

2023-R1(effective 19/03/2023)

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Release Overview

In the Jobpac Connect 2023-R1 Release we are excited to bring to you Widgets for ALL! The Role Based Landing Page of Jobpac previously required Jobpac BI to access the click through Visual Analytic Widgets. This is no longer the case, and now anyone using the Web User Interface (WUI) can access the Widgets easily to help make your users more efficient in day to day operations. In addition your users will be able to customise their own dashboard with Widgets applicable to their Role.

And as the WUI continues to advance, so the Desktop User Interface (GUI) moves closer to retirement. We trust that for any remaining customers, with users still accessing Jobpac via the GUI, you have a plan in place for transition to the WUI prior to May 15th. On May 15th the GUI will cease to operate. Please do not hesitate to reach out to your account manager if you have any questions or need any assistance. With less than 5% of our 11 thousand daily users still using the GUI we are confident that your transition will be smooth. Note, as part of this release, GUI users will see a new in-product message each time they log in as further acknowledgement of the change.

On the PTA front, it is encouraging to see that some of our customers are beginning to pass QBCC audits using Jobpac PTA Compliance Productivity tools. We hope you enjoyed the recent “PTA with Jobpac Connect” webinar, or at least found it informative, and we will continue to help our customers through this complex compliance requirement. In this Release we bring you another report on the PTA Ledger side and shortly after the release we will bring you the final report required by the QBCC, along with some report hardening based on customer feedback to date. There will be further rounds of report hardening and refinement to follow, as we move towards our touch-of-a-button compliance reporting goal. And, there is more to come in the Roadmap that we hope will drive efficiency and transparency into your PTA Compliance.

We hope you enjoy the 1st Jobpac Connect Release of 2023.

Kind Regards
Andrew Tucker
Sr. Product Manager Viewpoint APAC

Enhancements

Roadmap

Customisable Role Based Landing page at user level, and access to Widgets for all!

The widgets on your Role Based Landing page have been re-architected to allow access for all users, even if they don't have a BI License!

In addition we have given the ability for all users to customise their own dashboards and control the placement of the widgets they want to see.

To give your users access to the available widgets for their **Role**, all you need to do is grant your users a **"Role"** via *CMS User Maintenance* as described in the more details section at the bottom of this document. All your users could be up and running in no time, with click through visual analytics widgets that can make them more efficient in what they do on a day to day basis.

Note, we currently have 8 available standard widgets across the Finance and Project Roles and hope to grow the library over time, however, if there is a widget you would like to see we can customise widgets for your company.

Click on the Customise Widget Dashboard Icon in your top bar to customise your own Landing page.



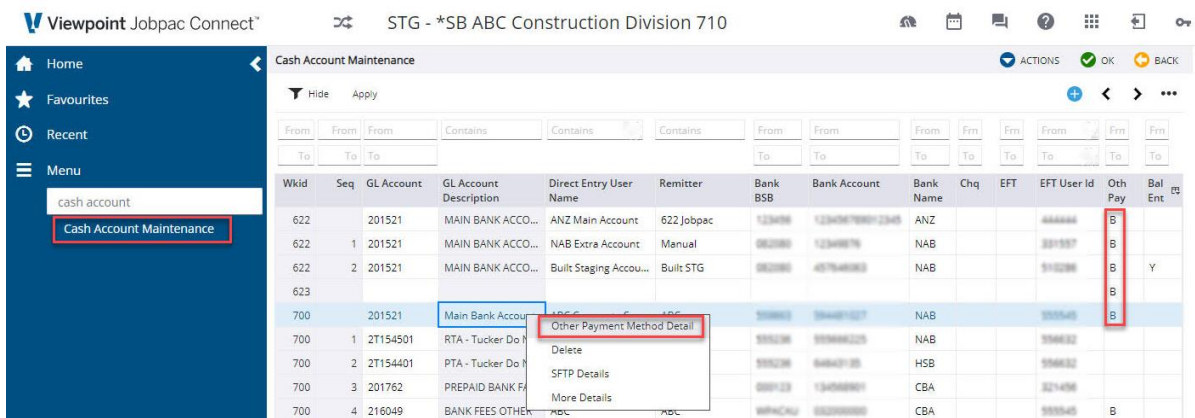
Simply Drag widgets where you want them as shown below, noting that the top 3 widgets are fixed.

BPAY to Include CBA, ANZ, and Macquarie Bank File Formats

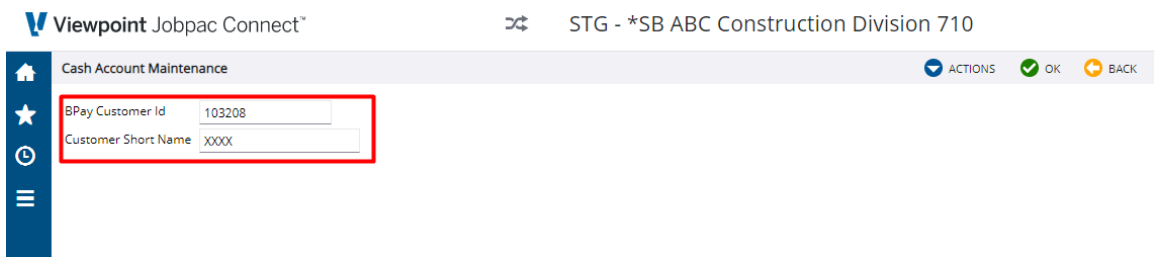
We have completed BPay file formats for CBA, ANZ and Macquarie to supplement the initial release for NAB. There is some automation around the File format to be used for the creation of BPay files at Bank Level. But for some banks there is additional information to be setup as described to follow. Once configured, if you produce a BPay file for direct upload to the bank the system will use the specific configuration for that bank to produce the BPay transfer file.

- The file type/extension will be determined automatically by the bank name...
 - NAB is .BPB
 - CBA is .CSV
 - MBL is .TXT
 - ANZ is .TXT

- BPay is allowed on the cash account as indicated by "B" on cash account maintenance Other Pay column. The BPay Consolidation program will check the bank name when generating the file. It currently must be one of the above banks for direct BPay transfer.



- BPay customer id and customer short name only applies to NAB. (Right mouse click option 'Other Payment Method Details' in Cash Account Maintenance)



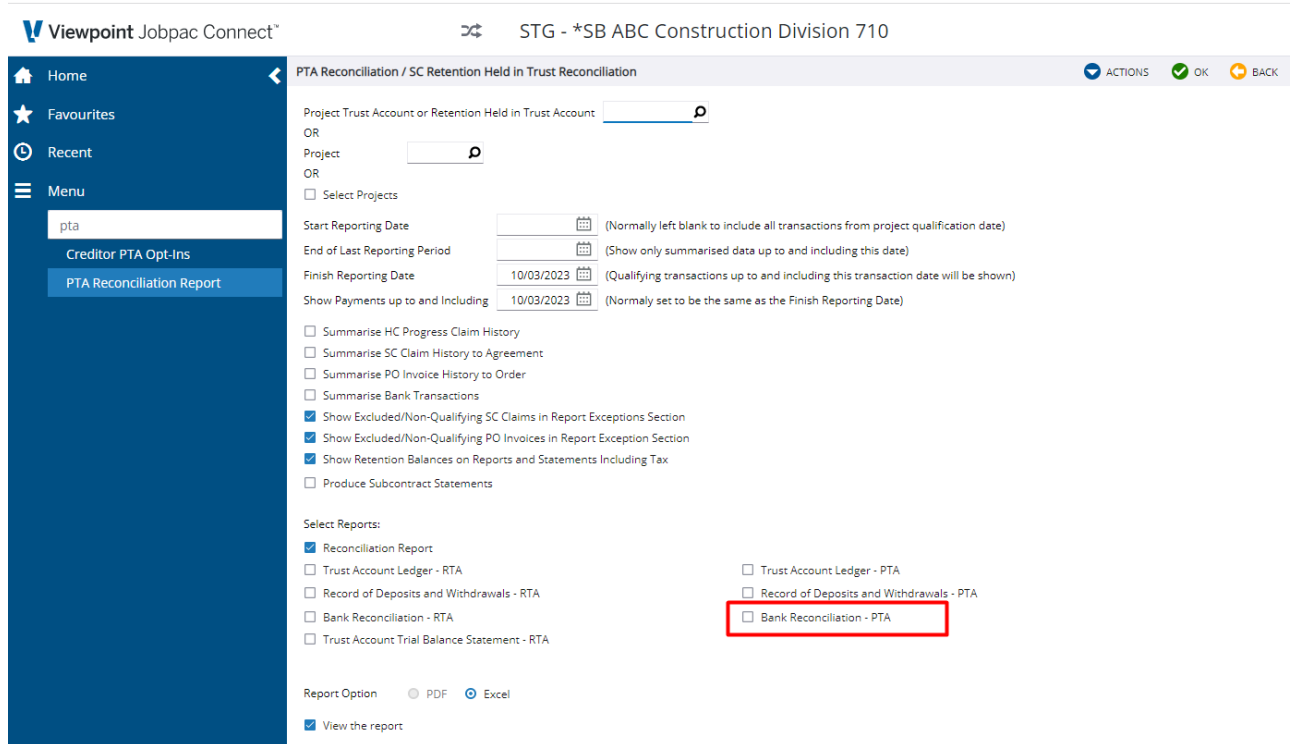
- For Macquarie Bank a new parameter has been added to nominate the source system identifier. This ID indicates the software that has generated the file and must be a valid source system identifier issued by Macquarie. Once you have your source system id from the bank, then this value must be set up in system parameter MBSSID. The field length is 6 alphanumeric.

- BPay remains in Beta until we have more banks on board and more customer success stories and we are here to help you get set up. Please also let us know via a support case, if you need this functionality and your Bank is not included in the available file formats.

New PTA Report - The PTA Bank Rec.

As part of our PTA Roadmap we have added the **Bank Rec - PTA Report** to the PTA Reconciliation as shown below. There will be further report hardening, based on customer feedback, and the last report (The Trust Account Trial Balance Statement - PTA) to follow in a patch shortly after the release.

When running the new **Bank Rec - PTA Report** it will use the same reporting bounds as for the other reports produced from this screen and produce a Bank Rec for the PTA accounts specified as at that date.



TJWC - Enhancements

We had some nice feedback on our new, and evolving, Trust Journal Work Centre and have included that feedback in this release as follows...

- The Beneficiary/Creditor Filter has been changed to a Range Filter option rather than single Beneficiary Select.
- We have added a Filtered Totals line at the bottom of the Grid.
- And we have added a Download to Excel option for volume analysis.

Stay tuned for more Roadmap features to come in the Trust Journal Work Centre adding further efficiency to your PTA Compliance process.

Viewpoint Jobpac Connect* STG - Viewpoint Training

Trust Journal Work Centre

RETENTION TRANSFERS UNPOSTED / JOURNAL ENTRY POSTED JOURNALS

*Only Retentn Held on Paid Invoices, for Qualifying Projects & Agreements, whose RTA Acct is in this WorkID, are shown for transfer

Hide Apply

Show Only Untransferred Retentions

Download to Excel

Job Wkid	Job	Cred Wkid	Beneficiary	Agreement	Invoice	Total Auth Inv Amt (Incl. Tax)	Paid Date	Retention Held (Incl. Tax)	Transfer from PTA	Transfer to RTA	Transfer Batch	Batch Line	Journl Poste Dat
710	PTARA1	700	AACTEM	PTA06001	PTA06001...	8,800.00	5/01/2001	970.00	2T154401	2T154501	J3938	1	16/11/2022
710	PTARA1	700	AACTEM	PTA06001	PTA06001...	1,950.00	7/10/2020	215.00	2T154401	2T154501	J3956	1	8/12/2022
710	PTARA1	700	ALPLSE	PTA06002	PTA06002...	24,000.00	5/01/2001	2,640.00	2T154401	2T154501	J3938	3	16/11/2022
710	PTARA1	700	ALPLSE	PTA06002	PTA06002...	5,900.00	17/02/2020	440.00	2T154401	2T154501	J4011	1	22/02/2023
710	PTARA1	700	BILBRO	PTA06003	PTA06003...	5,000.00	5/01/2001	550.00	2T154401	2T154501	J3938	5	16/11/2022
710	RV0001	700	GOLGAT	RV015001	RV015001...	9,975.00	30/09/2005	522.50	201531	202215			
710	RV0001	700	GOLGAT	RV015001	RV015001...	20,675.00	30/09/2005	2,062.51	201531	202215	TRFD		
720	TH001	700	BILBRO	TH001B01	TH001B01...	6,500.00	31/03/2005	715.00	201525	201542	TRFD		
720	TH001	700	BILBRO	TH001B01	TH001B01...	300.00	30/09/2005	330.00	201525	201542	TRFD		
720	TH001	700	MONPYF	TH001C01	TH001C01...	4,550.00	30/09/2005	440.00	201525	201542	TRFD		
720	TH001	700	PILETE	TH001C08	TH001C08...	3,000.00	30/09/2005	330.00	201525	201542	J3928	1	7/11/2022
720	TH001	700	PILETE	TH001C08	TH001C08...	3,175.00	30/09/2005	137.50	201525	201542	TRFD		
720	TH001	700	MERSAN	TH001M99	TH001M9...	2,000.00	30/09/2005	220.00	201525	201542			
720	TH001	700	MERSAN	TH001M99	TH001M9...	4,075.00	30/09/2005	357.50	201525	201542	TRFD		
Filtered Totals						99,900.00		8,390.01					

Colour Changes in Prepare Subcontract Payments

Colour changes have been applied in the Prepare Subcontracts Payments area to highlight rows and cells that have the required information (Green) or have issues where no Reason Description is attached (Red). There is a corresponding Legend. There are more roadmap changes planned for SC Payment Authorisations, towards our program of adding intuitiveness to this process.

Viewpoint Jobpac Connect* STG - *SB ABC Construction Division 710

Subcontract Payment Authorisation - Original Works

Job RV0001 AVOCA BEACH BOWLING CLUB RCTI Y SOP Y

Subcontractor TMLEE T & M Lee Constructions P/L

Agreement RV015002 DEMOLITION & CONCRETE WORKS Claim Number 3 Lump Sum Retention Cash

Original Works	Current Contract	Current Valuation	Total Authorised	Net Authorised
Totals	37,000.00	31,254.55	31,254.55	745.45-
Item totals		31,254.55	31,254.55	745.45-

AMOUNT ENTRY % ENTRY COST CENTRE HEAD CONTRACT ITEMS SC CLAIMED QTY ENTRY

Hide Apply

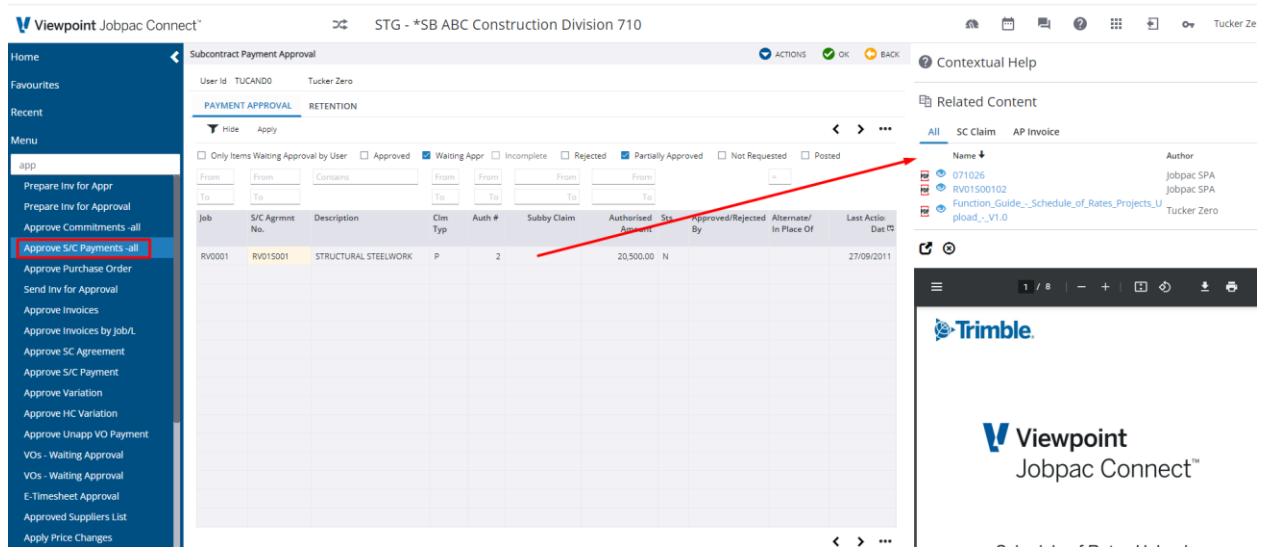
Show Only Items Requiring Reasons

Item	Item Description	Tax Code	Cost Code	CT	Amount	SC Claimed Amt	Valuation	Authorise
1	DEMOLITION PACKAGE	A1	02.00	ST	7,000.00	7,000.00	6,000.00	6,000.00
2	CONCRETE WORKS	A1	03.00	ST	30,000.00	25,254.55	25,254.55	25,254.55

Legend: ■ Current Claim Amount < Authorised Amount ■ Reason Exists & Current Claim Amount < Authorised Amount

Single Click to show Related content in SC Payment Authorisation Approvals

We have added the ability to show related content for each line to be approved with a single click. Simply click on a line once and the related content will show for the SC Payment approval. Currently the Subbie Invoices/Claims attached to the claim will show, and any other documents related to the claim # will show. We hope to also add the SOP in this space soon and are working towards further improvements right through the SC Claiming process. The **Single click to show Related Content** feature will be expanded to cover other approval processes in Releases to follow.



PO Amendments (Beta)

In the R1 Release of 2023 our work on PO amendments has progressed to be **generally released in Beta** mode. The aim of our PO Amendments Features is to allow easy maintenance of ordered quantities, approval, tracking, and Amendment control for large orders that are updated possibly many times through a project. The new feature set includes...

- Improved List View in PO Maintenance for full screen PO Item Maintenance
- Ability to change Ordered Quantities in the Grid
- Ability to push through only changed Items for approval
- Automatic increment of Amendment/Revision on Final Approval
- Ability to Print individual Order Amendments
- Control over the ability to change Rate on previously approved PO Items
- A New PO amendment History Report so that you can see the full history of Amendments

See the More Details Section at the Bottom of this document for complete operating instructions.

Note: It is advised that you activated PO Amendments Beta, firstly in a test environment, so that you can become familiar with changes, train staff on changes, and test the new features against your company requirements. We would be happy to assist you with configuration and training if required and to receive your feedback. Once happy, feel free to implement in your Live environment.

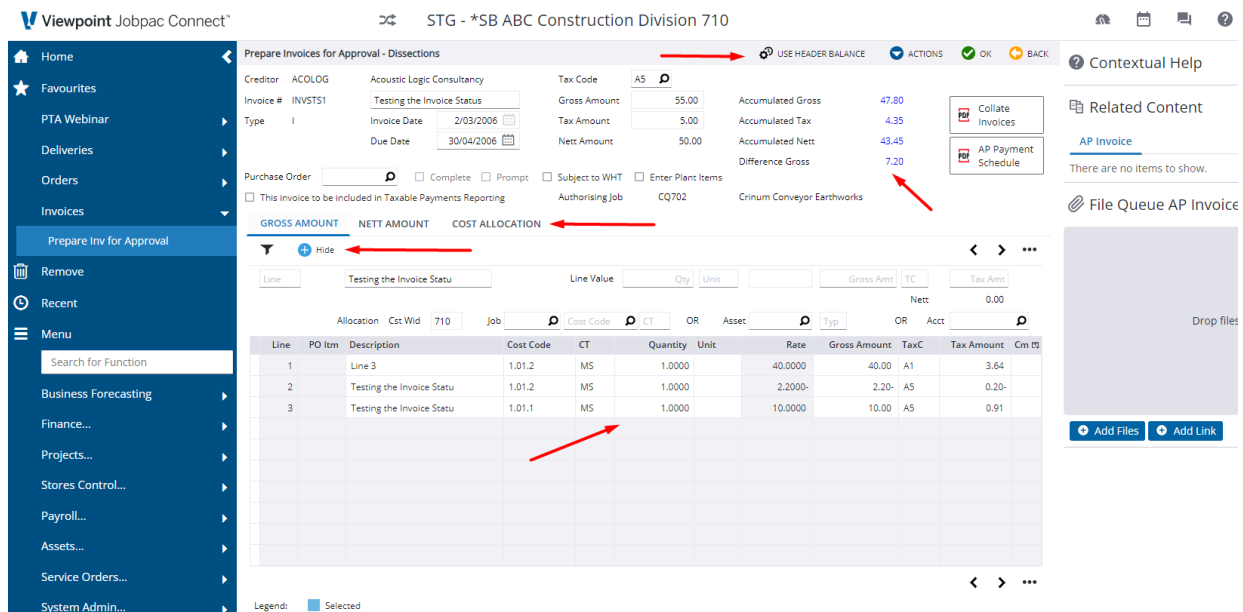
Prepare Invoices for Approval - Invoice Dissection Filter and Add line moves to top of Grid.

We have made some enhancements to the Prepare Invoices for Approval, dissection entry screen. These changes are both in line with requirements for the upcoming PEPPOL AP invoicing functionality, and in line with our ongoing UX initiative. In these changes you will see...

- The Add Line moves to the top of the Grid
- All Cost Allocations are available on screen without the need to toggle Allocation
- You will see a Difference value under Accumulated Line totals
- You will see a new One Click Productivity Icon, to add a line with the Balance/Difference.
- You will see a Filter mode also at the top of Grid (handy for coding large PEPPOL Invoices)
- You will notice Tab style access to Nett Entry, Gross Entry and a Cost Allocation Tab
- And you will notice that in line editing has been enabled.

Use the Blue Plus Icon and Filter Icon at the top of the Grid to toggle between Add and Filter mode noting that by default you will always arrive at the screen in Add Mode.

Note: Please take the time to advise your users prior to the release of this change as it may initially be a change to become familiar with before it becomes second nature. Also any screen scraping Robotic AP applications may need to be updated.



Time Phase Planning Cost Forecast Upload - (Beta)

When using the Time Phase Planning Module (TPP), where Forecast Cost to Complete can be time phased against each period for the remainder of the life of each cost centre, it was previously a time consuming activity to enter each cost centre in turn and apply the time phasing. With this new feature, time phasing at cost centre level can be uploaded at Cost Centre level in a more simple sequence of steps. First download the Time Phasing data, then apply your adjustments, then upload the new Time Phase data across all cost centres at the same time. Note this feature can only be used if Time Phase Planning is activated at your company. Reach out to our consulting team if you are interested in activating the Time Phase Planning module.

The TP Download and Upload is accessed via the Action Options on the Contract Valuation → Cost Centre Reconciliation screen as shown below. The Download Template is used for Upload also... the idea being you can download the current Time Phase Costing Details, then make changes in Excel, then Upload your adjustments.

Note: this is currently in Beta, so we encourage you to try with care, double check results, and we are looking forward to working with you on suggested refinements.



Work Id	Job	Job Name	For Period	Cost Code	Cost Type	Cost Centre Description	Type
3.0N (M)	6A (M)	30A (display only and not used in the upload)	5A (M)	8A (M)	2A (M)	30A (display only and not used in the upload)	10A (Cost or Paym)
710	RV0001	Petty Cash	NOV20	01.0001	MS	Petty Cash	Cost
710	RV0001	Petty Cash	NOV20	01.0001	MS	Petty Cash	Payment
710	RV0001	Quality Assurance	NOV20	01.0002	LS	Quality Assurance	Cost
710	RV0001	Quality Assurance	NOV20	01.0002	LS	Quality Assurance	Payment
710	RV0001	Salaries / Wages Staff	NOV20	01.0003	LS	Salaries / Wages Staff	Cost
710	RV0001	Salaries / Wages Staff	NOV20	01.0003	LS	Salaries / Wages Staff	Payment

BFM Secured Work In Hand Download/Upload (Beta)

A new upload has been developed to assist in the entry of WIH values for projects during the review period. This will allow entries up to 60 periods into the future from the next month onwards. The Forecast values can be entered for Turnover, Costs, Margin, Receipts, and Payments (some dependent on the project type). First download the data and apply the changes to then upload back into the system. Only Forecast Values can be uploaded and Project Completion dates will be respected.

As shown below the Download and Beta Upload is available by going into your WIH, then selecting any year.

To confirm the upload is currently in Beta, check results, and we are looking forward to your feedback.

Viewpoint Jobpac Connect™ STG - *SB ABC Construction Division 710

Contract Trading Maintenance

As at: NOV20 Year: 2020 Job: RV0001 AVOCA BEACH BOWLING CLUB

S Curve: [] Override WIH [x] Override Cashflow

WORK IN HAND/CASH FLOW LIQUIDITY

Margin Cash Position **W**

Period	Project Turnover	Project Costs	%	Project Margin	%	Receipts	Payments	Position
JUL20	1,869.17		45.06	1,869.17	100.00			379,012.00-
AUG20	2,170.00-		44.87	2,170.00-	100.00		100.00	379,112.00-
SEP20	1,455.00	1,670.00	45.17	215.00-	100.00		5,270.00	384,382.00-
OCT20	2,379.00-		44.96	2,379.00-	100.00	156,141.20	24,923.35-	203,317.45-
NOV20	19,925.00-		43.30	19,925.00-	100.00		1,000.00	204,317.45-
DEC20	305,181.23	305,181.23	100.00		100.00	132,772.24	58,144.95	129,690.16-
JAN21			100.00		100.00			129,690.16-
FEB21			100.00		100.00			129,690.16-
MAR21			100.00		100.00			129,690.16-
APR21			100.00		100.00			129,690.16-
MAY21			100.00		100.00			129,690.16-
JUN21			100.00		100.00			129,690.16-
Unalloc	0.00	0.00		0.00		374,947.76	251,133.19	123,814.57
2020	284,031.40	306,851.23	100.00	22,819.83-	100.00	663,861.20	290,724.79	5,875.59-
Total	507,720.00	538,284.59		30,564.59-		507,720.00	538,284.59	30,564.59-
Unalloc	0.00	0.00		0.00		0.00	24,689.00	24,689.00-

Auto Allocation Method Clear Values Prorate Totals Accumulate Totals Clear Cash Accumulate Cash

Work Id	Job	Job Name	For Period	Type	Up To AUG20	Actual SEP20	Actual OCT20	Actual NOV20	Act
3.0N (M)	6A (M)	30A (display only and not used in the upload)	5A (M)	10A (display only and not used in the upload)	15.2 (O)	15.2 (O)	15.2 (O)	15.2 (O)	15.2
710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Project	-2,170.00	1,455.00	-2,379.00	-19,925.00	
710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Costs	0.00	1,670.00	0.00	0.00	
710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Margin	-2,170.00	-215.00	-2,379.00	-19,925.00	
710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Receipts	0.00	0.00	156,141.20	0.00	
710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Payments	100.00	5,270.00	-24,923.35	1,000.00	
710	RV0001	AVOCA BEACH BOWLING CLUB	NOV20	Position	-379,112.00	-384,382.00	-203,317.45	-204,317.45	

Stock Upload Character Extension

Previously there was some inconsistency in the Stock Code length creating some annoyances in the Inventory system. We have standardise to the current max of 16 characters for a Stock code. Make sure you check any Upload templates that you may be using for Stock noting the new Stock code length in the upload is 16.

Upload Templates have changed for Pre-Approved Invoice Upload

We have made some changes to the Pre-Approved Invoice Upload to assist with GUI / WUI transition that more closely aligns the WUI Upload with the older GUI Upload.

Changes include...

- Ability to upload Energy Details, and all cost allocation types
- The upload also now demands that a header is uploaded followed by the Invoice Details. The details will of course need to match the accumulated header details as a cross check. This represents a change where previously in the WUI only details needed to be uploaded.

Note well, If you are using this upload in the WUI already there are some key changes to note here including additional columns, a header line, and the new template required.

Suggestion Box & Other Enhancements

5 more reports to stay on Bounding after the Report run

As part of our ongoing project to convert all Reports to stay on the Bounding screen after the first run, allowing you to tweak bounding screen parameters and run again quickly, we have included 6 more of the most commonly used reports in this release including...

- Finance -> Accounts Payable -> Reports -> **Trial Balance**
- Finance -> Accounts Receivable -> Reports -> **Trial Balance**
- Finance -> General Ledger -> Reports -> **GL Trial Balance**
- Finance -> General Ledger -> Financial Statements -> **Standard P&L**
- Finance -> General Ledger -> Financial Statements -> **Standard B/S**
- Projects -> Job Setup & Reports -> Transaction Reports -> **Actual Cost - By Period**

Force Creditor Type to be Mandatory

Creditor type can now be made mandatory in the Creditor Maintenance.

- System parameter CRDTYP/position 1
 - 'Y' = Force creditor type to be mandatory.

Add Totals to the BFM Cost Centre Reconciliation Screen

Totals have been added to the columns in the 'Committed' tab in the BFM Cost Centre Reconciliation.

STP2 LLD Overtime and Disaggregation of Employee Rates.

We have made some enhancements to allow further STP2 disaggregation for some specific customer Payroll configurations. This should allow the last few customers move to STP2 without making large set-up changes to their Payroll configuration. There are changes for Leave Loading and also the disaggregation of Employee Rates as described below.

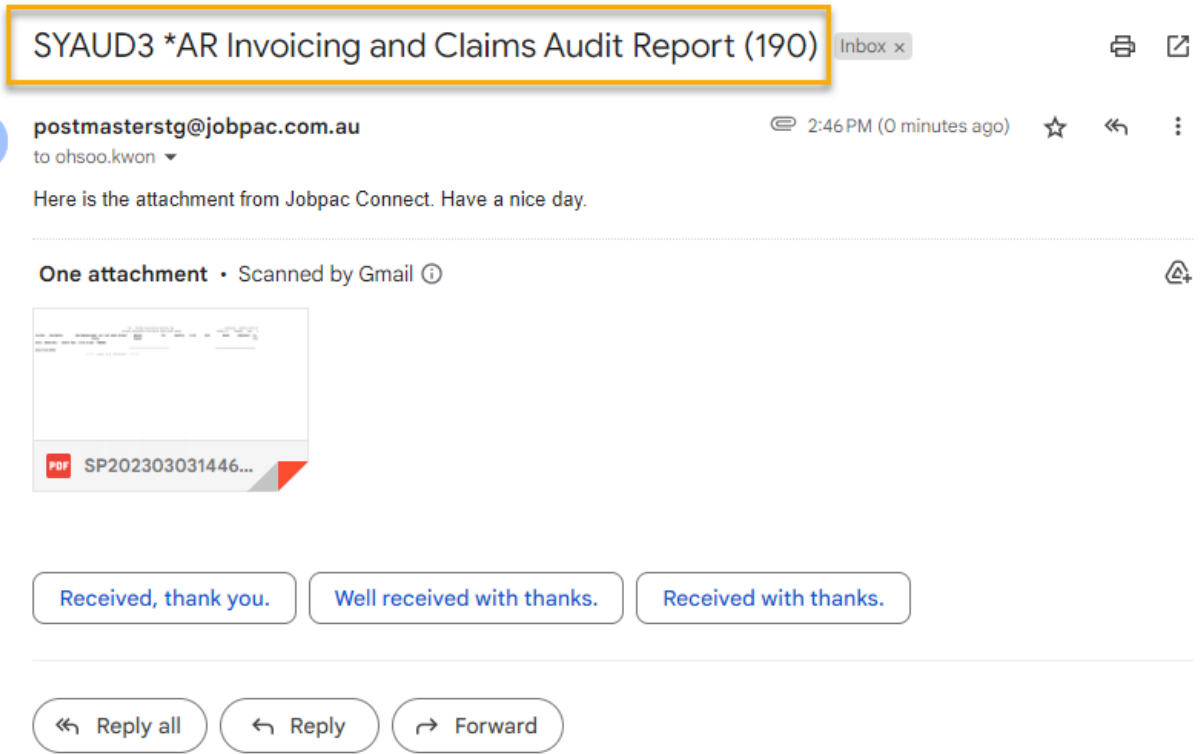
See the More Details section at the bottom of this report for set up and should you need assistance please reach out to our Support team.

ABA for NZ ASB Bank

ABA format for NZ ASB Bank is now available in Jobpac. Please reach out to support for further details.

Meaningful Subject Line in Audit Report Emails

Emails for Audit Reports that are sent through Jobpac will now include more meaningful names in the subject line. This will assist the user in identifying what the email and reports are related to.



Configurable Defaults in the eInvoice Batch Report

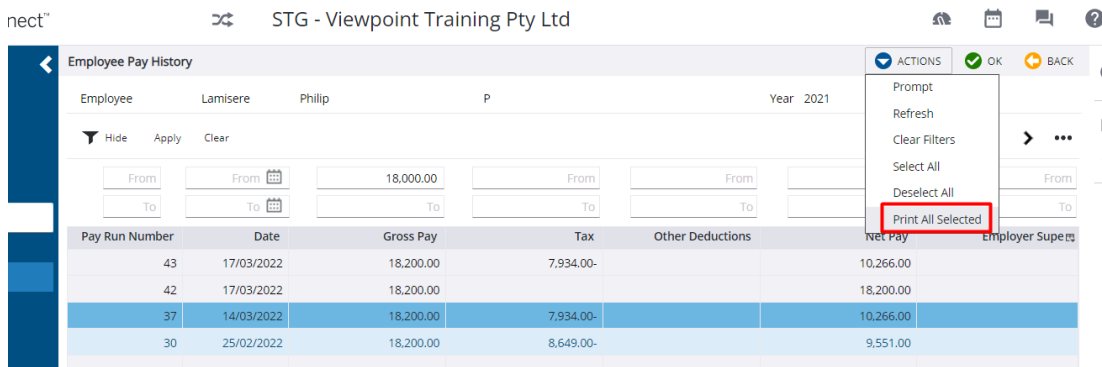
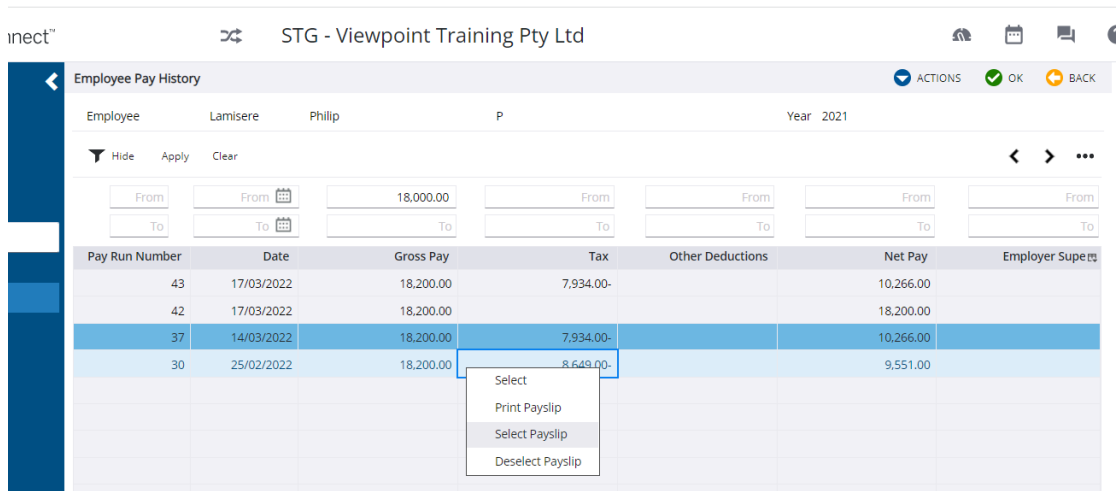
Defaults for the Batch Statuses can be set via a new system parameter EINVBR. There are 4 positions for the 4 statuses. If not set, the default is selected (no change to current logic).

- System parameter EINVBR/position 1
 - 'Y' or 'N' = Default status checkbox Pending as selected or deselected.
- System parameter EINVBR/position 2
 - 'Y' or 'N' = Default status checkbox Authorised as selected or deselected.
- System parameter EINVBR/position 3
 - 'Y' or 'N' = Default status checkbox Failed Posting as selected or deselected.
- System parameter EINVBR/position 4
 - 'Y' or 'N' = Default status checkbox Posted as selected or deselected.

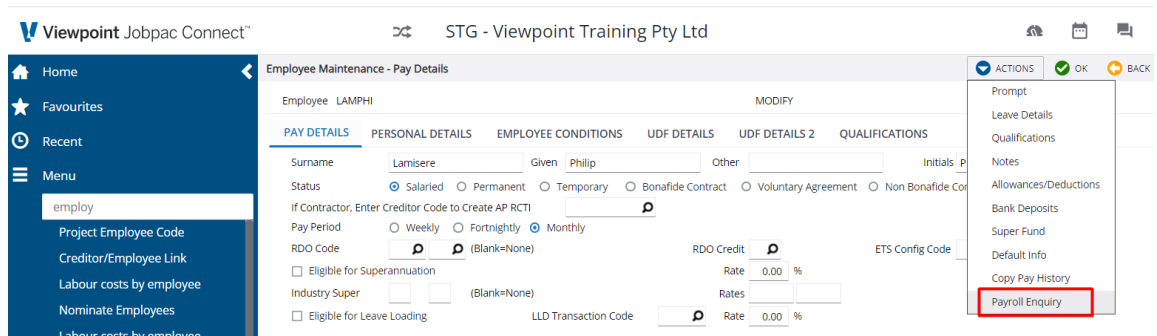
3 new Accessible Payslip Printing Options

We have included in this release 3 new Payslip Printing options coming from the suggestion box. Note with each of the options Payslips are printed in the same way meaning that if you are currently configured for payslips to be automatically emailed to users then this will continue to happen for each of the new options

- **Print All** and **Print Selected Payslips** for an Employee has been enabled through the Payroll Enquiry by first going to the Pay history for an Employee and then selecting the Payslips you want to print. You can make selections/deselections using right click on the Pay history record. Or select by filtered list using Action options. Then use the Print Selected Payslips Action option to produce and send.



- We have also added a link to the Payroll Enquiry from Employee Maintenance. You can then Print Payslips for that employee via Pay History using the same options as described above.

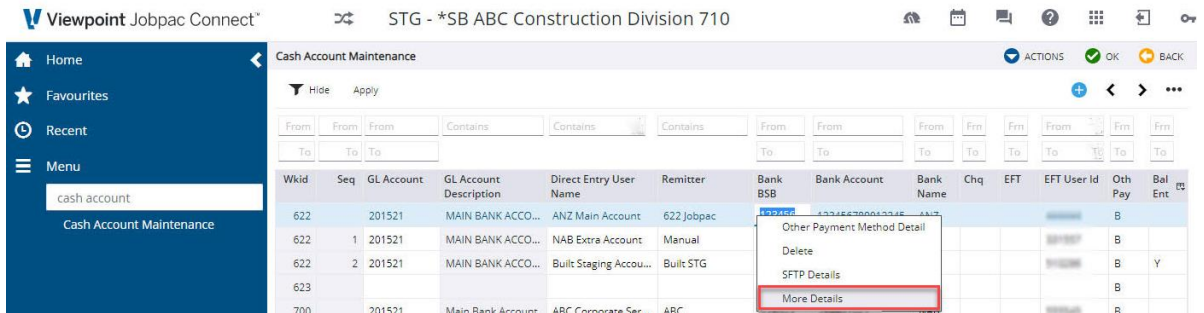


- We have added the ability to print Payslips in bulk for ranges of Payruns. The enhancement here is to the Payslip Printing screen where we now give the ability to select more than one Payrun ie. Instead of a single payrun, we now allow a Range

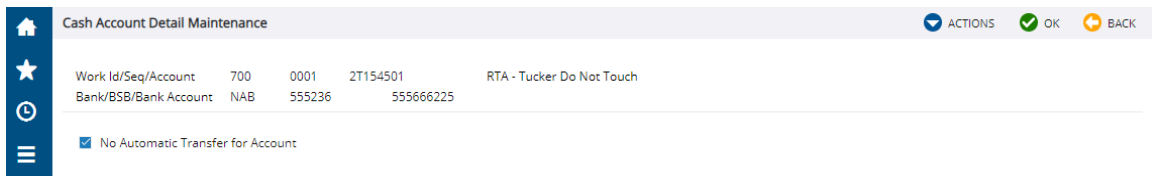
ABA File Redirect by Bank in the Same Work Id

In some instances companies use different bank accounts in the same WorkID. This has posed problems up until now where it was not possible to specify different sftp bank transfer details for different banks in the same Work ID. Or perhaps some banks are configured for auto transfer and some are not, in the same Work ID. In this release we have allowed the setting of Auto Bank transfer details at Bank Account Level via Cash Account Maintenance.

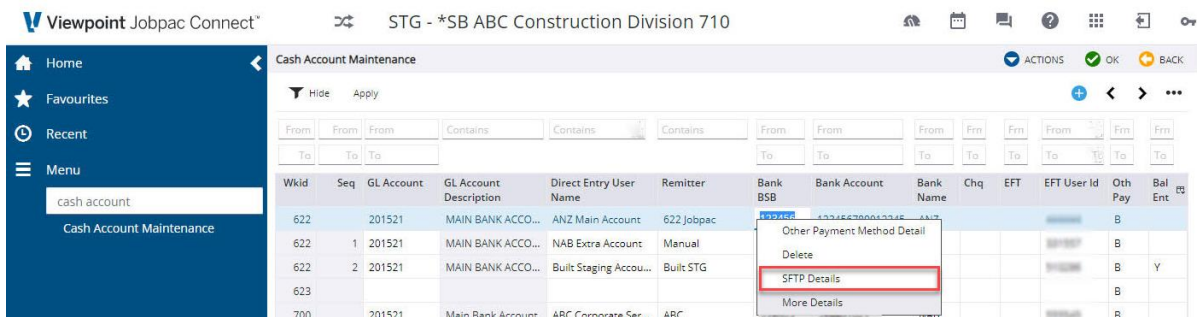
- There is a new option in Cash Account Maintenance (via the More Details right mouse option) to allow a specific account to be excluded from the automatic transfer to the bank via sFTP.



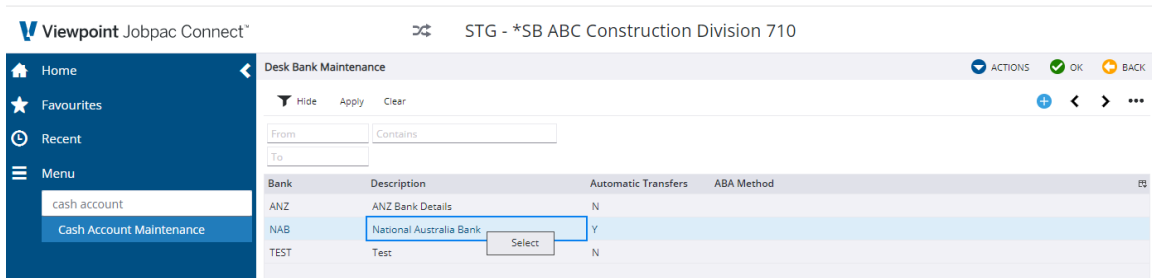
Check the box as shown below to exclude the account from Automatic Bank Transfer.

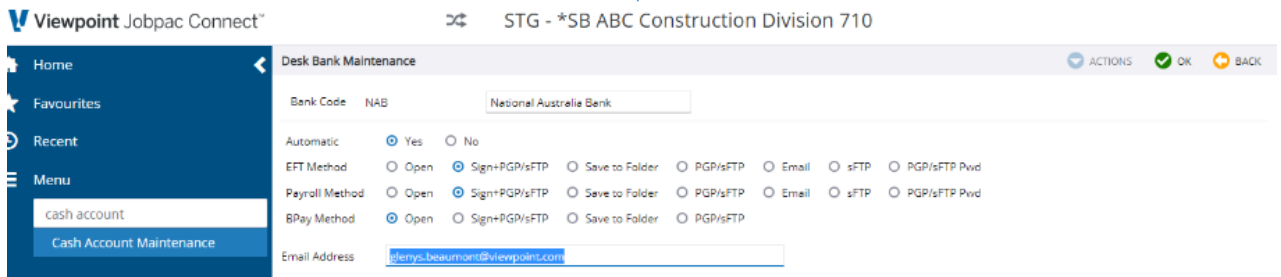


- Bank configuration details for sFTP file transfers have been moved to a new option in Cash Account Maintenance. Your existing settings will be migrated from the various system parameters to this new function. Multiple banks within the same work id can now be configured to allow automatic transfer of EFT/BPay/Payroll files to the bank. **It is highly recommended that you seek support from your Jobpac Consultant before changing any of the configuration settings.**



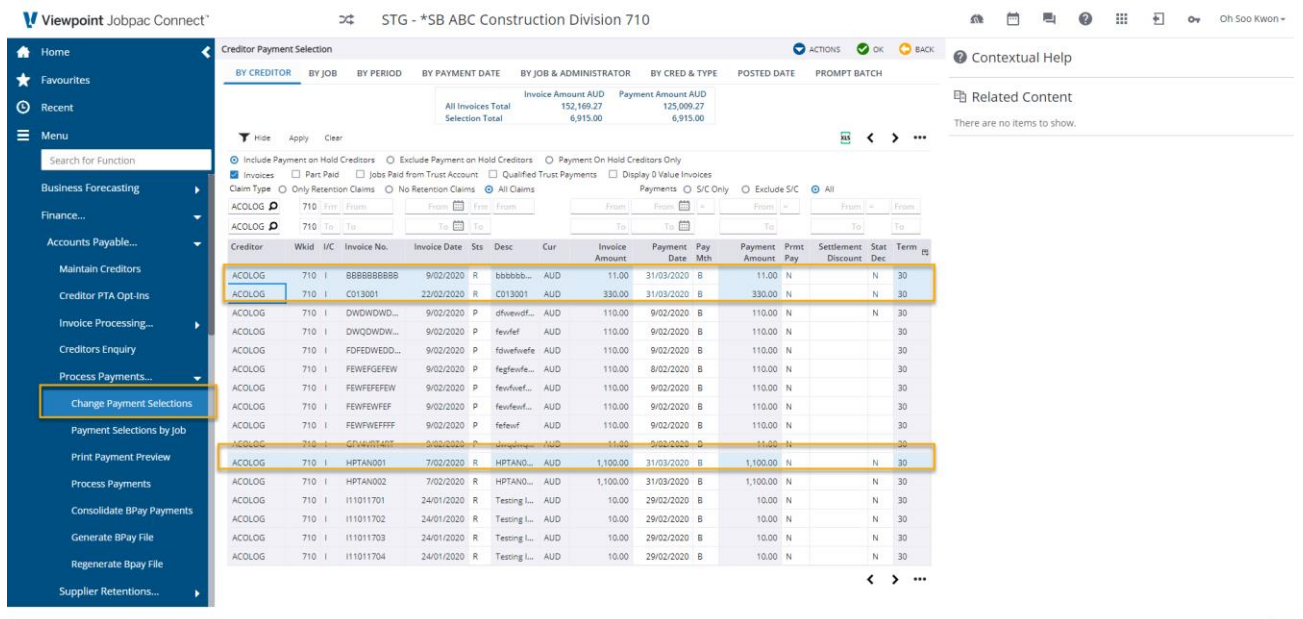
You will then see a list of Banks that you use, you can select any bank, and then configure your SFTP details for that bank as shown below...





Highlight Invoices with Invoice Notes in Payment Selection

Invoices with invoice notes will now be highlighted in blue in the AP Payment Selection screen.



AP Invoice Batch Rejection Email to Include Creditor and Invoice Number

When an invoice is rejected, it is sent back to the cost pending list. It is hard to identify which invoice is the rejected one. This change will allow the rejection email to include supplier details and invoice number. Note that this will only apply where there is only 1 invoice in the batch.

New Selection Option in the Purchase Order Report by Job by Supplier.

A new option to select only Subcontractors, only Creditors, or Both has been included in the Purchase Order Report by Job by Supplier.

The screenshot displays the Viewpoint Jobpac Connect interface. The top navigation bar includes the logo, the text "STG - *SB ABC Construction Division 710", and user information "Oh Soo Kwon". A left-hand navigation menu is visible, with "P/Os by Supplier" highlighted. The main content area is titled "Purchase Order Report By Job By Supplier" and contains several configuration options:

- Start Job: CQ703
- Finish Job: CQ703
- Start Creditor: [empty]
- Finish Creditor: [empty]
- Start Date: [empty]
- Finish Date: [empty]
- Purchase Order Status: Complete Orders Uncomplete Orders All Orders
- Approval Status: Approved Partially Approved Rejected Waiting Approval Not Requested All
- Include: Subcontractors Creditors Both
- Report Option: PDF Excel
- View the report

On the right side, there are sections for "Contextual Help" and "Related Content", both of which are currently empty.

Fixes

Module – Accounts Payable

- [Fix] Delivery Docket matching is allowing the invoiced quantity to exceed the delivered quantity.
 - Issue# 108794
- [Fix] Toggling on the tabs in the AP Enquiry Details screen is throwing the user back to the previous screen.
 - Issue# 109744
- [Fix] Deleted pending invoices are still appearing in the new AP Enquiry. Also, changing the creditor for pending invoices causes the 2 entries to appear in the new AP Enquiry (1 with the old creditor and 1 with the new creditor).
 - Issue# 109745
- [Fix] The costing job/location is not defaulting to the authorising job/location in the eInvoice Edit screen.
 - Issue# 109755
- [Fix] 'View & Collate Batch Details' RMB option in AP Invoice Approvals is collating the wrong documents or not collating at all.
 - Issue# 109756
- [Fix] New AP Enquiry shows the incorrect 'Raised By'.
 - Issue# 109831
- [Fix] Invoice details are not showing for approved batches in the AP Invoice Approvals.
 - Issue# 109795
- [Fix] 'List of BPays' report has incorrect headings of 'PAYROLL'.
 - Issue# 109796
- [Fix] AP Invoice shows the wrong Approval Audit and Authorised By user name in the AP Enquiry.
 - Issue# 109879
- [Fix] AP Aged Trial Balance Report is not showing the correct invoice amount for pending invoices.
 - Issue# 110422
- [Fix] Purchase Order gets locked when selected from the Purchase Order Scan in the eInvoice Dissection screen.
 - Issue# 110433
- [Fix] Cursor is positioned to the 'To Creditor' instead of the 'From Creditor' filter field in the eInvoice Prepare Invoices for Approval screen.
 - Issue# 110451
- [Fix] Authorising job does not default to the Purchase Order's job when it is changed in Invoice Registration.
 - Issue# 110475
- [Fix] Cost Centre, Asset, and GL Account fields are not editable in the eInvoice Edit screen. A change has been made to open up the fields by setting up the system parameter EPVALD.
 - System parameter EPVALD/position 2
 - 'Y' = Open up Cost Centre, Asset, and GL Account Fields
 - Issue# 110524
- [Fix] Crash when running the Cash Flow Requirements by Creditor Report.
 - Issue# 110555
- [Fix] Future payments are not being included on the Consolidated AP Aged Trial Balance Report.
 - Internal Issue
- [Fix] AP Payment Preview is showing reports that are not generated, and therefore not available.
 - Internal Issue
- [Fix] AP Aged Trial Balance Report is not including the Retention Accounts of the Creditor Types.
 - Internal Issue
- [Fix] When entering BPay prepaid transactions in Post Invoices, it writes data to the audit with a 0 value.
 - Internal Issue

Module – Accounts Receivable

- [Fix] AR Uncertified Claim gets deleted if 2 users are entering the claim at the same time. A locking facility has been introduced to stop this from occurring.
 - Issue# 109972
- [Fix] AR Sundry Invoice Print is picking up details not related to the invoice selected.
 - Issue# 110115
- [Fix] Invoice Amount is not showing in the AR Invoice Print screen.
 - Issue# 110203
- [Fix] Detail lines are printed in Summary mode in the Cost Plus Billing Report.
 - Issue# 110255
- [Fix] User-defined payment terms are not appearing on the AR Invoice Print screen.
 - Internal Issue

Module – Fixed Assets

- [Fix] Program crash in Plant Hire Invoice Maintenance due to the date being corrupted on updates.
 - Issue# 109913
- [Fix] Header values are not saved if dissections are not entered in the Asset Location Instruction Maintenance.
 - Issue# 110191
- [Fix] Automatic Lease is calculating the wrong interest rate for a Finance Leased Asset.
 - Issue# 110205

Module – General Ledger

- [Fix] Formatting issues in the GL Journal Upload validation report.
 - Issue# 109949
- [Fix] The user is returned back to the previous screen after entering a line in Journal Entry rather than remaining on the screen, ready for the entry of the next line.
 - Issue# 110070
- [Fix] Incorrect values are shown in the GL Standard Balance Sheet Report when summarised by Group Codes.
 - Issue# 110276
- [Fix] Trust Journals was not accepting 'Other' type for the Project PTA.
 - Internal Issue

Module – Job Costing

- [Fix] Wrong batch is shown when a transaction is selected in the Committed Cost Movement Enquiry.
 - Issue# 108843
- [Fix] Details are not shown in the CWIP Enquiry for AP Transactions.
 - Issue# 109517
- [Fix] PTA Reconciliation Report is incorrectly including the Earlytrade discounts.
 - Issue# 109849
- [Fix] Include better error handling in CWIP Enquiry and Reports to stop program crashes.
 - Issue# 110255
- [Fix] Description does not show on the last line of the Reporting Sub Unit Scan.
 - Issue# 110568
- [Fix] Previous PTA account before a scan is not preserved if nothing is selected from the scan in Setup Jobs.
 - Internal Issue

Module – Payroll

- [Fix] Payroll Reversal does not update the CWIP Enquiry until the Jobcost EOM.
 - Issue# 90711
- [Fix] STP2 - Annual leave loading is referable to a notional loss of opportunity to work overtime.
 - Issue# 109353

- [Fix] The rate is incorrectly calculated for site allowances in Timesheet Entry.
 - Issue# 109516
- [Fix] Cashed Up Leave is not being included in the Gross Pay in the Accumulated Pay Details Report.
 - Issue# 109648
- [Fix] Superannuation Fund Maintenance is not accepting a percentage for job-related entries.
 - Issue# 109766
- [Fix] The ETS configuration setup allocated to a Job is not being picked up when entering time sheets for an employee in a different work id to Job. A new system parameter has been introduced to allow this.
 - System parameter ETSJOB/position 9
 - 'Y' = Job Config code (when present) overrides employee config code.
 - Issue# 109767
- [Fix] Employee information via the Timesheet Entry screen does not update after Cash Out Payment.
 - Issue# 109794
- [Fix] NZ Payroll - Employee upload Error check in TFN despite correct IRD #.
 - Issue# 109891
- [Fix] When using password protection, the second page of the Payroll Employee Payslip is not included on the JOM PDF file when emailed.
 - Issue# 109928
- [Fix] Employee entitlement in the Terminate Employee screen is not updating after cashing out.
 - Issue# 110014
- [Fix] Employee Changes Audit shows 'Record Deleted' for active employees.
 - Issue# 110232
- [Fix] RDO balances are not included in the Fix Employee Accrual Balances.
 - Issue# 110472
- [Fix] Incorrect mandatory error message for BSB and Account Number in the Super Fund Maintenance.
 - Issue# 110642

Module – Purchase Orders

- [Fix] 'Invoice Change Date' filter does not work in the Bult PO Complete function in the AUDIT tab.
 - Issue# 109641
- [Fix] Unable to send for PO approvals due to incorrect sequence number error message.
 - Issue# 109740
- [Fix] Product description is not defaulting to the item description in Purchase Order Maintenance.
 - Issue# 109848
- [Fix] PO Upload is accepting special characters and causing crashes in Jobpac. Special characters will now be removed when purchase orders are uploaded.
 - Issue# 110130
- [Fix] Delivery docket excels download shows incorrect Invoice quantity and invoice rate (divided by 100).
 - Issue# 110192
- [Fix] Purchase Order scan does not include the correct job security.
 - Issue# 110452

Module – PVRS

- [Fix] PO item description is not defaulting to the product description when PO items are uploaded. When the system parameter POMNT/position 20 is set to 'Y', the PO item description will default to the product description in PO Maintenance. To allow this feature and to not disrupt the current process for other users, a new system parameter POUPLD/position 2 has been added to mimic this when uploading PO items. Note that both the system parameters must be set to default the PO item description with the product description on the PO item uploads.
 - System parameter POUPLD/position 2
 - 'Y' = Use product code description for the item description
 - Issue# 109939

Module – Subcontracts

- [Fix] RCT Email Address is not updated when the subcontractor is changed in Subcontract Maintenance.
 - Issue# 110233
- [Fix] Collation in Prepare Subcontract Payments summary screen is producing an empty document. A message will now be displayed to inform the user of no documents to collate.
 - Issue# 110350

Module – System Administration

- [Fix] User cannot log in if they are a new user or if the last work id they were in previously has been disabled.
 - Internal Issue

Module – Variations

- [Fix] The Back button is not working in the Variation Enquiry after navigating to the variation screen.
 - Issue# 109694, 110595
- [Fix] In the Variation Cost Report selection screen, the Job Type is not defaulted when scanning on the start and finish jobs. Also, the Job Type is not correctly applied for the selection in the report.
 - Issue# 110491

Module – Web Services

- [Fix] EmployeeListing API does not correctly use payroll security.
 - Issue# 109321
- [Fix] Leading space/s of the AP Invoice number are being removed in the Lentune interface.
 - Issue# 109695
- [Fix] PO items used in the Lentune interface are not being asked to be manually approved.
 - Issue# 109741
- [Fix] Field names were changed in the BFMYearlyAnalysisListing API and caused EOM processes to fail.
 - Issue# 109750
- [Fix] Lentune interface invoices are ending up in the Edit screen due to invalid PO Delivery Address codes.
 - Issue# 109768
- [Fix] EmployeeListing does not include Cashed Up Leave in the Leave Balance.
 - Issue# 109775

Module – WUI/GUI

- [Fix] Delivery Docket download shows the incorrect quantity and rate.
 - Issue# 109320
- [Fix] RMB options are not appearing in the Plant Hire Invoice Header screen.
 - Issue# 109718
- [Fix] Users need to enter their user/password twice to log into Jobpac.
 - Issue# 109737
- [Fix] Uploads are not working due to Java errors.
 - Issue# 109738, 109753
- [Fix] Unable to view documents in the Related Content View when using GUI.
 - Issue# 109739
- [Fix] 'View & Collate Batch Details' RMB option does not work in the AP Invoice Approvals.
 - Issue# 109754
- [Fix] Work Ids selected in the Scheduled End of Month Processing are not being highlighted.
 - Issue# 109776
- [Fix] Collate button is appearing when the collation functionality has not been activated in the new AP Enquiry.
 - Issue# 110064
- [Fix] AP Invoice Upload in the GUI is using the item description for the header description.
 - Issue# 110117

- [Fix] Column heading 'Change Date' should be 'Charge Date' in AP Enquiry Transaction Detail screen.
 - Issue# 110490

More Details

Customisable Role Based Landing page at User Level, and Access to widgets for all!

The widgets on your Role Based Landing page have been re-architected to allow access for all users, even if they don't have a BI License!

In addition we have given the ability for all users to customise their own dashboards and control the placement of the widgets they want to see.

To give your users access to the available widgets for their **Role**, all you need to do is grant your users a **“Role”** via *CMS User Maintenance* as described below.

All your users could be up and running in no time, with **click-through** visual analytics widgets that can make them more efficient in what they do on a day to day basis.

Note, we currently have 8 available standard widgets across the Finance and Project Roles and hope to grow the library over time, however, if there is a widget you would like to see we can customise widgets for your company.

Step 1: Configure the User’s “Role”

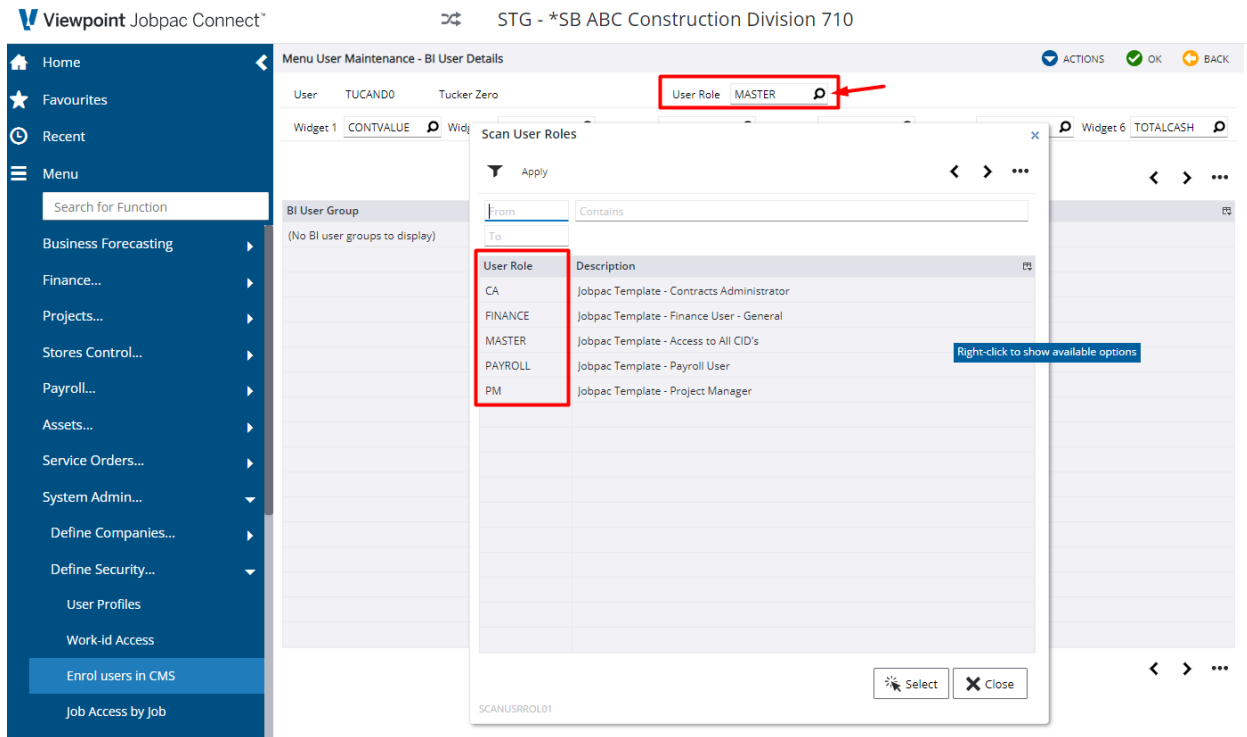
Navigate to *Enroll Users in CMS*, then right click on the user that you wish to set up with a “Role”, then select *BI Details* from the right click options, as shown below.

The screenshot shows the 'Menu User Maintenance' interface. The left sidebar has 'Enrol users in CMS' highlighted. The main area shows a table with columns for License Type, Full, BI, PM, Field, and Field View. Below this is a table with columns for User Id, Name, Sec Level, Menu Code, and various Opt columns. A context menu is open over the user 'TUCANDO' (HP Tan), with 'BI Details' selected.

On the *BI User Details* screen, as shown below, you can configure a User’s Role by selecting from any one of the available standard Roles (CA, Finance, Master, Payroll or PM) noting that the Master Role has access to all available widgets and the other Roles have access to only widgets that are appropriate for that Role in terms of data content. **Take care with the assignment of Roles to ensure that users can only see what they are entitled to.**

With 8 widgets currently available in our Master Library note that the Payroll Role currently has no widgets assigned.

Also note, that you can configure your own Roles to suit your business, and this will allow you to control your own User Widget accessibility. You will need to reach out to a support consultant initially for training on configuring customised Roles should you need them.

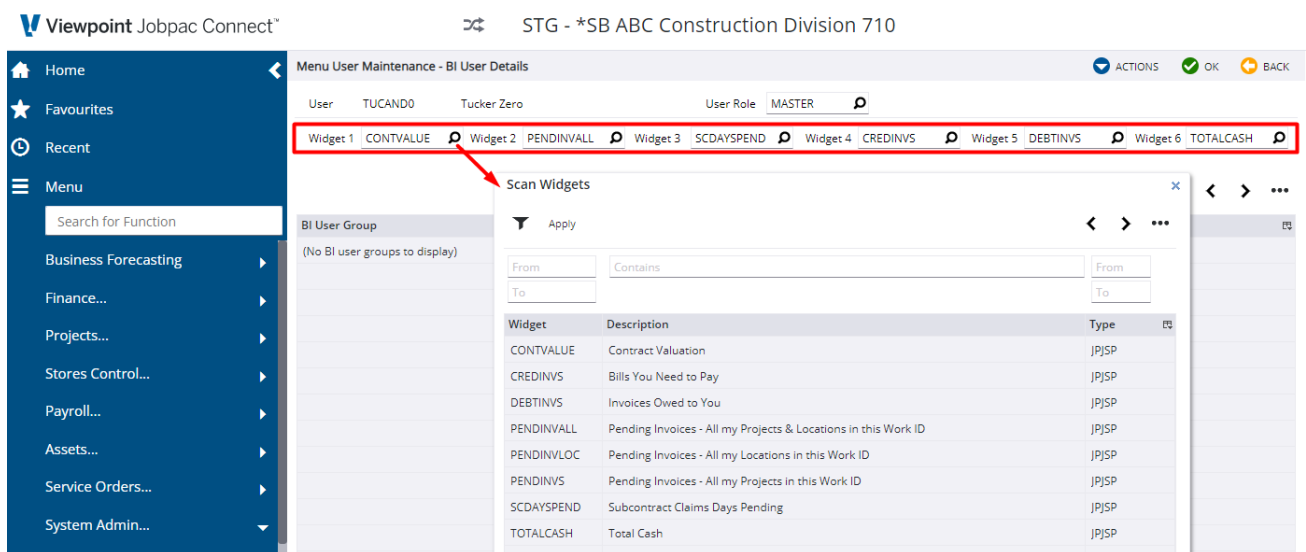


Step 2: Set a Users Default Widgets

After assigning a Role you can set up to 6 Widgets on a User's behalf, as shown below. These will automatically appear for that user when they next sign in. Or, after assigning a Role to a User, simply let them customise their own Dashboard as shown in Step 3.

Click on the scan Icon in any space to see, and select from, the available widgets for that particular Role

You can see in the example below, the User Role has been set to "Master" and as a result all the full library of widgets is available to that user.

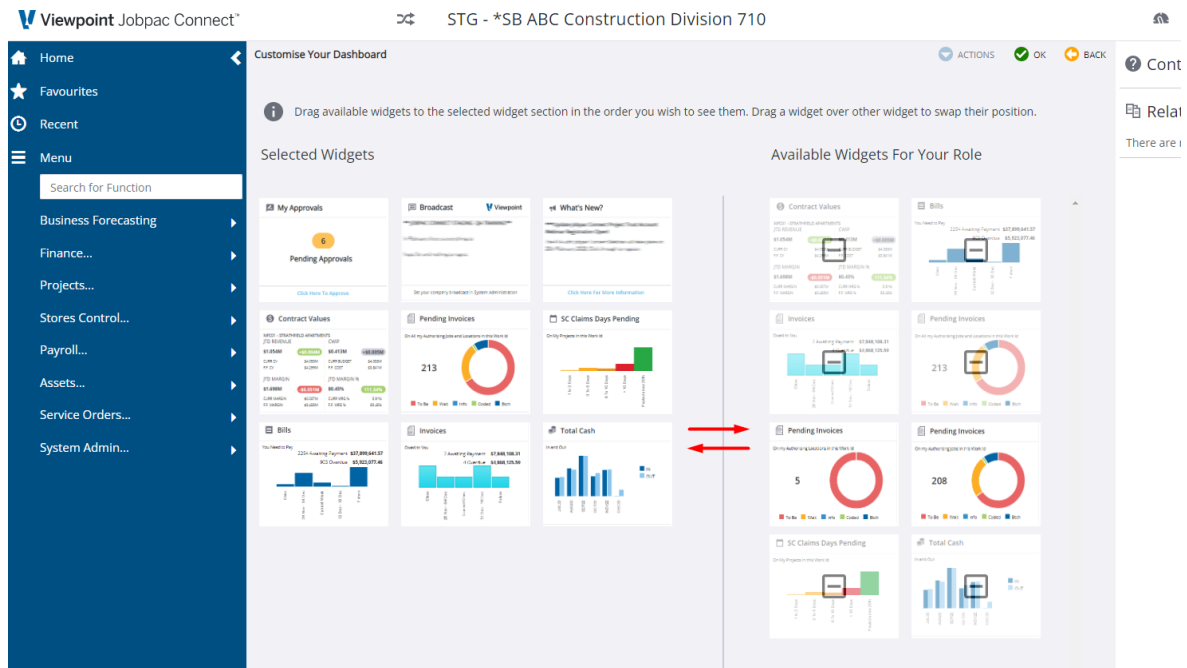


Step 3: Customise your Own Dashboard on your Role Based Landing Page.

Click on the Customise Widget Dashboard Icon in your top bar, to customise your own Landing page.



Hover on Widgets for a description, and then simply Drag Widgets where you want them as shown below, noting that the top 3 widgets are fixed.



Our Consulting team can help you with bulk setup if you have many users and you would like to assign Roles on mass. Remember the Widgets are available to all users now and it's a great way to improve the user experience, both visually and for efficiency. Or if you would like to set up your own customised User Roles.

Important Note: Please ensure you are comfortable with the information you are exposing to your users for their Role before granting that user access to that Role. You can always create new Roles with access to a more appropriate set of Widgets.

PO Amendments (Beta)

In the R1 Release of 2023 our work on PO amendments has progressed to be generally released in Beta Mode. The aim of our PO Amendments Features is to allow easy maintenance of ordered quantities, approval, tracking, and Amendment control for large orders that are updated possibly many times through a project. The new feature set includes...

- Improved List View in PO Maintenance for full screen PO Item Maintenance
- View and collate Invoices attached to an Order
- Ability to change Ordered Quantities in the Grid
- Ability to push through only changed Items for approval
- Automatic increment of Amendment/Revision on Final Approval
- Ability to Print individual Order Amendments

- Control over the ability to change Rate on previously approved PO Items
- A New PO amendment History Report so that you can see the full history of Amendments

Note: It is advised that you activated PO Amendments Beta, firstly in a test environment, so that you can become familiar with changes, train staff on changes, and test the new features against your company requirements. We would be happy to assist you with configuration and training if required and to receive your feedback. Once happy, feel free to implement in your Live environment.

PO Amendments Setup

To activate PO Amendments, set up the new system parameter POAMND with a ‘Y’ in position 1, in each WorkID that you wish to activate as shown in the example screenshot below. Position 2 of this parameter controls the ability to change Rate on previously approved Items. By default changing Rate is not allowed and a new Item must be set up with the new Rate, unless position 2 is activated. Read Important notes below.

Important Notes...

- PO Amendments will only be activated if both the POAMND parameter is setup and Advanced PO Approvals is in use.
- Activating the POAMND parameter will deactivate the ability to create revisions on “print” as with the PO Amendment feature activated, Revisions (or Amendments) will automatically be created on each new PO Approval.
- By Default Rate Changes on Approved Items will not be allowed and you will need to set up new items where the Rate has changed. You can override this by Parameter as described above but note that allowing Rate changes on approved, and possibly invoice items, will affect the committed cost on Items in possibly unexpected ways. ie Committed cost will be based on the current Rate.
- **Note 3: Activating the POAMND parameter will take a snapshot of the current PO values as a last Amendment. Please ensure you are ready to go Live when you add the new parameter in your Live WorkID**

Parm Code	Tp	Wkid	Parameter Description	Alphanumeric	Num 01	Num 02	Num 03	Num 04	Num 05
POAMND	A	622	Purchase Order Amendment Snapshot ...	Y					

View and Collate all Invoices against an Order

You can view and collate all Invoices against an order while amending a PO, by following the steps outlined below. First select the “Invoices” Action option...

Viewpoint Jobpac Connect™ *SB ABC Construction Division 710

Purchase Order Maintenance

Supplier ALLLOC All-Locks Master Locksmiths Pt Extended Name

Soft Code With "BUSABN" 44 082 941 544 Currency AUD

Order Number CI000010 Description test2

Order Date 26/03/2019 Delivery Date 26/03/2019

Raised By INGCHA0 Internal Contact ?

Paid by Client Requisition No

LDA Reference Supplier Contact

Supplier Email

Payment Terms 14 14 Calendar Days from Received

Product/Service Approval Status Approved

Special Instructions

Estimate Only? Invoices in Taxable Payments Reporting

Order Totals 930.00 363.00

ITEM SUMMARY ITEM LIST VIEW

Then use right click to show the scanned image of the invoice...

Viewpoint Jobpac Connect™ *SB ABC Construction Division 710

Order Invoices

Creditor ALLLOC All-Locks Master Locksmiths Pt

Order Number CI000010 test2

PO Item	Transaction No.	Type	Date	Status	Description	Invoice Amount	Amount Paid
1	TEST2	Inv	26/11/2005	Relis	test2	100.00	100.00
1	UIOU	Inv	26/11/2005	Relis	test2	100.00	100.00

Select
Scanned Invoice

Or, if desired, use the Action option to "Collate Invoices" to merge all scanned invoice images into a single pdf...

Viewpoint Jobpac Connect™ *SB ABC Construction Division 710

Order Invoices

Creditor ALLLOC All-Locks Master Locksmiths Pt

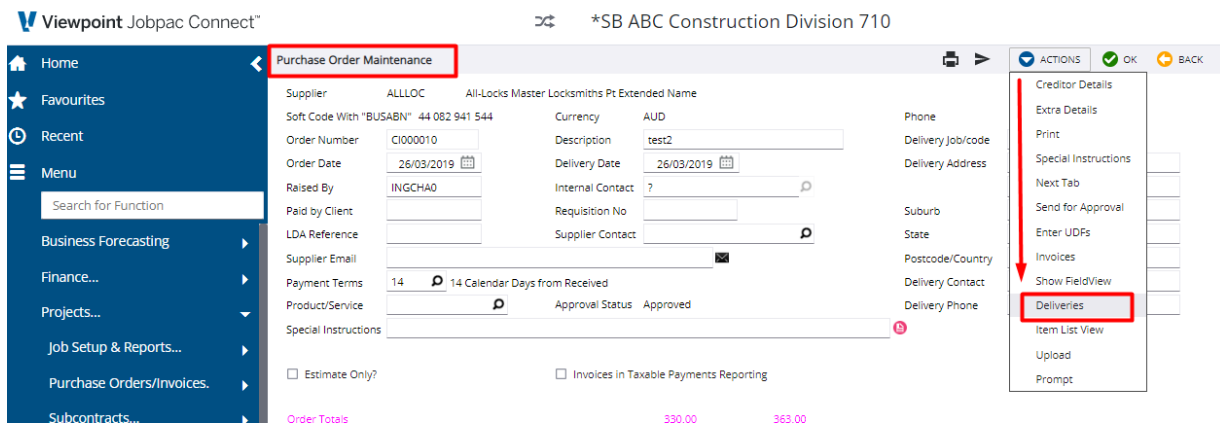
Order Number CI000010 test2

PO Item	Transaction No.	Type	Date	Status	Description	Invoice Amount	Amount Paid
1	TEST2	Inv	26/11/2005	Relis	test2	100.00	100.00
1	UIOU	Inv	26/11/2005	Relis	test2	100.00	100.00

Collate Invoices

View Deliveries against an Order

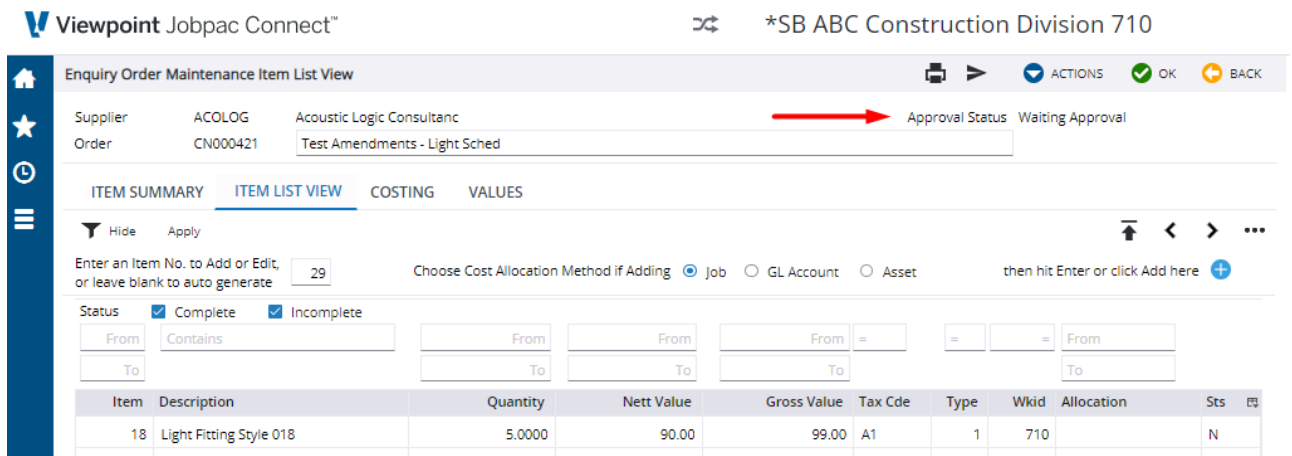
The ability to review and add deliveries through the Deliveries Action option, as shown below, was added in a prior release but it is worth a recap here.



Approval Status and Amendment Number Shown on screen

You will notice the PO Approval status now shows on each PO screen as can be seen in the screenshot below. Amendment number will also be shown with Amendment 1 representing the 1st approved PO.

If a previously approved PO undergoes an amendment, and is resert for approval then the Approval Status will reflect this.



Amending an Order Manually

You will note with the Amendment feature activated, if you maintain a previously approved PO, then new tabs will appear to allow you to easily Amend the Qty and Rate in either Nett or Gross, within the grid, as shown below.

You will see Previously approved values, Current values and Change in Quantity for this Amendment.

On these tabs you can edit the **Change in Quantity**, the **New Quantity** (and if configured to do so then also the **New Rate** fields, although we recommend that new Items are added for rate changes.)

Changes to the order items will demand that you Send the Amendments for Approval subject to Advanced approval rules set up for Purchase Order Approvals.

Viewpoint Jobpac Connect™ *SB ABC Construction Division 710

Purchase Order Maintenance Item List View

Supplier: ACOLOG Acoustic Logic Consultant Approval Status: Approved
 Order: CN000421 Test Amendments - Light Sched Amendment No.: 1

ITEM SUMMARY ITEM LIST VIEW COSTING VALUES AMEND QTY/RATE - NETT AMEND QTY/RATE - GROSS

Hide Apply

Enter an Item No. to Add or Edit, or leave blank to auto generate: 29 Choose Cost Allocation Method if Adding: Job GL Account Asset then hit Enter or click Add here

Item	Description	Previous Quantity	Change Quantity	New Total Quantity	Previous Nett Rate	New Nett Rate	New Nett Value
18	Light Fitting 5	5.0000		5.0000	18.0000	18.0000	90.00
19	Light Fitting 5	5.0000		5.0000	19.0000	19.0000	95.00
20	Light Fitting 5	5.0000	1.0000	6.0000	20.0000	20.0000	120.00
21	Light Fitting 5	5.0000	2.0000	7.0000	21.0000	21.0000	147.00
22	Light Fitting 5	5.0000	3.0000	8.0000	22.0000	22.0000	176.00
23	Light Fitting 5	5.0000		5.0000	23.0000	23.0000	115.00
24	Light Fitting 5	5.0000		5.0000	24.0000	24.0000	120.00
25	Light Fitting 5	5.0000		5.0000	25.0000	25.0000	125.00
26	Light Fitting 5	5.0000		5.0000	26.0000	26.0000	130.00
27	Light Fitting 5	5.0000		5.0000	27.0000	27.0000	135.00
28	Light Fitting 5	1.0000	4.0000	5.0000	9.0900	28.0000	140.00

Sending and Approving an Amended Order

Amended Items are sent for approval in the same way as always noting that only amended items will be sent for approval.

The new Order Tracking Report

You can produce the new Order Tracking Report in Excel by selecting the Action Option as shown below. This new report will show you the full amendment by amendment quantity changes as the amended order progresses.

Viewpoint Jobpac Connect™ STG - *SB ABC Construction Division 710

Purchase Order Maintenance

Supplier: AACTEM ACC Temp Fence
 Soft Code With "BUSABN" 05 106 688 888 Currency: AUD Amendment No.: 2
 Order Number: PTA00003 Description: Amend Test 2023-R1
 Order Date: 14/03/2023 Delivery Date: 16/03/2023
 Raised By: TUCAND0 Internal Contact: Andrew Tucker
 Paid by Client: Requisition No: Supplier Contact: Supplier Email: tony@aacempence.com.au
 Payment Terms: 45J 45 Days from invoice date
 Product/Service: Special Instructions: Deliver Round the Back Please
 Qualifies for PBA/SC Retn Held in Trust Reporting Invoices in Taxable Payments Reporting

Approval Status: Approved
 Phone: Delivery Job/code: Delivery Address: Suburb: State: Postcode/Country: Delivery Contact: Delivery Phone: **Order Tracking**

STG - *SB ABC Construction Division 710
 PO Amendments - Order Tracking Sheet.

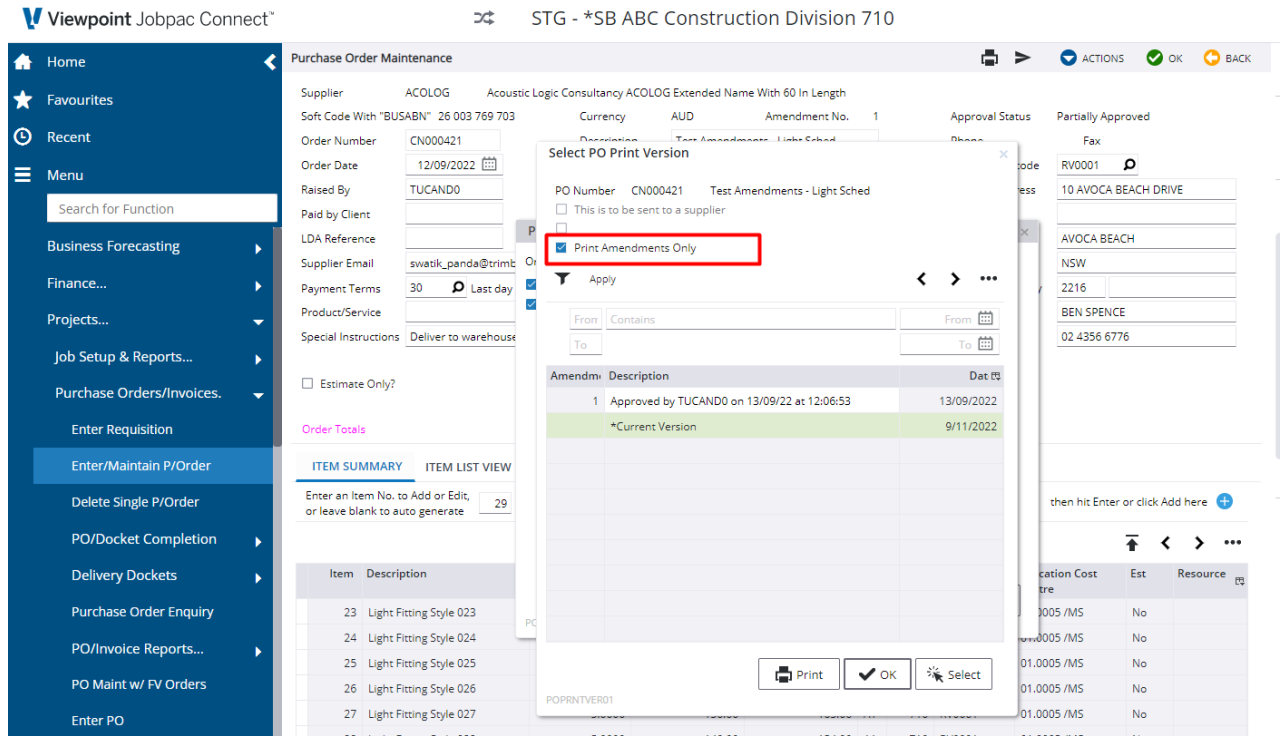
Supplier: AACTEM / ACC Temp Fence
 Order No.: PTA00003 / Amend Test 2023-R1
 Project: PTA/R1 / Invoicing PTA 01 - Do Not Touch
 Original Order Nett Value: 1440.50
 Total Amendments Nett Value: 74.00
 Revised Order Nett Value: 1514.50

Amendment Number / Approved Date / Amendment Qty

Item No.	Product Code	Item Description	Complete (C/N)	Original Quantity Ordered	Nett Unit Rate	Nett Original Order Value	Revised Total Quantity Ordered	Nett Revised Order Value	Quantity Ordered
1	Line 1	Line 1	N	1.0000	10.5000	10.5000	1.0000	10.5000	1.0000
2	Line 2	Line 2	N	1.0000	11.0000	11.0000	2.0000	22.0000	2.0000
3	Line 3	Line 3	N	1.0000	12.0000	12.0000	3.0000	36.0000	3.0000
4	Line 4	Line 4	N	1.0000	13.0000	13.0000	4.0000	52.0000	4.0000
5	Line 5	Line 5	N	1.0000	14.0000	14.0000	1.0000	14.0000	1.0000
6	Line 6	Line 6	N	1.0000	15.0000	15.0000	1.0000	15.0000	1.0000
7	Line 7	Line 7	N	1.0000	16.0000	16.0000	1.0000	16.0000	1.0000
8	Line 8	Line 8	N	1.0000	17.0000	17.0000	1.0000	17.0000	1.0000

Print amendments only

There is a new **Print Amendments Only** print option when printing an Order. If this option is taken the only the last amended items will be printed on the Order.



STP2 LLD Overtime and Disaggregation of Employee Rates.

We have made some enhancements to allow further STP2 disaggregation for some specific customer Payroll configurations. This should allow the last few customers to move to STP2 without making large set-up changes to their Payroll configuration. There are changes for Leave Loading and also the disaggregation of Employee Rates as described below. Should you need assistance please reach out to our Support team.

STP2 Leave Loading changes

Currently leave loading is reported as Paid Leave in STP2. But there are cases that leave loading will be reported as overtime i.e. when employees take paid time off work instead of being paid overtime or for unused leave on termination when employees leave balances are paid out upon termination of employment. In lieu of this requirement, we have made the following changes

We have added a new field on the transaction code maintenance to flag whether LLD is for Paid Leave, Overtime or Unused Leave.

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Transaction Code Maintenance ACTIONS OK BACK

Mode EXAMINE

Transaction Code 208 Group

Transaction Type LLD
 Description Leave Loading - Ordinary Hrs Short Name LLD Ord

Include Super. Calculation ERC/ACC Code
 Include RDO Calculation Employer Super Related
 Include LSL Calculation Cashing Out Leave Type Annual Leave Long Service Leave Personal Leave
 Default for Payroll Processing

GL Account Number 216311 Prevent Expense Account Default Affix (N/P/S) N
 Multiplier Job Required (N/O/M) Keep History
 Default Cost Code Default Cost Type

Tax Adjustment Type None SLBOR SLCIR ESCT Foreign Tax Pay Giving

Allowance/Deduction/Tax Adj/ERC Details

Group Tax Code 00 Get Rates from Job Parameters
 Rate Type (A/P/S/G/L)
 ERC Liability G/L Affix (N/P/S)

Allowances/Lump Sums/Foreign Income

Payroll Tax Code 0 Deductions Only
 Taxable Pre Tax Deduction

STP Other Leave Code (NT/ACT/LEV)
 STP Allow/Deduct Code (ALL/DED/ACT)
 LLD STP Code Paid Leave Overtime N/A Unused Leave

We have changed the Employee Maintenance program to nominate the Leave loading transaction code that will be used for the employee. If this is blank, then the code will be the transaction code that has been flagged as default for payroll processing. When processing pay for annual leave, the system will look at the employee masterfile to check if leave loading transaction code is present. If it is, then it will use that code when generating the leave loading. Otherwise, it will be the default transaction code.

Employee Maintenance - Pay Details ACTIONS OK BACK ?

Employee 100 MODIFY

PAY DETAILS PERSONAL DETAILS EMPLOYEE CONDITIONS UDF DETAILS UDF DETAILS 2 QUALIFICATIONS

Surname Addison Given Alexander Other Brian Initials ABA

Status Salaried Permanent Temporary Bonafide Contract Voluntary Agreement Non Bonafide Contract Terminated

If Contractor, Enter Creditor Code to Create AP RCTI

Pay Period Weekly Fortnightly Monthly

RDO Code (Blank=None) RDO Credit ETS Config Code

Eligible for Superannuation Rate 0.00 %
 Industry Super (Blank=None) Rates
 Eligible for Leave Loading **LLD Transaction Code** Rate 0.00 %

Payment Method Bank Deposit Cash Cheque

Bank cba Branch chatswood Account 45667890
 BSB Number 111-111 Bank Account Title Alexander Addison

Include Next Pay Run Standard Period Hours 173.33 Rate 42.0000 Manual Rate Entry
 Salary Hours Next Pay 173.33 Normal Days/Week
 Annual Salary 0.00 Normal Hours/Day 0.00
 Weekly Salary 0.00 Last Pay Date 28/05/2022

Disaggregated employee rates

There are cases when an employee's rate will have to be broken down to gross, allowance and casual loading as each component will be reported differently in STP2. In this situation, with these changes in place, the employee rate will remain unchanged but the disaggregation will be handled by the following changes and process.

- We have Introduced a new allowance rate type that can be multiplied by the employee's ordinary hours to get the total allowance amount
- Setup a negative NT hours to reduce the NT hours by the same amount as the allowance
- Introduce a new type for casual loading to nominate a fixed rate instead of %.

There is a new type for allowance rate. The type is 'H' which means the rate will be multiplied by the employee's total ordinary hours to get the total allowance amount. A transaction code with transaction type 'ALL' will need to be set up where the allowance rate is H.

Transaction Code Maintenance

Mode EXAMINE

Transaction Code 210 Group

Transaction Type ALL

Description Hourly Rate allowance Short Name Hr Allow

Column 0

Include Super. Calculation ERC/ACC Code

Include RDO Calculation Employer Super Related

Include LSL Calculation Cashing Out Leave Type Annual Leave Long Service Leave Personal Leave

Default for Payroll Processing

GL Account Number 296243 Prevent Expense Account Default Affix (N/P/S) N

Multiplier Job Required (N/O/Y) O Keep History

Default Cost Code Default Cost Type

Tax Adjustment Type None SLBOR SLCIR ESCT Foreign Tax Pay Giving

Allowance/Deduction/Tax Adj/ERC Details

Group Tax Code 04 Get Rate from Job Parameters

Rate 5.0000 Type (A/P/S/G/L) H

ERC Liability G/L Affix (N/P/S)

The negative NT hours should be setup with a type of allowance rate H.

Transaction Code Maintenance

Mode EXAMINE

Transaction Code 211 Group

Transaction Type NT

Description Negative Hourly Rate - NT Short Name Neg NT

Column 0

Include Super. Calculation ERC/ACC Code

Include RDO Calculation Employer Super Related

Include LSL Calculation Cashing Out Leave Type Annual Leave Long Service Leave Personal Leave

Default for Payroll Processing

GL Account Number 216311 Prevent Expense Account Default Affix (N/P/S) N

Multiplier Job Required (N/O/Y) O Keep History

Default Cost Code Default Cost Type

Tax Adjustment Type None SLBOR SLCIR ESCT Foreign Tax Pay Giving

Allowance/Deduction/Tax Adj/ERC Details

Group Tax Code 00 Get Rate from Job Parameters

Rate 5.0000 Type (A/P/S/G/L) H

ERC Liability G/L Affix (N/P/S)

Allowances/Lump Sums/Foreign Income Deductions Only

You will need to setup the allowance on the employee allowance / deduction maintenance program

Payroll Employee Allowance/Deduction Maintenance

Employee 938 Foss Marie Barnadette

Trans No.	D/A	Description	A/M	Bal Y/N	Post Jobs	Rate/ Amount	P/A/S	Auto Occur	This Perd Occur	Balance Owing	Wkid	Job	Cost Code	CT	GL Account	Prim Super TC
SFA	ERC	AMP SUP	A	N	N	10.5000	S	1.00	1.00							
210	ALL	Hr Allow	A	N	A	5.0000	H	1.00	1.00							
211	NT	Neg NT	A	N	N	5.0000-	H	1.00	1.00							
212	NT	Cas Load	A	N	N	25.0000	L	1.00	1.00							

Setup a transaction code casual loading for a fixed rate

Transaction Code Maintenance

Mode EXAMINE

Transaction Code 213 Group

Transaction Type **NT**

Description Casual Loading by rate Short Name Cas Load

Include Super. Calculation ERC/ACC Code Employer Super Related

Include RDO Calculation Cashing Out Leave Type Annual Leave Long Service Leave Personal Leave

Include LSL Calculation

Default for Payroll Processing

GL Account Number 202412 Prevent Expense Account Default Affix (N/P/S) N

Multiplier Job Required (N/O/Y) O Keep History

Default Cost Code Default Cost Type

Tax Adjustment Type None SLBOR SLCIR ESCT Foreign Tax Pay Giving

Allowance/Deduction/Tax Adj/ERC Details

Group Tax Code 00 Get Rate from Job Parameters

Rate 5.0000 **Type (A/P/S/G/L) C**

ERC Liability G/L Affix (N/P/S)

Set up an employee allowance / deduction

Payroll Employee Allowance/Deduction Maintenance

Employee 940 McDaid Alice Lesley

Trans No.	D/A	Description	A/M	Bal Y/N	Post Jobs	Rate/ Amount	P/A/S	Auto Occur	This Perd Occur	Balance Owing	Wkid	Job	Cost Code	CT	GL Account	Prim Super TC
EYC	EYC	Emp KSR	M	N	N	3.0000-	S	1.00								
SFC	ERC	COLONIAL	A	N	N	10.5000	S	1.00	1.00							
210	ALL	Hr Allow	A	N	A	10.0000	H	1.00	30.00							
211	NT	Neg NT	A	N	N	10.0000-	H	1.00	1.00							
213	NT	Cas Load	A	N	N	5.0000	C	1.00	1.00							