

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

COMMISSION MEETING MINUTES

March 26, 2014

Commissioners Present

Julian Crocker	SLO County Office of Education
Penny Borenstein, M.D.	SLO County Public Health Department
Mary Kern	Community at Large
Lee Collins	Department of Social Services
Michael McNerney, M.D.	San Luis Obispo County Medical Association
Janet Murphy	Community at Large
Tracy Schiro	Children's Services Network
Melinda Sokolowski	Child Care Planning Council
Bruce Gibson	SLO County Board of Supervisors

Staff Present

First 5 staff: Susan Hughes, Jason Wells, Misty Livengood
Commission Evaluator: Tom Keifer
Commission Counsel: Ray Biering

Call to Order

Chairperson Crocker called the meeting to order at 4:05 PM.

ITEM 1 - Adoption of Agenda

Commissioner Collins made a motion to adopt the Agenda. The motion was seconded by Commissioner Gibson and passed unanimously.

Chairperson Comments & Update

- 1) Chairperson Crocker reminded the members of the new roll call vote procedure required by the Brown Act beginning in January 2014.
- 2) Chairperson Crocker also provided the Commission with copies of the 2014 San Luis Obispo County Schools Annual Education Report that debuted earlier in the day during 10th Annual Education Forecast Event presented by SLO County Office of Education & Cuesta College.

ITEM 2 - Public Comment

There were no comments from the public.

ITEM 3 - Consent Agenda

- 1) Approval of the January 22, 2014 minutes
- 2) Approval of fiscal year 2014-15 Commission meeting calendar
- 3) Approval to accept the audit proposal with Crosby Company for the three years ending June 30, 2016
- 4) Amended Contract: First 5 Preschools

Item 3.4 on the consent agenda was pulled for a separate vote.

There was no discussion or public comment on Items 3.1, 3.2 and 3.3 of the consent agenda.

Commissioner Gibson made a motion to approve Items 3.1, 3.2 and 3.3 on the Consent Agenda. The motion was seconded by Commissioner Collins and passed unanimously.

There was no discussion or public comment on Item 3.4. Commissioner Collins made a motion to approve Item 3.4 on the Consent Agenda. The motion was seconded by Commissioner Kern. Chairperson Crocker abstained from voting. The eight remaining Commissioners voted "yes" and the item was approved.

ITEM 4 – Public Hearing - First 5 California 2012-13 Annual Report: The Commission will review and approve the First 5 California 2012-13 Annual Report as required by the Children and Families First Act

Jason Wells presented a brief report on the origin, content and format of the 2012-13 First 5 California Annual Report. He indicated the report was very similar to the previous year's report and seemed to be wrapping up the past while heading toward the future with respect to the new First 5 California Strategic Plan. New this year was the section highlighting individual county accomplishments.

Public Comment: None

Commissioner Schiro made a motion to approve the First 5 California 2012-13 Annual Report. The motion was seconded by Commissioner Murphy and passed unanimously.

ITEM 5A - NEW Contract Approval for July 1, 2014 to June 30, 2016 in the amount of \$2,585,870

Public Comment: No one from the public commented on any contract.

The Commission voted on each contract separately, using a roll call vote. All contracts were approved as listed below:

Funding Amounts for the Contract Period Beginning July 1, 2014-Ending June 30, 2016						
Program	Organization	2 Year Contract Amount	Motion Second	Yes	No	Abstain
BABES	SLO Co PH (WIC)	\$341,127	Murphy Schiro	8	0	Borenstein
Postpartum Depression	SLO-CAP	\$13,534	Schiro Sokolowski	9	0	0
Vision Screening	Gary Englund	\$69,600	Sokolowski Kern	9	0	0
Oral Health Coordinator	SLO Co PH	\$80,000	Kern Collins	8	0	Borenstein
WIC-Oral Health	SLO Co PH (WIC)	\$40,000	Collins Gibson	8	0	Borenstein
Baby's First Breath	SLO County Public Health-Tobacco Control Program	\$110,000	Gibson Mc Nerney	8	0	Borenstein
Beginnings	SLO-CAP	\$70,000	Mc Nerney Murphy	9	0	0
Early Learning for All	SLOCOE	\$88,818	Murphy Schiro	8	0	Crocker
Extended Day Preschool (3)	SLOCOE	\$343,090	Schiro Sokolowski	8	0	Crocker
First 5 Preschools (2)	SLOCOE	\$384,207	Sokolowski Kern	8	0	Crocker
Head Start	CAPSLO	\$161,500	Kern Collins	8	0	Sokolowski
Oak Park Soccer Program	City of Paso Robles-Housing Authority	\$2,000	Collins Borenstein	9	0	0
Georgia Brown School Readiness	Paso Robles JUSD	\$293,380	Borenstein Gibson	9	0	0
Oceano School Readiness	Lucia Mar USD	\$271,481	Gibson Mc Nerney	9	0	0
Family Support Counselor	Magda Williams	\$120,000	Mc Nerney Murphy	9	0	0
Parents Helping Parents	Parents Helping Parents	\$83,132	Murphy Schiro	8	0	Borenstein
BEST PALS	Pediatric Physical Therapy Services	\$90,000	Schiro Sokolowski	9	0	0
First 5 Media	Health and Harmony Media	\$24,000	Sokolowski Kern	9	0	0
TOTAL APPROVED AMOUNT		\$2,585,870				

ITEM 5B - Commission review/approval of Beginnings+ scope of work and budget for the period of July 2014 to June 2016

Jason Wells reported at the January 22, 2014 meeting, staff was asked to discuss continuing a contract for Beginnings+ services with SLO County PHD. This current contract is part of the First 5 Perinatal Substance Abuse Prevention (PSAP) initiative and will end on June 30, 2014. First 5 staff met with PHD staff and based on those discussions recommended continued funding support for the services. The following points were considered in making the recommendation. The funding continues SLOPHD support of the PSAP initiative through visits to OB/GYN offices to promote and advocate for alcohol, tobacco, and other drug (ATOD) screening with pregnant women, supports ongoing tracking and data collection of ATOD screening at OB offices, continues SLOPHD's role on the Beginnings+ team to promote and advocate for universal ATOD screening with pregnant women and matches federal funding to expand a 30 hour public health nurse position to 40 hours in support of PSAP services.

Mr. Wells indicated the full contract would be scheduled for approval at the May 28, 2014, Commission meeting.

Public Comment: None

Commissioner Collins made a motion to approve the Beginnings+ scope of work and budget. The motion was seconded by Commissioner Schiro. A roll call vote followed with 8 Commissioners voting yes and Commissioner Borenstein abstaining.

ITEM 6 - Commission Policy & Bylaws Review: The Commission will 1) review/amend the following policies: Administrative Cost Policy, Employee Salaries and Benefits Policy, Supplantation Policy, and Travel Reimbursement Policy and 2) begin an initial review of the Commission bylaws

Susan Hughes provided a brief description of the final four Commission policies scheduled for review prior to the end of fiscal year 2013-14.

- ✓ Administrative Cost Policy defines maximum allowable administrative percentage and requires monitoring of the percentage to assure it doesn't exceed the maximum rate.
- ✓ Employee Salaries and Benefits Policy facilitates compliance with Health and Safety Code section 130140(d)(6) requiring the County Commission to adopt, in public hearing, a policy on salaries and benefits of the Commission employees.
- ✓ Supplantation Policy ensures compliance with Proposition 10, adopted by the voters of California in 1998. The Commission shall comply with Health & Safety Code Section 30131.4, which provides, in part, that Proposition 10 funds shall not be used to supplement existing levels of service, to fund existing levels of service or to supplant State or local general fund money for any purpose.
- ✓ Travel Reimbursement Policy addresses who is eligible for reimbursement of travel and business expenses while representing the Commission at both in and out-of-county meetings.

Commission Counsel Biering reported that he had reviewed the policies and had no concerns with current content. No revisions were recommended to any of the policies.

Mr. Biering then reviewed each section of the Commission bylaws. He indicated that, for the most part, the bylaws were aligned with the county ordinance; containing similar language about membership, terms or service, meetings and funding. One paragraph, which specifies particular agencies/groups of designated members, was more specific in defining membership than the ordinance.

After the review, Mr. Biering asked for questions. Commissioner McNerney said the SLO Medical Association recently had gone through a re-organization to regional association, and he had decided to withdraw his membership from the group. Because the SLO Medical Association is designated a representative group, he asked if that changed his eligibility to be a First 5 SLO Commissioner. Discussion followed regarding the possibility of changing/broadening the designation and how to change it, etc. Members agree it would be beneficial to expand the description. Mr. Biering said he thought he could find language that would broaden the description and make it a more workable for Commission needs (possibly working with County Counsel).

It was agreed the bylaws would come back for further review during the May 28th Commission meeting regarding the question of membership.

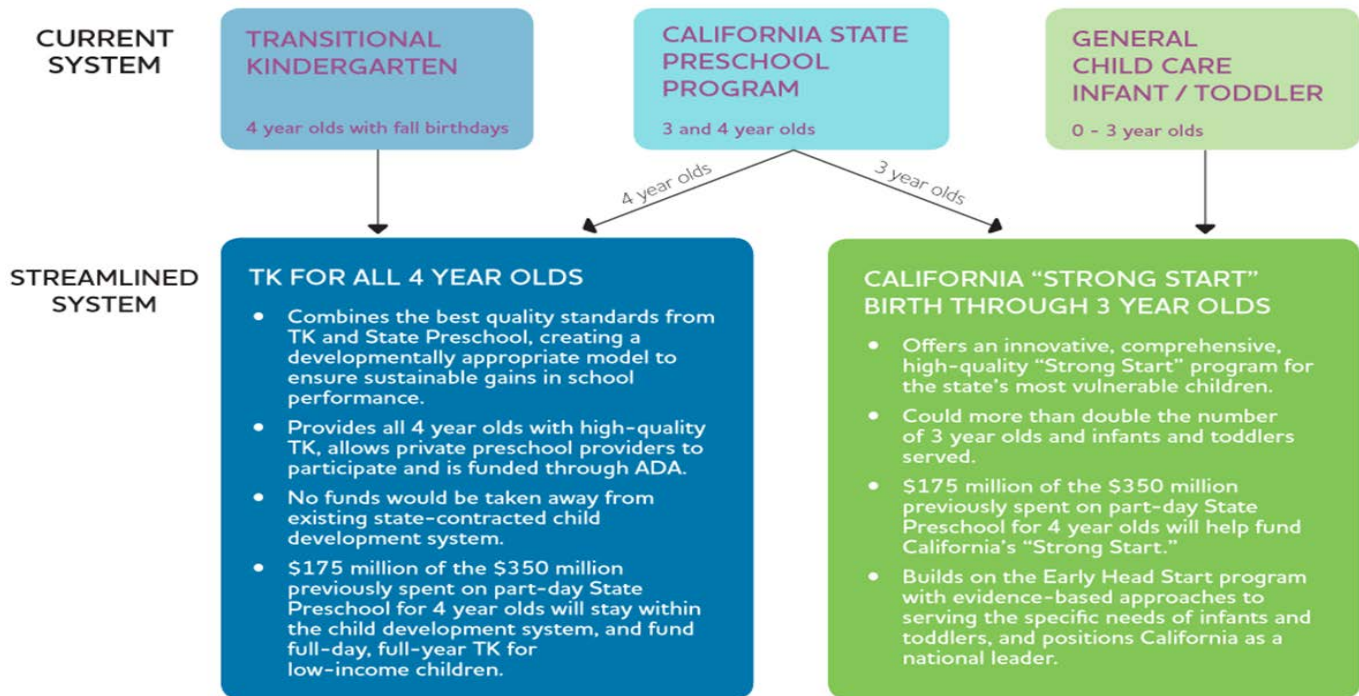
Public Comment: None

ITEM 8 - SB 837 – Steinberg – Kindergarten Readiness Act: The Commission will review and discuss the proposed legislation

Communications and Outreach Officer, Misty Livengood, presented a brief overview of the legislation sponsored by Senator Steinberg. Major points include:

- ✓ All 4 Yr. Olds would have TK
- ✓ State-Funded, Half-Day, Voluntary Program
- ✓ Combines TK & State Preschool Standards
- ✓ 5 yr. phase-in (starting 2015-2016)
- ✓ Mixed Delivery System
- ✓ \$\$\$ from Average Daily Attendance (ADA)
- ✓ Approx. Cost: \$6,300 per child/per session
- ✓ Class Size of 20; Teacher/Child Ratio 1:10
- ✓ Credential Changes for Teachers

The following chart compares the current system with the proposed streamlined system.



Guests Shannon White Bond, ELFA Coordinator, and Nancy Norton, Child Development Program Director, briefly reported on the concerns they have heard from the field. They both indicated there were a lot of unknowns and perhaps unintended impacts with respect to implementation including: 1) teachers & positions, 2) increased standards, 3) credential crunch & funding, 4) salary & ratio reality, 5) facilities, including space & logistics, 6) curriculum concerns, and 7) actual interest level (half-day), which is a challenge for working parents.

Chairperson Crocker indicated with respect to the ½ day concern, this may be an area in which First 5 could assist (e.g. provide funding for full day). Commissioner Sokolowski said it will be important to communicate with parents with respect to how the legislation might impact them.

There was additional discussion among members. Commissioner Collins indicated he believed there was plenty of time to take a position on the legislation. He said the public will continue to learn more about how the legislation may change and what it will do as it goes through the committee vetting process.

Public Comment: None

ITEM 8 - Adhoc Committee Report: Program Evaluation Committee

Commissioner Borenstein reported on a recent meeting of the committee. Members include Commissioners Gibson and Kern, First 5 SLO staff and First 5 SLO evaluator, Tom Keifer. She said the meeting discussion topics included but were not limited to: 1) what exactly do we want for future evaluation and outcome reporting, 2) how do we address/create an effective

evaluation process with limited funding, and 3) how do we create an evaluation process that is consistent among all programs. Development of the new method/process would occur in conjunction with the strategic planning process scheduled to begin in the fall.

Public Comment: None

ITEM 9 – Staff Report

Misty Livengood provided information on all of the upcoming events in April including the Hands-on Heroes awards dinner and Children’s Day in the Plaza. She also reported on the February 2014 Oral Health Summit (sponsored by First 5 SLO) and a new project with HEAL-SLO regarding “Drink Water Week”, May 4-10. First 5 funding that was reserved for HEAL-SLO projects will be used to promote the week and the health benefits of drinking water; with a commercial airing on KSBY, as well as social and digital media components.

Commissioner Comments and Announcements

There were no comments from Commissioners.

Adjournment

The meeting was adjourned at 5:59 PM.

*All materials referred to in these minutes, as well as an audio recording of the meeting, are available at the First 5 SLO County office. Call (805) 781-4058 for information. **The next Commission meeting will be:** May 28, 2014, from 4:00 to 6:30 PM at the County Office of Education Board Room, 3350 Education Drive, San Luis Obispo, CA 93405*