

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

COMMISSION MEETING MINUTES

October 22, 2014

Commissioners Present

Julian Crocker	SLO County Office of Education
Penny Borenstein, M.D.	SLO County Public Health Department
Mary Kern	Community at Large
Lee Collins	Department of Social Services
Janet Murphy	Community at Large
Michael McNerney, M.D.	American Academy of Pediatrics (FAAP)
Melinda Sokolowski	Child Care Planning Council
Bruce Gibson	SLO County Board of Supervisors
Tracy Schiro	Children's Services Network

Staff Present

First 5 staff: Susan Hughes, Jason Wells, Misty Livengood
Commission Evaluator: Tom Keifer
Commission Counsel: Ray Biering

Call to Order

Chairperson Crocker called the meeting to order at 4:30 PM.

ITEM 1 - Adoption of Agenda

Commissioner Collins made a motion to adopt the Agenda. The motion was seconded by Commissioner Gibson and passed unanimously.

Chairperson Comments & Update

- 1) Chairperson Crocker commented that the new ACTION for Healthy Communities Homelessness in SLO County folio is available for review. Susan Hughes indicated that 11 agencies came together to create the folio, which created a unique collaboration.
- 2) Chairperson Crocker also acknowledged future Commissioner, Dr. James Brescia, who will replace him on the Commission due to his retirement. Susan Hughes indicated Dr. Brescia's formal appointment by the SLO County Board of Supervisors is scheduled for January 6, 2015.

ITEM 2 - Public Comment

There were no comments from the public.

ITEM 3 - Consent Agenda

- 1) Approval of the September 24, 2014 minutes
- 2) Approval of Q1 2014-15 Financial
- 3) Approval of a banking resolution to authorize: 1) Bruce Gibson, Chairperson-elect; 2) Penny Borenstein, Vice-Chairperson; and 3) Wendy L Wendt, Executive Director as authorized signatories for the Heritage Oaks Bank account.
- 4) Approval of an amendment to the Commission's Conflict of Interest Code

Ray Biering, Commission Counsel, indicated the only proposed change to the Commission's Conflict of Interest Code was to add the position of Commission Counsel to the designated position list.

Public Comment: None

Commissioner Collins made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Gibson and passed unanimously.

ITEM 4 – Commission Review and Approval: 2013-14 State Annual Report

Jason Wells, First 5 Program Officer, presented the information First 5 San Luis Obispo County will be submitting to the State for the annual report. He indicated that the numbers are duplicated and are not program related but are focus area related.

The report will be submitted to First 5 California following Commission approval by the October 31, 2014 deadline. Sections of the report include:

- 1) County Revenue and Expenditure Summary (AR-1): This section reports how funding was allocated to the four result areas: 1. Improved Family Functioning, 2. Improved Child Development, 3. Improved Health, 4. Improved Systems of Care, and matches the audit as required
- 2) County Demographic Worksheet (AR-2): The purpose of the County Demographic Worksheet (AR-2) is to capture service, outcome and demographic data about the population county commission programs serve.
- 3) County Evaluation Summary (AR-3): This section provides a standardized format for county commissions to submit information about their evaluation activities and their final Local Evaluation Reports.

In addition, each county submits county highlights to First 5 CA, which will be included in the state report.

Below is consolidated data from the report:

Result Area	Service	Total Dollars Spent	Total Number of Children Served*	Total Number of Parents/Other Family Members/Providers Served*
Improved Family Functioning	Community Resource and Referral	\$32,603	NA	781
Improved Family Functioning	Distribution of Kit for New Parents	\$2,960	NA	1413
Improved Family Functioning	Family Literacy Programs	\$1,500	NA	32
Improved Family Functioning	Targeted Intensive Parent Support Services	\$60,772	38	239
Improved Child Development	Preschool for 3 and 4 year olds	\$312,161	91	264
Improved Child Development	Early Education Programs for Children (Other than School Readiness and Preschool for 3/4 year olds)	\$218,702	865	691
Improved Child Development	Kindergarten Transition Services	\$96,648	172	174
Improved Child Development	Other Child Development Services	\$105,189	NA	NA
Improved Child Health	Nutrition and Fitness	\$8,380	NA	NA
Improved Child Health	Health Access	\$183,682	309	309
Improved Child Health	Maternal and Child Healthcare	\$112,426	765	765
Improved Child Health	Oral Health	\$67,454	11769	11,807
Improved Child Health	Comprehensive Screening and Assessments	\$40,622	5,291	NA
Improved Child Health	Targeted Intensive Intervention for Identified Special Needs	\$45,209	65	83
Improved Child Health	Tobacco Cessation Education and Treatment	\$54,341	NA	75
Improved Child Health	Quality Health Systems Improvement	\$13,074		250
Improved Systems of Care	Policy and Broad Systems-Change Efforts	\$92,096	NA	NA
Improved Systems of Care	Organizational Support	\$223,442	NA	NA
TOTAL		\$1,671,261	19,365	16,883

Includes duplicates. These are aggregate totals that include children and families who may have accessed a program or service multiple times over the course of the year.

Public Comment: None

Commissioner Murphy made a motion to approve the 2013-14 State Annual Report. The motion was seconded by Commissioner Borenstein and passed unanimously.

ITEM 5 - Presentation: The commission will review highlights and preliminary data from the 2013-14 Evaluation Report

Tom Keifer, Evaluation Consultant, highlighted 14 years of broad data, organized around the Commission's general initiatives of health, oral health, perinatal substance abuse, special needs and school readiness.

Commissioner Collins commented at the beginning of the presentation, Mr. Keifer indicated the presentation was part one of two, and he was wondering what part two would be. Mr. Keifer said the current presentation was based on process objectives and data, and the next one would focus more on outcomes.

Commissioner Gibson said he appreciated a 14 year "look back" at the data and noticed some programs had been funded for the entire time while others for shorter periods of time. Mr. Collins commented that some programs were "defunded" due to a lack of results (e.g. REWARD). Commissioner Murphy also noted that several programs were terminated when the Commission began to narrow its focus and investment. She said those decisions were difficult because all programs were good programs, but they were no longer in alignment with the strategic plan. Commissioner Borenstein also stated the peer breastfeeding program had received state funding that later was cut, which caused the program to request First 5 funds to continue that program component.

Public Comment:

Martin Meltz said there was evidence of positive results when children were exposed to opportunities of cultural/athletic activities such as youth soccer. He asked about data from the cultural field trips/soccer programs. Mr. Keifer directed him to the evaluation report on the First 5 SLO website.

ITEM 6 - Commission Discussion: The Commission will continue the discussion regarding the strategic planning process (scheduled to begin in 2015) by reviewing various data and statistics relevant to children, prenatal to 5, in San Luis Obispo County

Mr. Wells provided an overview of various data specific to children in San Luis Obispo County. He said the presentation was just an initial review and was meant to set up future strategic planning discussions. He asked what does it mean to be "ready for school?" The presentation included data on ethnicity, socioeconomic status, prenatal care, infant mortality, physical

fitness, special needs and child care/preschool. It primarily compared the White/Caucasian and Latino populations.

Mr. Wells closed the presentation with the following points for Commission consideration:

- ▶ Are current programs and services aligned with data? Particularly in areas of ethnicity, language and economic status?
- ▶ How will future programs address areas of disparity that impact the achievement gap?
- ▶ How do we define ready for school?
- ▶ National Indicators for Success?

There were various comments from Commissioners throughout the presentation. Commissioner Gibson reflected that children who were ages 3-5 in 2000 when the Commission began funding programs are now near graduation or have graduated, and we may have missed an opportunity to track those results. He asked Chairperson Crocker if that type of tracking was possible and the answer was, "Yes it was." Commissioner Borenstein reminded everyone about the upcoming/ongoing required needs assessment of the MCAH program, and she would like to align First 5 efforts with that effort. Jason was asked to post the presentation where it would be available to the Commission in the future.

Public Comment:

Martin Meltz asked about the two county immersion schools and could the Commission look at that data. Chairperson Crocker indicated the CDE has that data.

Stephen Hansen asked whether academic achievement has increased over time and have pre-schools made a difference? Tom Keifer suggested he review results from the Commission's posted evaluation report.

ITEM 7 - Commissioner Comments and Announcements

There were no Commissioner comments or announcements.

ITEM 8 – Adjournment and Farewell to Susan Hughes

The meeting ended with good wishes to Susan Hughes who, after 15 years as Executive Director for the Commission, is retiring on October 26, 2014.

The meeting was adjourned at 5:30 PM.

*All materials referred to in these minutes, as well as an audio recording of the meeting, are available at the First 5 SLO County office. Call (805) 781-4058 for information. **The next Commission meeting will be:** December 3, 2014, from 4:00 to 6:30 PM at the County Office of Education Board Room, 3350 Education Drive, San Luis Obispo, CA 93405*