



2026 Basin Plan Review Submission Template

Instructions

This Basin Plan Review submission template (the **submission template**) is to be completed for all email and postal submissions.

It is presented in three parts:

- **Coversheet:** this is to be completed to include information about the submission you wish to make.
- **Part A:** this is where you can provide your submission. You may like to provide a free standing response and/ or consider the questions we have asked in the Discussion Paper.
- **Part B:** this contains more detailed information, terms and conditions relating to the provision of your submission. A privacy notice is provided in this section of the template which addresses the collection and use of personal information consistent with the Australian Privacy Principles and the *Privacy Act 1988* (Cth) (the **Privacy Act**).

If you need assistance you can:

- use the Contact Us form at mdba.gov.au/enquiry
- call 1800 230 067 (Monday to Friday, 8.30 am to 5.00 pm AEST).

Information about publication

Please be aware that the *Water Act 2007* (Cth) (the **Water Act**) requires that the MDBA publishes all submissions which are received unless you specifically request that your submission (or a part of your submission) is treated confidentially.

- Non confidential submissions will be published and will be freely accessible online through the MDBA's website.
- If you advise that your submission or part of your submission is confidential, the submission or the confidential part of your submission (as the case may be), will not be published on the MDBA's website. The confidential part(s) will be redacted before the submission is published.

Coversheet

These questions help us understand who is making a submission, and if required, to contact you about your submission. They are also intended provide us with information about whether your submission or part of your submission is confidential.

We will not publish the details provided in this coversheet page on the MDBA's website, unless it has been included in your submission (Part A).

PLEASE NOTE: Those questions marked with a red asterisk * are mandatory as they contain information needed to support consideration of submissions which are received.

*Are you submitting as an individual or on behalf of an organisation?

- Individual - refers to any contributor who is making a submission from their own experience, perspective or research.
- Organisation - may include peak bodies, community groups, government agencies/departments, private organisations, academia or any other group of stakeholders.

QUESTIONS FOR INDIVIDUALS

Please provide your first and last name.

(If you wish to submit anonymously or using a pseudonym please complete accordingly)

First name:

Last name:

Which Australian state or territory do you live in?

- Queensland New South Wales Australian Capital Territory
- Victoria South Australia Northern Territory
- Western Australia Tasmania Other (please specify):

Please provide your postcode and suburb you live in.

Do you identify as Aboriginal and/or Torres Strait Islander or First Nations?

- Yes No Prefer not to say

If you choose to, please indicate which Nation you identify with.

QUESTIONS FOR ORGANISATIONS

***Please enter the full name of the organisation you are submitting on behalf of.**

Please select the option that best describes your organisation.

(Select one only)

- | | |
|---|---|
| <input type="checkbox"/> Community and not-for-profit | <input type="checkbox"/> Traditional Owner, Aboriginal or First Nations |
| <input type="checkbox"/> Environmental groups | <input type="checkbox"/> Industry and business |
| <input type="checkbox"/> Government (local, state/territory, federal) | <input type="checkbox"/> Peak bodies and associations |
| <input type="checkbox"/> Research and academic institutions | <input type="checkbox"/> Other (please specify): |

GENERAL QUESTIONS

What sector do you, or your organisation, primarily associate with?

(Select one only)

- | | |
|---|---|
| <input type="checkbox"/> Irrigated agriculture | <input type="checkbox"/> Community and regional development |
| <input type="checkbox"/> Dryland agriculture | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Environment and conservation | <input type="checkbox"/> Traditional Owner, Aboriginal or First Nations |
| <input type="checkbox"/> Government | <input type="checkbox"/> Research and academia |
| <input checked="" type="checkbox"/> Other (please specify): | |

***Please provide a valid email address.**

(The MDBA may contact you about your submission. This email will be used to share your submission back to you and notify you when the 'what we heard' report and the Basin Plan Review report are published)

CONFIDENTIALITY AND PUBLICATION

***Please indicate how and if you want your submission published.**

(Note: The MDBA may disclose confidential submissions if required or authorised by law)

- Option 1 – My submission is not confidential – Public
- Option 2 – My submission is not confidential but I wish to remain anonymous – Public and anonymous
- Option 3 – My submission is partly confidential – Public with redactions
- Option 4 – My submission is confidential – Not public

***Is the whole of your submission (including any supporting evidence or documentation) confidential?**

- Yes No

***Is part of your submission (including any supporting evidence or documentation) confidential?**

- Yes No

If you answered YES to the above, please let us know which sections, content or supporting documentation are confidential.

***Please provide a published name.**

(This will appear with your submission when it is published, unless you have specified that your submission is confidential).

PRIVACY, TERMS AND CONDITIONS

***I have read and understood the Privacy Collection Notice in Part B.**

- Yes

***I have read, understood and accept the terms and conditions in Part B.**

(The MDBA may not be able to accept your submission unless you have confirmed your acceptance of the terms and conditions)

- Yes

PART A: Your submission

This section lets you make a submission on any aspect of the Basin Plan Review. You may choose to address the Discussion Paper feedback questions if you would like.

You have the option of providing your submission by completing the sections below and / or by way of separate attachment(s).

Where you are providing your submission in a separate document, we ask that you complete the section below to include its title. We ask that the same approach is taken for any supporting documentation or evidence.

Free text submission

I wish to provide the following submission in connection with the Basin Plan Review:

(Please complete the text box below to add your submission or, where you wish to provide it in a separate document, to note the title of that document)

I wish to provide the following supporting documentation or evidence:

(Please complete the text box below to provide your supporting documentation or evidence. If possible, please include a brief description of the supporting documentation or evidence at the top and if providing it in a separate document(s), to note the title of that document(s))

Discussion Paper feedback questions

Question 1: What do you think of the issues and options presented in the 2026 Basin Plan Review Discussion Paper?

Question 2: Are there other issues and options that should be considered?

Question 3: What do you see as the priorities and why?

Next steps

Email

Email your completed submission template and any attachments to BPRSubmissions@mdba.gov.au with '**BPR Submission**' in the subject line. The preferred file formats for attachments are PDF, Word, Excel, TXT, MP3, MOV, WAV, JPEG, or PNG or CSV. Ensure attachments are less than 20MB in total.

Post

Post your completed submission template and any attachments to:

*Basin Plan Review Submissions
Murray–Darling Basin Authority
GPO Box 1801
Canberra City
ACT 2601*

If you have provided a valid email address a receipt will be sent to your nominated email address and will include your reference number. You may wish to keep a copy of your submission in case we cannot contact you.

Part B: Detailed terms and conditions

Privacy collection notice

The MDBA respects your right to privacy and confidentiality, and complies with the Australian Privacy Principles in the Privacy Act.

The Privacy Act regulates how:

- we collect, use, disclose and store personal information including sensitive information; and
- you can access and correct records containing your personal information.

Your personal information

The MDBA is collecting your personal information to deliver the review of the Basin Plan (**Basin Plan Review**) as required under section 50 of the Water Act and the associated public consultation process required under section 51 of the Water Act. The MDBA will collect your personal information including through third parties contracted to support the Basin Plan Review.

Your personal information is collected by the MDBA when you make your submission. We may also collect your personal information from a third party if the circumstances make it unreasonable or impracticable to collect the information directly from you.

Any third party contracted to support the Basin Plan Review is contractually obligated to act in a manner consistent with the Privacy Act.

Including third party personal information in your submission

If you intend to include personal information of a person/s other than yourself in a submission, you should make sure the person is aware of this and has agreed to the inclusion of their information.

Why is your personal information being collected?

Basin Plan Review

Your personal information (including sensitive personal information) is being collected for the purpose of the Basin Plan Review, through this public consultation and submission process. Collection of your personal information (including sensitive personal information) for the purposes of the Basin Plan Review is authorised under section 51 of the Water Act.

Other reviews in connection with the Murray–Darling Basin

Your personal information (including sensitive personal information) is also being collected for the purposes of:

- supporting the Water Act Review, including consideration of the management of Basin water resources. A review of the Water Act is required to be conducted under section 253 of the Water Act;

- the Menindee Review, initiated by the Basin Officials Committee. This is a review of the operation and management of the Menindee Lakes system, which is managed by the MDBA on behalf of the Australian Government, the New South Wales, Victorian and South Australian governments; and
- other reviews, studies or projects the MDBA (including in conjunction with other Basin governments) carries out in performance of its functions, powers, or obligations,

which are referred to in this notice and the terms and conditions below, as the **Other Reviews**.

How will your personal information be used and disclosed?

Basin Plan Review

Personal information which is collected will be used to inform the MDBA of your views on the Basin Plan Review. We may contact you to clarify parts of your submission. Your submission will be recorded, reviewed, grouped into themes, and used in the preparation of summaries and reports. Thematic grouping and the preparation of summaries may use generative Artificial Intelligence in a closed system.

Cloud-based technology provided by Converlens Pty Ltd (**Converlens**) is used to collect and host your submission. The recording and processing will involve disclosure to third parties contracted by the MDBA to support delivery of the Basin Plan Review, including Converlens.

Converlens collects personal information in compliance with the Privacy Act and stores data securely in Australia. Find out more about how Converlens manages consultation data in their Privacy Policy at converlens.com/legal/privacy-policy/.

Any personal information included in a submission about you, and/ or persons other than you, will be published on mdba.gov.au, as required under section 51 of the Water Act, unless you make a request to treat your submission, or part of your submission, as confidential. You can choose to have your submission published anonymously or under a pseudonym. We may redact parts of published submissions, in certain circumstances.

Other Reviews

Your personal information may be disclosed to, and used by, the MDBA and Basin governments for the purposes of the Other Reviews described above. This includes the Australian Government Department of Climate Change, Energy, the Environment and Water for purposes of the Water Act Review. Where we disclose this information to other Basin governments, we expect those governments to notify you about their collection, use and disclosure of your information for the purposes of the Other Reviews as required under the Privacy Act.

Your personal information may also be disclosed where you have agreed or where it is otherwise permitted, including where it is required or authorised by or under an Australian law, court, or tribunal order.

What would happen if your personal information was not collected?

Submitting your views on the Basin Plan Review is voluntary. You can choose not to provide your personal information, but the MDBA cannot accept your submission online and will not be able to contact you to discuss or clarify your submission if submitted by other channels.

In circumstances where you are unable to deal with us anonymously, or through the use of a pseudonym, we will ask you to identify yourself to enable us to carry out our functions and activities.

Overseas disclosure of your personal information

The MDBA uses servers located in Australia, but because submissions are published on our website, they are accessible online including to overseas recipients. The provider, Converlens, may disclose personal information to overseas recipients and we recommend you read the relevant privacy policies accessible via the link below.

Access to and correction of your personal information

The MDBA's Privacy Policy (mdba.gov.au/privacy) and Converlens' Privacy Policy (converlens.com/legal/privacy-policy/) have information about how you can access and correct your personal information.

Complaints

The MDBA and Converlens privacy policies provide information about making a complaint about a breach of the Australian Privacy Principles and how complaints are dealt with.

Contact us

A copy of the MDBA Privacy Policy can be found at mdba.gov.au/privacy or you can request a copy via email to privacy@mdba.gov.au or call the MDBA Privacy Officer on (02) 6279 0100.

Terms and conditions

In providing a submission to the MDBA you are confirming that you have read, understood and agree to the following terms and conditions.

Submission guidelines

1. You agree to comply with any requirements set out in the Basin Plan Review Submission Guidelines supporting the consultation process, available at getinvolved.mdba.gov.au/2026basinplanreview.

Copyright and intellectual property

2. Copyright in all submissions on the Basin Plan Review that are received by the MDBA remains vested in the relevant copyright owners of the submissions.
3. In providing a submission, you confirm that you are the owner of copyright in the submission or that you:

- a. are authorised by the copyright owner to enter into these terms and conditions on their behalf; and
 - b. if relevant, have made arrangements for the payment of any royalties or other fees payable in respect of the use of material.
4. You confirm that you have obtained all necessary consents (including moral rights consents) from authors of the submission or of any third party material incorporated in the submission, to enable the MDBA to use the submission consistent with the licence granted below.
5. You grant the MDBA a permanent, royalty-free, non-exclusive, irrevocable licence (including the right to sublicense) to allow the MDBA (or its sub-licensees) to use, reproduce, distribute, publish, adapt or modify and communicate to the public your submission (in whole or in part), and to authorise others to do so.
6. You are aware that adaptation and modification may include:
 - a. converting your submission into a different format in order to meet relevant accessibility or publication requirements; or
 - b. preparing redacted versions of your submission for publication, for the purpose of the Basin Plan Review or Other Reviews.

Use of Artificial Intelligence (AI)

7. You agree to the MDBA's use of AI to support tasks enabling the consideration, evaluation and processing of your submission, which may include:
 - a. campaign clustering to triage high-volume identical submissions
 - b. identifying themes and supporting tagging
 - c. preparing summaries of submission content, and
 - d. any other use of generative AI functionality.

Confidential submissions

8. You are aware that all submissions which are received will be considered not to contain confidential information, unless you have clearly notified the MDBA at the time of lodging your submission that some or all elements of your submission are confidential.
9. The MDBA may share confidential submissions on a confidential basis with third parties in connection with the management of Basin water resources.
10. The MDBA reserves the right to redact submissions that contain material, the publication of which could be contrary to law.