

## 2022-R1 (effective 20/03/2022)

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## Release Overview

### About the 2022-R1 Release...

In our first release of 2022, you will see roadmap items coming to fruition such as *BPay* and *PTA Payment Streamlining* powered by both a new *Multiple Prompt Payment Batches* and a new *Payment Selections by Job* facility. This release also includes 10 suggestion box items and customer funded enhancements.

We will also be making our *Jobpac SSO* solution generally available via the new *ViewpointOne ID*. This is an important step towards activating a single sign-on and single identity for all Trimble Products, as part of our global **Trimble Construction One** Roadmap. One ID, One Signon to all Trimble Solutions. Whether that be Sketchup, Tekla, Powerfab, Field View, VFP, Team or Jobpac Connect etc.... that's the goal! Contact Support to get started with SSO. There is a back-end activation step and full documentation is available to help with your transition.

**STP2 will not be made generally available in R1**, as we wait for the ATO to complete whitelisting. All coding for STP2 is complete, however, and we are just waiting for ATO permission for our customers to begin using it. We expect this to be granted over the next few weeks, hopefully by mid-April, and I will update you as soon as we are whitelisted. Documentation will be made available when whitelisting is granted and a webinar is planned towards the end of April to run you through the transition methodology. Stay tuned for that webinar.

**eInvoicing by Peppol** is also fully coded and included in this release at code level, however, we will not be making these features generally available until 2022-R2 in line with new legislated dates set at 1st July 2022 for eInvoicing. eInvoice testing will continue right through to General Availability.

The R1 Release also contains **NZ EOFY Payroll Legislative** updates for the *Annual Leave in Weeks* legislation.

### Quality News...

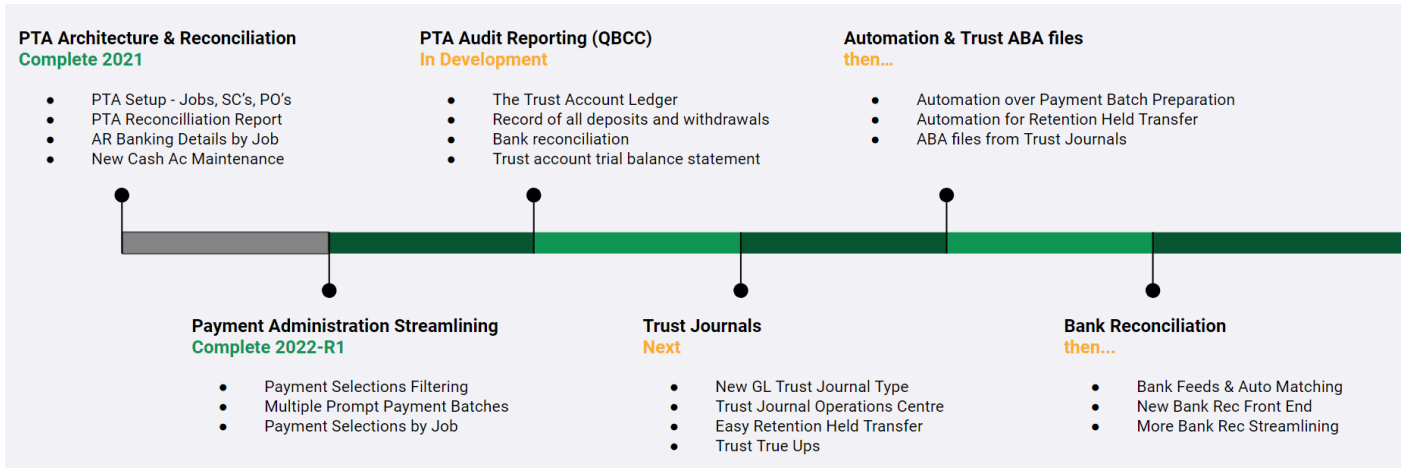
Product Quality and Release Quality is something that gets a great deal of focus in Viewpoint Globally and our dedicated QA team is continually building more automated regression tests that can now be run repeatedly over 4 different major browsers. Through additional synthetics we are also continuously testing the speed and success of scripted usage of the product against target outcomes, with automated alerts should success criteria not be met. We have reached 233 automated tests (up from 200 at last Release). The additional focus on QA is paying real dividends with **Escaped Bug counts in 2021 down by an impressive 25% from 2020 levels**. We know there is always more work to do but the trend is pleasing, and we will continue to press.

### Legislative Roadmap News...

We understand that many of our customers doing work in QLD have recently been through QBCC audits with respect to PTA compliance, as things hot up towards 2023 when the qualification for PTA projects broadens. Thank you to those customers who have shared those audit findings with us. The good news is we have solid foundations in place, some new features in this release, and a strong roadmap towards a full suite of compliance productivity tools. We understand the administrative impact this legislation has on our customers and it is our goal to make compliance easy with Jobpac Connect. It's a big part of our product strategy for 2022.

Below is an overview of our Compliance Productivity Roadmap for PTA's. This will also help our WA and NSW customers with their various forms of SC Retention Trust legislation.

*Regarding Roadmap, any forward-looking statements made in this presentation and any subsequent Q&A period are subject to risks and uncertainties. The information provided is not a commitment, promise or legal obligation to deliver any products, features or functionality. The development, release and timing of any features or functionality described for our products remains at Trimble's discretion and should not be relied upon in making a purchasing decision.*



Regarding **Payment Times Reporting** we are currently working with the Payapps to pass through their submit date to be used as a received date in Jobpac. We hope to solve that problem in the 2022-R2 release which will then take effect for the 2022-H2 PTRS Reporting period.

We hope you enjoy the 2022-R1 Release of Jobpac Connect! The whole Jobpac team is dedicated to continuous product improvement in line with your legislative compliance requirements, emerging modern expectations, industry segment specifics, user experience and global Trimble product strategy for Connected Construction. Thank you for your suggestions along the way, and we are already looking forward to the next feature packed release!

Kind Regards  
 Andrew Tucker  
 Sr. Product Manager Viewpoint APAC

## Enhancements

### Roadmap

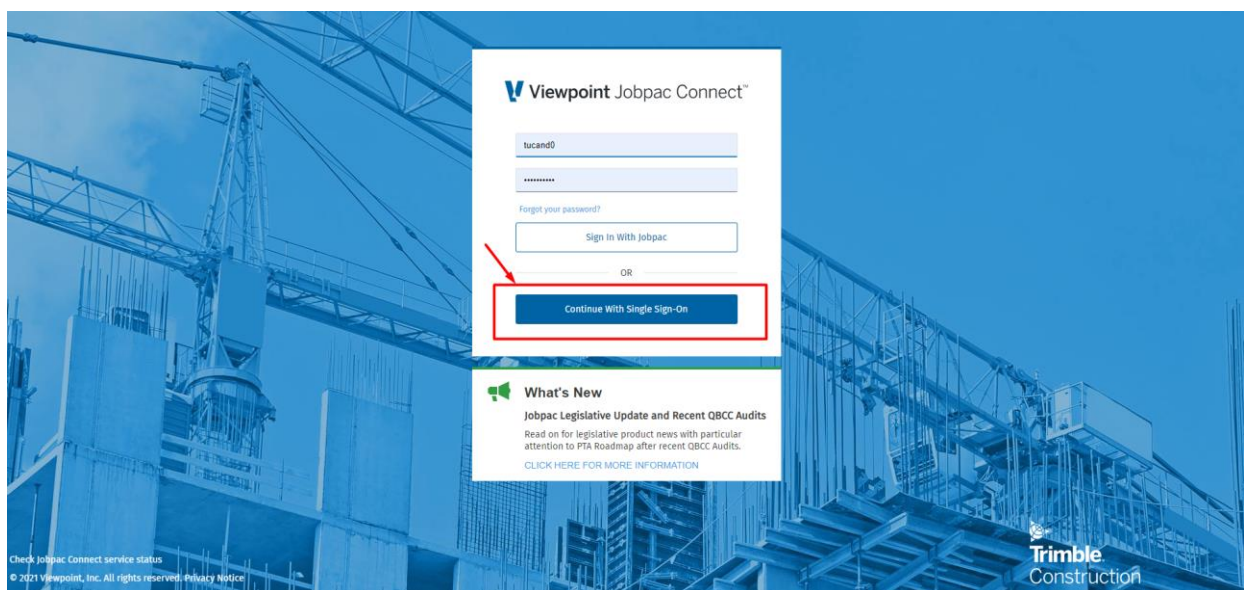
- **SSO for Jobpac Connect with ViewpointOne ID - General Availability**

In this release, SSO for Jobpac Connect emerges from Beta to become Generally Available. For those customers who took part in our Beta program (thankyou!) you may expand the use to other members of your organisation as required. For any other customers wishing to activate SSO you can commence the process by logging a support request in our Customer Portal. The process includes the transition of users from a Jobpac ID to a ViewpointOne ID. You will also be able to configure to Azure AD for authentication.

This is an important step towards single sign on to all Trimble Products, whether that be Sketchup, Tekla, Field View, VFP, Team or Jobpac Connect you will very soon be able to sign on with one ID for all solutions.

An SSO Knowledge Base article with full setup steps will be available on the Customer Portal post release and can also be delivered to you on SSO activation request.

Note: There may be a small one time set up fee should your environment not be connected to Viewpoint Platform Services already.



- **BPay - Extended Beta Release**

In this release, we have included our first phase of the BPay Payment Method that will enable you to...

- Set a Creditor to use BPay as their Default Payment Method
- Set up BPay Biller Code and one Reference Number at Creditor Level
- Use the BPay flag to filter transactions in Payment selections and Payment Runs
- Pay Creditors by BPay without having to consolidate dummy EFT runs
- Includes BPay on Bank Rec, a new BPay List Report, BPay Cancellation
- Includes visibility into BPay details when Registering an Invoice

There are more details on the operation and setup of the new BPay facility in the **More Details** section at the bottom of this document.

There will be subsequent development phases of BPay that will allow the capture and use of multiple different BPay Reference Numbers against one Creditor and will allow the creation of BPay specific ABA files.

**NB:** The new BPay features will remain in **Extended Beta** until the next Release of Jobpac which means...

- that we ask that you **test** the feature in your Test Environment, to ensure you and your team are comfortable with operation before activating in your Live environment. This will ensure smooth transition during Payrun cycles.
- and we ask that you **notify us** directly through a support ticket should you activate the feature Live. This will allow us to track which customers are using the feature for faster support channelling should any issues or queries arise through your first Payment runs using the facility.

- **Multiple Prompt Payment Batches & Job Based Payment Selections**

This new feature set aims to streamline further, Payment Administration around the Project Trust account legislation. That said, the features can most certainly be used outside of PTA and can provide additional value to all Jobpac customers in the area of AP Payment Administration. New Features include...

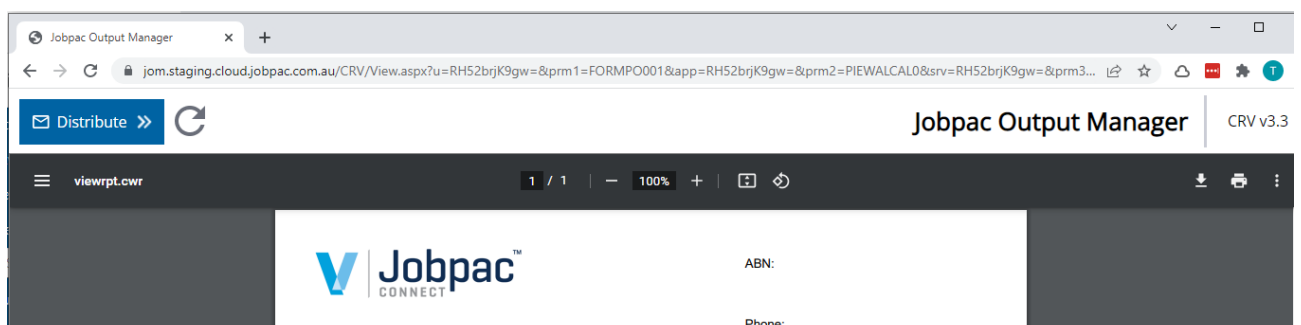
- The ability to pre-prepare more than one *Prompt Payment Batch* via the *Change Payment Selections* program.
- Each *Prompt Payment Batch* is associated with a different Cash Account to be “paid from”.
- Each *Prompt Payment Batch* can be given a description.
- There is a new front end to the *Change Payment Selections* program available, called **Payment Selections - By Job**, that groups AP Invoices at Job level, making it easy to prepare *Prompt Payment Batches* at Job level and link those payment batches to the Project Trust Account to be “paid from”.
- The *Payment Run* and *Payment Preview* have both been modified to allow the selection of multiple *Prompt Payment batches* in a single Payment Run, even if they span multiple Cash Accounts to be “paid from”.

More Details on the setup and operation of these features can be found in the **More Details** section of this document.

**NB:** It is advised that you configure and test the operation of this new feature set in your testing environment before making them a part of your Live AP processes. Due consideration should be given to the new workflow, staff training, and implementation timing, so as to minimise disruption to your regular payment runs. Please Contact the Jobpac Consulting team should you require assistance.

- **Uplifted JOM banner**

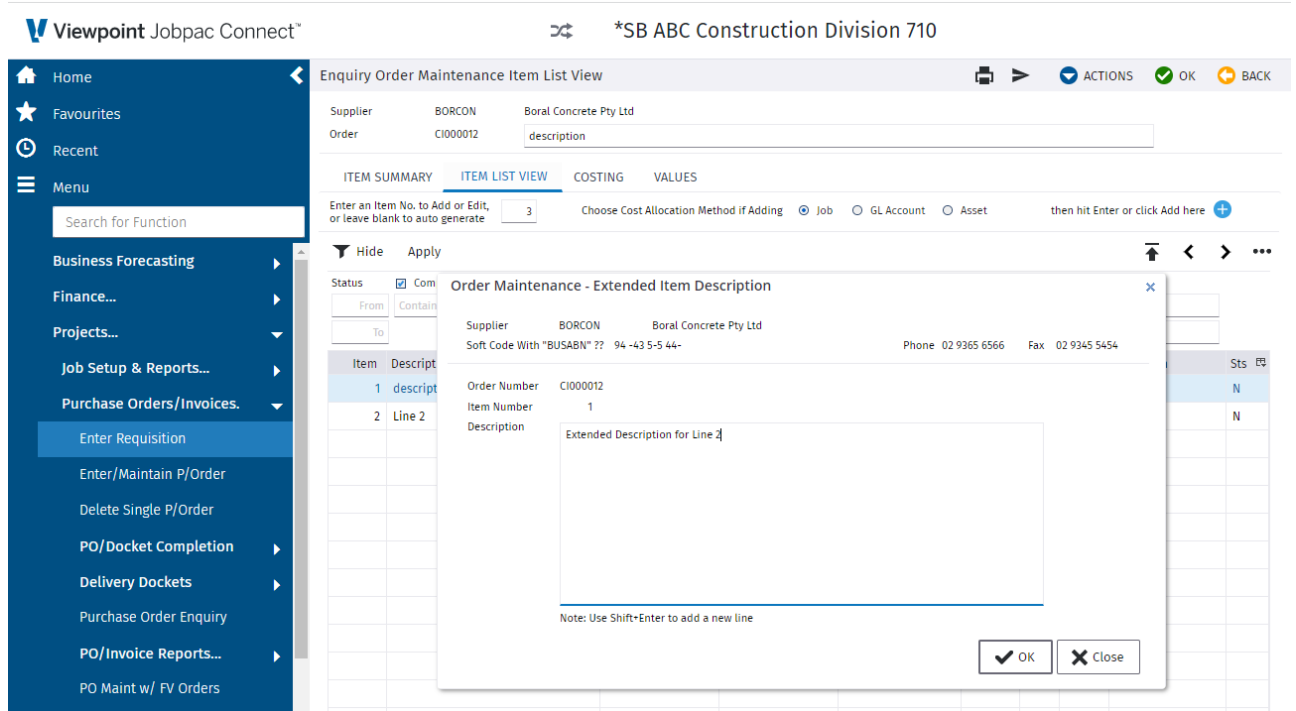
The JOM banner has been refreshed towards Trimble standard style guides giving your users a unified experience across all Trimble Construction solutions.



● **PO Evolution**

Work has progressed in this release towards our PO Evolution project. In this Release a few minor UX changes have been made to the front end but work has been mostly in the back end to provide the required architecture that will allow the next phases of construction. In our next phases of construction the new Item List screens will allow on screen edit of certain values, Revision capture at approval time, Printing of PO adjustments only, easy viewing of adjustments through approvals, and Reporting of PO Item Qty and value changes on a Revision by Revision basis.

In this release the Extended Line Description also moves to a more logical pop up window as shown below.



● **NZ EOFY Legislative Changes & Tax Rates**

In this year’s NZ EOFY Legislative Payroll Update we move to display Employee Annual Leave in weeks as per the latest requirements. This new feature is activated by the system parameter and setup steps below ...

**The new system parameter:**

- **ALWEEK** / position 1 = Y (to activate Annual Leave in Weeks)

**NB :** It is highly advised that you test this new feature in your testing environment before activating Live and outside of your regular payment cycle. If you need to refresh your Testing environment we can help through support. **Follow the activation sequence recommended below.** If you are unsure how to add new parameters please contact our support team for assistance. Please take extreme care when changing or adding any new parameters as inadvertent changes can impact your configured business workflows.

**Changes Include:**

1. The Addition of two new fields in Employee Maintenance, as shown below, which will be used to convert the AL accruals from hours to weeks.
  - the agreed normal hours per day, and
  - normal days per week.



Viewpoint Jobpac Connect™ Viewpoint Training Pty Ltd

Employee Maintenance - Pay Details

Employee 135 MODIFY

**PAY DETAILS** STUDENT LOAN KIWISAVER PERSONAL DETAILS UDF DETAILS UDF DETAILS 2 QUALIFICATIONS

Surname Ahmed Given Kevin Winston Other Initials KWA

Status  Salaried  Permanent  Temporary  Bonafide Contract  Voluntary Agreement  Non Bonafide Contract  Terminated

If Contractor, Enter Creditor Code to Create AP RCTI

Pay Period  Weekly  Fortnightly  Monthly

RDO Code A RDO Credit ETS Config Code

Superannuation Rate 0.00 %

Industry Super Rates

Eligible for Leave Loading Rate 0.00 %

Payment Method  Bank Deposit  Cash  Cheque

Bank Branch Account

BSB Number Bank Account Title

Include Next Pay Run Standard Period Hours 40.00 Rate 0.0000  Manual Rate Entry

Salary Hours Next Pay 0.00 **Normal Days/Week 5.00**

Annual Salary 0.00 **Normal Hours/Day 8.00**

Weekly Salary 0.00 Last Pay Date 1/03/2022

Normal Rate Time & Half Double Time Double & Half

Pay Rates CW2

PWE Scale? M M/L/S/H/T/N/W/E/X/B/A  Tax File Number Declaration Provided Declaration Signed Date 21/01/2021

Rebates-Dependant 0.00  Calculate Tax I.R.D 111 111 111

Std Loan?  None  Tax Free Threshold  No Tax Free Threshold Zone 0.00

Australian Resident  Seniors Offset  Security Code  Tax Free Threshold Claimed Home Loan 0.00


Sent to IRD

**Annual Leave Accrual in weeks** =  $\text{accrual hours} / (\text{normal hours per day} * \text{normal day per week})$

When an employee's **normal hours/day** or **normal days/week** is changed in the employee maintenance, the system will preserve the current Annual Leave entitlement in Weeks, and then back calculate the AL accruals in hours. A warning message will display first, and there will be an option to either accept or not accept the change.

An example of the warning message is shown below.

**Confirm**

 The employee normal hrs/day or normal days/week has changed.  
The Current Annual Leave Balance will change from 586.34 to 617.20 hours.  
The weeks entitlement will remain 15.43.  
Do you want to recalculate A/L due in Hours to reflect the change in normal hrs or normal days?

Yes  No

CONFIRMPUD01

2. The new "Weeks" value is displayed alongside the leave balances in hours in the following areas...

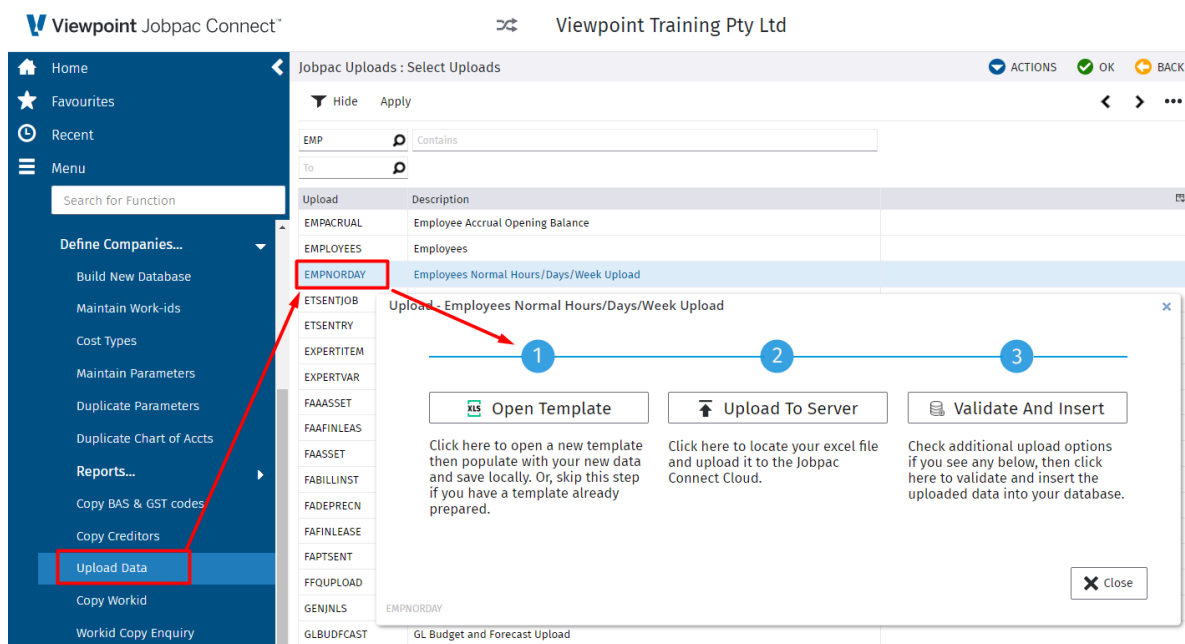
- a. Employee Accrual Report
- b. Employee Accruals (note: Hours Offset can be used to adjust Balance in Weeks)
- c. Print Payslip

3. Leave Entitlement Calculation has been updated to convert leave accruals in hours to weeks, using the new employee **normal days per week** and **normal hours per day** fields and store the Entitlement in Weeks value in the new employee extension file.

4. We have included an upload program for the initial setup of the new employee fields being the agreed **normal hours/day** and **normal days/week**. This upload will recalculate the Leave accruals into weeks.

The upload program can be found in the standard Upload Data menu option in jobpac as shown below. There is a standard 3 step process including a download template option, upload and validate option with a validation report that shows future values, and an upload and updated database option.

**NB: It is recommended to use this program before activating the parameter and follow the recommended activation and load sequence outlined below. In the Upload Data Menu option, Do Not use any Upload options that you are not familiar with.**



**Setup Steps Recommended Sequence**

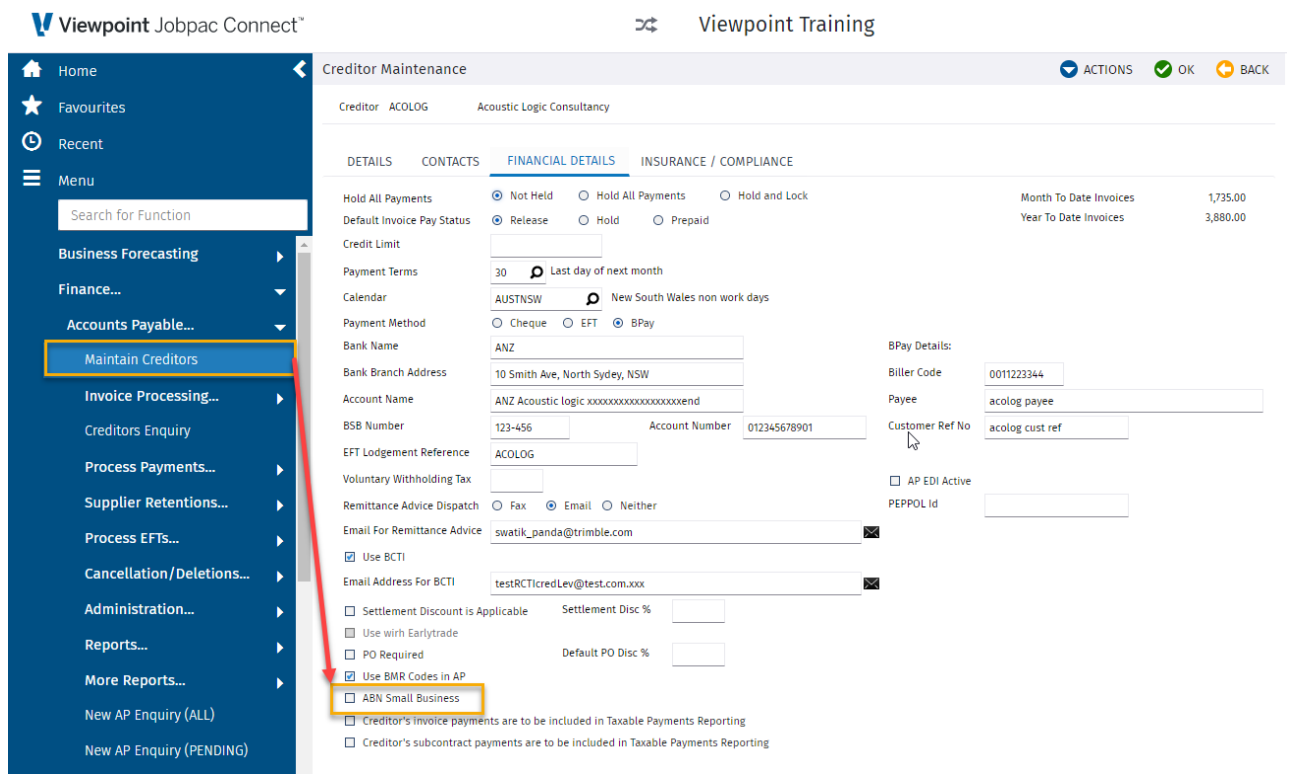
1. After weekly Payrun, Refresh your test environment with a copy of live data.
2. In your test environment, download and prepare the Employee Normal hours upload template
3. Use the Upload program to Upload to Server and then take step 3 which will give you some options to either produce a validation report or to Validate and insert. Use the Validate option and check output matches your expectations for Leave in Weeks. It is important that you are comfortable with the upload effect before taking the next step.
4. When happy, take the Upload option again, this time to Validate and Insert data.
5. Activate the new Parameter.
6. Check Data in Jobpac in multiple places to ensure comfort.
7. Optionally test a few Payroll Processes to check operation.
8. When happy, repeat steps 2 to 7 in your Live Environment.
9. Please contact support should you have any issues along the way or if you need further guidance.

**Regarding NZ Tax Rates FY 2022-2023**

Note Also, There are changes to the NZ tax rates for 2022 - 2023 but there are no program changes required. Please update your tax rates before the first Payrun in which they take effect, through normal Tax Rate Maintenance menu options. There is a KB article on the Customer Portal that describes how.

● **ABN Small Business flag in Creditor Maintenance**

As part of Payment Times Reporting (PTRS), a new flag ‘ABN Small Business’ was introduced to hold against each creditor, indicating the Creditor’s inclusion into PTRS reporting. Previously this flag was only available via the PTRS download/upload process, The flag is now available, both for display and edit within Creditor Maintenance as shown below.



● **PBA to PTA Terminology Changes**

Terminology has changed for PBA’s in line with the new QLD PTA framework and to align more with the broader feature set also used in other states. References to PBA have been changed to PTA (Project Trust Accounts)

All references to PBA have been changed to PTA in the following areas...

- Job Maintenance
- Subcontract Maintenance
- PTA Reconciliation/Subcontract Retention Held in Trust Reconciliation Report

In addition, the Disputed Columns have been moved to the end of the Reconciliation Spreadsheet (Columns L, M, N), as their usage is likely to reduce and be parameterised in the future.

Below is a screenshot of Job Maintenance showing an example of the label changes.

- Home
- Favourites
- Recent
- Menu
- Search for Function
- Business Forecasting
- Finance...
- Projects...
- Job Setup & Reports...
  - Setup Jobs
  - Setup Cost Centres
  - (De)activate Cost Centre
  - Transfer Budgets...
  - Transfer Costs
  - Job Enquiries...
  - Job Reports...
  - Cost Centre Reports...

Job Maintenance : Values

ACTIONS OK BACK

Mode MODIFY

Job RV0001 AVOCA BEACH BOWLING CLUB

TYPE SETTINGS **VALUES** SCHEDULE INSURANCE CLIENT STAFF GUARANTEES DEFINED FIELDS

Job Type **LUMPSUM** Lumpsum  
 Job Group  
 Reporting Unit  
 Reporting Sub Unit

Tender Sum	507,720.00
Less Client Contingency	
Contract Sum	507,720.00
Less Contract Margin	21,587.05
Internal Contingencies	
Internal Provision for R&F	
Budget to be Allocated	486,132.95
Prime Cost & Provisional Sums	

Financial details for this job have been marked as finalized.

Costs can be booked to job.

Qualifies for PTA or SC Retention Held in Trust Reporting

Qualification Date 1/01/2003

Work Id for Trust Accounts 700

General PTA

Retention PTA/Retention Trust Account 201542

Disputed Funds PTA

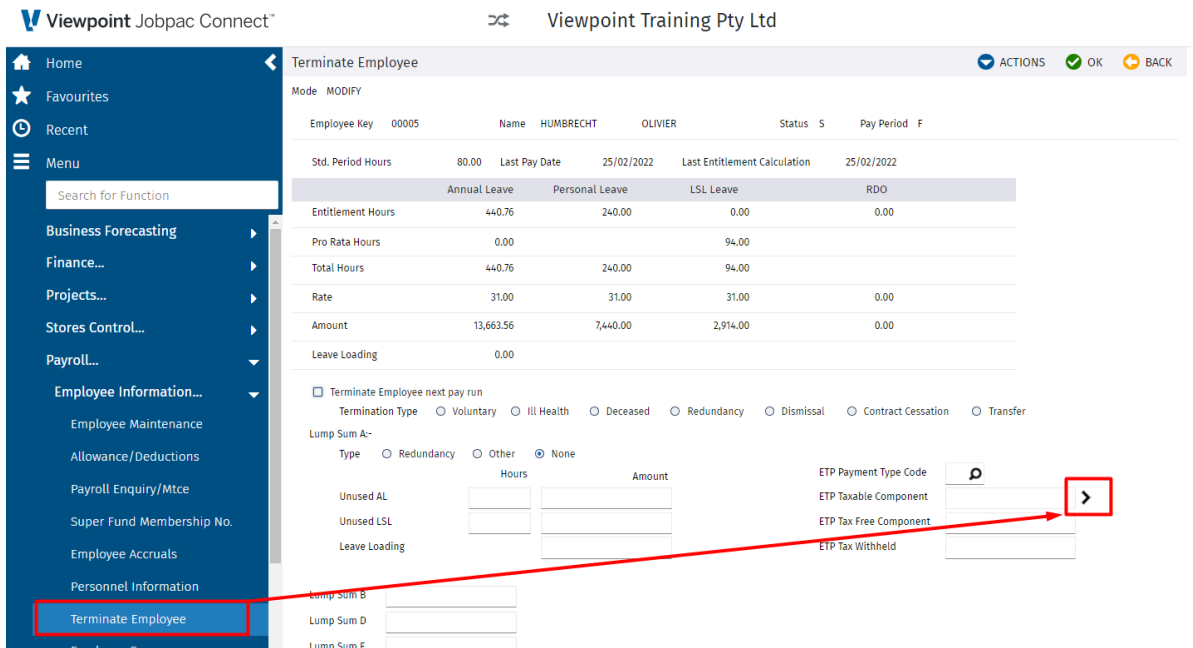
Note:  
 GL Accounts set up here are used for reconciliation purposes. For projects that qualify under QLD PBA legislation, populate all 3 Accounts.  
 For Projects that qualify under NSW SC Retention Held in Trust legislation, you need only populate the Retention Trust Account.

**Suggestion Box & Other Enhancements**

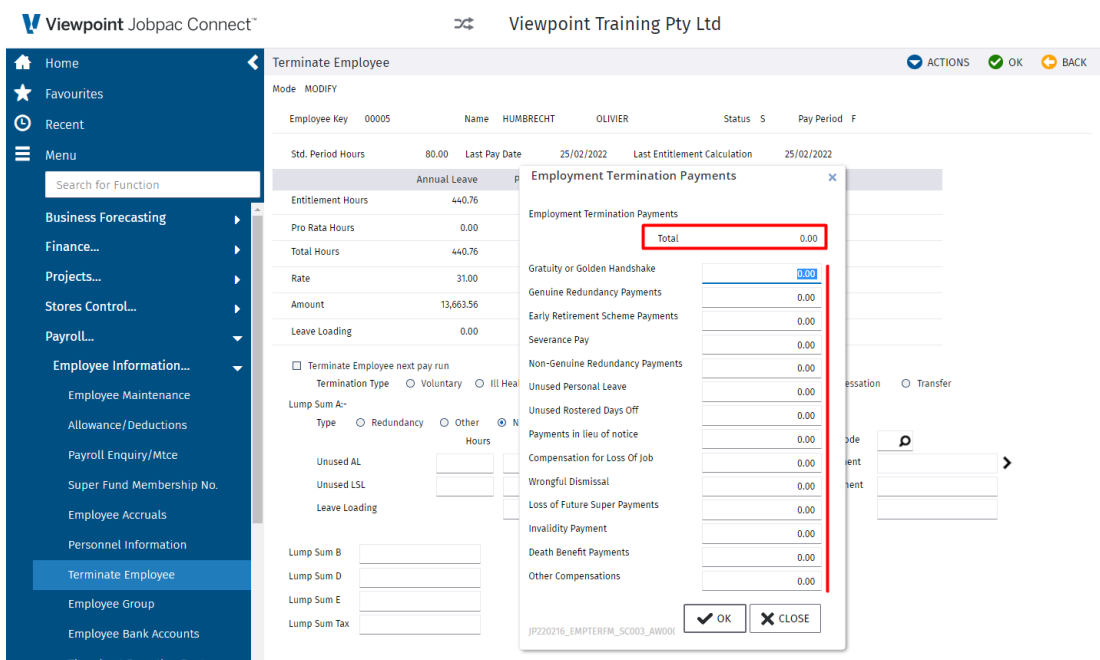
- **Terminate Employee - ETP Taxable Component Details Breakdown**

We have implemented a feature to allow you to enter the detailed breakdown of the ETP Taxable Component. The details will add up to the total ETP Taxable Component.

1. On the Terminate Employee Screen, the ETP Taxable Component is now not an editable field. To build up the value, click on the chevron next to the field as shown below.



2. On the pop up window enter the detailed breakdown of ETP as shown below. There is a field called Other Compensations that can be used for a bulk entry field if desired.



3. Click OK and the total will show in the ETP Taxable amount field. The user will still, at this stage, have to manually calculate the tax and enter the amount on the ETP tax withheld field.
4. The details will show in the Payroll Pre Processing Report and the Transactions Report.
5. The detailed breakdown will show on the Payslip.

● **Reduction in Payroll Run Number GL Description**

The GL Line description automatically generated for Payroll Batches has been reduced fractionally in length to allow full display and filtering in GL Enquiries where previously the Run Number may have been cut off. As shown in the example below.

Previously, the last digit of the payrun number would not be displayed in the enquiry:

The screenshot shows the 'General Ledger Enquiry' interface for 'Viewpoint Training Pty Ltd'. The title bar indicates 'PROV FOR PAYROLL TAX' with details: G/L Account 202323, Batch Y0231, User JURWIL0, Work Station QPADEV0006, and Entry Date 15/02/22. The table below shows 9 entries with descriptions truncated to 'Payroll Processing No. 001'. A red box highlights the truncated '001' in the first row, and a red arrow points from this box to the 'General Ledger Enquiry' option in the left-hand menu.

Seq	GL Account	Description	Ast Wkld	Asset Code	Wkid	Cred/debt	Int Ref.	Job	Cost Code	CT	Amount
1	202305	Payroll Processing No. 001			622	PAYROLL					2,680.00
2	202306	Payroll Processing No. 001			622	PAYROLL					1,117.56
3	202311	Payroll Processing No. 001			622	PAYROLL					1,474.00-
4	202313	Payroll Processing No. 001			622	PAYROLL					1,206.00-
5	202315	Payroll Processing No. 001			622	PAYROLL					241.20-
6	202321	Payroll Processing No. 001			622	PAYROLL					321.60-
7	202322	Payroll Processing No. 001			622	PAYROLL					152.76-
8	202323	Payroll Processing No. 001			622	PAYROLL					214.40-
9	202324	Payroll Processing No. 001			622	PAYROLL					187.60-

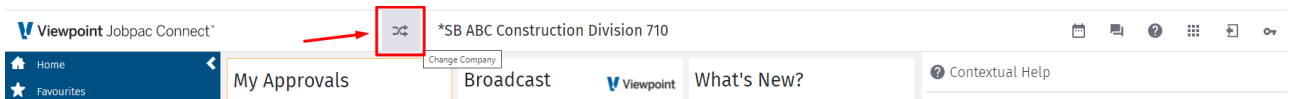
Now, the full payroll number will be displayed:

The screenshot shows the 'General Ledger Enquiry' interface for 'Viewpoint Training Pty Ltd'. The title bar indicates 'PROV FOR PAYROLL TAX' with details: G/L Account 202323, Batch Y0270, User KWO0H50, Work Station QPADEV0003, and Entry Date 2/03/22. The table below shows 9 entries with full descriptions including the run number '0035'. A red box highlights the full '0035' in the first row, and a red arrow points from this box to the 'General Ledger Enquiry' option in the left-hand menu. A tooltip 'Right-click to show available options' is visible over the table.

Seq	GL Account	Description	Ast Wkld	Asset Code	Wkid	Cred/debt	Int Ref.	Job	Cost Code	CT	Amount
1	202309	Payroll Processing No. 0035			622	PAYROLL					970.65-
2	202311	Payroll Processing No. 0035			622	PAYROLL					6,195.80-
3	202313	Payroll Processing No. 0035			622	PAYROLL					2,540.03-
4	202315	Payroll Processing No. 0035			622	PAYROLL					873.58-
5	202321	Payroll Processing No. 0035			622	PAYROLL					1,164.77-
6	202322	Payroll Processing No. 0035			622	PAYROLL					553.26-
7	202323	Payroll Processing No. 0035			622	PAYROLL					776.51-
8	202324	Payroll Processing No. 0035			622	PAYROLL					679.45-
9	216311	Payroll Processing No. 0035			622	PAYROLL					13,754.05

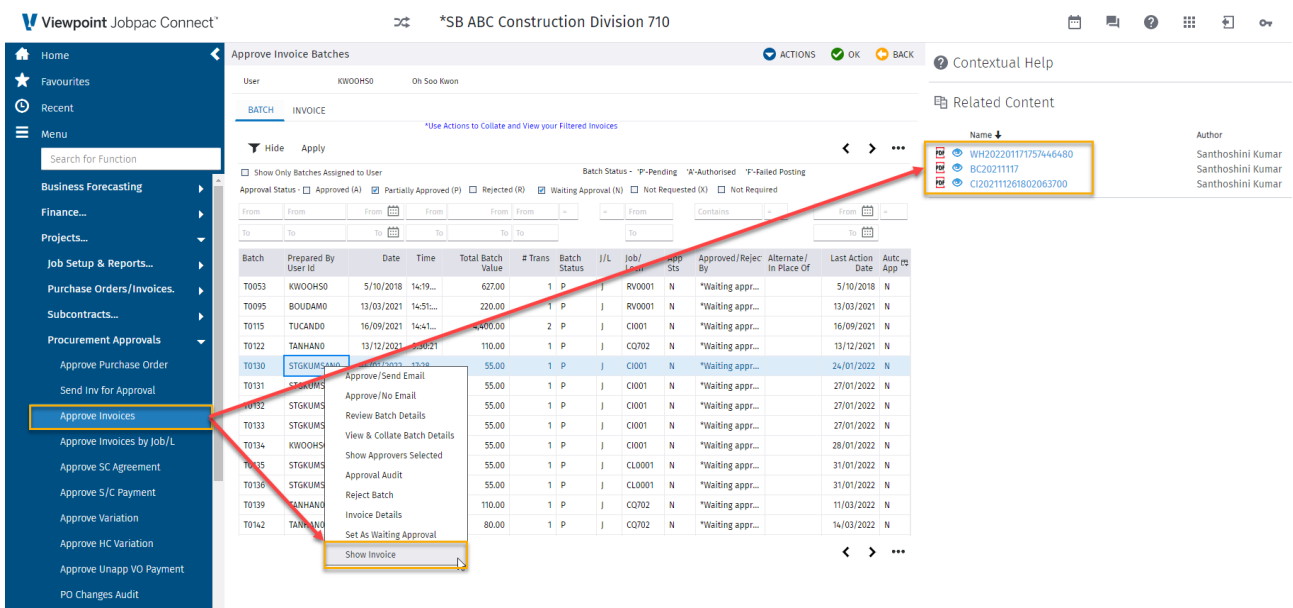
- **Change Company/WorkID Button Reduced in Size**

Previously the entire WorkID name was clickable as a single button to change the WorkID. However this caused some users frustration if the screen size meant that the Change WorkID extended above the Actions buttons. Accidental placement of the click could mean clicking the wrong button. In this release **the Change WorkID Button has been reduced in size and restricted to the switch Icon only** as shown below.



- **New 'Show Invoice' option (RMB) in Invoice Batch Approvals**

When individual invoice batching is active, a new 'Show Invoice' option will be available to Download (or Collate & Download if more than 1 document) and to also show the related documents for the invoice in the Related Content window. You can then preview the attached documents in the preview pane. This will assist in the approval process for the approvers.



- **User-defined Label for ABN in more areas (for non-Australian businesses)**

Coming from the NZ suggestion box we have allowed the configuration of a label to override the 'ABN' label in more areas. Specifically in Creditor Maintenance and Creditor Scan. This will allow non-Australian businesses to define a business name label other than 'ABN'.

Define your preferred label via system parameter GSTREG/position 21-26

**NB: this parameter will impact multiple reports and screens but is a low risk parameter to activate.**

- Creditor Scan label will change as shown below...

**Creditor Search - By Name**

Apply

Active  Inactive

Search Characters

Creditor	Wkid	Name	Suburb	Status	GST No
oktest01	700	OK Test Creditor		A	
Andererd	700	Testing Issue 224692		A	
Andjhjd	700	Testing's Issue 224692		A	
AAA001	700	test 105952		A	
AAA002	700	test		A	
AACTEM	700	ACC Temp Fence	Rosebery	A	01 106 854 343
ABCDEFGH	700	30 Character Name	UMINA BEACH		
ABLLLLLL	700	30 Character Name	UMINA BEACH	A	
ACOLOG	700	Acoustic Logic Consultancy	Rosebery	A	01 106 854 788
ACOLOG1	700	Testing Issue 71084		A	

Search By Code | Alternate Name | Scope Of Supply Enquiry | Select | Close

CREDESCAN01

- Creditor Maintenance/Creditor List label will change as shown below...

Viewpoint Jobpac Connect™ Viewpoint Training

Creditor Maintenance

ACTIONS OK BACK

Hide Apply

From  A

Creditor	Creditor Name	Sts	GST No	Address	Suburb	Post Code
oktest01	OK Test Creditor	A				
Andererd	Testing Issue 224692	A				
Andjhjd	Testing's Issue 224692	A		address's 1		
AAA001	test 105952	A				
AAA002	test	A				
AACTEM	ACC Temp Fence	A	01 106 854 343	Level 3	Rosebery	2018
ABCDEFGH	30 Character Name			30 Character Address 1	UMINA BEACH	2257
ABLLLLLL	30 Character Name	A		30 Character Address 1	UMINA BEACH	2257
ACOLOG	Acoustic Logic Consultancy	A	01 106 854 788	Level 3	Rosebery	2018
ACOLOG1	Testing Issue 71084	A				
ACTGEO	ACT Geotechnical Engineers Pty	A	19 063 673 530	31-37 Townshend St	Phillip	2606
AEATHER	A.E.ATHERTON PTY LTD	A	11 222 333 444	364-366 DAREBIN ROAD	THORNBURY VIC	3071
AJLOVE	A.J. Love Electrical Services	A	05 0-5 58- 819	12 Hillside Road	Avoca Beach	2251
ALJACO	Allen Jack & Cottier Architect	A	34 534 434 943	47a Woodley Street	North Rocks	2132
ALLLOC	All-Locks Master Locksmiths Pt	A	44 082 941 544	83 Berrambool Drive	Merimbula	2548

Menu: Home, Favouirites, Recent, Menu, Search for Function, Business Forecasting, Finance..., Accounts Payable..., **Maintain Creditors**, Invoice Processing..., Creditors Enquiry, Process Payments..., Supplier Retentions..., Process EFTs..., Cancellation/Deletions..., Administration..., Reports..., More Reports..., New AP Enquiry (ALL)



● **Payment Due Date added to the New AP Enquiry**

Payment Due Date is now displayed in the New AP Enquiry as shown below

The screenshot shows the 'AP Enquiry' interface. On the left is a navigation menu with 'New AP Enquiry (ALL)' highlighted in blue. The main area displays a table of invoices. The 'Due Date' column is highlighted in yellow, and a red arrow points from the menu item to this column. The table contains the following data:

Cred Wkid	Creditor	Trn Wkid	Invoice	IC	Invoice Date	Age	Hid	Pnd Sts	Rec Date	Days Old	Entered Date	Days Pend	Due Date	Invoice Notes / Pending Invoice Text
700	AACTEM	710	AA-321	I	27/08/2020	30	R		27/01/2022	20	27/01/2022		29/10/20	
700	AACTEM	710	AAA-030	I	1/08/2006	90					10/02/2020		11/08/06	
700	AACTEM	710	AAA-031	I	1/08/2006	90					10/02/2020		11/08/06	
700	AACTEM	710	AAA-032	I	1/08/2006	90					10/02/2020		11/08/06	
700	AACTEM	710	AAA-033	I	1/08/2006	90					10/02/2020		11/08/06	
700	AACTEM	710	AAA-040	I	1/08/2006	90					11/02/2020		1/08/06	
700	AACTEM	710	AAA-041	I	1/08/2006	90					11/02/2020		1/08/06	
700	AACTEM	710	AAA-042	I	1/08/2006	90					11/02/2020		11/08/06	
700	AACTEM	710	AAA-043	I	1/08/2006	90					11/02/2020		11/08/06	
700	AACTEM	710	AAA-050	I	1/08/2006	90					13/02/2020		11/08/06	
700	AACTEM	710	AAA-051	I	1/08/2006	90					13/02/2020		11/08/06	
700	AACTEM	710	AAA-052	I	1/08/2006	90					13/02/2020		11/08/06	
700	AACTEM	710	AAA-053	I	1/08/2006	90					13/02/2020		11/08/06	
700	AACTEM	710	AAA-060	I	1/08/2006	90					13/02/2020		11/08/06	
700	AACTEM	710	AAA-061	I	1/08/2006	90					13/02/2020		11/08/06	
700	AACTEM	710	AAA-062	I	1/08/2006	90					13/02/2020		11/08/06	

● **Add a Comment Type Flag Column in Cost Plus Billing Maintenance**

To assist with Cost Plus Billing preparation a new flag to highlight the existence of comment/s has been added to the Cost Plus Billing Maintenance Screen. The flag indicates if a comment exists and what type of comment exists against each transaction. This flag acts as a tag for easy filtering and action on comments. The values are:

- C (Client Comments)
- D (Contractor Comments)
- B (Both Client and Contractor Comments)

C+B Transactions Maintenance : Transactions

Job FCG01 FCG Architectural

	Original Cost	Claimed Cost	Client Value	Billing Amount
Total	15,209.09	15,209.09	0.00	16,619.00
Filtered	15,209.09	15,209.09	0.00	16,619.00

Trn Typ	Cost Code	CT	Transaction Number	Description	Creditor	Date	Actual Cost	Mk Up% Prim	Mk Up% Sec	Billing Amount	Trn
INV	A0001	LW	G644	Monitors	DISSYS	1/09/2005	14,099.09	10.00		15,509.00	C
INV	B0002	LW	R33424	Design Drawings	ALJACO	9/07/2005	1,110.00			1,110.00	D

Legend: Temporarily Held, Previously Rejected, Permanently Held

B = Client & Contractor Comments  
C = Client Comments  
D = Contractor Comments

● **Progress Claim Rollover by Job Range (Beta)**

A new menu option can be added to allow the rollover of Progress Claims for a range of jobs rather than selecting a single job at a time. For companies where Progress Claim Rollover is centralised this can save a large amount of time.

**NB:** Take extreme care with this new facility and think through to ensure it fits your process and workflow.

- You must apply to participate in Beta
- The mass rollover process can not easily be undone
- Individual Jobs can be removed from the rollover if they are within the range.
- If Individual Jobs have been rolled separately via the Individual Job rollover program there is a danger they could be rolled twice.
- If you run by range of Jobs and one range overlaps another range, then again, Jobs may be rolled twice.
- You may want to remove the Individual Job Rollover program from relevant menus to ensure only authorised personnel have access to the Progress Claim Rollover Process.

The following option should be added to the menus:

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Design Menu: Maintain Entries

Ent No	Type	Opt No	Description	Command	Parameters	Security Level
1	P	1	Setup Sections/Trades	J2K01P		
2	P	2	Setup Claim Codes	J2K02P		
3	M	3	Claim Entry	351		
4	M	4	Certified Claim Entry	354		
5	P	5	Copy Current to Previous	J2K61P		
6	P	6	Authorise PC & Prov Sums	J2K31P		
7	M	7	Progress Claim Valuation.	355		
8	M	8	Claim Structure Upload	359		
9	M	9	Progress Claim Reports...	352		
10	P	10	Copy Curr to Prev (Range)	PCROLLP		
11						
12						
13						
14						
15						
16						

1. Taking the menu option will present a screen with a start and finish job selections.

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Progress Claim Rollover

Start Job	CQ703	CRINUM CONVEYOR EARTHWORKS
Finish Job	FX010	450 Shaftson Ave South Bris

2. After the selection of the range of jobs, the next screen will list the jobs in the range. Jobs can be selected for the rollover and they will then be highlighted in blue. The jobs can be selected by selecting the row/s and taking the RMB option 'Select', or all jobs in the filtered list can be selected

by the Action option 'Select All'. Equivalent unselect options are also available to remove from the selection.

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Progress Claim Rollover

Hide Apply

From Contains To From To From To

Job	Job Description	Current Claim No.	Current Claim Date
CQ703	CRINUM CONVEYOR EARTHWORKS		
CQ704	CRINUM CONVEYOR EARTHWORKS		
CQ705	CRINUM CONVEYOR EARTHWORKS		
CQ706	CRINUM CONVEYOR EARTHWORKS		
DM0002	EDEN GARDENS - BID COSTS		31/08/2006
DM002	EDEN GARDENS		31/08/2006
EVTYP2	EB Type 2		31/08/2006
E0001	Cat 30T Excavator		31/08/2006
FWD_Q2	Forward Posting Test SJ QA2		15/04/2006
FWD_Q4	Forward Posting Test LS QA4	4	30/07/2006
FWD_T2	Forward Posting Test Small Job		5/04/2006
FX003	Shafton Ave South Brisbane		31/08/2006
FX010	450 Shaftson Ave South Bris	2	31/07/2005

- The final step is to take the Action option 'Rollover Jobs Selected'. That will then pop up a confirmation window and upon confirmation, the rollover will proceed for the jobs selected.
- \*\*\*\*\* Screenshot of the Action option

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Progress Claim Rollover

Hide Apply

From Contains To From To From To

Job	Job Description	Current Claim No.	Current Claim Date
CQ703	CRINUM CONVEYOR EARTHWORKS		
CQ704	CRINUM CONVEYOR EARTHWORKS		
CQ705	CRINUM CONVEYOR EARTHWORKS		
CQ706	CRINUM CONVEYOR EARTHWORKS		
DM0002	EDEN GARDENS - BID COSTS		31/08/2006
DM002	EDEN GARDENS		31/08/2006
EVTYP2	EB Type 2		31/08/2006
E0001	Cat 30T Excavator		31/08/2006
FWD_Q2	Forward Posting Test SJ QA2		15/04/2006
FWD_Q4	Forward Posting Test LS QA4	4	30/07/2006
FWD_T2	Forward Posting Test Small Job		5/04/2006
FX003	Shafton Ave South Brisbane		31/08/2006
FX010	450 Shaftson Ave South Bris	2	31/07/2005

Actions menu options: Prompt, Select All, UnSelect All, Rollover Jobs Selected

Left menu options: Copy Curr to Prev (Range)

- **Bulk PO Approvals to Send Approval Emails at the Order Level**

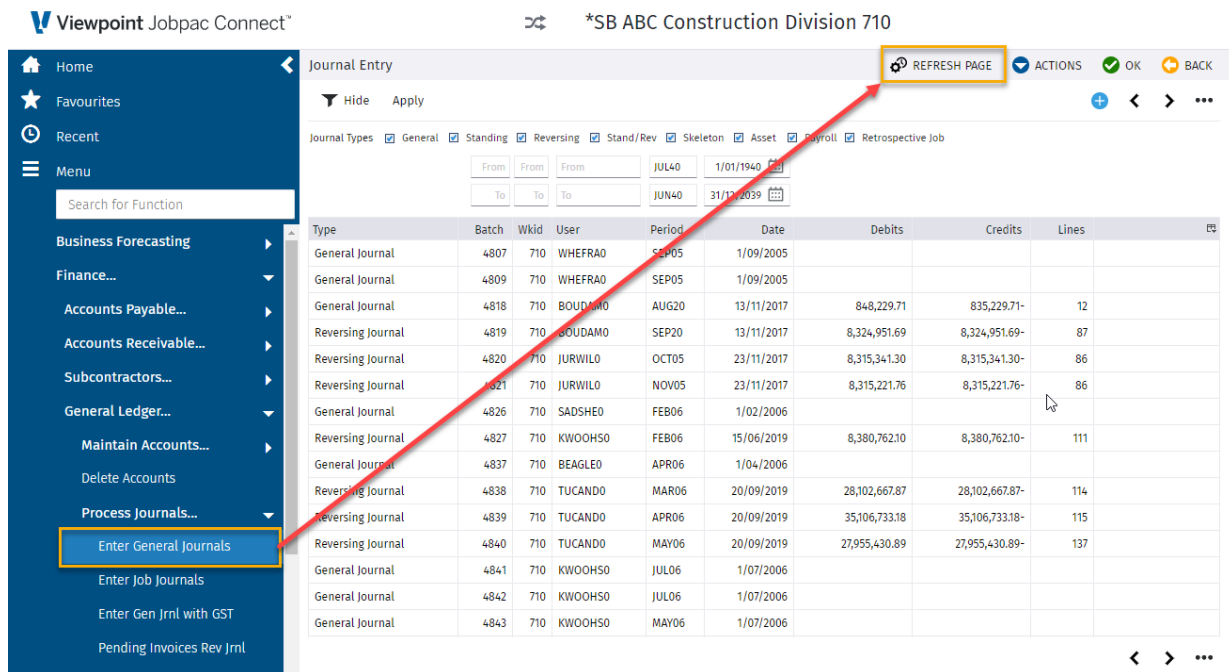
To minimise the emails that are sent to the next approver, when the PO bulk approvals are processed, an approval workflow email will be sent at the order level rather than at the item level. This will greatly reduce the number of emails being received by the approvers in the approval chain.

If the emails are still required at the item level, the system parameter APPPO/position 19 can be set to 'Y' to achieve this requirement.

- **Add 'Refresh Page' Button in Journal Entry**

Recently, to improve data integrity, we enforced the GL Journal posting process to happen by batch in the back end, rather than interactively, even if online validation was selected. This means, however, that the user is not notified interactively when the posting completes in the back end. A new 'Refresh Page' button has been added in the Journal Entry screen so it can be clicked to refresh the unposted Journals page. The batch will disappear from the screen when the posting is complete.

**Note:** A future Roadmap Item is under consideration to flag Items that are awaiting Posting Completion.



- **Allow Posted AP Invoices to be Uploaded with a Held Status**

The Posted AP Invoice Uploads CREDBAL & INVOICES have been changed to allow an invoice to be uploaded with a held status. The new flag has been added to the end of the upload template as shown below...

<i>E=EFT; C=Cheque If Blank will default to method for Creditor.</i>	<i>Only used if invoice is prepaid.</i>	<i>Only used if invoice is prepaid.</i>	<i>Only used if invoice is prepaid.</i>	<i>Only used if invoice is prepaid.</i>	<i>Only used if invoice is prepaid. Must be a GL Bank Account GL</i>	<i>Optional. Must be used if a later link to a scanned image is required.</i>	<i>Optional</i>	<i>H=Held; R=Released</i>
<b>Payment Method</b>	<b>Paid Amount (GST incl)</b>	<b>Paid GST</b>	<b>Payment Date</b>	<b>Bank Account Worldid</b>	<b>GL Bank Account</b>	<b>Barcode</b>	<b>Received Date</b>	<b>Invoice Status</b>
1 A	15.2N	15.2N	YYYY-MM-DD	3 N	10A	20A	YYYY-MM-DD	1 A

**NB:** Please download the new template when using the CREDBAL and INVOICES uploads.

- **Bank & ABA file Format set at Cash Account Level**

It is now possible to define ABA file format and Bank details at Cash account level. Previously you could only have one ABA file format for each WorkID. However, it is possible that you may wish to use different banks in the same WorkID, each with a different ABA file format.

To activate/ deactivate balancing lines in the ABA file format, and apply different Bank Identities, navigate to the recently new Cash Account Maintenance Screen as shown below and select options as desired for your Cash account. Note, in the Screenshot below I have highlighted the activation of the balancing line for the ABA file for that particular cash account.

**New System Parameter is Required to Activate**

Set **Position 2 of the DENO13** parameter to **Y** to activate ABA file definition at Cash Account.

Wkid	Seq	GL Account	GL Account Description	Direct Entry User Name	Remitter	Bank BSB	Bank Account	Bank Name	Chq	EFT	EFT User Id	Oth Pay	Bal En
700	13	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	CCC			DEIDXX		
700	14	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	CCC			USR14		
700	15	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	CCC			DEIDXX		
700	16	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	CCC			DEIDXX		
700	17	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	CCC			DEIDXX		
700	18	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	ANZ			CCC		
700	19	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	AAABBB	XXXXXXXXXX	CCC			DEIDXX		
700	20	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	014002	775410849	ANZ			DEIDXX		Y
700	21	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	014002	775410849	ANZ			DEIDXX		
700	22	201599	DUMMY BANK A/...	ABC Construction ...	ABC Construcn	014002	775410849	ANZ			DEIDXX		

- **Percentage Deductions in Payroll**

There is a new Percentage Deduction on Gross Pay Type available, with setup described below.

1. The Transaction Code definition must have transaction type = DED, the type must be equal to G and the rate should be a negative percentage value as shown in the screenshot below.

Transaction Code Maintenance

Mode: EXAMINE

Transaction Code: 400 Group

Transaction Type: **DED**

Description: CHILD SUPPORT DEDUTN Short Name: CHLD SP

GL Account Number: 202309

Rate: **20.0000-**

Type (A/P/S/G/L): **G**

- Go to Employee Allowances/ Deductions to specify employees with a percentage deduction as shown in the example below.

Viewpoint Jobpac Connect™ Viewpoint Training Pty Ltd

Payroll Employee Allowance/Deduction Maintenance

Employee Key 130 Agostino Michael David

Trans No.	D/A	Description	A/M	Bal Y/N	Post Jobs	Rate/ Amount	P/A/S	Auto Occur	This Perd Occur	Balance Owing	Wkid	Job	Cost Code	CT	GL Account	Prim Super TC
SFA	ERC	AMP SUP	A	N	N	10.0000	S	1.00	1.00							
205	NT	Cas Load	M	N	N	25.0000	L	1.00								
321	ALL	ML ALLIV	M	N	N	8.0000	A	1.00								
400	DED	CHILD SP	A	N	N	20.0000-	G	1.00	1.00							

- You will see in the example below the Employee has an automatic deduction of 20% of his gross pay. Preprocessing is showing a deduction line in this example of 880.00- which is equivalent to 20% X 4400.00.



Viewpoint Training Pty Ltd  
Payroll Pre-Processing Report

Run Date: 0/00/00 - 14/03/22 Payrun Date: 14/03/22

Generated 14/03/22 12:01:54  
PREPRO 9.1 Page : 1

Dp	Dv	Lc	Employee	P	S	Trans Code	Trans Type	Trans Date	Hours	Rate	Amount	G/L Account	Sys	Comments
			130			Agostino	Michael David	14/03/22	80.00	55.0000	4,400.00	216311	S	
						2	NT	14/03/22			440.00		S	
						SFA	ERC	14/03/22	1.00	440.0000	440.00		S	
						700	TAX	14/03/22	1.00		1,154.00-	202313	S	
						400	DED	14/03/22	1.00	880.0000-	880.00-	202309	S	
** ERC/ERT/ACC Transactions are NOT INCLUDED in Nett Gross Pay										4,400.00	Nett Pay	2,366.00		
NT: 80.00 TH DT OT														
RDO This Period: .00 RDO Accrued: .00														
RDO/Job this Period: .00 RDO/Job accrued: .00														
Employees w/o errors : 1										Report Total (Nett)	2,366.00			
Employees with errors : 0										Report Total (Tax)	1,154.00-			
										Report Total (Gross)	4,400.00			

\*\*\*\* END OF REPORT \*\*\*\*

- Payroll Processing will calculate the same deduction and will show on the payslip as seen in the example below.

**Jobpac CONNECT**

TM Construction P/L  
ABN: 202801  
Level 3 33 Herbert Street  
St Leonards  
2065  
Phone: (02)9351-0000  
Fax: (02)9399-0099

**PAY ADVICE**

Michael David Agostino  
44 Jennings Street  
Matraville 2036 NSW

Pay Point :  
Employee Id : 130  
Location : - -  
LSL No :

Pay Run : 40 - 14/03/22 For Period : 14/03/22 - 14/03/22  
Work Type :

PAY DETAILS	HOURS / OCCURS	RATE	AMOUNT	YTD
cashed up AL			0.00	880.00
NORMAL TIME	80.00	55.0000	4,400.00	9,900.00
<b>TOTAL WAGES &amp; LEAVE</b>			4,400.00	10,780.00
<b>ALLOWANCES</b>				
MEAL ALLOWANCE - LIVING AWAY			0.00	8.00
<b>TOTAL ALLOWANCES</b>			0.00	8.00
<b>TOTAL GROSS</b>			4,400.00	10,788.00
<b>DEDUCTIONS</b>				
CHILD SUPPORT DEDUTN	1.00	(880.0000)	-880.00	-1,981.60
<b>TOTAL DEDUCTIONS</b>			-880.00	-1,981.60
<b>PAYG TAX</b>			-1,154.00	-2,834.63
<b>NET PAY</b>			2,366.00	0.00

## Fixes

### Module – Accounts Payable

- [Fix] AP Aged Trial Balance Report is not showing some partially approved invoices.
  - Issue# 106145
- [Fix] The new AP Enquiry is not including the pending invoices when the Fully Paid checkbox is deselected.
  - Issue# 106410
- [Fix] When posting a FX invoice the foreign currency value is changed by a cent, causing data integrity issues.
  - Issue# 106532
- [Fix] Formatting issues with the Creditor Detail Listing for the Excel option.
  - Issue# 107034
- [Fix] Incorrect Transaction Work Id is displayed in the New AP Enquiry.
  - Issue# 107094
- [Fix] Incorrect screen rendering for Pending Invoices by Authorising Job/Location Report.
  - Issue# 107165
- [Fix] AP Payment Processing does not accept the job entered but accepts it when selected after a scan.
  - Issue# 107200
- [Fix] Forward posting does not work for C Batches if the transaction is from another Work Id.
  - Issue# 107254
- [Fix] Rows are repeated for some invoices in the Creditors with Duplicate Invoices Report.
  - Issue# 107255
- [Fix] Next Approver is not showing in the New AP Enquiry.
  - Issue# 107332

### Module – Accounts Receivable

- [Fix] Inconsistencies when changing the invoice date in AR Invoice Entry. Validations are missing, and dates are not changing without a message to the user.
  - Issue# 106392
- [Fix] When an AR Claim is Certified in a forward month before JC rollover, BFM revenue is not updated correctly.
  - Issue# 106411
- [Fix] Missing validation on the Payment Due Date for the AR Sundry Invoice Upload.
  - Issue# 106457
- [Fix] Printing a range of invoices produces incorrect output in JOM.
  - Issue# 106637
- [Fix] Missing validation of Transaction and Payment Due Dates that date back more than 1 year prior to the current AR period.
  - Issue# 106658
- [Fix] Retention Claims are allowed to be raised when the last Progress Claim has not been certified. Jobpac should stop the Retention Claim from being able to be raised.
  - Issue# 106662
- [Fix] Printing AR tax invoice using WUI does not align the text and the amount.
  - Issue# 107029
- [Fix] Debtor Upload is accepting lower case in the debtor code and causing issues in the system. The upload has been changed to convert any lower case in the debtor code to upper case.
  - Issue# 107242

### Module – Advanced Approvals

- [Fix] When a user is removed from the menu access, they are appearing as blank in the Advanced Approvals screens. Change has been made to show the user id if the user name cannot be retrieved.
  - Issue# 106604



## Module – Business Forecasting Module

- [Fix] Target Margin field in BFM being calculated incorrectly.
  - Issue# 106926
- [Fix] Processing of BFM Journals through the EOM process is sending an empty report. The report should only be produced when there are errors.
  - Issue# 107191

## Module – Business Intelligence (BI)

- [Fix] BI Analytics > Live Office not refreshing on one go - need to refresh the reports individually, by going to the Live Office Ribbon in Excel.
  - Issue# 106049

## Module – General Ledger

- [Fix] Journal postings are not producing the audit report.
  - Issue# 106449
- [Fix] Journal entry/posting within the 1 session over a period that completes after midnight is using the wrong date for the posting and causing the transactions not to appear in certain reports.
  - Issue# 106485
- [Fix] Lock in Budgets function is incorrectly setting the budgets to the actuals.
  - Issue# 106506
- [Fix] There is a locking issue when multiple users try to create a new journal batch simultaneously.
  - Issue# 106601
- [Fix] The opening balance for P&L accounts is not being cleared at EOY.
  - Issue# 106993
- [Fix] Paging down in the GL Enquiry is repeating transactions from the previous page.
  - Issue# 107095

## Module – Job Costing

- [Fix] Job Scan is not showing all jobs due to the incorrect filtering on the new 'Small Order Jobs' flag.
  - Issue# 106409
- [Fix] Job Bank Guarantee Notes are only able to be deleted or modified by the user that created them. A new system parameter has been introduced to allow this by any user.
  - System parameter BGNOTE/position 1
    - 'Y' - Allow edit/delete by users who did not create the note.
  - Issue# 106704
- [Fix] Cost Comparison & Forecast Report is issuing small order job error messages for formats that aren't compatible.
  - Issue# 106757
- [Fix] Journals with Internal Reference starting with 'TFR' are being excluded from the CWIP Enquiry.
  - Issue# 106812
- [Fix]
  - Issue# 106902
- [Fix] Actual costs Between Dates Report is showing non-existent transactions.
  - Issue# 106927
- [Fix] PMW Upload is updating all cost centres even if they are not in the upload spreadsheet.
  - Issue# 106984
- [Fix] User's name is not displayed in the User Scan when called from Job Security by User.
  - Issue# 107003
- [Fix] Cost Centre Upload is uploading the data into Jobpac when the Upload checkbox is not checked.
  - Issue# 107143
- [Fix] PMW Extended description cannot be viewed for prior periods.
  - Issue# 107189

- [Fix] Formatting issues in the Excel output for the Committed Cost Movement by Date Report when commas exist in the value for some of the columns.
  - Issue# 107258
- [Fix] Actual costs Between Dates Report is excluding journals.
  - Issue# 107259

## Module – Payroll

- [Fix] Sick Leave entitlement is incorrectly reduced when ALN type transaction code is used.
  - Issue# 105720
- [Fix] The standard ETS Entry is not showing entries when navigating previous/next week. The user needs to page up to see the hidden entries.
  - Issue# 106373
- [Fix] Incorrect error message in Employee Maintenance on cheque details when payments by EFT has been selected.
  - Issue# 106407
- [Fix] Incorrect check in Employee Maintenance on Tax File Number for NZ employees.
  - Issue# 106408
- [Fix] Incorrect compulsory check on TFN in Employee Maintenance for Subcontractors.
  - Issue# 106415
- [Fix] Payroll processing is posting the debit side to the wrong GL account.
  - Issue# 106468
- [Fix] Changes to the Night Shift settings are not being saved in the ETS by Job Configuration.
  - Issue# 106478
- [Fix] Accumulated Pay Detail Report when run with date selections is putting the first detail line in the header section.
  - Issue# 106486
- [Fix] Invalid date format error appears when selecting the week ending date in the Standard ETS Entry.
  - Issue# 106552
- [Fix] New Transaction Code Upload is validating GL Account with Affix flag. The upload is currently testing whatever is in col N (Prevent Expense Account Default) for existing in GL. This check should only be done if Column O (Affix) is N or blank.
  - Issue# 106659
- [Fix] Payroll Transaction Definition upload gives the error 'Invalid Transaction Type' for all lines in the template.
  - Issue# 106735
- [Fix] NZ AL Cash up transaction code does not attract tax when processed as a standalone payment.
  - Issue# 106742
- [Fix] Date filter is not working when running the Employee Bank Audit Report.
  - Issue# 106879
- [Fix] Terminate Employee Unused AL Hours paid incorrectly being recorded as negative hours taken in Accruals.
  - Issue# 106995
- [Fix] Kiwi super is not calculating for a transaction code which is set up to calculate Automatically.
  - Issue# 107002
- [Fix] Formatting issues with the Payroll Enquiry download.
  - Issue# 107106
- [Fix] The payment history data is posted to 2 different periods when paying Cashout AL for NZ payroll.
  - Issue# 107193
- [Fix] Cannot edit the Margin in Employee Maintenance.
  - Issue# 107505

## Module – Progress Claims

- [Fix] Progress Claim Report hangs when running for a job with MOS.
  - Issue# 106543
- [Fix] Progress Claim Report is incorrectly calculating the Previous Claimed %.
  - Issue# 106654
- [Fix] In SOR Progress Claim Entry Screens, filtered totals at the bottom for Current Claim and for Under/OVER Claims are sometimes incorrect.
  - Issue# 107190

## Module – Purchase Orders

- [Fix] Rate is not open when a new PO item is added by making a selection on an empty line in Purchase Order Maintenance.
  - Issue# 106461
- [Fix] Approvers are not showing up for selection when wildcards are used in the setup of the user authority levels.
  - Issue# 106517
- [Fix] PO Bulk Complete/Delete is not deleting the PO items.
  - Issue# 106686
- [Fix] Invoice/Docket matching to negative docket shows an incorrect error message due to the wrong sign being displayed for the values.
  - Issue# 106769
- [Fix] Purchase Order Scan is not showing all orders when the Job and Incomplete Orders filters are used.
  - Issue# 107125
- [Fix] Formatting issue with the Civil Delivery Docket Entry Screen Excel download.
  - Issue# 107291

## Module – Stock

- [Fix] Stock Status by Warehouse Report is not showing totals for the warehouses.
  - Issue# 106622
- [Fix] Stocktake Upload accepts Quantity with no value.
  - Issue# 107205
- [Fix] Some invoices against stock item deliveries create adjustments to the wrong Stock Item.
  - Issue# 107341

## Module – Subcontracts

- [Fix] Deed of release does not include credit variations.
  - Issue# 106460
- [Fix] Subcontract approval is incorrectly including the requestor for selection when sending for approval.
  - Issue# 106479
- [Fix] PBA/SC Retention Held in Trust Reconciliation Report is not showing the 'Trust Account Reconciliation Difference' value.
  - Issue# 106570
- [Fix] Subcontract Payments are being allowed to be posted prior to it being approved.
  - Issue# 106606
- [Fix] Subcontract Status Advice Report is calculating the item amount incorrectly.
  - Issue# 106621
- [Fix] Subcontract Deed of Release is using the wrong value for 'Variations to Subcontract'.
  - Issue# 106663
- [Fix] Data is not being saved on the second detail screen of the Subcontract Maintenance when a warning message for the Agreement Returned Date is issued.
  - Issue# 106862

- [Fix] PTA Reconciliation/SC Retention Held in Trust Reconciliation Report shows the wrong tax amount for the retention.
  - Issue# 107019
- [Fix] Subcontract Payment Schedule is showing incorrect Difference amounts.
  - Issue# 107074
- [Fix] Tax Code (and amount) for items are incorrect for Subcontract Payment Postings when using mixed tax codes.
  - Issue# 107164
- [Fix] Approvers are not showing in the Subcontract Payment Authority when parallel approvals were used.
  - Issue# 107260
- [Fix] Incorrect Total is being shown in the Subcontract Front Sheet (the total does not equal the sum of the items).
  - Issue# 107309
- [Fix] After posting of a Subcontract Payment, the Subcontract Agreement remains locked.
  - Issue# 107361
- [Fix] Program crash when filtering on the creditor name in the SC Payment Approvals.
  - Issue# 107380

## Module – System Administration

- [Fix] Changes to the User Based Menu Security are not updating the menus for the user.
  - Issue# 105576
- [Fix] Scheduled End Of Month is not validating for the valid start times and thus the EOM process does not initiate.
  - Issue# 106585

## Module – Variations

- [Fix] Indirect calls to the Variation Register (via other programs) is causing the sessions to hang.
  - Issue# 106413, 106414
- [Fix] Formatting issues in the Client Forecast Final Costing Report for the Excel output.
  - Issue# 106413, 107351

## Module – Web Services

- [Fix] API ApproveOrderItem rejects calls even when budget is available.
  - Issue# 106216
- [Fix]
  1. AP Invoice interface is causing invoices to end up in Jobpac with blank invoice numbers.
  2. AP Invoice interface is not posting the invoices and they are ending up in the Edit screen.
  3. AP Invoice interface is causing invoices to end up in Jobpac with the wrong amount.
  - Issue# 106406
- [Fix] Locking problems for PO related APIs.
  - Issue# 106515
- [Fix] Earlytrade - call to pull Invoices down from Jobpac is not including a GST amount.
  - Issue# 106533

## Module – WUI/GUI

- [Fix] (WUI) Totals are missing on the Edit Client Submission Detail screen in Variation Register.
  - Issue# 106412
- [Fix] (GUI) Birthdate in Employee Maintenance is incorrect but on saving, it corrects itself.
  - Issue# 106437
- [Fix] (WUI) Menu bar does not resize the Favourites menu items properly leaving part of the menu and scrollbar overlaying on the main screen.
  - Issue# 106447

- [Fix] (WUI) Date to instruct bank is missing in EFT Consolidation.
  - Issue# 106451
- [Fix] (WUI) No scrollbar for the Favourites menu bar when Favourites items are in folders.
  - Issue# 106456
- [Fix] (WUI) Cannot add rate on FA Delivery Dockets due to decimal error.
  - Issue# 106507
- [Fix] (WUI) Incorrect scroll bars appear in the Standard ETS Entry.
  - Issue# 106687
- [Fix] (WUI) Back button is not highlighted when hovering over in the AP Payment Selection screen.
  - Issue# 106741
- [Fix] (WUI) Unable to upload documents against creditors when the creditor codes contain an apostrophe.
  - Issue# 106888
- [Fix] (GUI) Blank rows at the bottom of the upload sheet are causing the uploads to fail when uploading via the GUI.
  - Issue# 107256

## More Details

### Multiple Prompt Payment Batches & Payment Selections by Job

This new feature set aims to streamline further, Payments Administration in-line with Project Trust account legislation. That said, the features can most certainly be used outside of PTA and can provide additional value to all Jobpac customers in the area of AP Payments Administration.

New Features include...

- The ability to pre-prepare more than one Prompt Payment Batch via the existing *Change Payment Selections* program. Up to 1000 Prompt Batches can be pre-prepared at any one time.
- Each Prompt Batch can be associated with a different Cash Account to be “paid from”.
- Each Prompt Batch can be given a description.
- There is a new available front end to the *Change Payment Selections* program called **Payment Selections - By Job**, that groups AP Invoices at Job level, making it easy to prepare prompt Payment Batches at Job level and then link those Payment Batches to the Project Trust Accounts to be paid from. **Note:** you can use the *Multiple Prompt Payment Batches* feature without using the new *Payment Selections By Job* front end if you so wish
- The *Payment Run* and *Payment Preview* have both been modified to allow the selection of multiple Prompt Payment Batches into a single Payment Run, even if they span multiple Cash Accounts to be paid from.

Read on for more details around setup and operations below.

**\*NB:** It is advised that you configure and test the operation of this new feature set in your testing environment before making them a part of your Live AP processes. Due consideration should be given to the new workflow, staff training, and implementation timing, so as to minimise disruption to your regular payment runs. Please Contact the Jobpac Consulting team should you require assistance.

## Setup

### Add New system parameter:

- **PPYBTC** / position 1 = Y (to activate the Multiple Prompt Payment Batches Functionality)

**\*NB :** Please Activate in ALL WorkID’s for either your Test Environment (when testing), or your Live Environment (when ready to use). It is essential that you adequately test and train staff before activating for use in your Live environment.

**\*\*NB :** Take extreme care when activating new system parameters or changing parameters and consider the impacts of configuration change for your company. Should you need assistance please contact our Support and Services team.

Wkid	Description	Alphanumeric	Num 01	Num 02	Num 03	Num 04	Num 05	Exists
700	Viewpoint Training	Y						Y
710	*SB ABC Construction Division 710	Y						Y
720	*SB ABC Contract Housing (NSW) 720	Y						Y

**Adding the New Menu Option:**

The new **Payment Selections by Job** program, is a 'Job based' front end, to the standard *Change Payment Selections*. It will collate AP Invoices by Job, and allow access to outstanding AP Invoices for each Job through selection from the Job List front end, in a very similar way to the standard *Change Payment Selections* program collates invoices by Creditor. Operation will be described in the next section but you can add the new Program as follows.

Should you wish to use the new **Payment Selections by Job** program you may add it to the appropriate place on your menu system as outlined below. For example you may decide to make access available to some project team members via project menus with menu security options, or you may decide to keep it for finance team use only.

Take note of the parameters passed to the program which can be used to limit some functionality of the program, depending on where it is called from. You will need to be familiar with Menu Design to add the new Menu option. Should you require help please contact our Support team.

In the below example we have added the new menu to the AP Payments (aka Process Payments) standard menu.

- **Description:** "Payment Selections by Job"
- **Command:** PAYSELJOBP
- **Parameters:** We recommend that you match your *Change Payment Selections Program Parameters* as shown below if placed on the same menu. Adjust as desired based on description of parameters to follow below. **Take note of the 7th Parameter Position, especially if potentially placing on a Project Admin menu.**

Ent No	Type	Opt No	Description	Command	Parameters	Security Level
1	P	1	Change Payment Selections	CRDPAYSELP	YYYYYYYYY1	
2	P	2	Payment Selections by Job	PAYSELJOBP	YYYYYYYYY1	
3	P	3	Print Payment Preview	CHQPRVP		
4	P	4	Process Payments	PAYRUNP		
5						

Program Call Parameter details as follows... (Adjust permissions according to preference and menu placement)

- Pos 1 = Y -> Invoice status edit enabled
- Pos 2 = Y -> Due date edit enabled
- Pos 3 = Y -> Payment method edit enabled
- Pos 4 = Y -> Prompt payment flag edit enabled
- Pos 5 = Y -> Settlement discount enabled

Pos 6 = Y -> Stat dec received enabled

**Pos 7 = Y -> If set to Y this will allow, when assigning a Pay From Bank Account to the Prompt Payment Batch, the override of the defined PTA/RTA accounts for the Job, to any available cash account. It is recommended that this parameter be set to 'Y' for Finance team members, but to 'N' if used by the project team to prepare batches.**

Pos 8 = Y -> not used

Pos 9 = Y -> not used

Pos 10 1-9 -> Default tab to open on (1-9)

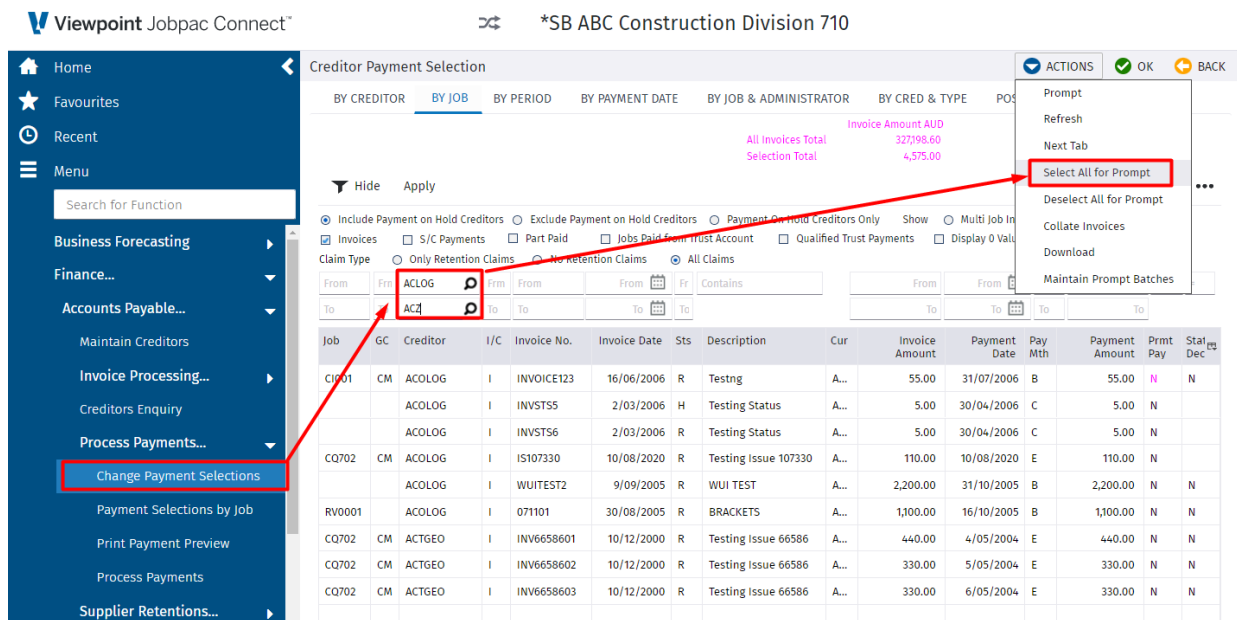
**Operation of the new Prompt Payment Batches Feature.**

In this section we will describe...

- How to create multiple Prompt Payment batches through the standard Payment Selections
- How to remove an invoice from a batch or remove a batch completely
- How to adjust batch descriptions and change the allocated Pay From Accounts
- How to include multiple Prompt Payment Batches in Payment Preview and Process Payments

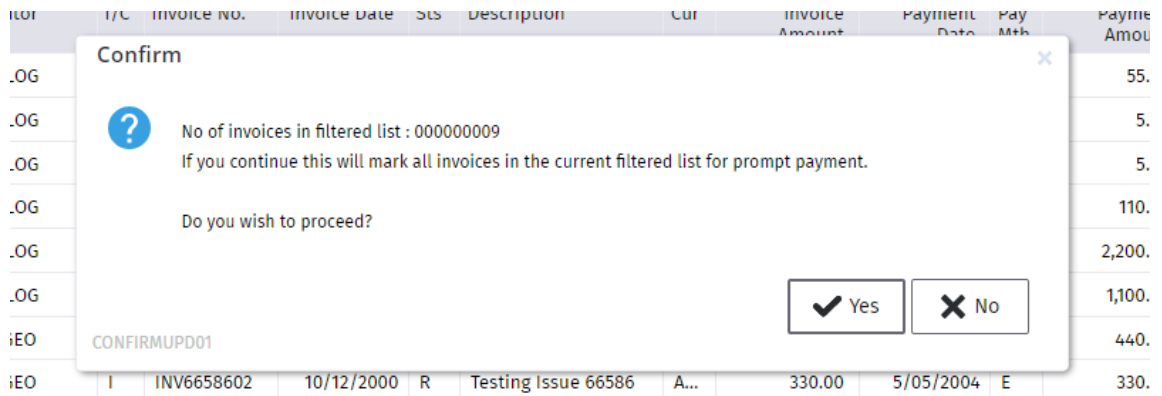
**How to create multiple Prompt Payment batches through the standard Payment Selections**

1. Navigate to Change Payment Selections (and in this case I will select All Invoices)
2. Adjust filters as desired to narrow down your batch selections.
3. Use the Action option to **Select All for Prompt** as shown below (alternatively you can use right click and select individual invoices)

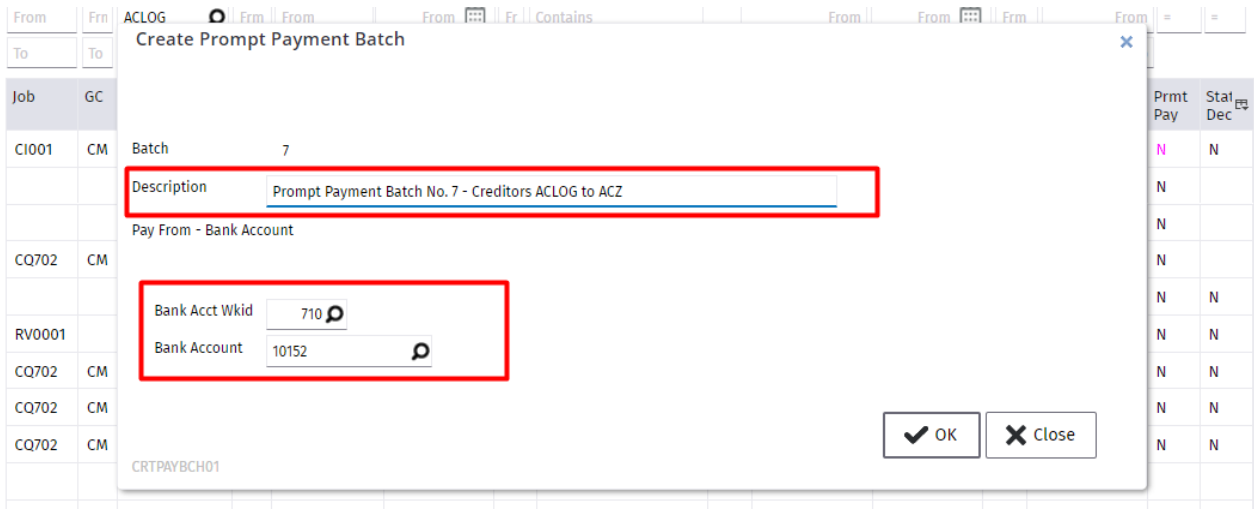


4. If using the bulk select option you will get a confirmation message telling you how many invoices you are about to batch as shown below.





5. Click Yes to Proceed and you will be presented with a pop up that displays all previously prepared Prompt Payment batches. On this screen you can choose to either Augment an existing batch by selecting a batch from the list or create a completely new batch by using the **Add New Batch** button.
6. In this example we will click on **Add a New Batch**. The next screen you see will allow you to give your new batch a purposeful **description** and also assign it a **Pay From - Bank Account** as shown below. This **Pay From - Bank Account** needs to be defined as a Cash Account and only accounts defined as Cash Accounts can be selected from the scans. The Account will be used in the Payment Process as the account to **Pay from**.



7. Clicking OK will add the new Prompt Payment batch and you will be returned to the main Payment selections screen where you can continue to work. Note as shown on the screen shot below, in the new Prompt Batch Tab you can see, and filter on, the Prompt batch information including , Batch number, Pay From Account and the Pay From Account Name.

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Creditor Payment Selection

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POSTED DATE **PROMPT BATCH**

All Invoices Total Invoice Amount AUD 329,664.60 Payment Amount AUD 314,736.60  
 Selection Total 19,800.00 19,800.00

Hide Apply

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment On Hold Creditors Only Show  Multi Job Invoices  Single Job  All  
 Invoices  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices  
 Claim Type  Only Retention Claims  No Retention Claims  All Claims

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Frm Account	Prmt From Account Name	SC Pay	Ret Cln
FWD_Q1	AACTEM	I	INV000009	15/04/2006	R	6,600.00	30/04/2006	E	6,600.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV004	30/03/2006	R	1,100.00	30/03/2006	E	1,100.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV004-1	30/03/2006	R	1,100.00	30/03/2006	E	1,100.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV005	1/02/2006	R	2,200.00	31/03/2006	E	2,200.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV005-1	1/02/2006	R	2,200.00	31/03/2006	E	2,200.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV006	15/04/2006	R	3,300.00	30/04/2006	E	3,300.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV006-1	15/04/2006	R	3,300.00	30/04/2006	E	3,300.00	Y	8	101521C	Disputed Fu...	N	N

## How to remove an invoice from a batch, remove a group of invoices, or remove a batch completely

1. To remove an individual Invoice From a Batch simply use Right Click **Deselect for Prompt** as shown below

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Creditor Payment Selection

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POSTED DATE **PROMPT BATCH**

All Invoices Total Invoice Amount AUD 329,664.60 Payment Amount AUD 314,736.60  
 Selection Total 19,800.00 19,800.00

Hide Apply

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment On Hold Creditors Only Show  Multi Job Invoices  Single Job  All  
 Invoices  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices  
 Claim Type  Only Retention Claims  No Retention Claims  All Claims

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Frm Account	Prmt From Account Name	SC Pay	Ret Cln
FWD_Q1	AACTEM	I	INV000009	15/04/2006	R	6,600.00	30/04/2006	E	6,600.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV004	30/03/2006	R	1,100.00	30/03/2006	E	1,100.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV004-1	30/03/2006	R	1,100.00	30/03/2006	E	1,100.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV005	1/02/2006	R	2,200.00	31/03/2006	E	2,200.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV005-1	1/02/2006	R	2,200.00	31/03/2006	E	2,200.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV006	15/04/2006	R	3,300.00	30/04/2006	E	3,300.00	Y	8	101521C	Disputed Fu...	N	N
FWD_T2	AACTEM	I	INV006-1	15/04/2006	R	3,300.00	30/04/2006	E	3,300.00	Y	8	101521C	Disputed Fu...	N	N

2. To deselect a range of invoices spanning any number of batches, apply filters as desired and then use the Action option to **Deselect All for Prompt** as shown below. This will unflag all invoices in the filtered list no matter what batch they belong to. Note, that deselecting ALL invoices in a Prompt Payment batch will also remove the batch completely.

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Creditor Payment Selection

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POS

Invoice Amount AUD 329,664.60 Payment Amount AUD 314,736.60  
 Selection Total 2,200.00

Hide Apply

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment On Hold Creditors Only Show  Multi Job Inv  
 Invoices  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

Claim Type  Only Retention Claims  No Retention Claims  All Claims

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Frm Account	Prmt From Account Name	SC Pay	Ret Clin
FWD_T2	AACTEM	I	INV004	30/03/2006	R	1,100.00	30/03/2006	E	1,100.00	Y	10	101521	MAIN BANK ...	N	N
FWD_T2	AACTEM	I	INV004-1	30/03/2006	R	1,100.00	30/03/2006	E	1,100.00	Y	8	101521C	Disputed Fu...	N	N

ACTIONS: Prompt, Refresh, Next Tab, Select All for Prompt, **Deselect All for Prompt**, Collate Invoices, Maintain Prompt Batches, Download

3. To remove a complete Prompt Payment Batch you can use the Action option to **Maintain Prompt Payment Batches** as shown below

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Creditor Payment Selection

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POS

Invoice Amount AUD 329,664.60 Payment Amount AUD 314,736.60  
 Selection Total 24,375.00

Hide Apply

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment On Hold Creditors Only Show  Multi Job Inv  
 Invoices  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

Claim Type  Only Retention Claims  No Retention Claims  All Claims

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Frm Account	Prmt From Account Name	SC Pay	Ret Clin
FWD_Q1	AACTEM	I	INV0000009	15/04/2006	R	6,600.00	30/04/2006	E	6,600.00	Y	8	101521C	Disputed Fu...	N	N

ACTIONS: Prompt, Refresh, Next Tab, Select All for Prompt, Deselect All for Prompt, Collate Invoices, **Maintain Prompt Batches**, Download

4. Take that option and a window showing all pre-prepared Prompt batches will be displayed. Then use the Right Click **Remove Batch** against the Prompt Payment Batch that you wish to remove as shown below. Deleting a Batch will unflag all the invoices in the batch so that they are no longer marked for prompt payment and the Batch details will also be removed.

Maintain Prompt Batches

Apply

Batch	Link to Job	Description	Nbr of Invs	Pay Fm Wkld	Pay From Cash Account	Created by User	Created Date	Created Time
9		Prompt Payment Batch No. 9				TUCANDO	15/03/2022	13:49:34
8		Prompt Payment Batch No. 8				TUCANDO	15/03/2022	13:39:49
7		Prmpt Payment Batch No. 7 - Creditors AClOG to AC2 1	34	710	101521B	TUCANDO	15/03/2022	9:50:16
5	CQ702	CQ702 - Prompt Payment Batch No. 5		710	101521A	TUCANDO	5/03/2022	13:31:26
4	CQ702	CQ702 - Prompt Payment Batch No. 4 no GL		710	101521A	TUCANDO	5/03/2022	13:29:33
3	CQ702	CQ702 - Prompt Payment Batch No. 3		710	101521B	TUCANDO	5/03/2022	12:27:27
1	CQ702	CQ702 - PROMPT PAYMENT BATCH NO. 1 - GENERAL PTA INVOICES 1		710	101521A	TUCANDO	4/03/2022	17:45:07
2	CQ702	CQ702 - PROMPT PAYMENT BATCH NO. 2 B	1	710	101521	JURWIL0	2/03/2022	10:36:14

Change Account/Description  
**Remove Batch**

Select Close

## How to adjust batch descriptions and change the allocated Pay From Accounts

1. To adjust the batch description or change the Pay From Account on a Prompt Payment Batch you can use the Action option to **Maintain Prompt Payment Batches** at any time as shown below

The screenshot shows the 'Creditor Payment Selection' screen in Viewpoint Jobpac Connect. The interface includes a left-hand navigation menu with options like Home, Favourites, Recent, and Change Payment Selections. The main area displays a table of invoices with columns for Job, Creditor, Invoice No, Invoice Date, Sts, Invoice Amount, Payment Date, Pay Mth, Payment Amount, Prmt Pay, Prmt Batch, Prmt Frm Account, Prmt From Account Name, SC Pay, and Ret Clm. A summary table at the top shows 'All Invoices Total' and 'Selection Total' for Invoice Amount and Payment Amount. The 'ACTIONS' menu is open, showing options like Prompt, Refresh, Next Tab, Select All for Prompt, Deselect All for Prompt, Collate Invoices, **Maintain Prompt Batches** (highlighted with a red box), and Download.

2. Take that option and a window showing all pre prepared Prompt batches will be displayed. Then use the Right Click **Change Account/ Description** option, against the Prompt Payment Batch that you wish to edit as shown below. Remember editing the batch details will change the Prompt Payment details for all the Invoices within that batch.

The screenshot shows the 'Maintain Prompt Batches' window. The window title is '\*SB ABC Construction Division 710'. It displays a table of prompt payment batches with columns for Batch, Link to Job, Description, Nbr of Invs, Pay Fm Wkld, Pay From Cash Account, Created by User, Created Date, and Created Time. A right-click context menu is open over the first batch, showing options like 'Change Account/Description' (highlighted with a red box) and 'Remove Batch'. The 'ACTIONS' menu from the previous screenshot is also visible, with 'Maintain Prompt Batches' highlighted.

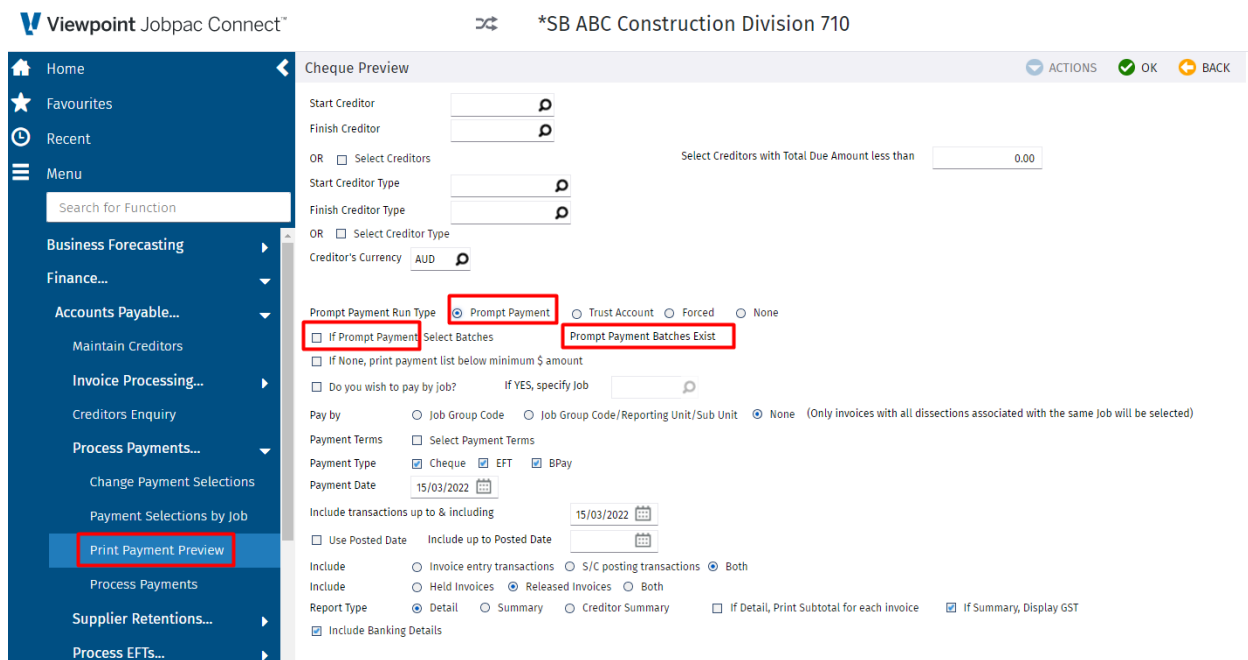
3. Change the Batch Description and Pay From Account details as desired, as shown below.

The screenshot shows the 'Create Prompt Payment Batch' dialog box. The 'Batch' field is set to 8. The 'Description' field is highlighted with a red box and contains the text 'Small - Prompt Payment Batch No. 8'. The 'Bank Acct Wkid' field is set to 710 and the 'Bank Account' field is set to 101521A. Both the 'Bank Acct Wkid' and 'Bank Account' fields are also highlighted with red boxes.

## How to include multiple Prompt Payment Batches in Payment Preview and Process Payments

Both the Payment Preview and Payment Processing have been upgraded to allow the selection of Multiple Prompt Payment batches. You will notice on both bounding screens, as shown below, the following new fields.

- **If, Prompt Payment, Select Batches...** that allows you to select the Prompt Batches that you wish to include.
- and a notification that **“Prompt Payment Batches Exist”** to indicate that there are Prompt batches waiting for processing.



### Operation of the new Payment Selections by Job (with suggested PTA workflow)

The new **Payment Selections by Job** program, is a 'Job based' front end, to the standard *Change Payment Selections*. It will collate AP Invoices by Job, and allow access to outstanding AP Invoices for each Job through selection from the Job List at the front end, in a very similar way to the standard *Change Payment Selections* program collates invoices by Creditor. Once a Job is selected the program will behave in the same way as the standard *Change Payment Selections* program and in fact shares the same engine. This new program can be used with or without the new *Multiple Prompt Payment Batches* feature activated.

The new **Payment Selections by Job** program can be used for any Job based payment selections, noting that any changes or batches applied through this program will also be seen in the standard *Change Payment Selections* and will be applicable to subsequent payruns.

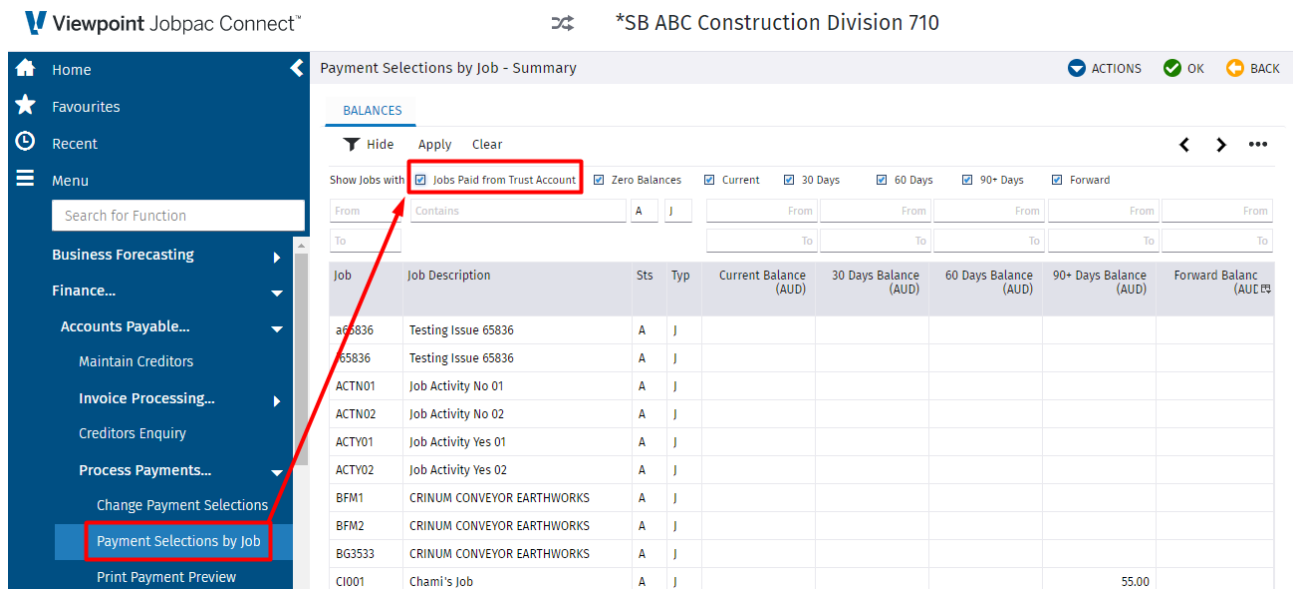
In this section we will describe how you might use this program, in combination with the new *Multiple Prompt Payment Batches* feature, to prepare PTA Payment Batches linked to the PTA (or RTA) 'Pay From' Accounts.

We will describe 2 steps as follows....

- Firstly, the preparation of a Prompt Batch to be paid from the main PTA Account for a project.
- Secondly, the preparation of a Prompt Batch to be paid from the Retention Trust Account for a project.

**Preparation of a Prompt Batch to be paid from the main PTA Account for a project**

1. Once you have set up the new program, navigate to it and you will see the following screen that lists all projects that you have access to, with aging balances.
2. You can use the Filter to **show Jobs Paid from Trust Accounts** as shown below. These are your Qualifying PTA/Trust projects. (see PTA documentation for details on PTA Project setup)
3. Use other filters as required.



4. Double click on a Job (or right click & select), to see all outstanding AP invoices for a project as shown below.
5. Note this will take you directly to the new "Prompt Batch" tab as shown below with Prompt Payment Batch columns as highlighted. But you can navigate to any other tab as required and carry out batch preparation.
6. Note also for Qualifying PTA projects the Trust Accounts for the project will be displayed at the top left of the screen, also seen below.

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Payment Selections by Job - Invoices

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POSTED DATE PROMPT BATCH

General PTA 710 101521A Invoice Amount AUD 12,210.00 Payment Amount AUD 12,210.00  
 Retention PTA 101521B All Invoices Total 12,210.00 Selection Total 12,210.00  
 Disputed Funds PTA 101521C

Hide Apply

Invoices  S/C Payments  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

Claim Type  Only Retention Claims  No Retention Claims  All Claims Show  Multi Job Invoices  Single Job  All

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Firm Account	Prmt From Account Name	SC Pay	Re Clr
CQ702	AACTEM	I	EFTEFT01	10/09/2020	R	110.00	12/11/2020	E	110.00	N				N	N
CQ702	ACTGEO	I	INV6658601	10/12/2000	R	440.00	4/05/2004	E	440.00	N				N	N
CQ702	ACTGEO	I	INV6658602	10/12/2000	R	330.00	5/05/2004	E	330.00	N				N	N
CQ702	ACTGEO	I	INV6658603	10/12/2000	R	330.00	6/05/2004	E	330.00	N				N	N
CQ702	ATADEM	I	CQ702S0301	1/01/2005	R	11,000.00	1/01/2005	E	11,000.00	N				Y	N
CQ702	ATADEM	I	CQ702S0302	30/11/2005	R	1,200.00	30/11/2005	E	1,200.00	N				Y	N
CQ702	ATADEM	C	CQ702S0303	1/01/2005	R	1,200.00	11/01/2005	E	1,200.00	N				Y	N

7. For PTA batch preparation you may want to firstly prepare a payment batch for all qualifying payments to be paid from the Main PTA account. To do this you could use the filters (as shown below) to show..

- Only Qualifying Trust Payments (Some Invoices may not qualify for payment from the PTA account, these could be batched later.)
- And then you may want to exclude Retention Claims by using the “No Retention Claims” filter. (Retention Release only invoices can be batched and paid from the Retention Trust Account)

Click OK to apply filters...

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Payment Selections by Job - Invoices

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POSTED DATE PROMPT BATCH

General PTA 710 101521A Invoice Amount AUD 12,210.00 Payment Amount AUD 12,210.00  
 Retention PTA 101521B All Invoices Total 12,210.00 Selection Total 12,210.00  
 Disputed Funds PTA 101521C

Hide Apply

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment On Hold Creditors Only

Invoices  S/C Payments  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

Claim Type  Only Retention Claims  No Retention Claims  All Claims Show  Multi Job Invoices  Single Job  All

Job	GC	Creditor	I/C	Invoice No.	Invoice Date	Sts	Description	Cur	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Stat Dec
CQ702	Y	AACTEM	I	EFTEFT01	10/09/2020	R	EFTEFT01	A...	110.00	12/11/2020	E	110.00	N	N
CQ702	Y	ACTGEO	I	INV6658601	10/12/2000	R	Testing Issue 66586	A...	440.00	4/05/2004	E	440.00	N	N
CQ702	Y	ACTGEO	I	INV6658602	10/12/2000	R	Testing Issue 66586	A...	330.00	5/05/2004	E	330.00	N	N
CQ702	Y	ACTGEO	I	INV6658603	10/12/2000	R	Testing Issue 66586	A...	330.00	6/05/2004	E	330.00	N	N
CQ702	Y	ATADEM	I	CQ702S0301	1/01/2005	R	Testing Issue 69646	A...	11,000.00	1/01/2005	E	11,000.00	N	N
CQ702	Y	ATADEM	I	CQ702S0302	30/11/2005	R	Testing Issue 69646	A...	1,200.00	30/11/2005	E	1,200.00	N	N
CQ702	Y	ATADEM	C	CQ702S0303	1/01/2005	R	Testing Issue 69646	A...	1,200.00	11/01/2005	E	1,200.00	N	N

8. You may want to apply other filters, for example on the Payment Due Date. Or make part payment adjustments as desired.

- With Filters applied you can then use the Action option to **Select All for Prompt**. This action will only apply to the filtered lines

The screenshot shows the 'Payment Selections by Job - Invoices' screen in Viewpoint Jobpac Connect. The interface includes a left-hand navigation menu with options like Home, Favourites, Recent, and Menu. The main area displays a table of invoices with columns for CREDITOR, JOB, PERIOD, PAYMENT DATE, and AMOUNT. A summary row shows 'All Invoices Total' with an amount of 12,210.00. An 'ACTIONS' dropdown menu is open, and the option 'Select All for Prompt' is highlighted with a red box.

- You will be prompted with a message to show how many invoices are about to be batched. Click 'Yes' to proceed as shown below.

This screenshot shows the same 'Payment Selections by Job - Invoices' screen, but with a 'PROMPT BATCH' button highlighted. A 'Confirm' pop-up window is displayed in the foreground. The message in the pop-up reads: 'No of invoices in filtered list : 00000003. If you continue this will mark all invoices in the current filtered list for prompt payment. Do you wish to proceed?'. The 'Yes' button is highlighted with a red box and an arrow.

- A Pop up window will be displayed that asks if you want to add the newly selected invoices to an existing prompt payment batch OR if you would like to create a new batch. This allows the user to build on prompt payment batches already created. When operating through the *Payment Selections by Job* program, the pop up screen below will show only unprocessed batches previously created for the Job that you are working on. Remember each batch can be linked to a different Pay From account.

- In this case we will click on the New Batch button as shown below.



Retention PTA 101521B All Invoices Total 13,928.00 13,925.80  
 Disputed Funds PTA 101521C Selection Total 13,028.00 13,025.80

Use Select to augment an existing Prompt Payment Batch OR add a New Batch

Apply

From	To	From	To	From	To	From	To	From	To
CQ702									

Batch	Link to Job	Description	Nbr of Invs	Pay Fm Wkid	Pay From Cash Account	Created by User	Created Date	Created Time
10	CQ702	CQ702 - Prompt Payment Batch No. 10 - PBA	5	710	101521A	TUCANDO	17/03/2022	11:39:46
2	CQ702	CQ702 - PROMPT PAYMENT B...	1	710	101521	JURWIL0	2/03/2022	10:36:14

Right-click to show available options

+ New Batch Select Close

SCANPAYBCH01

13. After clicking New Batch another pop up window will ask you to populate details for the new Prompt Payment batch that you are creating, as shown below. Details for the batch include..

- A Batch Description (a default description will be generated that you can adjust)
- The Pay From Bank Account.
  - Select one of the PTA accounts for the Job
  - OR if the program parameter allows scan and select another cash account.
  - In this example we would select the General PTA account.

Create Prompt Payment Batch

Job CQ702 CRINUM CONVEYOR EARTHWORKS General PTA 710 101521A  
 Retention PTA 101521B  
 Disputed Funds PTA 101521C

Batch 1

Description CQ702 - Prompt Payment Batch No. 1 - General PTA Invoices

Pay From - Bank Account  
 Project PTA  General PTA  Retention PTA  Disputed Funds PTA  
 OR  
 Bank Acct Wkid 710  
 Bank Account

OK Close

CRTPAYBCH01

14. Clicking OK will add the new Prompt Payment batch with associated Pay From Account and you will see these details on the Payment selection screen as shown below on the Prompt Batch Tab. These details can be used for filtering purposes should you need to. You can also quickly verify the Account Details against the PTA details in the top left corner as shown below.

15. You have now successfully created a Prompt Payment batch including all invoices due for payment from the General PTA account for the project.

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Payment Selections by Job - Invoices

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POSTED DATE PROMPT BATCH

General PTA 710 101521A Invoice Amount AUD Payment Amount AUD  
 Retention PTA 101521B All Invoices Total 12,210.00 12,210.00  
 Disputed Funds PTA 101521C Selection Total 1,300.00 1,300.00

Hide Apply

Invoices  S/C Payments  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

Claim Type  Only Retention Claims  No Retention Claims  All Claims

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Frm Account	Prmt From Account Name	SC Pay	Ret Clr
CQ702	ACTGEO	I	INV6658601	10/12/2000	R	440.00	4/05/2004	E	440.00	Y	1	101521A	PBA Bank Ac...	N	N
CQ702	ACTGEO	I	INV6658602	10/12/2000	R	330.00	5/05/2004	E	330.00	Y	1	101521A	PBA Bank Ac...	N	N
CQ702	ACTGEO	I	INV6658603	10/12/2000	R	330.00	6/05/2004	E	330.00	Y	1	101521A	PBA Bank Ac...	N	N

### Preparation of a Prompt Batch to be paid from the Retention Trust Account for a project.

For PTA Retention Releases batch preparation the following steps may suit you.

- After entering the Payment Selections By Job, and then selecting a Job, you could use the filters (as shown below) to show Retention Release Invoices Only...
  - check “Only Qualifying Trust Payments” (Some Invoices may not qualify for payment from the PTA account, these could be batched later.)
  - And then you may want to show “Only Retention Claims”

Click OK to apply filters...

Viewpoint Jobpac Connect™ \*SB ABC Construction Division 710

Payment Selections by Job - Invoices

BY CREDITOR BY JOB BY PERIOD BY PAYMENT DATE BY JOB & ADMINISTRATOR BY CRED & TYPE POSTED DATE PROMPT BATCH

General PTA 710 101521A Invoice Amount AUD Payment Amount AUD  
 Retention PTA 101521B All Invoices Total 13,928.00 13,925.80  
 Disputed Funds PTA 101521C Selection Total 13,928.00 13,925.80

Hide Apply Clear

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment on Hold Creditors Only Show  Multi Job Invoices  Single Job  All

Invoices  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

Claim Type  Only Retention Claims  No Retention Claims  All Claims

Job	Creditor	I/C	Invoice No	Invoice Date	Sts	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Prmt Batch	Prmt Frm Account	Prmt From Account Name	SC Pay	Ret Clr
CQ702	AACTEM	I	EFTEFT01	10/09/2020	R	110.00	12/11/2020	E	110.00	N				N	N
CQ702	ACOLOG	I	BPAY00001	10/08/2020	R	110.00	10/08/2020	B	110.00	N				N	N
CQ702	ACOLOG	I	BPAY00002	10/08/2020	R	110.00	10/08/2020	B	108.90	N				N	N

- From there follow the previously outlined steps to select and batch Invoices for Payment except this time you can link the batch to the Retention Trust account that has been defined for the project. This will ensure that the Retention releases are paid from the Retention Trust account.

## BPay

In this release, we have included our first phase of the BPay Payment Method that will enable you to...

- Set a Creditor to use BPay as their Default Payment Method
- Set up BPay Biller Code and one Reference Number at Creditor Level
- Use the BPay flag to filter transactions in Payment selections and Payment Runs
- Pay Creditors by BPay without having to consolidate dummy EFT runs
- Includes BPay on Bank Rec, a new BPay List Report, BPay Cancellation
- Includes visibility into BPay details when Registering an Invoice

There are more details on the operation and setup of the new BPay facility in the **More Details** section at the bottom of this document.

There will be subsequent development phases of BPay that will allow the capture and use of multiple different BPay Reference Numbers against one Creditor and will allow the creation of BPay specific ABA files.

**NB:** The new BPay features will remain in **Extended Beta** until the next Release of Jobpac which means...

- that we ask that you **test** the feature in your Test Environment, to ensure you and your team are comfortable with operation before activating in your Live environment. This will ensure smooth transition during Payrun cycles.
- and we ask that you **notify us** directly through a support ticket should you activate the feature Live. This will allow us to track which customers are using the feature for faster support channelling should any issues or queries arise through your first Payment runs using the facility.

## BPay Setup

There are 3 new programs associated with the BPay mods, one new System Parameter and setup required against each cash account that will use BPay as described below.

## Add the new BPay System Parameter

### System parameter:

- **OTHPAY** / position 1 = Y (to activate the BPay Batches Functionality)

**\*NB :** Please Activate in ALL WorkID's for either your Test Environment (when testing), or your Live Environment (when ready to use). It is essential that you adequately test and train staff before activating for use in your Live environment.

**\*\*NB :** Take extreme care when activating new system parameters or changing parameters and consider the impacts of configuration change for your company. Should you need assistance please contact our Support and Services team.

## Setting up new BPay Menu Options

In the following screenshot you can see the New Program setup for...

- **A New Cancellation for All Payment Types Program. (APPAYCANP)** You dont need to use this but you might like it as a new front end to Payment Cancellations. This program will launch a front screen that allows you to select which Payment Type you would like to cancel before going into the appropriate next step.
- **A New Cancellation program specifically for BPay. (BPAYCANP)**

Add these two new menu items in the desired position on your menu system.

In the following screenshot you can see the New Program setup for...

- **The Daily List of BPay's Program. (BPAYLSTP)**

Add this new menu item in the desired position on your menu system.

Design Menus : Maintain Entries ACTIONS OK BACK

Menu Code J9 Release 9 Standard  
 Menu Number 256 EFT Processing Level 3 Size L

Ent No	Type	Opt No	Description	Command	Parameters	Security Level
1	P	1	Consolidate EFT	EFTCONP		
2	P	2	Extract Payments	DESKBANKP		
3	P	4	Resend Payment	REPROCEFTP		
4	P	7	Daily list of EFT Report	EFTLSTP		
5	P	8	Daily List of Cheques	CHQLSTP		
6	P	9	Daily List of BPay	BPAYLSTP		
7	P	10	Reprint Remittance Advice	REMPRTP		

### Setting up a Cash account with BPay Details

As shown on the Cash account Maintenance screen below to configure and use BPay with a Cash Account you must add the B flag next to the Cash account in the Other Payment Methods column. You can then Right click on the account and add BPay details which will be used later for BPay ABA file generation when that feature is released.

Wkid	Seq	GL Account	GL Account Description	Direct Entry User Name	Remitter	Bank BSB	Bank Account	Bank Name	Chq	EFT	EFT User Id	Oth Pay	Ba En
111		001000		Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO		
111	1	285901	CONTRACT WAGE...	Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO		
111	2	285901	CONTRACT WAGE...	Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO		
111	3	285901	CONTRACT WAGE...	Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO		
111	4	285901	CONTRACT WAGE...	Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO	C	
111	5	285901	CONTRACT WAGE...	Blank Seq	Blank Seq	BLK	BLK SEQ	SEQ			BLANK	E	
111	57	285901	CONTRACT WAGE...	Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO	B	
111				Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO		
111				Vintech Pty Ltd	BUILDING SER...	BBBBBB	AAAAAAAAAAAAA...	NNN			DEIDNO		
111	99	021000				BBBBBB	AAAAAAAAAAAAA...	NNN					

Right click on the Cash account to enter BPay Details as shown below.

BPay Customer Id:

Customer Short Name:

### BPAY Operations

This section will describe the new functionality for Paying Invoices with BPay.

### Creditor Setup

Once Parameters have been activated you will be able to set the default Payment Method for any Creditor to BPay as shown below. Simply Check the BPay Payment Method and update Biller Code, Payee and Reference Information. Note, In the first phase of BPay you will only be able to store one reference number against a creditor.

**Creditor Maintenance** | AACTEM | ACC Temp Fence

DETAILS | CONTACTS | **FINANCIAL DETAILS** | INSURANCE / COMPLIANCE

Hold All Payments:  Not Held  Hold All Payments  Hold and Lock

Default Invoice Pay Status:  Release  Hold  Prepaid

Month To Date Invoices: 1,610.00  
Year To Date Invoices: 13,835.00

Credit Limit: [ ]

Payment Terms: 45J 45 Days from invoice date

Calendar: AUSTVIC  Victoria (Australia) non work days

Payment Method:  Cheque  EFT  **BPay**

Bank Name: [ ]  
Bank Branch Address: [ ]  
Account Name: Acme 1 Pty Ltd  
BSB Number: 011-111 Account Number: 10776034

**BPay Details:**  
Biller Code: 0011223344  
Payee: AACTEM Payee  
Customer Ref No: AACTEM Cust Ref

AP EDI Active  
PEPPOL Id: [ ]

Email For Remittance Advice: tony@aactempfence.com.au

Use BCTI  
Email Address For BCTI: aactem.aactem@viewpoint.com.xxx

Settlement Discount is Applicable Settlement Disc %: [ ]  
 Use with Earlytrade  
 PO Required Default PO Disc %: [ ]  
 Use BMR Codes in AP  
 ABN Small Business  
 Creditor's invoice payments are to be included in Taxable Payments Reporting  
 Creditor's subcontract payments are to be included in Taxable Payments Reporting

### Payment Selections

You can filter and change the Payment Method against any invoice to BPay provided BPay Credentials have been setup for the creditor at Creditor Level. As shown below

**Creditor Payment Selection** | AACTEM | ACC Temp Fence

BY CREDITOR | BY JOB | BY PERIOD | BY PAYMENT DATE | BY JOB & ADMINISTRATOR | BY CRED & TYPE | POSTED DATE | PROMPT BATCH

All Invoices Total: 342,931.80  
Selection Total: 16,555.00  
Invoice Amount AUD: 342,931.80  
Payment Amount AUD: 15,952.80

Include Payment on Hold Creditors  Exclude Payment on Hold Creditors  Payment On Hold Creditors Only

Invoices  S/C Payments  Part Paid  Jobs Paid from Trust Account  Qualified Trust Payments  Display 0 Value Invoices

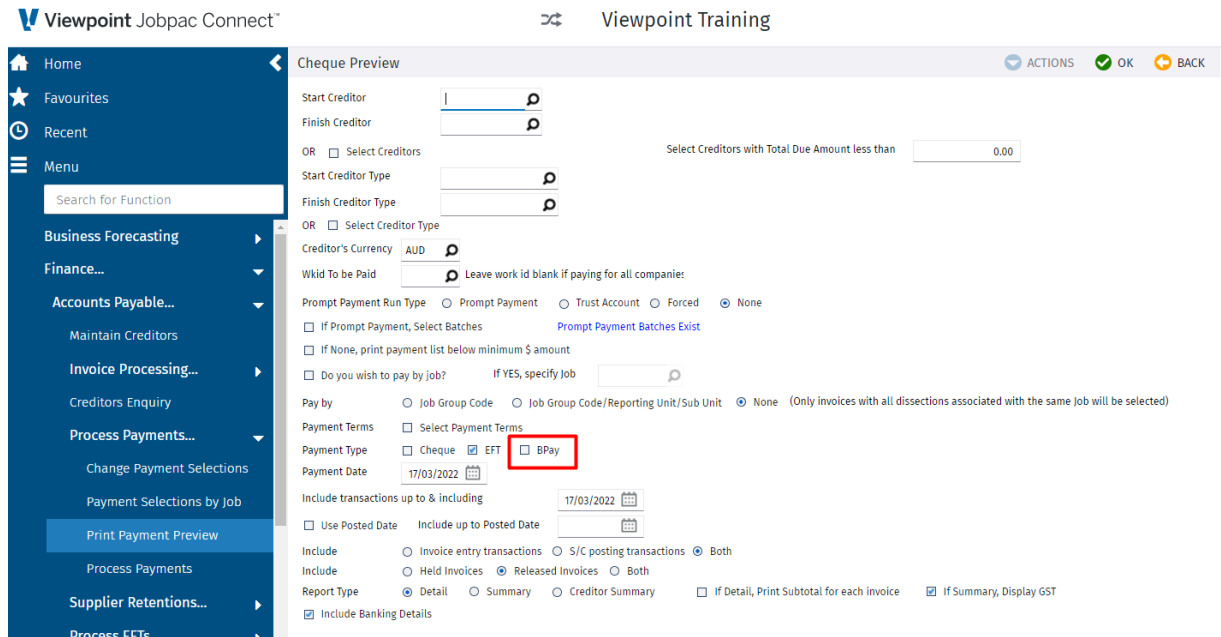
Claim Type:  Only Retention Claims  No Retention Claims  All Claims

Creditor	Wkid	I/C	Invoice No.	Invoice Date	Sts	Desc	Cur	Invoice Amount	Payment Date	Pay Mth	Payment Amount	Prmt Pay	Settlement Discount	Stat Dec	Term
AACTEM	710	I	AA-321	27/08/2020	R	Fencing	AUD	11,000.00	29/10/2020	B	10,400.00	N		N	45J
AACTEM	700	I	BG_353208	16/09/2020	R	BG_353...	AUD	700.00	19/11/2020	B	700.00	Y		N	45J
AACTEM	700	I	BG_353209	16/09/2020	R	BG_353...	AUD	500.00	19/11/2020	B	500.00	Y		N	45J
AACTEM	700	I	358753	8/10/2018	R	358753	AUD	170.00	11/12/2018	B	170.00	Y		N	45J
ACOLOG	710	I	BPAY00001	10/08/2020	R	Testing...	AUD	110.00	10/08/2020	B	110.00	N		N	30
ACOLOG	710	I	BPAY00002	10/08/2020	R	Testing...	AUD	110.00	10/08/2020	B	108.90	N		N	30

### Payment Preview and Process Payments

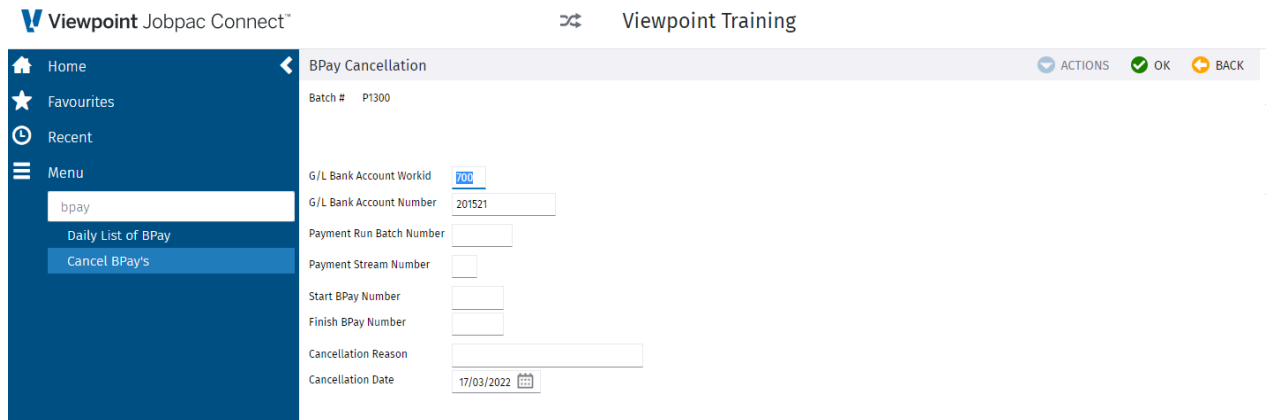
As shown on the screenshot below both the Payment Preview and Payment Processing have been updated to allow BPay Filtering. As a technical note, during Payment Processing, Invoices paid by BPay will go to a

different set of Payment History files in the back end. This may impact you if you are extracting Payment history information for other 3rd Party Apps.



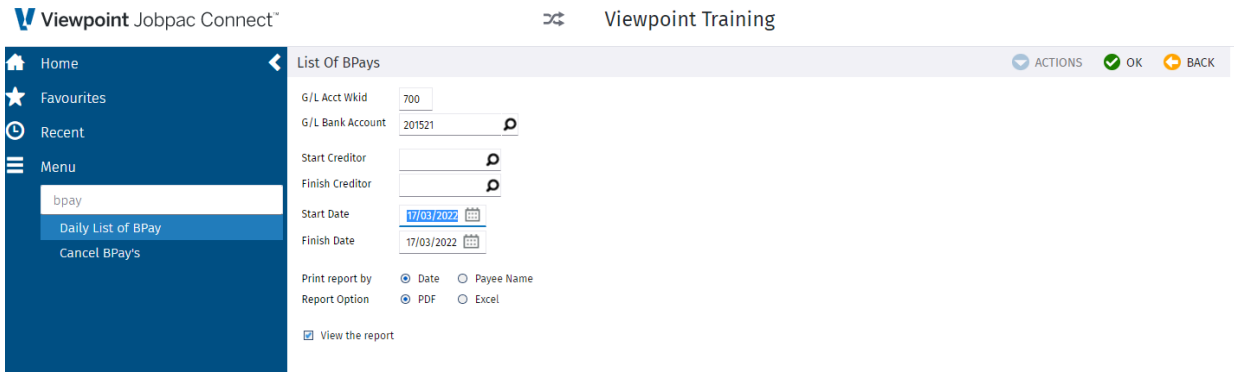
### BPay Cancellation

The new BPay Cancellation Program will allow cancellation of BPay'ments in a very similar way to Cheques and EFT's as can be by the familiar seen below. Note you must add the new Program as described in Setup.



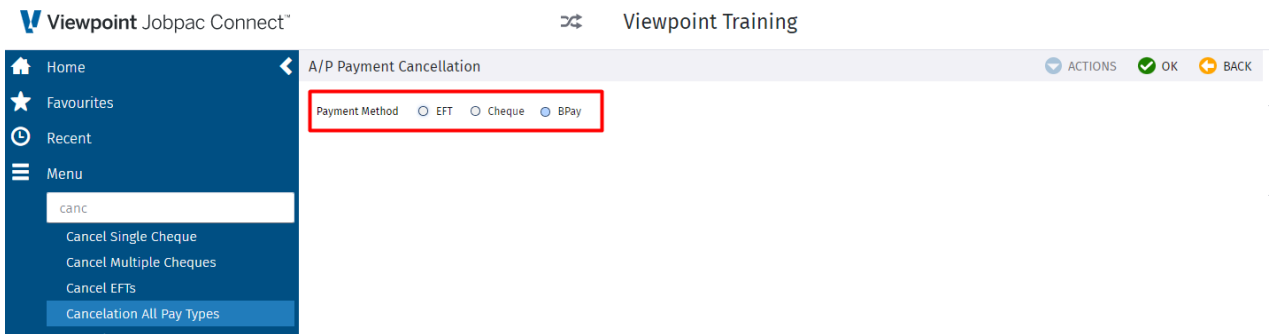
### Daily List of BPay's

To assist in Bank Reconciliation processes there is a new Daily List of BPay's Program should you need it. Set up of the new program on your menus will be required. The Bounding screen is shown below.



### The new AP Payment Cancellation - All Payment Methods

This program can be added to your menus to replace the existing EFT cancellation and Cheque cancelation programs. It also adds the BPay'ment method. When you call the program from your menus you will see the front screen selection as shown below. From there you can select the Payment Method that you wish to cancel in.



### Bank Reconciliation

Bank Reconciliation has been upgraded with BPay Filters as shown below

