

FORM No. 18

(See rule 113)

Overtime muster roll for exempted workers

Month ending 20

Sr. No.	Serial number in the register of adult workers	Name of exempted workers	Department	Normal hours of work prescribed		Date	Overtime worked		
				Daily	Weekly		Additional production for piece rate worker	Hours	Total overtime hours
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.

Cash equivalent of the advantages accruing through the concessional sale of food rains etc.	Normal rate pay		Overtime during the month		'Earnings during the month'			Date on which overtime payment made
	Per hour	Per piece	Per hour	Per piece	Normal	Overtime	Total (col.16 + col.17)	
11.	12.	13.	14.	15.	16.	17.	18.	19.

- Note: (1) This register is to be maintained in respect of all workers, exempted under section 64 or 65 from the provisions of sections 51 and 54
 (2) This register shall be preserved for a period of three years after the last entry
 (3) In col. 9, equivalent hours for additional production of pieces reported in col. 8 as converted according to section 59 (3)