



***October 28, 2021 COMMISSION MEETING
AGENDA PACKET ATTACHMENTS***

ITEM 4: Consent Agenda

- a) September 23, 2021 Minutes (Draft)
- b) September 30, 2021 Minutes (Draft)
- c) FY 21-22 Q1 Financials (POSTED BY 10/27/21)
- d) Approve Contract Amendment with Parents Helping Parents

**ITEM 6: Cover Memo re: FY2020-21 External Audit
(Audit posted Separately)**

ITEM 7: Cover Memo re: FY 2020-21 State Annual Report to First 5 CA

**ITEM 8: Cover Memo and County Public Health Home Visiting Contract
(POSTED BY 10/27/21)**

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

COMMISSION MEETING MINUTES

September 23, 2021

Current Commissioners Present

Bruce Gibson (Chair)	SLO County Board of Supervisors
Linda Belch	Department of Social Services
James Brescia, EdD	SLO County Office of Education
Erica Ruvalcaba-Heredia, EdD	Community at Large
Melinda Sokolowski	Child Care Planning Council
James Tedford, MD	Medical Representative (FAAP)
Alison Ventura, PhD	Community at Large

Commissioners Absent/Excused

Penny Borenstein, MD (Vice Chair)	SLO County Public Health Dept.
Bob Watt	Community at Large

Staff Present

First 5 staff: Wendy Wendt, Jason Wells, Misty Livengood, Kris Roudebush, Sarah Reinhart
Commission Counsel: Natalie Frye-Laacke

Call to Order

Chair Gibson called the meeting to order at 11:32 AM.

ITEM 1 – Chair Comments

Chair Gibson welcomed Commissioners back to the first meeting of the fiscal year. He welcomed new Commissioner Linda Belch, who will be representing Department of Social Services. He also welcomed First 5 Cal Poly interns Maribel Alteres and Lily Goldstein. He pointed out that this and possibly the next meeting will be held virtually. A special meeting will be required in early October to confirm virtual public meeting as an option for a period of thirty days given the continuing COVID-19 state of emergency (per new AB361). He also pointed out that Commission meetings are anticipated to move back to Wednesday afternoons from 3-5:30 p.m. beginning in 2022. Finally, he announced that the annual fiscal audit is nearly complete, and will be presented by Executive Director Wendy Wendt and Moss Levy Hartzheim partner Alex Hom at the October 28, 2021 Commission meeting.

ITEM 2 – Commissioner Announcements and Updates

Chair Gibson observed the effects of advocacy and need in the community related to child care – it is a highly visible issue of focus and innovation at the local, state and federal level; he called out CSAC in particular.

ITEM 3 - Public Comment – Items not on the agenda

Maddy Chevalier from the Child Care Planning Council thanked the Commission for its ongoing partnership; she mentioned the recent Child Care Economic Impact Study funded through Cuesta College that was showcased at the SLO Chamber of Commerce Good Morning SLO event.

ITEM 4 (ACTION ITEM) - Consent Agenda

- a. Approve June 24, 2020 minutes
- b. Approve Q4 20-21 Financial Report
- c. Approve Salary Study Ad Hoc Committee
- d. Approve 2022 Commission Meeting Calendar

Public Comment: None

Commissioner Tedford made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Ventura and passed unanimously.

ITEM 5 (ACTION ITEM): Commission Approval to Authorize First 5 SLO County to Enter an Agreement with First 5 California to serve as Fiscal Lead for Shared Services Alliance Pilot Program Grant

First 5 Executive Director Wendy Wendt introduced this item. Over the summer First 5 California released an RFP for a pilot program under the auspices of Quality Counts, called Shared Services Alliance. Funding is meant to be used to test models for sharing business services across multiple child care providers, both for the purposes of cost-savings and creation of business efficiencies. CAPSLO's Child Care Resource Connection (CCRC) and Child Care Planning Council approached First 5 with a request to serve as fiscal lead on a proposal (note: only public entities are eligible to apply). A team representing these two programs and First 5 came together and submitted a proposal for \$250,000 over two fiscal years (2021-22, 2022-23). First 5 California selected the SLO County proposal for funding, along with six other counties. First 5 SLO County is assigned as Fiscal Lead, with CAPSLO CCRC as Program Implementation Lead.

Shana Paulson, Program Manager with CCRC, provided additional detail on the proposal elements, which include funding for child care providers to automate their customer communication and billing systems; building, strengthening and connecting a child care business network with a view to sustainability; and creating strategies to address current workforce shortages within the ECE field (e.g. substitute pool). She thanked First 5 for the opportunity to “dream and create together” with the early childhood field.

Ms. Wendt commented that this program is an example of the “rubber meeting the road,” and a nimble collaborative response to a funding opportunity. First 5 staff requests that the Commission authorize the Executive Director to review and sign a contract when First 5

California finalizes it. The next step will be Commission approval of a subcontract with CAPSLO, which staff anticipates will be agendized at the December 2, 2021 meeting.

Commissioner comments/questions:

Chair Gibson inquired about the project's scalability. Ms. Wendt pointed out the "pilot" nature of the project, which involves testing new ways for child care businesses to increase their capacity and capture more revenue. Ms. Paulson added that this project allows child care businesses to more fully experience the concept of "investing in growth that yields longer term benefits," and also shows the value of broader community investment in the child care sector.

Commissioner Sokolowksi added her appreciation for the project's commitment to investing in tech-tools for child care operators.

Public Comment: None

Commissioner Belch made a motion to authorize First 5 SLO County to enter into an Agreement with First 5 California for First 5 SLO County to serve as Fiscal Lead on the Share Services Alliance Pilot Program. The motion was seconded by Commissioner Ruvalcaba-Heredia. Motion passed 6:0 (Sokolowski abstained; Borenstein and Watt absent for vote).

ITEM 6: Staff Reports

Misty Livengood, Communications and Outreach Officer, presented highlights of recent First activities:

- We are the Care: Public Awareness campaign includes print ads (SLO Life, New Times, Mid-State Fair Program) and social media highlighting each task force.
- Help Me Grow: Hands on Heroes (July Suzanne Murphy from SLOCOE, August Flora Bolivar from Pregnancy and Parenting Support, September Pediatrician Grace Lim, October Sharlene Agrusa of Parents Helping Parents).
- Messaging/Advocacy opportunities: Importance of regular child immunizations; August is Breastfeeding Awareness Month; ACES, Child Tax Credit; American Rescue Plan; COVID Vaccine Clinics.
- Season event sponsorships: Kid Zone at Concerts in the Plaza; Cal Poly Mustang Athletics.
- Talk.Read.Sing. Marilu Gomez has continued Facebook Live Wednesdays; Jason Wells was recently interviewed by KSBY on the importance of early literacy.

Ms. Wendt added the following updates:

- RE: Virtual public meetings. Ms. Wendt and First 5 Legal Counsel Natalie Frye-Laacke updated the Commission on new state regulations regarding continuing to meet virtually. An Executive Order put in place by Governor Newsom in March 2020 allowed for virtual public meetings. This Order is due to sunset September 30, 2021. AB361 allows for public entities to determine continuing need for virtual meetings if ongoing state of emergency warrants such a determination (confirmed by formal Resolution by each public entity; for a period not to exceed thirty days). First 5 SLO County Commission has the option to adopt such a resolution that will allow for its October 28,

2021 meeting to be held virtually, but will need to vote at a special meeting within thirty days of October 28. Ms. Wendt proposes holding a brief Special Meeting for this purpose on either October 6th or 7th. Commissioner Belch inquired if this type of resolution will be required for each meeting; Counsel Laacke confirmed yes; a Resolution is only allowed to extend 30 days. Commissioner discussion ensued; all were in agreement to schedule a brief special meeting on October 6, 2021 to approve a Resolution. Need for an additional resolution regarding the December 2, 2021 will need to be considered at the October 28, 2021 Commission meeting.

- First 5 Association is hosting a series of Race Equity Diversity and Inclusion (REDI) workshops coming up this fall. First 5 staff will be participating in several. Interested Commissioners are also welcome to join.
- Valley Children’s Hospital is working with the Central First 5 Region on a Safe Sleep Coalition. They are also participating in a Food Security “hackathon” on October 8-10. SLO County entities are encouraged to register.
- SLO County UndocuSupport is engaged in a facilitated strategic planning exercise; Ms. Wendt is participating.
- CSAC December meeting will include a session on First 5 and shared interests.
- Ms. Wendt has several upcoming speaking engagements, including the Community Foundation-hosted Professional Advisors Luncheon (October 29) and Workforce Development Board (November 4).

Public Comment: None

ITEM 7: Funded Program Updates

Associate Director Jason Wells presented this item.

Staff is recommending one “budget bump,” for Parents Helping Parents – an increase of \$20,000 that will allow for expanded online parent outreach, trainings, and supplemental personnel costs. Commission approval anticipated for October 28, 2021.

The “Thrive” RFP received five proposals. A selection committee is reviewing and preparing funding recommendations, due to the Commission for approval at the October 28 meeting.

Additional “coming soon” items: December/January recommendations for continuing contracts; Early Intervention funding.

Funded Partner Spotlight: Little Wings Preschool. Tony Berg updated Commissioners on the results of the First 5 \$100,000 facility expansion investment. Little Wings now has a new portable classroom, opened in the beginning of August 2021. This space along with new updated outdoor space, allows for a capacity expansion from 22 to 50 slots. Now the challenge is finding staff in the midst of the continuing economic turbulence related to COVID recovery.

Public Comment: Dr. Doug Major of Optometric Care Associates provided an update on the long-standing First 5 funded Vision Screening program, which has experienced a near-freeze of services given the challenges of in-person screening. He urged local Commissioners and staff to join state advocacy efforts to prioritize early childhood vision care.

ITEM 8: Special Project Updates

Ms. Wendt provided updates on the following special projects:

We Are the Care:

- All four task forces are active with various projects (see Livengood staff update above)
- SLO Chamber Family Friendly Workplace Accelerator Program is on the cusp of launching. A full time Workforce Development Manager has been hired – Christina LeFevre Latner. Ms. Latner is a long-time friend and colleague of First 5, and is also deeply involved with the WATC Cross-Sector Collaboration Task Force and FFW online toolkit.
- Cuesta College recently funded a Child Care Economic Impact Report for SLO County, completed by a team from BW Research. This report provides compelling evidence regarding the return on investment for increased capacity within the child care workforce, including a need for wage increases.
- The Public Sector Collaborative Child Care Study is entered a new phase, focused on a child care needs assessment for the partnering agencies. The agency reps are recommending entering into a contract with Pendulum Dependent Care Solutions (Founder/Director Fran McIntyre). This contract will be presented to the Commission for approval at an upcoming meeting.

Help Me Grow

- The MHSA 3 by 3 Partnership is in its final funded year. 2020-21 outcome data: 1,200 screenings (627 at CHC and 580 at Bravo Pediatrics). Kudos to First 5 staffer Sarah Montes Reinhart for her leadership on this initiative.
- The First 5-funded Centralized Access Point based at CAPSLO is increasing in visibility and widely-recognized value across the county.
- Regional HMG efforts include ACES Aware events headed up by Santa Barbara County with participation by SLO County and Ventura County; Collaboration with CenCal's Population Health team; and attendance at regular Southern California Regional Help Me Grow Learning Community gatherings.
- First 5 SLO County continues to oversee quarterly HMG Steering Committee meetings and monthly Hands-on Heroes spotlights that showcase Help Me Grow.

Commission Gibson asked what the timeline is on public messaging related to the child care studies. Ms. Wendt suggested a possible community forum in the future to share results and celebrate momentum. The studies also contribute to the evidence of value related to potential child care investments using ARPA funds.

Public Comment: None

ITEM 9 -- Adjourn

1:20 p.m.

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

**COMMISSION MEETING MINUTES
September 30, 2021 (Special Meeting)**

Current Commissioners Present

Bruce Gibson (Chair)	SLO County Board of Supervisors
Linda Belch	Department of Social Services
Erica Ruvalcaba-Heredia, EdD	Community at Large
Melinda Sokolowski	Child Care Planning Council
James Tedford, MD	Medical Representative (FAAP)
Alison Ventura, PhD	Community at Large
Bob Watt	Community at Large

Commissioners Absent/Excused

Penny Borenstein, MD (Vice Chair)	SLO County Public Health Dept.
James Brescia, EdD	SLO County Office of Education

Staff Present

First 5 staff: Wendy Wendt, Jason Wells, Misty Livengood
Commission Counsel: Natalie Frye-Laacke

Call to Order

Chair Gibson called the meeting to order at 11:30 AM.

ITEM 1 – Chair Comments

None

ITEM 2 – Commissioner Announcements and Updates

None

ITEM 3 - Public Comment – Items not on the agenda

None

ITEM 4 (ACTION ITEM): Adopt Resolution 2021-01 Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings of First 5 SLO County for the Period September 30 – October 30, 2021 Pursuant to Brown Act Provisions

First 5 Legal Counsel Natalie Frye-Laacke presented on this item. She explained that laws are now changing regarding the use of virtual meeting technology (e.g. Zoom) for public entities. An adoption of a resolution will allow the Commission the option to meet virtually at its upcoming October 28 Commission meeting if meeting in person continues to be deemed a health risk due to COVID. A Resolution is only allowable for a period of 30 days or fewer.

Ms. Wendt pointed out that if the Commission does not enact this Resolution we will be required to meet in person at the October 28 meeting. A Resolution will provide the Commission with options.

Chair Gibson inquired whether it is possible to extend the current Resolution past thirty days. Ms. Laacke will look into it.

Public Comment: None

Commissioner Watt made a motion to approve Resolution 2021-01. The motion was seconded by Commissioner Tedford and passed unanimously.

ITEM 5 (ACTION ITEM): Commission Approval of a Consultant Agreement with Pendulum Dependent Care Solutions for a Child Care Needs assessment of Working Parents at the four partnering agencies involved in the Public Sector Child Care Needs Assessment

First 5 Executive Director Wendy Wendt introduced this item. She began by reviewing background and progress on the study, which includes the County of San Luis Obispo, the City of San Luis Obispo, San Luis Coastal Unified School District and Cal Poly. The first phase of the study was a broad-sweeping feasibility report conducted by a team from the Low Income Investment Fund. The second phase is focused on child care needs within the agencies themselves. A Request for Qualifications was extended to four parties – two parties submitted the requested documents including a sample scope of service and relevant experience. The team selected Pendulum Dependent Care Solutions (Founder/Director Fran McIntyre). Ms. McIntyre will work with HR staff from all four partner agencies design, administer, and analyze results of the needs assessment. Based on the results, she will also pose several options for concrete strategies to address identified child care needs.

The Agreement includes a maximum budget of \$21,500.

Ms. McIntyre was in attendance at the meeting. She described her deep roots in the community – she is currently the chair of the Child Development Major Advisory Team at Cal Poly; she has also consulted with PG&E on their recent partnership with Lil Sprouts child care in Avila Beach.

Commissioner Questions:

Commissioner Watt asked if the needs of partner agency staff reflect the broader needs of the county. Ms. Wendt responded that this project is one component of the larger study. In addition, these four agencies employ a sizeable percentage of the overall county workforce (~10%).

Commissioner Belch asked how the needs assessment will target/address the diversity of employment circumstances even within these four agencies. For example – part time vs. full time; field-based versus office-based; single parents; lower income vs. higher income; cultural indicators. Ms. Wendt and Ms. McIntyre appreciated this point, emphasized that HR staff in each agency will be closely connected to the project and will be asked their perspective on how to address Commissioner Belch's point.

Chair Gibson pointed out the risk of conducting a needs assessment that some employees may see as a signal of a promise by agencies to provide specific child care improvements. Also, a sizeable percentage of public employees are in collective bargaining groups. He culminated his comments with a reminder that child care is potentially a powerful tool in attracting and retaining employee talent, and it is also a mechanism to increase equitable access to career/job opportunities and growth (e.g. women, people of color).

Ms. Wendt reminded Commissioners that with approval of this Agreement, the remaining balance in the Collaborative Child Care Study budget will be approximately \$30,000.

Public Comment: None

Commissioner Watt made a motion to approve a Consultant Agreement with Pendulum Dependent Care Solutions LLC. The motion was seconded by Commissioner Sokolowski and passed unanimously.

ITEM 6 -- Adjourn

11:52 a.m.

To: First 5 Commission of San Luis Obispo County

From: First 5 Staff

Date: October 28, 2021

Re: Item 4d: Approval of an amendment to the original contract with Parents Helping Parents to increase the budget by up to \$20,000.

Recommended Action

It is recommended that the Commission approve an amendment to the original contract with Parents Helping Parents to increase original budget by up to \$20,000.

Background

On June 24, 2020 the Commission approved a contract with Parents Helping Parents, Operation of resource library and referral services for families with special needs children. On September 23, 2021 the Commission agreed to a recommendation for a one time budget increase for the Parents Helping Parents Contract. This additional funding will support-increased time spent on online outreach, online trainings, as well as increased personnel costs

Amendment

The original contract amount is \$83,132. The contract is being amended to add an additional \$20,000 to the budget. The amended contract amount will be for up to \$103,132.

Amendment Components

- A. The total payable under the terms of this amendment shall not exceed \$103,132 for fiscal year FY 21-22. Note: An increase of up to \$20,000 over the original budget
- B. All other terms and conditions of the original contract shall remain in full force and effect.

First Amendment to Contract for Parents Helping Parents

This First AMENDMENT to Contract is entered into on October 28, 2021, by and between the Children and Families Commission of San Luis Obispo County, a political subdivision of the State of California, pursuant to Health and Safety Code section 130140.1 (“the Commission”), whose address is 3220 South Higuera Suite 232, San Luis Obispo, CA 93401 and Parents Helping Parents of San Luis Obispo County, (“the Contractor”),

WHEREAS, the parties to this First Amendment entered into a Contract for Services on July 24, 2020 (hereinafter “Original Contract”) to provide services for families with special needs; and

WHEREAS, the Original Contract provided for up to \$83,132 in compensation to Contractor; and

WHEREAS, the program costs are higher than anticipated due to additional and higher than anticipated personnel and operations expenses; and

WHEREAS, to cover the costs of these higher than anticipated expenses, the Commission desires to increase the budget of the Original Contract by up to \$20,000; and

WHEREAS, this amendment is subject to the same terms, services deliverables and conditions made under the Original Contract;

NOW THEREFORE, the parties agree as follows:

- A. The total amount payable to Contractor shall not exceed \$103,132 in accordance with Exhibit B-A1 and Exhibit B-1-A1 attached hereto and incorporated herein by this reference.
- B. Exhibit B of the Original Contract is hereby deleted and replaced, in its entirety, with Exhibit B-A1 (Attached).
- C. Exhibit B-1 of the Original Contract is hereby deleted and replaced, in its entirety, with Exhibit B-1-A1 (Attached).
- D. All other terms and conditions of the Original Contract shall remain in full force and effect.

EXHIBIT B-A1

COMPENSATION AND BILLING

1. **Compensation.** Commission shall pay to Contractor as compensation for all services performed by Contractor pursuant to this Contract, the following sums in the following manner:
 - a. The total payable under the terms of this agreement shall not exceed \$103,132 (One hundred thousand one hundred thirty-two dollars) pursuant to the project budget and budget narrative in Exhibit B-1-A1, which is incorporated herein by reference.
 - b. Contractor shall be reimbursed for all costs necessary and reasonable for performance of the obligations of the contract as established by the budget and budget narrative in Exhibit B-1-A1. Any costs incurred by the Contractor over and above the sums set out in the budget shall be at the sole risk and expense of the Contractor.
 - c. Contractor shall submit a request for payment of costs and actual expenses at least quarterly using a First 5 Program Invoice form, which Commission shall provide to Contractor, and must provide documentation verifying actual expenses incurred for which reimbursement is sought.
 - d. The compensation shall be paid within thirty (30) days after the receipt of the properly completed First 5 Program Invoice and all documentation verifying expenses from Contractor. First 5 reserves the right to withhold compensation for Contractor's failure to timely submit the quarterly program/services report for the quarter for which compensation is sought.

2. **Budget Adjustments.**
 - a. First 5 Executive Director (Director) must approve and execute amendments for budget adjustments to reallocate funds among budget categories contained in Exhibit B-1. Requests for budget adjustments must be in writing with a showing of good cause that advances the overall purpose of the contract.
 - b. The Commission expressly grants to the Director the authority to approve said budget adjustments provided the change does not increase the maximum compensation of this contract or create any other obligation on the Commission under this contract.
 - c. Contractor must promptly give prior written notice to Director of proposed budget adjustments to reallocate funds among line items within budget categories contained in Exhibit B-1-A1.

Contract for Services Between First 5 San Luis Obispo County and Parents Helping Parents of
 San Luis Obispo County
 Fiscal Period July 1, 2020-June 30, 2022

EXHIBIT B-1-A1

BUDGET

Item	Budget Request July 1, 2020- June 30, 2021	Budget Request July 1, 2021- June 30, 2022	Total
I. PERSONNEL			
Director	3,562.00	7,000	10,562
Parent Resource Specialist	12,979.10	19,000	31,979
Parent Resource Specialist	12,979.10	19,000	31,979
Benefits @ 20% of Salary	5,904.04	9,000	14,904
Subtotal	35,424.24	54,000	89,424
II. OPERATING			
Office Supplies	100	100	200
Print/Copy	100	100	200
Equipment	99.34	99.34	198.68
Resource Materials	100	100	200
Mailing Postage	100	100	200
Insurance	100	100	200
Staff Training	100	100	200
Travel	600	600	1200
Rent	1,200	1,200	2,400
Audit	100	100	200
Subtotal	2,599.34	2,599.34	5,198.68
III. INDIRECT			
@ 10% of Personnel	3,542.42	4,966.66	8,509.42
Subtotal	3,542.42	4,966.66	8,509.42
IV. OTHER			
N/A	0	0	0
Subtotal	0	0	0
GRAND TOTAL	41,566	61,566	103,132

EXHIBIT B-1A1

Two Year Budget Narrative, F/Y 2020-2022

I. PERSONNEL 89,424

Director, ~3 hours, per week x 52 weeks per year x 2 years

Hourly \$34.25, Total \$10,562

Parent Resource Specialists

Estimated Hourly \$20.00, Total \$63,958

Approximately 30 hours per week x 2 years

Benefits @ 20% of personnel = \$14,904

II. OPERATING 5,198.68

Office Supplies	General office supplies, library cataloging materials, supplies for library parent education programs.
Printing	Brochures, business cards, event flyers, stationary
Equipment/Repair & Maint.	Office equipment, replacement, maintenance or software, database development.
Resource Materials	Books, audio visuals, educational materials, child development materials
Postage/Mailing	Postage & mailing costs associated with parent information and outreach materials. Approx 6 rolls of .49 stamps.
Insurance	Portion of UCP insurance costs
Training Expenses	Costs associated with staff training to maintain quality service as it relates to children 0-5 yrs.
Travel	Mileage costs related FF meetings, training, PHP inter-office and outreach activities.
Rent & Utilities	Portion of office space rent @ 3620 Sacramento Dr. SLO and 940 Ramona Ave
Audit	Portion of UCP audit costs

III. INDIRECT \$8,509.42

~10% Personnel

IV. OTHER 0

None

To: First 5 Commission
From: Wendy Wendt
Date: October 28, 2021
Re: ITEM 6: FY 2020-21 First 5 San Luis Obispo County Independent Audit

Recommended Action

Staff recommends the Commission review and accept the 2020-21 Annual Audit for First 5 San Luis Obispo County.

Background

The attached 2020-21 Audit was conducted by Moss Levy and Hartzheim (MLH) Accountancy LLC. Staff reviewed it for accuracy and will make a brief presentation of the audit highlights during the meeting. The presentation will be followed by a question and answer period with MLH Partner Alex Hom.

The financial statements were found to be in conformity with accounting principles generally accepted in the United States of America. No deficiencies in internal control were identified that are considered material weaknesses. One deficiency in internal control related to vacation accrual was identified as a significant deficiency – less severe than a material weakness, yet important enough to merit attention by those charged with governance. This audit finding and corrective action plan can be found on p. 35 of the audit document.

Following the Commission meeting, the 2020-21 Audit will be sent to the State Controller's Office and First 5 California in accordance with Health and Safety Code sections 130150(a) and 130151(c).

To: First 5 Commission of San Luis Obispo County

From: First 5 Staff

Date: October 28, 2021

Re: Item 7: FY 2020-21 First 5 California Annual Report

Recommended Action:

Staff recommends the Commission approve the FY 2020-21 Annual Report to First 5 California.

2020-21 First 5 California Annual Report:

Background Information:

The Children and Families Act requires the approval and submission of an annual report from all county commissions to First 5 California. Annually, county commissions must review the report in a public hearing in order to give the community an opportunity for input and feedback about its contents.

The report will be submitted to First 5 California following Commission approval by the October 29, 2021 deadline. Sections of the report include:

- 1) County Revenue and Expenditure Summary (AR-1): This section reports how funding was allocated to the four result areas: 1. Improved Family Functioning, 2. Improved Child Development, 3. Improved Health, 4. Improved Systems of Care, and matches the audit as required.
- 2) County Demographic Worksheet (AR-2): The purpose of the County Demographic Worksheet (AR-2) is to capture service, outcome and demographic data about the populations that county commission programs serve.
- 3) County Evaluation Summary and County Highlights (AR-3): This section provides a standardized format for county commissions to submit information about their evaluation activities and their final Local Evaluation Reports. "County Highlights" is submitted annually as an addendum to the Annual Report, and is included in First 5 California's Annual Report document.

Attached for Review:

- 1) AR-1 Report
- 2) AR-2 Report
- 3) AR-3 Report



Annual Report AR-1
San Luis Obispo Revenue and Expenditure Summary
July 1, 2020 - June 30, 2021

Revenue Detail

Category	Amount
Tobacco Tax Funds	\$1,741,456
First 5 IMPACT 2020 Funds	\$121,470
Small Population County Augmentation Funds	\$0
DLL Pilot Funds	\$0
Other First 5 California Funds	\$0
Other First 5 California Funds Description	
Other Public Funds	\$286,417
Other Public Funds Description \$65,477 MAA; \$120,940 MHSA Innovations; \$20,000 County DSS for HMG Startup; @\$20,000 County of SLO, City of SLO, Cal Poly, San Luis Coastal School District for Collaborative Public Sector Child Care Study (coordinated through First 5)	
Donations	\$0
Revenue From Interest Earned	\$92,320
Grants	\$0
Grants Description	
Other Funds	\$17
Other Funds EDD Overpayment reimbursement	
Total Revenue	\$2,241,680

Improved Family Functioning

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
General Family Support	County Office of Education/School District	<ul style="list-style-type: none"> Five Protective Factors 	82	58	0	\$25,331
General Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Core Operating Support Playgroups 	0	315	0	\$41,544
General Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Core Operating Support Five Protective Factors 	511	179	0	\$44,000
General Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Playgroups 	30	30	0	\$11,419
Intensive Family Support	Other Private/For Profit	<ul style="list-style-type: none"> Not Applicable (Bilingual Family Counseling during COVID) 	22	17	0	\$11,825
Intensive Family Support	CBO/Non-Profit	<ul style="list-style-type: none"> Not Applicable (Post Partum Counseling) 	0	32	2	\$9,223
Family Literacy and Book Programs	County Office of Education/School District	<ul style="list-style-type: none"> Local Model Talk. Read. Sing. 	216	169	0	\$42,506
Family Literacy and Book Programs	First 5 County Commission	<ul style="list-style-type: none"> Kit for New Parents 	0	641	0	\$1,843
					Total	\$187,691

Improved Child Development

Service	Grantee	Program(s)	Children	Caregivers	Providers	Amount
Quality Early Learning Supports	CBO/Non-Profit	<ul style="list-style-type: none"> Quality Counts California 	0	0	163	\$77,000
Early Learning Program Direct Costs	County Office of Education/School District	<ul style="list-style-type: none"> Preschool/Childcare 	31	62	0	\$67,451
Early Learning Program Direct Costs	Child Care Centers	<ul style="list-style-type: none"> Facility Grants 	0	0	1	\$100,000
					Total	\$244,451

Improved Child Health

Service	Grantee	Program(s)	Children	Caregivers	Providers	Unique Families	Amount
General Health Education and Promotion	County Health & Human Services	<ul style="list-style-type: none"> Nutrition/Breastfeeding 	702	702	0	0	\$179,370
General Health Education and Promotion	County Health & Human Services	<ul style="list-style-type: none"> Smoking or Tobacco Cessation 	0	13	0	0	\$8,183
Oral Health Education and Treatment	County Health & Human Services	<ul style="list-style-type: none"> Other - Describe county commission local efforts 	538	538	0	0	\$22,380
Oral Health Education and Treatment	Hospital/Health Plan	<ul style="list-style-type: none"> Other - Describe county commission local efforts 	290	0	0	0	\$26,266
Early Intervention	Hospital/Health Plan	<ul style="list-style-type: none"> Not Applicable (Early childhood vision screening program) 	166	0	0	0	\$713
Early Intervention	Other Private/For Profit	<ul style="list-style-type: none"> Mild-to-Moderate Supports 	32	56	0	0	\$22,500
Early Intervention	CBO/Non-Profit	<ul style="list-style-type: none"> Care Coordination and Linkage 	132	132	0	0	\$203,535
Prenatal and Infant/Toddler Pediatric Support	Hospital/Health Plan	<ul style="list-style-type: none"> Local Model 	510	510	0	0	\$24,659
Prenatal and Infant/Toddler Pediatric Support	Hospital/Health Plan	<ul style="list-style-type: none"> Local Model 	569	569	0	0	\$63,004
						Total	\$550,610

Improved Systems Of Care

Service	Grantee	Program(s)	Amount
Policy and Public Advocacy	First 5 County Commission	<ul style="list-style-type: none"> • Child Health 	\$7,266
Policy and Public Advocacy	First 5 County Commission	<ul style="list-style-type: none"> • Early Learning 	\$70,348
Policy and Public Advocacy	First 5 County Commission	<ul style="list-style-type: none"> • Resilient Families and Communities 	\$2,533
Policy and Public Advocacy	Research/Consulting Firm	<ul style="list-style-type: none"> • Early Learning 	\$28,292
Systems Building	Research/Consulting Firm	<ul style="list-style-type: none"> • Health Systems 	\$25,472
Systems Building	First 5 County Commission	<ul style="list-style-type: none"> • Early Identification and Intervention • Trauma-Informed Care/ACES 	\$72,045
Systems Building	First 5 County Commission	<ul style="list-style-type: none"> • Family Resiliency 	\$71,524
Emergency and Disaster Relief	Resource and Referral Agency (COE or Non-Profit)	<ul style="list-style-type: none"> • Direct Material Support 	\$125,000
Emergency and Disaster Relief	CBO/Non-Profit	<ul style="list-style-type: none"> • Direct Material Support 	\$56,685
Emergency and Disaster Relief	CBO/Non-Profit	<ul style="list-style-type: none"> • Direct Material Support 	\$32,268
Emergency and Disaster Relief	CBO/Non-Profit	<ul style="list-style-type: none"> • Coalition Building 	\$27,300
Emergency and Disaster Relief	First 5 County Commission	<ul style="list-style-type: none"> • Coalition Building 	\$68,926
Total			\$587,659

Expenditure Details

Category	Amount
Program Expenditures	\$1,570,411
Administrative Expenditures	\$253,967
Evaluation Expenditures	\$36,324
Total Expenditures	\$1,860,702
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$380,978

Other Financing Details

Category	Amount
Sale(s) of Capital Assets	\$0
Other	\$0
Total Other Financing Sources	\$0

Net Change in Fund Balance

Category	Amount
Fund Balance - Beginning	\$9,014,202
Fund Balance - Ending	\$9,395,180
Net Change In Fund Balance	\$380,978

Fiscal Year Fund Balance

Category	Amount
Nonspendable	\$7,277
Restricted	\$52,140
Committed	\$3,734,116
Assigned	\$5,601,647
Unassigned	\$0
Total Fund Balance	\$9,395,180

Expenditure Note

No data entered for this section as of 10/25/2021 12:10:48 PM.

Small Population County Funding Augmentation Expenditure Detail

Category	Amount	Comment
Program: Evidence-Based	\$0	
Program: Evidence-Informed	\$0	
Program: Other Funded	\$0	
Program: Professional Development, Training and Technical Assistance	\$0	
Administration	\$0	
Evaluation	\$0	
Other (Please Explain)	\$0	
Total	\$0	
If unspent funds occurred during the FY, please list amount and provide explanation.	\$0	



Annual Report AR-2
San Luis Obispo Demographic Worksheet
July 1, 2020 - June 30, 2021

Population Served

Category	Number
Children Less than 3 Years Old	1,092
Children from 3rd to 6th Birthday	747
Children – Ages Unknown (birth to 6th Birthday)	491
Primary Caregivers	3,453
Total Population Served	5,783

Primary Languages Spoken in the Home

Category	Number of Children	Number of Primary Caregivers
English	1,058	2,008
Spanish	926	892
Vietnamese	1	0
Unknown	345	553
Totals	2,330	3,453

Race/Ethnicity of Population Served

Category	Number of Children	Number of Primary Caregivers
Alaska Native/American Indian	8	10
Asian	34	15
Black/African-American	135	97
Hispanic/Latino	1,152	1,219
Native Hawaiian or Other Pacific Islander	38	45
White	441	1,539
Unknown	368	416
Two or more races	154	112
Totals	2,330	3,453

Duplication Assessment

Category	Data
Degree of Duplication	25%
Confidence in Data	Somewhat confident
Additional Details (Optional)	



Annual Report AR-3

San Luis Obispo County Evaluation Summary and Highlights

July 1, 2020 - June 30, 2021

County Evaluation Summary

Evaluation Activities Completed, Findings, and Policy Impact

Funded programs report contacts to First 5 staff on a quarterly basis. Originally organized and stored using PEDS, now collected and maintained through an onsite database. A quarterly "milestones" is also required by partners that contains outcome evaluation data and narrative. Since 2001 First 5 SLO County has performed annual reviews of each funded program's measurable objectives and current data collection activities. The goals of the reviews are to: 1) assess program implementation per the funded scope of work and approved budget, 2) assess the efficiency and effectiveness of evaluation activities, 3) consider revision to the program and evaluation activities based on learned and promising practices realized since the prior evaluation assessment. While they are not organized as such in the annual evaluation report, our program evaluation directly or indirectly focuses on the result areas of Family Functioning, Improved Child Development, Improved Child Health, and Improved Systems of Care. The FY 2020-21 Outcome Evaluation report is not complete as of this date. The Outcome Evaluation report is organized into four priority areas: 1. Perinatal Readiness Priority Area 2. Child Health & Development Priority Area 3. Early Learning Priority Area 4. Family Strengthening Priority Area In 2020-21 child and family outcomes vary by the activities performed by the funded programs. In most cases, programs have specific child and family outcomes that measure the impact of funded activities. For example, activities in the BABES breastfeeding support program are intended to result in at least 50% of WIC infants being breastfed at 6 months of age; the vision screening program refers 100% of children identified with a visual delay or disorder with the goal of follow-up activities resulting in at least 80% of referred children actually receiving treatment; and BEST PALS (Pediatric Physical Therapy and Services, Inc.) provides in-home intervention to parents with children identified with mild-moderate developmental delay with the goal of at least 75% of children demonstrating a lessening of delay in relevant domains according to the DAYC (Developmental Assessment of Young Children). A small number of programs rely on parent surveys before and after service delivery to determine impact. All programs have progress objectives that measure the degree to which clients are using the program. This year the Covid-19 pandemic continued to have major impacts in services, from pivots to basic needs support and distribution to providing services virtually. In some cases, services were intermittently suspended due to safety concerns. Compared to FY 19-20, numbers of children and caregivers in FY 20-21 reached was down by almost 50%.

County Highlights

County Highlight

Amid challenges of the COVID-19 Pandemic, First 5 SLO County continued directing urgent-needs investments to our local Community Foundation Disaster Response Fund, offering support to a wide breadth of family-serving agencies across our county. Under our new Strategic Plan, we bolstered basic needs and mental health supports while propelling new programmatic ventures in early learning and resiliency; this included providing funding for the expansion of a bilingual, inclusive preschool as well as parent learning pods focused on giving families real-time experiences with their children, social networking and age-appropriate insight on growth and development. In collaboration with County of SLO Behavioral Health Department, our MHS-funded 3 by 3 Partnership with local pediatric clinics yielded nearly 340 hours of one-on-one health education and developmental screenings for families, with more than 1000 children screened and 181 children identified as needing early intervention services. To shine a brighter light on those efforts, we shifted the theme of our monthly "Hands-on Heroes" public awareness campaign to honor individuals working in the spirit of "Help Me Grow." Our First 5 Health Access Training Project held provider-outreach events on topics ranging from COVID vaccine updates, rental assistance/housing and eviction prevention resources, child tax credit information and supports specific to Immigrant families. We went from advocacy to action with the rollout of the community-driven Family-Friendly Workplace Toolkit, an online resource designed to help employers assess their current business practices, explore the benefits of family-friendly workplaces policies and identify opportunities for change. Work also began to create an associated Family-Friendly Workplace "Accelerator" Program in partnership with the SLO Chamber of Commerce and County of SLO. Both of these projects were born from a "We Are the Care" Initiative to address local child care challenges.

