# 2023-R1(effective 19/03/2023)

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# **Release Overview**

In the Jobpac Connect 2023-R1 Release we are excited to bring to you Widgets for ALL! The Role Based Landing Page of Jobpac previously required Jobpac BI to access the click through Visual Analytic Widgets. This is no longer the case, and now anyone using the Web User Interface (WUI) can access the Widgets easily to help make your users more efficient in day to day operations. In addition your users will be able to customise their own dashboard with Widgets applicable to their Role.

And as the WUI continues to advance, so the Desktop User Interface (GUI) moves closer to retirement. We trust that for any remaining customers, with users still accessing Jobpac via the GUI, you have a plan in place for transition to the WUI prior to May 15th. On May 15th the GUI will cease to operate. Please do not hesitate to reach out to your account manager if you have any questions or need any assistance. With less than 5% of our 11 thousand daily users still using the GUI we are confident that your transition will be smooth. Note, as part of this release, GUI users will see a new in-product message each time they log in as further acknowledgement of the change.

On the PTA front, it is encouraging to see that some of our customers are beginning to pass QBCC audits using Jobpac PTA Compliance Productivity tools. We hope you enjoyed the recent "PTA with Jobpac Connect" webinar, or at least found it informative, and we will continue to help our customers through this complex compliance requirement. In this Release we bring you another report on the PTA Ledger side and shortly after the release we will bring you the final report required by the QBCC, along with some report hardening based on customer feedback to date. There will be further rounds of report hardening and refinement to follow, as we move towards our touch-of-a-button compliance reporting goal. And, there is more to come in the Roadmap that we hope will drive efficiency and transparency into your PTA Compliance.

We hope you enjoy the 1st Jobpac Connect Release of 2023.

Kind Regards Andrew Tucker Sr. Product Manager Viewpoint APAC

# **Enhancements**

# Roadmap

# Customisable Role Based Landing page at user level, and access to Widgets for all!

The widgets on your Role Based Landing page have been re-architected to allow access for all users, even if they don't have a BI License!

In addition we have given the ability for all users to customise their own dashboards and control the placement of the widgets they want to see.

To give your users access to the available widgets for their **Role**, all you need to do is grant your users a **"Role"** via *CMS User Maintenance* as described in the more details section at the bottom of this document. All your users could be up and running in no time, with click through visual analytics widgets that can make them more efficient in what they do on a day to day basis.

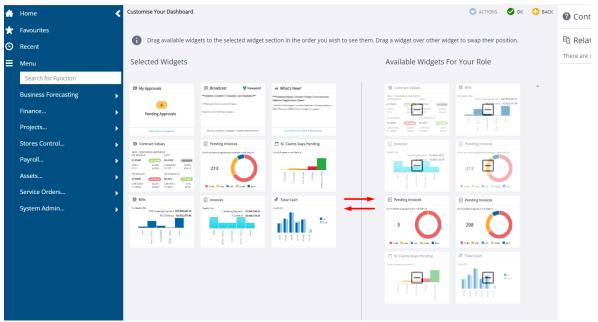
Note, we currently have 8 available standard widgets across the Finance and Project Roles and hope to grow the library over time, however, if there is a widget you would like to see we can customise widgets for your company.

Click on the Customise Widget Dashboard Icon in your top bar to customise your own Landing page.



#### Simply Drag widgets where you want them as shown below, noting that the top 3 widgets are fixed.

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# BPAY to Include CBA, ANZ, and Macquarie Bank File Formats

We have completed BPay file formats for CBA, ANZ and Macquarie to supplement the initial release for NAB. There is some automation around the File format to be used for the creation of BPay files at Bank Level. But for some banks there is additional information to be setup as described to follow. Once configured, if you produce a BPay file for direct upload to the bank the system will use the specific configuration for that bank to produce the BPay transfer file.

- The file type/extension will be determined automatically by the bank name...
  - O NAB is .BPB
  - o CBA is .CSV
  - o MBL is .TXT
  - ANZ is .TXT
- BPay is allowed on the cash account as indicated by "B" on cash account maintenance Other Pay column. The BPay Consolidation program will check the bank name when generating the file. It currently must be one of the above banks for direct BPay transfer.

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• BPay customer id and customer short name only applies to NAB. (Right mouse click option 'Other Payment Method Details' in Cash Account Maintenance)

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♠	Cash Account Maintenance		🗢 actions 🛛 ok 🔇 back
★ ©	BPay Customer Id 103208 Customer Short Name XXXXX		
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- For Macquarie Bank a new parameter has been added to nominate the source system identifier. This ID indicates the software that has generated the file and must be a valid source system identifier issued by Macquarie. Once you have your source system id from the bank, then this value must be set up in system parameter MBSSID. The field length is 6 alphanumeric.
- BPay remains in Beta until we have more banks on board and more customer success stories and we are here to help you get set up. Please also let us know via a support case, if you need this functionality and your Bank is not included in the available file formats.

# New PTA Report - The PTA Bank Rec.

As part of our PTA Roadmap we have added the **Bank Rec - PTA Report** to the PTA Reconciliation as shown below. There will be further report hardening, based on customer feedback, and the last report (The Trust Account Trial Balance Statement - PTA) to follow in a patch shortly after the release.

When running the new **Bank Rec - PTA Report** it will use the same reporting bounds as for the other reports produced from this screen and produce a Bank Rec for the PTA accounts specified as at that date.

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	Creditor PTA Opt-Ins	End of Last Reporting Period		(Show only summarised data up to and including this date)		
	PTA Reconciliation Report	Finish Reporting Date	10/03/2023 🔛	(Qualifying transactions up to and including this transaction date will be shown)		
		Show Payments up to and Including	10/03/2023 🔛	(Normaly set to be the same as the Finish Reporting Date)		
		Summarise HC Progress Claim Hi Summarise SC Claim History to A, Summarise PO Invoice History to Summarise Bank Transactions Show Excluded/Non-Qualifying SC Show Excluded/Non-Qualifying SC Show Retention Balances on Rep- Produce Subcontract Statements Select Reports: Record liation Report Record of Deposits and Withdraw Bank Reconclliation - RTA Trust Account Irial Balance State Report Option PDF Exclude	greement Order Claims in Report Eb Invoices in Report Jords and Statements als - RTA ment - RTA	Exception Section		

# TJWC - Enhancements

We had some nice feedback on our new, and evolving, Trust Journal Work Centre and have included that feedback in this release as follows...

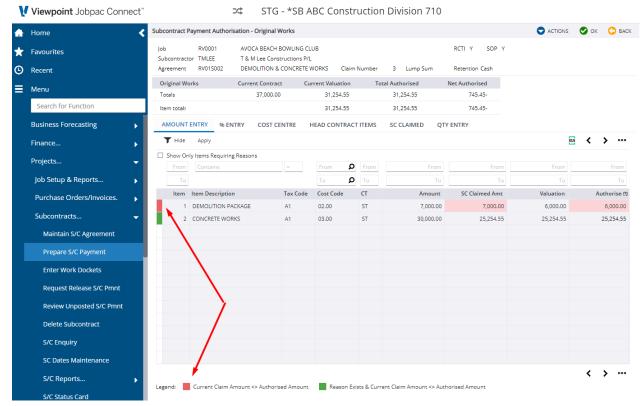
- The Beneficiary/Creditor Filter has been changed to a Range Filter option rather than single Beneficiary Select.
- We have added a Filtered Totals line at the bottom of the Grid.
- And we have added a Download to Excel option for volume analysis.

Stay tuned for more Roadmap features to come in the Trust Journal Work Centre adding further efficiency to your PTA Compliance process.

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	710	PTARA1	700	AACTEM	PTA06001	PTA06001	1,950.00	7/10/2020	215.00	2T154401	2T154501	J3956	1	8/12/2
	710	PTARA1	700	ALPLSE	PTA06002	PTA06002	24,000.00	5/01/2001	2,640.00	2T154401	2T154501	J3938	3	16/11/2
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# Colour Changes in Prepare Subcontract Payments

Colour changes have been applied in the Prepare Subcontracts Payments area to highlight rows and cells that have the required information (Green) or have issues where no Reason Description is attached (Red). There is a corresponding Legend. There are more roadmap changes planned for SC Payment Authorisations, towards our program of adding intuitiveness to this process.



# Single Click to show Related content in SC Payment Authorisation Approvals

We have added the ability to show related content for each line to be approved with a single click. Simply click on a line once and the related content will show for the SC Payment approval. Currently the Subbie Invoices/Claims attached to the claim will show, and any other documents related to the claim # will show. We hope to also add the SOP in this space soon and are working towards further improvements right through the SC Claiming process. The **Single click to show Related Content** feature will be expanded to cover other approval processes in Releases to follow.

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Prepare Inv for Approval	То			То	То	То	То			RV01S00102 Jobpac SPA     Inntion_GuideSchedule_of_Rates_Projects_U     Tucker Zero
Approve Commitments -all	Job	S/C Agrmnt No.	Description	Clm Typ	Auth #	Subby Claim	Authorised Sts Ap Amount By	proved/Rejected Alternate/ In Place Of	Last Actio	ploadvito
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Timesheet Approval										

# PO Amendments (Beta)

In the R1 Release of 2023 our work on PO amendments has progressed to be **generally released in Beta** mode. The aim of our PO Amendments Features is to allow easy maintenance of ordered quantities, approval, tracking, and Amendment control for large orders that are updated possibly many times through a project. The new feature set includes...

- Improved List View in PO Maintenance for full screen PO Item Maintenance
- Ability to change Ordered Quantities in the Grid
- Ability to push through only changed Items for approval
- Automatic increment of Amendment/Revision on Final Approval
- Ability to Print individual Order Amendments
- Control over the ability to change Rate on previously approved PO Items
- A New PO amendment History Report so that you can see the full history of Amendments

See the More Details Section at the Bottom of this document for complete operating instructions.

Note: It is advised that you activated PO Amendments Beta, firstly in a test environment, so that you can become familiar with changes, train staff on changes, and test the new features against your company requirements. We would be happy to assist you with configuration and training if required and to receive your feedback. Once happy, feel free to implement in your Live environment.

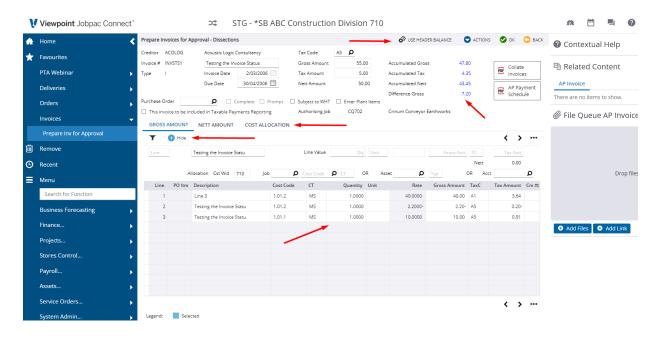
# Prepare Invoices for Approval - Invoice Dissection Filter and Add line moves to top of Grid.

We have made some enhancements to the Prepare Invoices for Approval, dissection entry screen. These changes are both in line with requirements for the upcoming PEPPOL AP elnvoicing functionality, and in line with our ongoing UX initiative. In these changes you will see...

- The Add Line moves to the top of the Grid
- All Cost Allocations are available on screen without the need to toggle Allocation
- You will see a Difference value under Accumulated Line totals
- You will see a new One Click Productivity Icon, to add a line with the Balance/Difference.
- You will see a Filter mode also at the top of Grid (handy for coding large PEPPOL Invoices)
- You will notice Tab style access to Nett Entry, Gross Entry and a Cost Allocation Tab
- And you will notice that in line editing has been enabled.

Use the Blue Plus Icon and Filter Icon at the top of the Grid to toggle between Add and Filter mode noting that by default you will always arrive at the screen in Add Mode.

**Note:** Please take the time to advise your users prior to the release of this change as it may initially be a change to become familiar with before it becomes second nature. Also any screen scraping Robotic AP applications may need to be updated.



# Time Phase Planning Cost Forecast Upload - (Beta)

When using the Time Phase Planning Module (TPP), where Forecast Cost to Complete can be time phased against each period for the remainder of the life of each cost centre, it was previously a time consuming activity to enter each cost centre in turn and apply the time phasing. With this new feature, time phasing at cost centre level can be uploaded at Cost Centre level in a more simple sequence of steps. First download the Time Phasing data, then apply your adjustments, then upload the new Time Phase data across all cost centres at the same time. Note this feature can only be used if Time Phase Planning is activated at your company. Reach out to our consulting team if you are interested in activating the Time Phase Planning module.

The TP Download and Upload is accessed via the Action Options on the Contract Valuation  $\rightarrow$  Cost Centre Reconciliation screen as shown below. The Download Template is used for Upload also... the idea being you can download the current Time Phase Costing Details, then make changes in Excel, then Upload your adjustments.

Note: this is currently in Beta, so we encourage you to try with care, double check results, and we are looking forward to working with you on suggested refinements.



-								
2	Time P	hased	l Forecasting Download					
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4	Work Id	Job	Job Name	For Period	Cost Code	Cost Type	Cost Centre Description	Туре
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6	710	RV0001	Petty Cash	NOV20	01.0001	MS	Petty Cash	Cost
7	710	RV0001	Petty Cash	NOV20	01.0001	MS	Petty Cash	Payment
8	710	RV0001	Quality Assurance	NOV20	01.0002	LS	Quality Assurance	Cost
9	710	RV0001	Quality Assurance	NOV20	01.0002	LS	Quality Assurance	Payment
10	710	RV0001	Salaries / Wages Staff	NOV20	01.0003	LS	Salaries / Wages Staff	Cost
11	710	RV0001	Salaries / Wages Staff	NOV20	01.0003	LS	Salaries / Wages Staff	Payment

# BFM Secured Work In Hand Download/Upload (Beta)

A new upload has been developed to assist in the entry of WIH values for projects during the review period. This will allow entries up to 60 periods into the future from the next month onwards. The Forecast values can be entered for Turnover, Costs, Margin, Receipts, and Payments (some dependent on the project type). First download the data and apply the changes to then upload back into the system. Only Forecast Values can be uploaded and Project Completion dates will be respected.

As shown below the Download and Beta Upload is available by going into your WIH, then selecting any year.

To confirm the upload is currently in Beta, check results, and we are looking forward to your feedback.

Home	Contract Tradir	ng Maintenance						ACTIONS	🔮 ок ( 🗘 ва
	As at NOV20	и « + и		Year	2020			Next Tab	
Favourites	Job RV0	- 001 <b>рич</b> ни АУ	OCA BEACH BOWLING	CLUB				Import Fro	m CCs
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Contract Valuation	JUL20	1,869.17		45.06	1,869.17	100.00			379,012.00
	AUG20	2,170.00-		44.87	2,170.00-	100.00		100.00	379,112.00
Unsecured Works	SEP20	1,455.00	1,670.00	45.17	215.00-	100.00		5,270.00	384,382.00
Non Project Operatio	ОСТ20	2,379.00-		44.96	2,379.00-	100.00	156,141.20	24,923.35-	203,317.45
	NOV20	19,925.00-		43.30	19,925.00-	100.00		1,000.00	204,317.45
Trading Summary	DEC20	305,181.23	305,181.23	100.00		100.00	132,772.24	58,144.95	129,690.16
Reporting	JAN21			100.00		100.00			129,690.16
	FEB21			100.00		100.00			129,690.16
Consolidated Repor	ts MAR21			100.00		100.00			129,690.16
Prepare Inv for Appr	APR21			100.00		100.00			129,690.16
BFM Utilities	MAY21			100.00		100.00			129,690.16
Brit Oullues	JUN21			100.00		100.00			129,690.16
UDFs Unsecured Proj	ect								< > ···
Finance	Unalloc	0.00	0.00		0.00		374,947.76	251,133.19	123,814.57
Projects	2020	284,031.40	306,851.23	100.00	22,819.83-	100.00	663,861.20	290,724.79	5,875.59-
Stores Control	Total	507,720.00	538,284.59		30,564.59-		507,720.00	538,284.59	30,564.59-
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4 3.	.0N (M)	6A (M)	30A (display only and not used in the upload)	5A (M)	10A (display only and not used in the upload)	15.2 (O)	15.2 (0)	15.2 (0)	15.2 (0)	15.2
5	710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Project	-2,170.00	1,455.00	-2,379.00	-19,925.00	0
5	710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Costs	0.00	1,670.00	0.00	0.0	0
7	710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Margin	-2,170.00	-215.00	-2,379.00	-19,925.00	0
3	710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Receipts	0.00	0.00	156,141.20	0.0	0
9	710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Payments	100.00	5,270.00	-24,923.35	1,000.00	0
10	710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Position	-379,112.00	-384,382.00	-203,317.45	-204,317.4	5
11										

#### Stock Upload Character Extension

Previously there was some inconsistency in the Stock Code length creating some annoyances in the Inventory system. We have standardise to the current max of 16 characters for a Stock code. Make sure you check any Upload templates that you may be using for Stock noting the new Stock code length in the upload is 16.

#### Upload Templates have changed for Pre-Approved Invoice Upload

We have made some changes to the Pre-Approved Invoice Upload to assist with GUI / WUI transition that more closely aligns the WUI Upload with the older GUI Upload.

Changes include...

- Ability to upload Energy Details, and all cost allocation types
- The upload also now demands that a header is uploaded followed by the Invoice Details. The details will of course need to match the accumulated header details as a cross check. This represents a change where previously in the WUI only details needed to be uploaded.

# Note well, If you are using this upload in the WUI already there are some key changes to note here including additional columns, a header line, and the new template required.

#### **Suggestion Box & Other Enhancements**

# 5 more reports to stay on Bounding after the Report run

As part of our ongoing project to convert all Reports to stay on the Bounding screen after the first run, allowing you to tweak bounding screen parameters and run again quickly, we have included 6 more of the most commonly used reports in this release including...

- Finance -> Accounts Payable -> Reports -> Trial Balance
- Finance -> Accounts Receivable -> Reports -> Trial Balance
- Finance -> General Ledger -> Reports -> GL Trial Balance
- Finance -> General Ledger -> Financial Statements -> Standard P&L
- Finance -> General Ledger -> Financial Statements -> Standard B/S
- Projects -> Job Setup & Reports -> Transaction Reports -> Actual Cost By Period

# Force Creditor Type to be Mandatory

Creditor type can now be made mandatory in the Creditor Maintenance.

- System parameter CRDTYP/position 1
  - 'Y' = Force creditor type to be mandatory.

# Add Totals to the BFM Cost Centre Reconciliation Screen

Totals have been added to the columns in the 'Committed' tab in the BFM Cost Centre Reconciliation.

# STP2 LLD Overtime and Disaggregation of Employee Rates.

We have made some enhancements to allow further STP2 disaggregation for some specific customer Payroll configurations. This should allow the last few customers move to STP2 without making large set-up changes to their Payroll configuration. There are changes for Leave Loading and also the disaggregation of Employee Rates as described below.

See the More Details section at the bottom of this report for set up and should you need assistance please reach out to our Support team.

# ABA for NZ ASB Bank

ABA format for NZ ASB Bank is now available in Jobpac. Please reach out to support for further details.

# Meaningful Subject Line in Audit Report Emails

Emails for Audit Reports that are sent through Jobpac will now include more meaningful names in the subject line. This will assist the user in identifying what the email and reports are related to.

SYAUD3 *AR Invoicing and Claim	ns Audit Report (190)	8
postmasterstg@jobpac.com.au to ohsoo.kwon ▼ Here is the attachment from Jobpac Connect. Have a r	C 2:46 PM (O minutes ago) 🕁	«۲
One attachment • Scanned by Gmail ③		
Por SP202303031446		

# Configurable Defaults in the eInvoice Batch Report

Defaults for the Batch Statuses can be set via a new system parameter EINVBR. There are 4 positions for the 4 statuses. If not set, the default is selected (no change to current logic).

- System parameter EINVBR/position 1
  - 'Y' or 'N' = Default status checkbox Pending as selected or deselected.
- System parameter EINVBR/position 2
  - 'Y' or 'N' = Default status checkbox Authorised as selected or deselected.
- System parameter EINVBR/position 3
  - 'Y' or 'N' = Default status checkbox Failed Posting as selected or deselected.
- System parameter EINVBR/position 4
  - 'Y' or 'N' = Default status checkbox Posted as selected or deselected.

# 3 new Accessible Payslip Printing Options

We have included in this release 3 new Payslip Printing options coming from the suggestion box. Note with each of the options Payslips are printed in the same way meaning that if you are currently configured for payslips to be automatically emailed to users then this will continue to happen for each of the new options

• **Print All** and **Print Selected Payslips** for an Employee has been enabled through the Payroll Enquiry by first going to the Pay history for an Employee and then selecting the Payslips you want to print. You can make selections/deselections using right click on the Pay history record. Or select by filtered list using Action options. Then use the Print Selected Payslips Action option to produce and send.

# Viewpoint Jobpac Connect<sup>™</sup>

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42	17/03/2022	18,200.00				18,200.00			
37	14/03/2022	18,200.00	7,934.00-			10,266.00			
30	25/02/2022	18,200.00	Select Print Payslip			9,551.00			
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43	17/03/2022	18,200.00	7,934.00-		10,266.00	
42	17/03/2022	18,200.00			18,200.00	
37	14/03/2022	18,200.00	7,934.00-		10,266.00	
30	25/02/2022	18,200.00	8,649.00-		9,551.00	

• We have also added a link to the Payroll Enquiry from Employee Maintenance. You can then Print Payslips for that employee via Pay History using the same options as described above.

V	Viewpoint Jobpac Connect"		D\$	STG - Vie	wpoi	nt Trair	ning Pty Lt	d				ŝ	Ē	
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	Project Employee Code	Pay Period	O Weekly	<ul> <li>Fortnightly</li> </ul>	M	onthly						Super Fund		
	Creditor/Employee Link	RDO Code	Q	(Blank=No	ne)		R	DO Credit	ρ		ETS Config Code	Default Info		
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• We have added the ability to print Payslips in bulk for ranges of Payruns. The enhancement here is to the Payslip Printing screen where we now give the ability to select more than one Payrun ie. Instead or a single payrun, we now allow a Range

# ABA File Redirect by Bank in the Same Work Id

In some instances companies use different bank accounts in the same WorkID. This has posed problems up until now where it was not possible to specify different sftp bank transfer details for different banks in the same Work ID. Or perhaps some banks are configured for auto transfer and some are not, in the same Work ID. In this release we have allowed the setting of Auto Bank transfer details at Bank Account Level via Cash Account Maintenance. • There is a new option in Cash Account Maintenance (via the More Details right mouse option) to allow a specific account to be excluded from the automatic transfer to the bank via sFTP.

V	Viewpoint Jobpac Connect*		<b>)</b> \$	STG -	*SB ABC Con	struction Div	ision 710			<b>\$12</b>	Ē		0 :		€ o
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*	Favourites	Тн	de A	pply									Ð	<	>
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	Cash Account Maintenance	622		201521	MAIN BANK ACCO	ANZ Main Account	622 Jobpac	100456	10045670001004				-	в	
	Cash Account Maintenance	622	1	201521	MAIN BANK ACCO	NAB Extra Account	Manual		er Payment Method	Detail			381987	в	
		622	2	201521	MAIN BANK ACCO	Built Staging Accou	Built STG	Dele					11008	в	Y
		623						-	Details	_				в	
		700		201521	Main Bank Account	ABC Corporate Ser	ABC	Mon	e Details	INCH			101545	в	

Check the box as shown below to exclude the account from Automatic Bank Transfer.

<b></b>	Cash Account Detail Maint	tenance				ACTIONS	🕑 ок	🕒 ВАСК
★ ©	Work ld/Seq/Account Bank/BSB/Bank Account	700 NAB	0001 555236	2T154501 555666225	RTA - Tucker Do Not Touch			
≣	No Automatic Transfe	er for Acco	unt					

 Bank configuration details for sFTP file transfers have been moved to a new option in Cash Account Maintenance. Your existing settings will be migrated from the various system parameters to this new function. Multiple banks within the same work id can now be configured to allow automatic transfer of EFT/BPay/Payroll files to the bank. It is highly recommended that you seek support from your Jobpac Consultant before changing any of the configuration settings.

V	Viewpoint Jobpac Connect*		<b>)</b> ¢	STG -	*SB ABC Cor	struction Div	ision 710			1		围	0 :		Ð	0
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=		Ta	To	To				To	To	То	То	То	To	To To	To	3
=	Menu cash account	Wkid	Seq	GL Account	GL Account Description	Direct Entry User Name	Remitter	Bank BSB	Bank Account	Bank Name	Chq	EFT	EFT User lo	d Oth Pay		
	Cash Account Maintenance	622		201521	MAIN BANK ACCO	ANZ Main Account	622 Jobpac	100AS6	er Payment Method D	101410			-	В		
		622	1	201521	MAIN BANK ACCO	NAB Extra Account	Manual	Dele		etan			301557	в		
		622	2	201521	MAIN BANK ACCO	Built Staging Accou	Built STG	_	P Details				110286	в	Y	
		623							e Details					в		
		700		201521	Main Bank Account	ABC Corporate Ser	ABC	Wor	e Details	TYON D			101545	в		

You will then see a list of Banks that you use, you can select any bank, and then configure your SFTP details for that bank as shown below...

ų	Viewpoint Jobpac Connect <sup>®</sup>		⊃⊄ STG - *SB A	BC Construction [	Division 710			
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Ð	Recent	Automatic	• Yes	O No							
≡	Menu	EFT Method Payroll Method		<ul> <li>Sign+PGP/sFTP</li> <li>Sign+PGP/sFTP</li> </ul>							
	cash account	BPay Method	<ul> <li>Open</li> </ul>	O Sign+PGP/sFTP	O Save to Folder	O PGP/sFTP					
	Cash Account Maintenance	Email Address	glenys.be	aumont@viewpoint.co	m						

# Highlight Invoices with Invoice Notes in Payment Selection

Invoices with invoice notes will now be highlighted in blue in the AP Payment Selection screen.

Home	Creditor Payme	ent Selection									ACTIONS	🕑 ок	🔘 ВАСК	O Cor	ntextua				
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Accounts Payable	ACOLOG D	710 To																	
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Payment Selections by Job	ACOLOG	710 I	FEWFWEFFFF	9/02/2020	P fefew	f AUI	110.00	9/02/2020	в	110.00 N			30						
	ACOLOG	710 1	GPV4VRT4RT	9/02/2020	P dirige	ny 101	11,00	9/02/2020	8	11.00 N		-	20						
Print Payment Preview	ACOLOG	710 1	HPTAN001	7/02/2020	R HPTA	NO AUI	1,100.00	31/03/2020	8	1,100.00 N	_	N	30						
Process Payments	ACOLOG	710 í	HPTAN002	7/02/2020	R HPTA	NO AUI	1,100.00	31/03/2020	в	1,100.00 N		N	30						
Consolidate BPay Payments	ACOLOG	710 I	111011701	24/01/2020	R Testi	g I AUI	10.00	29/02/2020	В	10.00 N		Ν	30						
Consolidate bray Payments	ACOLOG	710 1	111011702	24/01/2020	R Testi	g I AUI	10.00	29/02/2020	В	10.00 N		Ν	30						
Generate BPay File	ACOLOG	710	111011703	24/01/2020	R Testi	g I AUI	10.00	29/02/2020	В	10.00 N		N	30						
Regenerate Bpay File	ACOLOG	710 I	111011704	24/01/2020	R Testin	g L. AUI	10.00	29/02/2020	в	10.00 N		N	30						

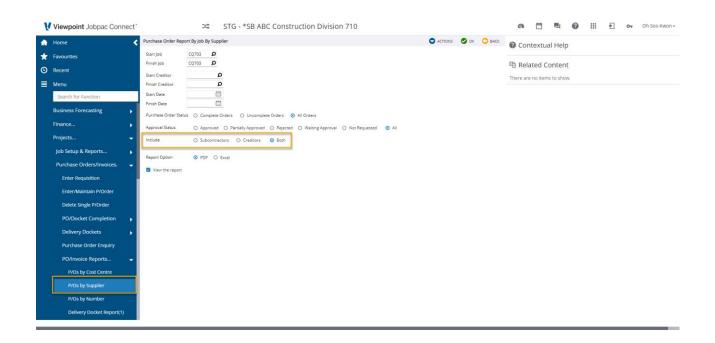
# AP Invoice Batch Rejection Email to Include Creditor and Invoice Number

When an invoice is rejected, it is sent back to the cost pending list. It is hard to identify which invoice is the rejected one. This change will allow the rejection email to include supplier details and invoice number. Note that this will only apply where there is only 1 invoice in the batch.

# *New Selection Option in the Purchase Order Report by Job by Supplier.*

A new option to select only Subcontractors, only Creditors, or Both has been included in the Purchase Order Report by Job by Supplier.

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# Fixes

# Module – Accounts Payable

- [Fix] Delivery Docket matching is allowing the invoiced quantity to exceed the delivered quantity.
   Issue# 108794
  - [Fix] Toggling on the tabs in the AP Enquiry Details screen is throwing the user back to the previous screen. • Issue# 109744
- [Fix] Deleted pending invoices are still appearing in the new AP Enquiry. Also, changing the creditor for pending invoices causes the 2 entries to appear in the new AP Enquiry (1 with the old creditor and 1 with the new creditor).
  - Issue# 109745
- [Fix] The costing job/location is not defaulting to the authorising job/location in the elnvoice Edit screen.
   o Issue# 109755
- [Fix] 'View & Collate Batch Details' RMB option in AP Invoice Approvals is collating the wrong documents or not collating at all.
  - o Issue# 109756
- [Fix] New AP Enquiry shows the incorrect 'Raised By'.
  - o Issue# 109831
- [Fix] Invoice details are not showing for approved batches in the AP Invoice Approvals.
  - o Issue# 109795
- [Fix] 'List of BPays' report has incorrect headings of 'PAYROLL'.
  - o Issue# 109796
- [Fix] AP Invoice shows the wrong Approval Audit and Authorised By user name in the AP Enquiry.
  - Issue# 109879
- [Fix] AP Aged Trial Balance Report is not showing the correct invoice amount for pending invoices.
   Issue# 110422
- [Fix] Purchase Order gets locked when selected from the Purchase Order Scan in the elnvoice Dissection screen.
  - o Issue# 110433
- [Fix] Cursor is positioned to the 'To Creditor' instead of the 'From Creditor' filter field in the elnvoice Prepare Invoices for Approval screen.
  - Issue# 110451
- [Fix] Authorising job does not default to the Purchase Order's job when it is changed in Invoice Registration.
   o Issue# 110475
- [Fix] Cost Centre, Asset, and GL Account fields are not editable in the elnvoice Edit screen. A change has been made to open up the fields by setting up the system parameter EPVALD.
  - System parameter EPVALD/position 2
    - 'Y' = Open up Cost Centre, Asset, and GL Account Fields
  - Issue# 110524
- [Fix] Crash when running the Cash Flow Requirements by Creditor Report.
  - Issue# 110555
- [Fix] Future payments are not being included on the Consolidated AP Aged Trial Balance Report.
   Internal Issue
- [Fix] AP Payment Preview is showing reports that are not generated, and therefore not available.
  - Internal Issue
- [Fix] AP Aged Trial Balance Report is not including the Retention Accounts of the Creditor Types.
   Internal Issue
  - [Fix] When entering BPay prepaid transactions in Post Invoices, it writes data to the audit with a 0 value. • Internal Issue

# Module – Accounts Receivable

- [Fix] AR Uncertified Claim gets deleted if 2 users are entering the claim at the same time. A locking facility has been introduced to stop this from occurring.
  - Issue# 109972
- [Fix] AR Sundry Invoice Print is picking up details not related to the invoice selected.
  - Issue# 110115
- [Fix] Invoice Amount is not showing in the AR Invoice Print screen.
  - Issue# 110203
- [Fix] Detail lines are printed in Summary mode in the Cost Plus Billing Report.
   o Issue# 110255
- [Fix] User-defined payment terms are not appearing on the AR Invoice Print screen.
  - Internal Issue

# **Module – Fixed Assets**

- [Fix] Program crash in Plant Hire Invoice Maintenance due to the date being corrupted on updates.
   o Issue# 109913
- [Fix] Header values are not saved if dissections are not entered in the Asset Location Instruction Maintenance.
  - Issue# 110191
- [Fix] Automatic Lease is calculating the wrong interest rate for a Finance Leased Asset.
  - Issue# 110205

# Module - General Ledger

- [Fix] Formatting issues in the GL Journal Upload validation report.
  - Issue# 109949
- [Fix] The user is returned back to the previous screen after entering a line in Journal Entry rather than remaining on the screen, ready for the entry of the next line.
  - Issue# 110070
- [Fix] Incorrect values are shown in the GL Standard Balance Sheet Report when summarised by Group Codes.
   Issue# 110276
- [Fix] Trust Journals was not accepting 'Other' type for the Project PTA.
  - Internal Issue

# **Module – Job Costing**

- [Fix] Wrong batch is shown when a transaction is selected in the Committed Cost Movement Enquiry.
  - o Issue# 108843
- [Fix] Details are not shown in the CWIP Enquiry for AP Transactions.
  - Issue# 109517
- [Fix] PTA Reconciliation Report is incorrectly including the Earlytrade discounts.
  - o Issue# 109849
- [Fix] Include better error handling in CWIP Enquiry and Reports to stop program crashes.
  - Issue# 110255
- [Fix] Description does not show on the last line of the Reporting Sub Unit Scan.
  - Issue# 110568
- [Fix] Previous PTA account before a scan is not preserved if nothing is selected from the scan in Setup Jobs.
   Internal Issue

# **Module – Payroll**

- [Fix] Payroll Reversal does not update the CWIP Enquiry until the Jobcost EOM.
   O Issue# 90711
- [Fix] STP2 Annual leave loading is referable to a notional loss of opportunity to work overtime.
   Issue# 109353

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- [Fix] The rate is incorrectly calculated for site allowances in Timesheet Entry.
  - Issue# 109516
- [Fix] Cashed Up Leave is not being included in the Gross Pay in the Accumulated Pay Details Report.
   o Issue# 109648
- [Fix] Superannuation Fund Maintenance is not accepting a percentage for job-related entries.
   o Issue# 109766
- [Fix] The ETS configuration setup allocated to a Job is not being picked up when entering time sheets for an employee in a different work id to Job. A new system parameter has been introduced to allow this.
  - System parameter ETSJOB/position 9
    - 'Y' = Job Config code (when present) overrides employee config code.
  - o Issue# 109767
- [Fix] Employee information via the Timesheet Entry screen does not update after Cash Out Payment.
   O Issue# 109794
- [Fix] NZ Payroll Employee upload Error check in TFN despite correct IRD #.
  - Issue# 109891
- [Fix] When using password protection, the second page of the Payroll Employee Payslip is not included on the JOM PDF file when emailed.
  - o Issue# 109928
- [Fix] Employee entitlement in the Terminate Employee screen is not updating after cashing out.
  - o Issue# 110014
- [Fix] Employee Changes Audit shows 'Record Deleted' for active employees.
  - Issue# 110232
- [Fix] RDO balances are not included in the Fix Employee Accrual Balances.
  - Issue# 110472
- [Fix] Incorrect mandatory error message for BSB and Account Number in the Super Fund Maintenance.
   o Issue# 110642

# **Module – Purchase Orders**

- [Fix] 'Invoice Change Date' filter does not work in the Bult PO Complete function in the AUDIT tab.
   Issue# 109641
- [Fix] Unable to send for PO approvals due to incorrect sequence number error message.
  - o Issue# 109740
- [Fix] Product description is not defaulting to the item description in Purchase Order Maintenance.
  - Issue# 109848
- [Fix] PO Upload is accepting special characters and causing crashes in Jobpac. Special characters will now be removed when purchase orders are uploaded.
  - Issue# 110130
- [Fix] Delivery docket excels download shows incorrect Invoice quantity and invoice rate (divided by 100).
   O Issue# 110192
- [Fix] Purchase Order scan does not include the correct job security.
  - Issue# 110452

# **Module – PVRS**

- [Fix] PO item description is not defaulting to the product description when PO items are uploaded. When the system parameter POMNT/position 20 is set to 'Y', the PO item description will default to the product description in PO Maintenance. To allow this feature and to not disrupt the current process for other users, a new system parameter POUPLD/position 2 has been added to mimic this when uploading PO items. Note that both the system parameters must be set to default the PO item description with the product description on the PO item uploads.
  - System parameter POUPLD/position 2
    - 'Y' = Use product code description for the item description
  - Issue# 109939

#### Module – Subcontracts

- [Fix] RCT Email Address is not updated when the subcontractor is changed in Subcontract Maintenance.
   Issue# 110233
- [Fix] Collation in Prepare Subcontract Payments summary screen is producing an empty document. A message will now be displayed to inform the user of no documents to collate.
  - Issue# 110350

# Module – System Administration

[Fix] User cannot log in if they are a new user or if the last work id they were in previously has been disabled.
 Internal Issue

# **Module – Variations**

- [Fix] The Back button is not working in the Variation Enquiry after navigating to the variation screen.
   o Issue# 109694, 110595
- [Fix] In the Variation Cost Report selection screen, the Job Type is not defaulted when scanning on the start and finish jobs. Also, the Job Type is not correctly applied for the selection in the report.
   O Issue# 110491

# **Module – Web Services**

- [Fix] EmployeeListing API does not correctly use payroll security.
  - o Issue# 109321
- [Fix] Leading space/s of the AP Invoice number are being removed in the Lentune interface.
  - o Issue# 109695
- [Fix] PO items used in the Lentune interface are not being asked to be manually approved.
  - o Issue# 109741
- [Fix] Field names were changed in the BFMYearlyAnalysisLIsting API and caused EOM processes to fail.
   Issue# 109750
- [Fix] Lentune interface invoices are ending up in the Edit screen due to invalid PO Delivery Address codes.
   o Issue# 109768
  - [Fix] EmployeeListing does not include Cashed Up Leave in the Leave Balance.
    - Issue# 109775

#### Module – WUI/GUI

- [Fix] Delivery Docket download shows the incorrect quantity and rate.
  - Issue# 109320
- [Fix] RMB options are not appearing in the Plant Hire Invoice Header screen.
   o Issue# 109718
- [Fix] Users need to enter their user/password twice to log into Jobpac.
- Issue# 109737
- [Fix] Uploads are not working due to Java errors.
  - Issue# 109738, 109753
- [Fix] Unable to view documents in the Related Content View when using GUI.
  - Issue# 109739
- [Fix] 'View & Collate Batch Details' RMB option does not work in the AP Invoice Approvals.
   o Issue# 109754
- [Fix] Work Ids selected in the Scheduled End of Month Processing are not being highlighted.
   Issue# 109776
- [Fix] Collate button is appearing when the collation functionality has not been activated in the new AP Enquiry.
  - o Issue# 110064
  - [Fix] AP Invoice Upload in the GUI is using the item description for the header description. • Issue# 110117

[Fix] Column heading 'Change Date' should be 'Charge Date' in AP Enquiry Transaction Detail screen.
 o Issue# 110490

# **More Details**

# Customisable Role Based Landing page at User Level, and Access to widgets for all!

The widgets on your Role Based Landing page have been re-architected to allow access for all users, even if they don't have a BI License!

In addition we have given the ability for all users to customise their own dashboards and control the placement of the widgets they want to see.

To give your users access to the available widgets for their **Role**, all you need to do is grant your users a **"Role"** via *CMS User Maintenance* as described below.

All your users could be up and running in no time, with **click-through** visual analytics widgets that can make them more efficient in what they do on a day to day basis.

Note, we currently have 8 available standard widgets across the Finance and Project Roles and hope to grow the library over time, however, if there is a widget you would like to see we can customise widgets for your company.

# Step 1: Configure the User's "Role"

Navigate to *Enroll Users in CMS*, then right click on the user that you wish to set up with a "Role", then select *BI Details* from the right click options, as shown below.

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	Work-id Access	TANHAN1	HP Tan		9	J9	100	200	300	400	500	600	800	101	N		N	
		TUCAND0	Tucker Zero	More Details		J9	100	200	300	400	500	600	800	900	Y		N	
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	Job Access by User			Deactivate SSO	-													
	General Ledger Access			Reset SSO Invite User to V	P1 SSO													
	List Jobpac Access			Prompt														

On the *BI User Details* screen, as shown below, you can configure a User's Role by selecting from any one of the available standard Roles (CA,Finance,Master,Payroll or PM) noting that the Master Role has access to all available widgets and the other Roles have access to only widgets that are appropriate for that Role in terms of data content. Take care with the assignment of Roles to ensure that users can only see what they are entitled to.

With 8 widgets currently available in our Master Library note that the Payroll Role currently has no widgets assigned.

Also note, that you can configure your own Roles to suit your business, and this will allow you to control your own User Widget accessibility. You will need to reach out to a support consultant initially for training on configuring customised Roles should you need them.

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# Step 2: Set a Users Default Widgets

After assigning a Role you can set up to 6 Widgets on a User's behalf, as shown below. These will automatically appear for that user when they next sign in. Or, after assigning a Role to a User, simply let them customise their own Dashboard as shown in Step 3.

Click on the scan Icon in any space to see, and select from, the available widgets for that particular Role

You can see in the example below, the User Role has been set to "Master" and as a result all the full library of widgets is available to that user.

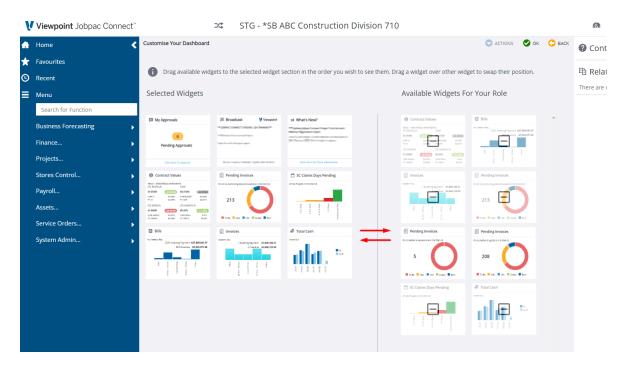
V	Viewpoint Jobpac Connect <sup>™</sup>			⊃¢	STG - *S	B ABC Construction Division 710						
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	Payroll				DEBTINVS	Invoices Owed to You		JPJSP				
	Annual and a second				PENDINVALL	Pending Invoices - All my Projects & Locations in this Work ID		JPJSP				
	Assets >				PENDINVLOC	Pending Invoices - All my Locations in this Work ID		JPJSP				
	Service Orders				PENDINVS	Pending Invoices - All my Projects in this Work ID		JPJSP				
					SCDAYSPEND	Subcontract Claims Days Pending		JPJSP				
	System Admin 👻				TOTALCASH	Total Cash		JPJSP				

# Step 3: Customise your Own Dashboard on your Role Based Landing Page.

Click on the Customise Widget Dashboard Icon in your top bar, to customise your own Landing page.



Hover on Widgets for a description, and then simply Drag Widgets where you want them as shown below, noting that the top 3 widgets are fixed.



Our Consulting team can help you with bulk setup if you have many users and you would like to assign Roles on mass. Remember the Widgets are available to all users now and it's a great way to improve the user experience, both visually and for efficiency. Or if you would like to set up your own customised User Roles.

Important Note: Please ensure you are comfortable with the information you are exposing to your users for their Role before granting that user access to that Role. You can always create new Roles with access to a more appropriate set of Widgets.

# PO Amendments (Beta)

In the R1 Release of 2023 our work on PO amendments has progressed to be generally released in Beta Mode. The aim of our PO Amendments Features is to allow easy maintenance of ordered quantities, approval, tracking, and Amendment control for large orders that are updated possibly many times through a project. The new feature set includes...

- Improved List View in PO Maintenance for full screen PO Item Maintenance
- View and collate Invoices attached to an Order
- Ability to change Ordered Quantities in the Grid
- Ability to push through only changed Items for approval
- Automatic increment of Amendment/Revision on Final Approval
- Ability to Print individual Order Amendments

- Control over the ability to change Rate on previously approved PO Items
- A New PO amendment History Report so that you can see the full history of Amendments

Note: It is advised that you activated PO Amendments Beta, firstly in a test environment, so that you can become familiar with changes, train staff on changes, and test the new features against your company requirements. We would be happy to assist you with configuration and training if required and to receive your feedback. Once happy, feel free to implement in your Live environment.

# PO Amendments Setup

To activate PO Amendments, set up the new system parameter POAMND with a 'Y' in position 1, in each WorkID that you wish to activate as shown in the example screenshot below. Position 2 of this parameter controls the ability to change Rate on previously approved Items. By default changing Rate is not allowed and a new Item must be set up with the new Rate, unless position 2 is activated. Read Important notes below.

#### Important Notes...

- PO Amendments will only be activated if both the POAMND parameter is setup and Advanced PO Approvals is in use.
- Activating the POAMND parameter will deactivate the ability to create revisions on "print" as with the PO Amendment feature activated, Revisions (or Amendments) will automatically be created on each new PO Approval.
- By Default Rate Changes on Approved Items will not be allowed and you will need to set up new items where the Rate has changed. You can override this by Parameter as described above but note that allowing Rate changes on approved, and possibly invoice items, will affect the committed cost on Items in possibly unexpected ways. ie Committed cost will be based on the current Rate.
- Note 3: Activating the POAMND parameter will take a snapshot of the current PO values as a last Amendment. Please ensure you are ready to go Live when you add the new parameter in your Live WorkID

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	POAMND	А	622	Purchase Order Amendment Snapshot	Y						

# View and Collate all Invoices against an Order

You can view and collate all Invoices against an order while amending a PO, by following the steps outlined below. First select the "Invoices" Action option...

# Viewpoint Jobpac Connect<sup>™</sup>

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*	Favourites	Supplier	ALLLOC All-Locks Ma	ster Locksmiths Pt Ext	ended Name			Creditor Details	
		Soft Code With "BU	SABN" 44 082 941 544	Currency	AUD		Phone	Extra Details	
O	Recent	Order Number	CI000010	Description	test2		Delivery Job/code	Print	
	Menu	Order Date	26/03/2019	Delivery Date	26/03/2019 🔛		Delivery Address	Special Instructions	
		Raised By	INGCHA0	Internal Contact	?	Q		Next Tab	
	Search for Function	Paid by Client		Requisition No			Suburb	Send for Approval	
	Business Forecasting	LDA Reference		Supplier Contact		Q	State	Enter UDFs	
	business for classing	Supplier Email			$\times$		Postcode/Country	Invoices	
	Finance	Payment Terms	14 D 14 Calendar Da	ys from Received			Delivery Contact	Show FieldView	
	Projects 👻	Product/Service	۵	Approval Status	Approved		Delivery Phone	Deliveries	
		Special Instructions					9	Item List View	
	Job Setup & Reports							Upload	
	Purchase Orders/Invoices. 🚽	Estimate Only?		Invoices in T	axable Payments Reporting	3		Prompt	
	Enter Requisition	Order Totals			330.00	363.00			
	Enter/Maintain P/Order	ITEM SUMMARY	ITEM LIST VIEW						

Then use right click to show the scanned image of the invoice...

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		1	TEST2	Inv	26/11/2005	Rels	test2		100.00		100.00
	Business Forecasting	1	UIOU	Inv	26/11/2005	Rels	test2	Select	100.00		100.00
	Finance							Scanned Invoice			

Or, if desired, use the Action option to "Collate Invoices" to merge all scanned invoice images into a single pdf...

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	Finance								

#### View Deliveries against an Order

The ability to review and add deliveries through the Deliveries Action option, as shown below, was added in a prior release but it is worth a recap here.

# Viewpoint Jobpac Connect<sup>™</sup>

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A	Home <	Purchase Order Mai	intenance					<b>a</b> >		ок 🗘 васк
★	Favourites	Supplier Soft Code With "BU!	ALLLOC SABN" 44 082 9		r Locksmiths Pt Exte	nded Name AUD		Phone	Creditor Details Extra Details	
0	Recent	Order Number	CI000010		Description	test2		Delivery Job/code	Print	
≡	Menu	Order Date Raised By	26/03/2019 INGCHA0		Delivery Date Internal Contact	26/03/2019	0	Delivery Address	Special Instruct Next Tab	ons
	Search for Function	Paid by Client	INGCHAO		Requisition No	F	~	Suburb	Send for Appro	/al
	Business Forecasting	LDA Reference Supplier Email			Supplier Contact	×	Q	State Postcode/Country	Enter UDFs Invoices	
	Finance >	Payment Terms	14 <b>P</b> 14	4 Calendar Days f	from Received			Delivery Contact	Show FieldView	
	Projects 👻	Product/Service Special Instructions		Q	Approval Status	Approved		Delivery Phone	Deliveries Item List View	
	Job Setup & Reports	special manactions							Upload	
	Purchase Orders/Invoices.	Estimate Only?			Invoices in Ta	xable Payments Report	ting		Prompt	
	Subcontracts	Order Totals				330.00	363.00			

# Approval Status and Amendment Number Shown on screen

You will notice the PO Approval status now shows on each PO screen as can be seen in the screenshot below. Amendment number will also be shown with Amendment 1 representing the 1st approved PO.

If a previously approved PO undergoes an amendment, and is resent for approval then the Approval Status will reflect this.

viewpoint	iny Order Maintenance Item List View											
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Status From To	Complete Contains		From	From	From	-		=	From To			E,
Status From To Item	Complete Contains	Incomplete	From To Quantity	From To Nett Value	From To Gross Value	= Tax Cde		= Wkid	From To		Sts	E.

#### Amending an Order Manually

You will note with the Amendment feature activated, if you maintain a previously approved PO, then new tabs will appear to allow you to easily Amend the Qty and Rate in either Nett or Gross, within the grid, as shown below.

You will see Previously approved values, Current values and Change in Quantity for this Amendment.

On these tabs you can edit the **Change in Quantity**, the **New Quantity** (and if configured to do so then also the **New Rate** fields, although we recommend that new Items are added for rate changes.)

Changes to the order items will demand that you Send the Amendments for Approval subject to Advanced approval rules set up for Purchase Order Approvals.

Home	Purchase Order Maintenar	nce Item List View					ACTIONS	🕑 ок	🗘 BAI
Favourites	Supplier ACOLOG Order CN0004	5				Approval St	atus Approved Amendment No	o.: 1	1
Recent	ITEM SUMMARY	TEM LIST VIEW COSTIN	IG VALUES	AMEND QTY/RAT	E - NETT AMEND	QTY/RATE - GROSS			
Menu	T Hide Apply		_				:	<b>∓ ≺</b>	<b>、</b> 、
Search for Function	Enter an Item No. to Add or or leave blank to auto gene		noose Cost Allocatio	n Method if Adding	● Job ○ GL Accour	nt O Asset	then hit Enter or cli	ck Add here	Ð
Business Forecasting	From		From	From	From				
Finance	То		То	То	То				
Projects	Item Description	Pi	revious Quantity	Change Quantity	New Total Quantity	Previous Nett Rate	New Nett Rate	New Net	tt Valu
Tojeco	18 Light Fitting S		5.0000		5.0000	18.0000	18.0000		90.0
Job Setup & Reports	19 Light Fitting S		5.0000		5.0000	19.0000	19.0000		95.0
Purchase Orders/Invoices.	20 Light Fitting S		5.0000	1.0000	6.0000	20.0000	20.0000		120.0
	21 Light Fitting S		5.0000	2.0000	7.0000	21.0000	21.0000		147.0
Enter Requisition	22 Light Fitting S		5.0000	3.0000	8.0000	22.0000	22.0000		176.0
Enter/Maintain P/Order	23 Light Fitting S		5.0000		5.0000	23.0000	23.0000		115.0
	24 Light Fitting S		5.0000		5.0000	24.0000	24.0000		120.0
Delete Single P/Order	25 Light Fitting S		5.0000		5.0000	25.0000	25.0000		125.0
PO/Docket Completion	26 Light Fitting S		5.0000		5.0000	26.0000	26.0000		130.0
	27 Light Fitting S		5.0000		5.0000	27.0000	27.0000		135.0
Delivery Dockets	28 Light Fitting S		1.0000	4.0000	5.0000	9.0900	28.0000		140.0
Purchase Order Enquiry									

#### \*SB ABC Construction Division 710

#### Sending and Approving an Amended Order

Amended Items are sent for approval in the same way as always noting that only amended Items will be sent for approval.

#### The new Order Tracking Report

You can produce the new Order Tracking Report in Excel by selecting the Action Option as shown below. This new report will show you the full amendment by amendment Quantity changes as the Amended order progresses.

ł	Viewpoint Jobpac Connect <sup>™</sup>		⊃¢ ST	G - *SB ABC Co	nstruction Divis	sion 710			
<b>A</b>	Home <	Purchase Order Mai	ntenance					SACTIONS SOK	😋 васк
*	Favourites	Supplier Soft Code With "BUS	AACTEM ACC Ten ABN" 05 106 688 888	np Fence Currency	AUD Amend	iment No. 2	Approval Status	Creditor Details Extra Details	
©	Recent	Order Number	PTA00003	Description	Amend Test 2023-R1		Phone	Print	
	Enter/Maintain P/Order	Order Date Raised By	14/03/2023	Delivery Date Internal Contact	16/03/2023 🗰 Andrew Tucker	Q	Delivery Job/code Delivery Address	Special Instructions Next Tab	
	Cash Account Maintenance	Paid by Client		Requisition No				Send for Approval	
	Approve Purchase Order	LDA Reference Supplier Email	tony@aactempfence.co	Supplier Contact		Q	Suburb State	Enter UDFs Invoices	
	Enter Requisition	Payment Terms	451 Q 45 Days fro				Postcode/Country	Deliveries	
	Approval Rules - Jobs	Product/Service	م				Delivery Contact	Item List View	
≡	Menu		Deliver Round the Back VSC Retn Held in Trust Re		Qualification Date	iii	Delivery Phone	Upload Prompt	
	Search for Function	Estimate Only?		Invoices in Ta	kable Payments Reporting			Order Tracking	
1	A B C	D	E F	G	н		1	J	
2 P 3 Suj 4 Ora 5 Pro 6 Ori 7 Tol	IG - *SB ABC Construction Division O Amendments - Order Tracking S gier: AACT69/ Act Tome Fonce for the PTADAD0005/ Amend Tet 2003-R1 gier: PTADA1 / Incer PTA 18- Do Not Touch gnal Order Het Walke : 1440 30 al Amendments Histik Volke : 74.00 aud Order Het Walke : 1514.00						<i></i>	nber / Approved Date / Amendment	
10 11							2023-03-14	iber / Approved Date / Amendment (	1
	m No. Product Code Item Description Comple	te (C/" ") Original Quanti	ty Ordered Nett Unit Ra	te Nett Original Order Value	Revised Total Quantity O	rdered Nett Revise	d Order Value Quantity Orde	red	
13	1 Line 1 N		1.0000 1	0.5000	10.50	1.0000	10.50		1.0000
14 15	2 Line 2 N 3 Line 3 N				11.00	2.0000	22.00		2.0000
15 16	3 Line 3 N 4 Line 4 N				12.00	3.0000 4.0000	36.00		3.0000
17	5 Line 5 N				14.00	1.0000	14.00		1.0000
18	6 Line 6 N				15.00	1.0000	15.00		1.0000
19	7 Line 7 N				16.00	1.0000	16.00		1.0000
20	8 Line 8 N		1.0000 1	7.0000	17.00	1.0000	17.00		1.0000

# Print amendments only

There is a new **Print Amendments Only** print option when printing an Order. If this option is taken the only the last amended items will be printed on the Order.

Ų	Viewpoint Jobpac Connect <sup>®</sup>	🗢 STG - *SB ABC Constr	ruction Division 710	
♠	Home <	Purchase Order Maintenance	<b>□</b> >	🗢 actions 🛛 ok 🛟 back
★	Favourites	Supplier ACOLOG Acoustic Logic Consultancy ACOLOG Extended Soft Code With "BUSABN" 26 003 769 703 Currency AUD	Name With 60 In Length Amendment No. 1 Approval Status	Partially Approved
6	Recent	Order Number CN000421 Description Test Ame	andmonte Light School Dhone	Fax
=	Menu	Order Date 12/09/2022		e RV0001 <b>D</b>
	Search for Function		est Amendments - Light Sched est	s 10 AVOCA BEACH DRIVE
	Scarcinion runction			
	Business Forecasting	LDA Reference Supplier Email swatik panda@trimt Ot		AVOCA BEACH
	Finance	Supplier Email swatik_panda@trimt Or Apply Payment Terms 30 P Last day  Apply	< > ···	/ 2216
	Projects 🗸	Product/Service	From	BEN SPENCE
	Projects 👻	Special Instructions Deliver to warehouse To	То	02 4356 6776
	Job Setup & Reports 🕨 🕨			
	Purchase Orders/Invoices. 🛛 🚽	Estimate Only? Amendmin Description	Dat tt 00 on 13/09/22 at 12:06:53 13/09/2022	
	Enter Requisition	Order Totals *Current Version	9/11/2022	
	Enter/Maintain P/Order	ITEM SUMMARY ITEM LIST VIEW		
	Delete Single P/Order	Enter an Item No. to Add or Edit, or leave blank to auto generate		then hit Enter or click Add here  +
	PO/Docket Completion			<b>∓ &lt; &gt;</b> …
	Delivery Dockets	Item Description		cation Cost   Est   Resource   問
	Purchase Order Enquiry	23 Light Fitting Style 023		1005 /MS No
	DO/Invoise Reports	24 Light Fitting Style 024		0005 /MS No
	PO/Invoice Reports 🕨	25 Light Fitting Style 025	Print V OK Select 01	.0005 /MS No
	PO Maint w/ FV Orders	26 Light Fitting Style 026 POPRNTVER01		.0005 /MS No
	Enter PO	27 Light Fitting Style 027		.0005 /MS No
				0005 015

# STP2 LLD Overtime and Disaggregation of Employee Rates.

We have made some enhancements to allow further STP2 disaggregation for some specific customer Payroll configurations. This should allow the last few customers to move to STP2 without making large set-up changes to their Payroll configuration. There are changes for Leave Loading and also the disaggregation of Employee Rates as described below. Should you need assistance please reach out to our Support team.

# STP2 Leave Loading changes

Currently leave loading is reported as Paid Leave in STP2. But there are cases that leave loading will be reported as overtime i.e. when employees take paid time off work instead of being paid overtime or for unused leave on termination when employees leave balances are paid out upon termination of employment. In lieu of this requirement, we have made the following changes

We have added a new field on the transaction code maintenance to flag whether LLD is for Paid Leave, Overtime or Unused Leave. Viewpoint Jobpac Connect<sup>™</sup>

:t™	🕫 STG - View	wpoint Training Pty Ltd	
ansaction Code Ma	aintenance		🗢 ACTIONS 🛛 🛇 OK 🗘 BACK
ode EXAMINE			
Transaction Code	208 Group		
Transaction Type	LLD Ø		
Description	Leave Loading - Ordinary Hrs	Short Name LLD Ord	
Include Super.	Calculation ERC/ACC Code D	Column 0	
Include RDO C	alculation 🗌 Employer Super Relate	ed	
Include LSL Ca	Iculation Cashing Out Leave Type	Annual Leave O Long Service Leave O Personal Leave	2
Default for Pay	yroll Processing		
GL Account Numb	per 216311 D Prevent Expense A	Account Default Affix (N/P/S) N	
Multiplier	Job Required (N/O/Y)	0 Keep History	
Default Cost Code		Default Cost Type	
	/pe   None  SLBOR  SLCIR  ESCT	Foreign Tax Pay Giving	
Group Tax Code	00 0	Get Ray from Job Parameters	
	00	Get Ractrom Job Parameters Type (A/P/S/G/L)	
Group Tax Code	Q 00		
Group Tax Code Rate ERC Liability G/L		Type (A/P/S/G/L)	
Group Tax Code Rate ERC Liability G/L	Q	Type (A/P/S/G/L) Affix (N/P/S)	
Group Tax Code Rate ERC Liability G/L Allowances/Lump	D Sums/Foreign Income	Type (A/P/S/G/L) Affix (N/P/S) Deductions Only	
Group Tax Code Rate ERC Liability G/L Allowances/Lump Payroll Tax Code	Sums/Foreign Income	Type (A/P/S/G/L) Affix (N/P/S) Deductions Only	
Group Tax Code Rate ERC Liability G/L Allowances/Lump Payroll Tax Code Taxable STP Other Leave C	Sums/Foreign Income	Type (A/P/S/G/L) Affix (N/P/S) Deductions Only	

We have changed the Employee Maintenance program to nominate the Leave loading transaction code that will be used for the employee. If this is blank, then the code will be the transaction code that has been flagged as default for payroll processing. When processing pay for annual leave, the system will look at the employee masterfile to check if leave loading transaction code is present. If it is, then it will use that code when generating the leave loading. Otherwise, it will be the default transaction code.

ployee Maintenar	nce - Pay Details				🗢 actions 🛛 🔗 ok	🕒 ВАСК
Employee 100			MODIFY	Ý		
PAY DETAILS	PERSONAL DETAILS	EMPLOYEE CONDITIONS U	DF DETAILS UDF DETA	AILS 2 QUALIFICATIONS		
Surname	Addison	Given Alexander	Other Brian	Initials	ABA	
Status	Salaried O Perm	anent O Temporary O Bor	nafide Contract O Volunta	ary Agreement O Non Bonafide C	Contract O Terminated	
If Contractor, Ent	ter Creditor Code to Create	AP RCTI D				
Pay Period	<ul> <li>Weekly</li> <li>O Fortni</li> </ul>	ightly O Monthly				
RDO Code	p p (Blan	k=None)	RDO Credit <b>D</b>	ETS Config Code	Q	
Eligible for Su	uperannuation		Rate 0.00	96		
Industry Super	(Blan	k=None)	Rates			
Eligible for Le	eave Loading	LLD Transaction Code	<b>D</b> Rate 0.00	96		
Payment Method	d 🧿 Bank Deposit 🔘 (	Eash O Cheque				
Bank	cba		Branch chatswo	od Account	45667890	
BSB Number	111-111		Bank Account Title Alexand	ler Addison		
Include Next	Pay Run	Stan	dard Period Hours 173.33	Rate	42.0000 🗌 Manua	l Rate Entry
Salary Hours Nex	kt Pay 173.33	1	Normal Days/Week			
Annual Salary	0.00	1	Normal Hours/Day 0.00			
Weekly Salary	0.00		Last Pay Date 28/05/	/2022 📖		

#### Disaggregated employee rates

There are cases when an employee's rate will have to be broken down to gross, allowance and casual loading as each component will be reported differently in STP2. In this situation, with these changes in place, the employee rate will remain unchanged but the disaggregation will be handled by the following changes and process.

- We have Introduced a new allowance rate type that can be multiplied by the employee's ordinary hours to get the total allowance amount
- Setup a negative NT hours to reduce the NT hours by the same amount as the allowance
- Introduce a new type for casual loading to nominate a fixed rate instead of %.

There is a new type for allowance rate. The type is 'H' which means the rate will be multiplied by the employee's total ordinary hours to get the total allowance amount. A transaction code with transaction type 'ALL' will need to be set up where the allowance rate is H.

ransaction Code Mai	intenance					🕑 ок	🕒 ВАСК
Mode EXAMINE							
Transaction Code	210 Group						
Transaction Type	ALL O	-\$-					
Description	Hourly Rate allowance		Short Name	Hr Allow			
🔄 Include Super. (	Calculation ERC/ACC Co	ode O	Column	0			
Include RDO Ca	Iculation Employ	er Super Related					
Include LSL Calc	ulation Cashing Ou	i <b>t Leave Type</b> 💿 Annual	Leave 🔘 Long	Service Leave	Personal Leave		
Default for Payr	oll Processing						
GL Account Numbe	r 296243 🔎 🗌 Pre	vent Expense Account Def	ault Affix (N/P/S)	Ν			
Multiplier	Job Rec	uired (N/O/Y) O	🗌 Keep Hist	ory			
Default Cost Code			Default Cost	Туре			
Tax Adjustment Typ	e 💿 None 🔘 SLBOR 🔘 SLCIF	C ESCT O Foreign	n Tax 🛛 Pay Giv	ring			
Allowance/Deduction	on/Tax Adj/ERC Details						
Group Tax Code	04 Ø		Get Rate	from Job Param	neters		
Rate	5.0000		Type (A/P/S/0	i/L) H			
	Q		Affix (N/P/S)		-		

The negative NT hours should be setup with a type of allowance rate H.

ansaction Code Maint	renance						🕑 ок	G BACK
de EXAMINE								
Transaction Code 21	1 Group							
Transaction Type N	Q T							
	egative Hourly Rate - NT	Sho	ort Name	Neg NT				
Include Super. Cal	culation ERC/ACC Code	D Col	umn	0				
Include RDO Calcu	lation Employer S	uper Related						
Include LSL Calcula	ation Cashing Out Le	ave Type 🛛 🔘 Annual Leave	O Long S	Service Leave	Personal Leave			
Default for Payroll	Processing							
GL Account Number	216311 🔎 🗌 Preven	Expense Account Default Affi	ix (N/P/S)	N				
Multiplier	Job Require	ed (N/O/Y) O	Keep Histo	ary				
Default Cost Code		Def	fault Cost T	ype				
Tax Adjustment Type	None     SLBOR     SLCIR	🕽 ESCT 🔘 Foreign Tax (	Pay Givi	ng		22		
Allowance/Deduction/	Tax Adj/ERC Details					~		
Group Tax Code	00 💭		Get Rate fr	om Job Param	eters			
Rate	5.0000-	Тур	e (A/P/S/G	′L) H				
ERC Liability G/L	Q	Affi	ix (N/P/S)		-ф-			
Allowances/Lump Sun	ns/Foreign Income	Dec	ductions Or	ly	1			
			0 07 0					

You will need to setup the allowance on the employee allowance / deduction maintenance program

Payroll I	yroll Employee Allowance/Deduction Maintenance														s 🔮 ок	C BACK
Employee		938	Foss		Marie Barnadette											
															<	>
Trans No.	D/A	Description	A/M	Bal Y/N	Post Jobs	Rate/ Amount	P/ A/ S	Auto Occur	This Perd Occur	Balance Owing	Wkid	Job	Cost Code	СТ	GL Account	Prim Super <sup>E</sup> TC
SFA	ERC	AMP SUP	A	Ν	N	10.5000	S	1.00	1.00							
210	ALL	Hr Allow	A	Ν	A	5.0000	н	1.00	1.00	1						
211	NT	Neg NT	A	N	N	5.0000-	н	1.00	1.00							
212	NT	Cas Load	A	N	N	25.0000	L	1.00	1.00							
										R.						

# Setup a transaction code casual loading for a fixed rate

Transaction Code Mainte	enance							ACTIONS	🕑 ок	🕒 ВАСК
Mode EXAMINE										
Transaction Code 21	3 Group						Ϋ́			
Transaction Type N	Q, T									
Description Ca	asual Loading by rate			Short Name	Cas Load					
Include Super. Calc	culation EF	RC/ACC Code	Q	Column	0					
Include RDO Calcul	lation	Employer Sup	er Related							
Include LSL Calcula	ation Ca	shing Out Leave	e Type 💿 Annu	al Leave 🛛 Long	Service Leave	Personal Leave				
Default for Payroll	Processing									
GL Account Number	202412 D	Prevent Ex	pense Account De	efault Affix (N/P/S)	Ν					
Multiplier		Job Required (	N/O/Y) O	🗌 Keep Hist	ory					
Default Cost Code				Default Cost 1	ype					
Tax Adjustment Type	None SLBOR	SLCIR	ESCT 🔘 Foreig	n Tax 🔍 Pay Giv	ing					
Allowance/Deduction/	Tax Adj/ERC Details									
Group Tax Code	Q 00			🗌 Get Rate f	rom Job Param	neters	•			
Rate	5.000	0		Type (A/P/S/G	/L) C		3			
ERC Liability G/L	Q			Affix (N/P/S)						

Set up an employee allowance / deduction

ayroll I	vroll Employee Allowance/Deduction Maintenance														🕑 ок	🕒 ВАСК
Employee		940	McDaid			Alice Lesley										
														2		
														-	<	>
Trans No.	D/A	Description	A/M	Bal Y/N	Post Jobs	Rate/ Amount	P/ A/ S	Auto Occur	This Perd Occur	Balanc Owin		Job	Cost Code	СТ	GL Account	Prim Super E TC
EYC	EYC	Emp KSR	М	N	N	3.0000-	s	1.00								
SFC	ERC	COLONIAL	А	Ν	Ν	10.5000	s	1.00	1.00							
210	ALL	Hr Allow	A	Ν	A	10.0000	н	1.00	30.00							
211	NT	Neg NT	А	N	N	10.0000-	н	1.00	1.00							
213	NT	Cas Load	А	Ν	Ν	5.0000	С	1.00	1.00							