

**FORM III**  
[See Rule 22(4)]

Annual Return:-

Return for the year ending 31st December .....

1. (a) Name of the Establishment and Postal address .....

(b) Name and residential address of the owner/contractor .....

(c) Name and residential address of the Managing Agent/Director/ Partner in-charge of the day-to-day affairs of the establishment owned by a company, body corporate or Association .....

(d) Name and residential address of the manager/agent, if any.

2. Number of days worked during the year.....

\*3. Number of man days worked during the year .....

\*\*4. Average daily number of persons employed during the year .....

(i) Adults .....

(ii) Children .....

5. Total wages paid in cash .....

\*\*\*6. Total cash value of the wages paid in kind .....

7. Deductions-

	No. of Cases	Total Amount.
(a) Fines		
(b) Deductions for damage or loss		
(c) Deductions for breach of contract		

8. Disbursement from fines

	Purpose	Total (Rs)	Amount (np)
a)			
b)			
c)			
d)			

9. Balance of fine fund in hand at the end of the year .....

Dated: .....

Signature .....

Designation. ....

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\* is the aggregate number of attendance during the year.

\*\* The average daily number of persons employed during the year is obtained by dividing the aggregate number of attendances during the year by the number of working days.

\*\*\*Cash Value of the Wages paid in kind should be obtained by taking the difference between the cost price paid by the employer and the actual price paid by the employees for supplies of essential commodities given at concessional rates.