

FORM W

See Rule 52

Register of Employees

Name of the shop/establishment _____

Address _____

Name of shop-keeper/employer _____

Registration No. _____

1. Serial No. _____

2. Name of the person employed. _____

3. Father's name of the persons employed (in the case of married woman husband's name). _____

4. Date of birth of the person employed. _____

5. Date of appointment. _____

6. Post held or nature of job performed. _____

7. Scale of pay, if any. _____

8. Rate of increment. _____

9. Basic pay. _____

10. Dearness allowances. _____

11. Other allowances. _____

12. Total wages day/week/month (according to mode of pay). _____

13. Remarks. _____

14. Signature of the person employed with date thereof. _____

Date _____

Signature of the shop-keeper/employer.

Note:--A page should be allowed to every employee.