

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

COMMISSION MEETING MINUTES

October 23, 2013

Commissioners Present

Mary Kern	Community at Large
Lee Collins	Department of Social Services
Michael McNerney, M.D.	San Luis Obispo County Medical Association
Janet Murphy	Community at Large
Melinda Sokolowski	Child Care Planning Council
Bruce Gibson	SLO County Board of Supervisors
Tracy Schiro	Children's Services Network

Commissioners Absent/Excused - Julian Crocker, SLO County Office of Education;
Penny Borenstein, M.D., SLO County Public Health Department

Staff Present

First 5 staff: Susan Hughes, Jason Wells, Misty Livengood
Commission Evaluator: Tom Keifer
Commission Counsel: Ray Beiring

Call to Order

Commissioner Gibson called the meeting to order at 4:00 PM.

ITEM 1 - Adoption of Agenda

Commissioner Collins made a motion to adopt the Agenda. The motion was seconded by Commissioner Murphy and passed unanimously.

Chairperson Comments & Update

Commissioner Gibson announced on November 5, 2013, the San Luis Obispo County Board of Supervisors would present a resolution to the Commission in celebration of 15 years of Proposition 10. He indicated that he wouldn't know until one week prior to the meeting whether the presentation would occur during the morning or afternoon session.

ITEM 2 - Public Comment

There were no comments from the public.

ITEM 3 - Consent Agenda

- 1) Approval of September 25, 2013 Minutes
- 2) Approval of a contract with ShowTel to provide IT/web support services to the Commission for the period of November 1, 2013 to June 30, 2015; total amount not to exceed \$11,000

Commission Collins asked that item 2 on the consent agenda be pulled for comment and a separate vote.

- 1) The Chairperson asked for a motion to approve the September 25, 2013 minutes.

Public Comment: None

Commissioner Collins made a motion to approve the September 25, 2013 minutes. The motion was seconded by Commissioner Murphy and passed unanimously.

- 2) Prior to discussion of item 2, Susan Hughes, Executive Director, exited the room due to a conflict of interest with respect to the contract being considered for approval.

Commissioner Collins asked the record show his no vote on this item. He stated a concern he had was that he sent the Executive Director an email prior to the last meeting proposing an alternative that would avoid any perception of conflict, by not having a contract and using various vendors of IT services on an as needed basis and investing in training for staff to do website maintenance. He stated that he did not receive a reply from the ED. Commissioner Collins states he still remains concerned even after assurances from counsel the Commission followed policy and is not in conflict. For the reasons that he never got an acknowledgement of the alternative proposal, and the appearance of conflict he stated he wanted to vote no on the item.

Chairperson Gibson explained there had been considerable discussion at the last meeting and Commissioner Collins stated he had listened to a recording of the discussion. Chairperson Gibson explained the Commission took the action very seriously and had not undertaken the process lightly. He explained the executive director has been isolated from the process and the program officer Jason Wells had been handling the request process. He explained this was the second search for services and noted that only two responses were received. He stated that Commissioner Collins's concerns were noted and known.

Public Comment: None

Commissioner Murphy made a motion to approve the contract with ShowTel. The motion was seconded by Commissioner Kern. The Chair asked for a roll call vote. Commissioner Schiro confirmed with Counsel that she could vote on the item and then asked Jason Wells if he'd heard of Commissioner Collins' alternative proposal and if he had incorporated that into his analysis. Mr. Wells stated he had analyzed it and did not think it was a good solution.

Chairperson Gibson stated that we had been under a formal proposal procedure, and had directed that a contract be awarded to one of the two proposals.

Commissioners Kern, McNerney, Murphy, Sokolowski, Schiro and Gibson voting yes, and Commissioner Collins voting no. The motion passed.

ITEM 4 - Commission Review and Approval of the 2012-13 Annual Audit

Susan Hughes, First 5 SLO Executive Director, presented an overview of the 2012-13 Annual Audit prepared by Crosby and Company. No material weaknesses were noted regarding financial reporting or operation, and the financial model complies with the Governmental Accounting Standards Board (GASB). The presentation also compared revenues, expenditures and fund balances from the previous audit to the one being approved. Ms. Hughes indicated that after approval the 2012-13 Annual Audit would be sent to the State Auditor Controller's Office and First 5 California.

Bob Crosby, Crosby and Company, briefly reviewed the various financial statements contained in the 2012-13 Annual Audit. He indicated there had been several formatting changes to some of the reports, along with a new title from "statement of net revenues" to "statement of net position." He said he had reviewed the changes to the First 5 Audit Guidelines issued in June 2013 and made the appropriate changes. He indicated the process went very smoothly and then asked for questions.

There were no questions from Commissioners.

Public Comment: None

Commissioner Collins made a motion to approve the 2012-13 Annual Audit and transmit it to the State as required by the Children and Families Act. The motion was seconded by Commissioner Sokolowski and passed unanimously.

ITEM 5 - Presentation: Smiles Survey

Kathy Phipps, Oral Health Epidemiologist, and Tracy Anselmo, Oral Health Program Coordinator were in attendance to present "SLO Smiles -The Oral Health of Kindergarten and 3rd Grade Children in SLO County; 2010 & 2012." This was a follow-up survey to the one conducted in 2010 as part of a grant from The California Endowment.

An overview of the survey is below:

- Participating Schools
 - Kindergarten & 3rd grade children were screened
 - 15 randomly selected schools
 - The same schools were screened during the 2010-11 and the 2012-13 school years
- Number of Children Screened
 - 2010 – 1,642
 - 2012 – 1,712
 - Response rate > 90%
- Data analysis
 - Adjusted to account for the complex sampling scheme, clustering and non-response

Key Finding #1: Most elementary school children in SLO County are receiving the restorative dental care they need; only 13% of the children screened had untreated decay.

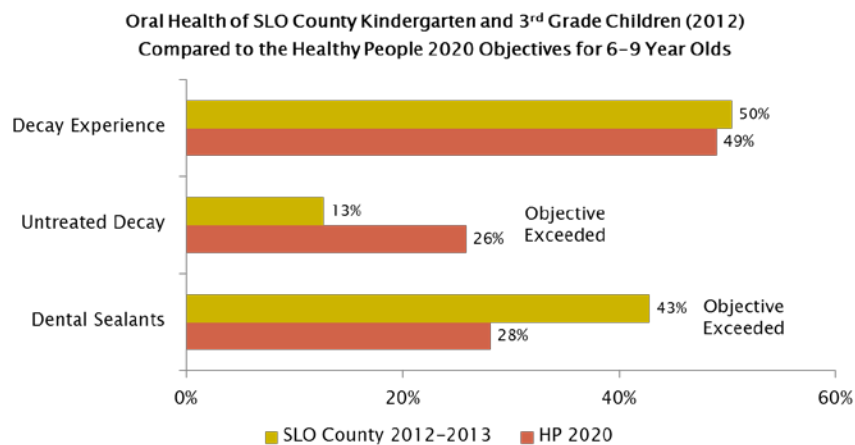
Key Finding #2: Too many children in SLO County have experienced tooth decay; 40% of kindergarteners and 60% of 3rd graders had experienced tooth decay.

Key Finding #3: Over 40% of third grade children have protective dental sealants; 43% of the 3rd graders had dental sealants and 57% do not have the benefit of sealants.

Key Finding #4: Disparities exist in SLO County; low-income and minority children have more tooth decay experience.

Key Finding #5: Children in SLO County have better oral health than their peers in the rest of California.

Key Finding #6: SLO County has met or exceeded the Healthy People 2020 oral health objectives.



Ms. Phipps then presented the following key strategies to improve the oral health of SLO County children:

1. Expand comprehensive decay prevention to include pregnant women, infants and toddlers all through the lifespan.
2. Provide anticipatory guidance to parents in the effort to prevent dental disease.

3. Teach parents how to use the dental health care system and advocate for oral health for themselves and their children.
4. Increase the number of dental insurance (private and public) enrollees who use their annual exam benefits for themselves and their children.
5. Promote annual dental exams as a minimum standard of dental care, particularly for high-risk children by one year of age.
6. Increase access to dental insurance for high-risk children and adults.
7. Establish access to preschool dental programs and expand community and school-based dental programs.
8. Continue to support the County's dental safety net clinics; Community Health Centers of the Central Coast and Tolosa Children's Dental Center.
9. Educate medical care providers about the relationship between oral health and general health.
10. Build capacity in dental public health.
11. Increase the number of dentists participating in public insurance programs.
12. Increase the provision of dental sealants in schools, safety nets and private dental practices.
13. Develop an ongoing campaign to promote oral health as part of general health and well-being.
14. Increase private and public sector participation in mobilizing resources and developing policy to pursue and sustain these strategies.

Commissioner Gibson asked what programs had been put into place in 2010-12 to address the children's oral health and should we expect to see differences. Ms. Phipps responded that kindergarten and third grade not the place to look to show the effect of what we've done so far. Further down the line we would expect to see positive statistically significant changes in these groups. Ms. Anselmo added that treated decay experience in third graders could be a reflection of the efforts to increase access to treatment that have been occurring since 2008. Commissioner Gibson if we would doing the survey another time in two years. Mr. Wells responded the plan and funding call for one more survey to be completed before the end of the 5 year plan. Evaluator Tom Keifer explained the final survey would be completed in FY 14-15. Commissioner Gibson reflected that this final survey would give us data on children who were in preschool as prevention efforts were increased and are now in third grade.

Public Comment: None

ITEM 6 - Commission Review and Approval: 2012-13 State Annual Report

Jason Wells, First 5 SLO Program Officer, presented the information/data that would be submitted to First 5 California for the 2012-13 Annual Report by the deadline (October 31, 2013). He indicated the report consists of data submitted by First 5 SLO funded partners on their quarterly reports. He drew attention to the chart below which showed children and families served.

Consolidated FY 2012-2013 Annual Report County Program Data:

Result Area	Service	Total Dollars Spent	Total Number of Children Served*	Total Number of Parents/Other Family Members/Providers Served*
Improved Family Functioning	Community Resource and Referral	\$36,138	NA	611
Improved Family Functioning	Distribution of Kit for New Parents	\$2,212	NA	1,365
Improved Family Functioning	Family Literacy Programs	\$500	NA	NA
Improved Family Functioning	Targeted Intensive Parent Support Services	\$21,945	84	80
Improved Family Functioning	General Parenting Education Programs	\$2,257	NA	116
Improved Family Functioning	Preschool for 3 and 4 year olds	\$312,163	64	197
Improved Child Development	Early Education Programs for Children (Other than School Readiness and Preschool for 3/4 year olds)	\$210,692	818	740
Improved Child Development	Kindergarten Transition Services	\$95,183	203	130
Improved Child Development	Other Child Development Services	\$45,687	NA	NA
Improved Child Health	Nutrition and Fitness	\$1,000	30	NA
Improved Child Health	Health Access	\$65,248	101	101
Improved Child Health	Home Visitation for Newborns	\$115,590	761	761
Improved Child Health	Oral Health	\$37,297	11,937	11,631
Improved Child Health	Comprehensive Screening and Assessments	\$30,695	4,520	NA
Improved Child Health	Targeted Intensive Intervention for Identified Special Needs	\$36,811	126	193
Improved Child Health	Safety Education and Intentional and Unintentional Injury Prevention	\$4,082	48	48
Improved Child Health	Tobacco Cessation Education and Treatment	\$51,948	NA	79
Improved Systems of Care	Service Outreach, Planning, Support and Management	\$26,099	NA	NA
Improved Systems of Care	Provider Capacity Building, Training and Support	\$189,061	NA	NA
Improved Systems of Care	Community Strengthening Efforts	\$42,700	NA	NA
TOTAL		\$1,327,308	18,692	16,052

*Includes duplicates. These are aggregate totals that include children and families who may have accessed a program or service multiple times over the course of the year.

Public Comment: None

Commissioner Kern made a motion to approve the 2012-13 State Annual Report. The motion was seconded by Commissioner Sokolowski and passed unanimously.

ITEM 7 - 2011-15 Strategic Plan Review: The Commission will review program outcomes for fiscal years 2011-12 and 2012-13.

Tom Keifer, First 5 Evaluation Consultant, presented “Highlights from the Outcome Evaluation Reports: Two Years in Review: 2011/12 & 2012/13.” The review consisted of the following sections: 1) Policy & Systems Change Activities, 2) Funded Partner Activities, 3) Health Initiative, 4) Oral Health Initiative, 5) Perinatal Substance Abuse Initiative, 6) Special Needs Initiative and 6) School Readiness Initiative.

Mr. Keifer presented data from various First 5 SLO funded programs including the Health Access Trainer and Health Navigator programs, Postpartum Depression, Vision Screening and Treatment program, Oral Health Coordination and WIC dental programs, Beginnings, Baby’s First Breath, BEST PALS, Parents Helping Parents and the Oceano and Georgia Brown School Readiness programs.

Several Commissioners had questions and comments as the presentation continued including 1) how the Vision Program referred children needing follow-up treatment, 2) why screenings for substance use were higher in Medi-Cal pregnant mothers, 3) could reimbursing costs of substance use screening by pregnant mothers be a way to increase screening, and 4) if contacts are the measure, then all programs should be meeting their objectives.

Several comments included “digging deeper” into the data to determine what impact the programs were having. Commissioner Gibson suggested re-convening the ad hoc evaluation committee (Commissioners Gibson and Borenstein) to do an in-depth review of the 2012-13 report with the goal of conducting understanding why some programs are short of their goals.

Public Comment: None

ITEM 8 - Commissioner Comments and Announcements

No staff report was scheduled on the agenda, so Commissioner Gibson asked staff for a quick overview of activities since the meeting in September. Staff indicated they were working on the Children’s Bill of Rights – Stage 2 implementation activities, Hands-on Heroes event planning, and planning for the 15 years of Proposition 10 celebration. First 5 had outreach booths at the Harvest Festival in Arroyo Grande and would be at Giddy-up Round-Up in Santa Margarita in November.

Commissioner Sokolowski commented on the Affordable Care Act (ACA) Family Childcare training presented by Joel Diring and Becca Carsel of the Health Access Training program.

Commission Collins said his department was prepared, and ready for the implementation of the Affordable Care Act(ACA). He reported they had received over 400 calls/contacts/inquires regarding the ACA and signing up participants. The department is prepared to sign up homeless residents as it is believed there is a pent up demand in that population (especially the area of healthcare for those who haven’t had it in the past).

Commission Gibson said it would be helpful to have an overview of ACA implementation from both DSS and Public Health in the future, and indicated he was also interested in how ACA implementation might affect/change First 5 strategic planning. Mr. Collins added that Mental Health Parity hasn’t been discussed much and is now a required element of the act. Private insurance and Medi-Cal must provide mental health services at a level they provided physical health services.

ITEM 9 - Adjournment

The meeting was adjourned at 6:10 PM.

*All materials referred to in these minutes, as well as an audio recording of the meeting, are available at the First 5 SLO County office. Call (805) 781-4058 for information. **The next Commission meeting will be:** December 4, 2013, from 4:00 to 6:30 PM at the County Office of Education Board Room, 3350 Education Drive, San Luis Obispo, CA 93405*