	*
		18/10/2021	NT	8.00	J	CPTS01	100	LS			LAB	PA			710	*
		20/10/2021	NT	8.00	J	CP01	200	LS			LAB	PA			710	*
		21/10/2021	NT	8.00	J	CP01	200	LS			LAB	PA			710	*
		22/10/2021	NT	8.00	J	CP01	200	LS			LAB	PA			710	*
		23/10/2021	NT	8.00	J	CP01	200	LS			LAB	PA			710	*

< > ...

P Dkt# Date Tran Code Hours/Occur Job Job/Asset Cost Code /Item

Resource Prod Code Plant/Lab CT

Rate Amount Rate Code

Wkid G/L Account Margin?

Description: TIMESHEETS EXTENDED DESCRIP

Margin?

- **Journal Line Entry** – Enter your extended text in the field labeled **Text associated with line** as shown below, noting that this is also an existing feature

Journal Entry ACTIONS OK BACK

Work Id 910

Batch	9	Period	JUL22	Date	1/07/2022	Type	G
Debits			0.00	Credits			0.00
					Difference		0.00

Format 1

Costing Wkid: 910 David Campbell Building****TEST****

Asset Wkid:

Line: 1 Small Order Revenue

Account: Amount:

Description:

Job: Cost Centre:

Resource Code:

Internal Reference: External Reference:

Quantity: UOM: Rate:

Asset: Work Order: Cost Type:

Text Associated with Line

Extended Text Entered here should appear in extended text in Cost Plus Program

Editing and Viewing Extended Text during Cost Plus Billing Preparation

Extended text will be brought into the Cost Plus Module by either manual or automatic extraction processes. You can then view and edit the text during Billing preparation on either the Supply or Labour screens.

- **Cost Plus Maintenance Supplies Screen** - Use right click to view and edit Extended Descriptions as shown below...

C+B Transactions Maintenance : Transactions

Job: CP01 Cost Plus Extended Description

	Original Cost	Claimed Cost	Client Value	Billing Amount
Total	0.00	2,000.00	2,000.00	2,200.00
Filtered	0.00	2,000.00	2,000.00	2,200.00

Perm Hold(Not Rejected)
 Temp Hold(Not Rejected)
 Active Hold(Not Rejected)
 Perm Hold(Rejected)
 Temp Hold(Rejected)
 Active Hold(Rejected)

Trn Typ	Cost Code	CT	Transaction Number	Description	Creditor	Date	Actual Cost	Mk Up% Prim	Mk Up% Sec	Billing Amount	T
SPA	100	MT	CP00607601	Subcontract extended	ACTGEO	1/09/2022	900.00	10.00		990.00	
INV	100	MT	FGDFGDFGDF	PO Extended Descriptio...	Temp Hold Trans		100.00	10.00		110.00	
INV	100	MT	KHKHKHKK	Test of extended	Temp UnHold Trans		50.00	10.00		55.00	
INV	100	MT	KHKHKHKK	Test of extended line 2 g	Permanently Hold Trans		50.00	10.00		55.00	
SPA	300	ST	CP00607601	Subcontract extended lin	Permanently UnHold Trans		900.00	10.00		990.00	

- **Cost Plus Maintenance Labour Screen** - Use right click to view and edit Extended Descriptions as shown below...

C+B Transactions Maintenance : Transactions

Job: CP01 Cost Plus Extended Description

	Original Cost	Claimed Cost	Client Value	Billing Amount
Total	1,102.72	1,102.72	1,102.72	1,213.00
Filtered	1,102.72	1,102.72	1,102.72	1,213.00

Perm Hold(Not Rejected)
 Temp Hold(Not Rejected)
 Active Hold(Not Rejected)
 Perm Hold(Rejected)
 Temp Hold(Rejected)
 Active Hold(Rejected)

Trn Typ	Cost Code	CT	Employee Name	Timesheet Description	Date	Hours	Rate	Mk Up% Prim	Mk Up% Sec	Billing Amount	Am
ETS	200	LS	Craig B.		D	20/10/2021	8.00	34.4600	10.00	303.25	Y
ETS	200	LS	Craig B.	Temp Hold Trans	D	21/10/2021	8.00	34.4600	10.00	303.25	Y
ETS	200	LS	Craig B.	Temp UnHold Trans	D	22/10/2021	8.00	34.4600	10.00	303.25	Y
ETS	200	LS	Craig B.	Permanently Hold Trans	D	23/10/2021	8.00	34.4600	10.00	303.25	Y
ETS	200	LS	Craig B.	Permanently UnHold Trans	D	23/10/2021	8.00	34.4600	10.00	303.25	Y