

**FIRST 5 SAN LUIS OBISPO COUNTY  
CHILDREN AND FAMILIES COMMISSION**

**COMMISSION MEETING MINUTES**  
May 28, 2014

**Commissioners Present**

Julian Crocker	SLO County Office of Education
Penny Borenstein, M.D.	SLO County Public Health Department
Mary Kern	Community at Large
Lee Collins	Department of Social Services
Janet Murphy	Community at Large
Melinda Sokolowski	Child Care Planning Council
Bruce Gibson	SLO County Board of Supervisors

**Commissioners Absent/Excused** - Michael McNerney, M.D., San Luis Obispo County Medical Association, Tracy Schiro, Children's Services Network

**Staff Present**

First 5 staff: Susan Hughes, Jason Wells, Misty Livengood  
Commission Evaluator: Tom Keifer  
Commission Counsel: Ray Biering

**Call to Order**

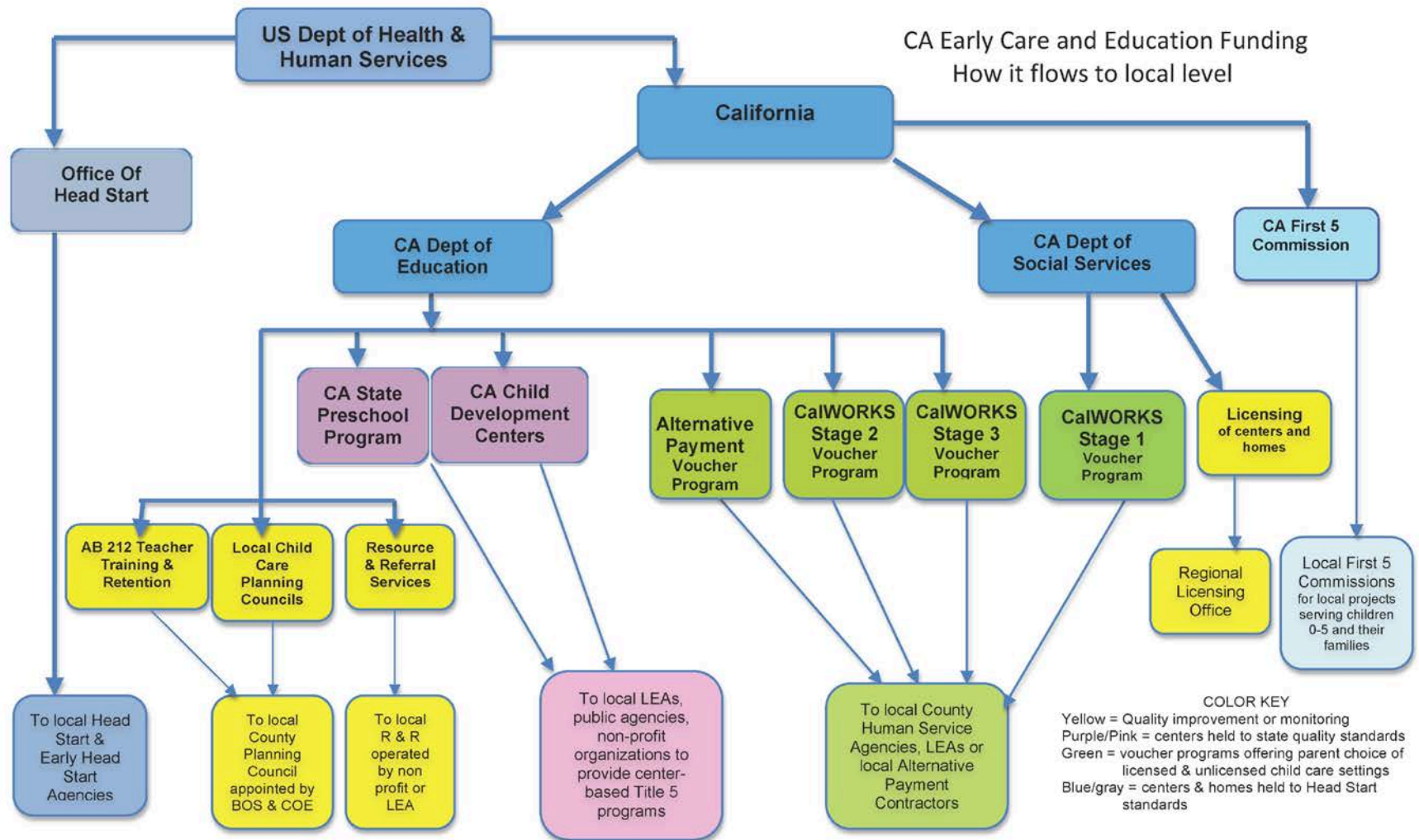
Chairperson Crocker called the meeting to order at 4:08 PM.

**ITEM 1 - Adoption of Agenda**

Commissioner Collins made a motion to adopt the Agenda. The motion was seconded by Commissioner Gibson and passed unanimously.

**Chairperson Comments & Update**

- 1) Chairperson Crocker updated the Commission on his recent meeting with Governor Brown. The Governor traveled to San Luis Obispo County and met with him and all of the District Superintendents to gather input regarding the Steinberg School Readiness proposal (SB837) among other items. Dr. Crocker said the Governor was engaging and really listened to the feedback from those in attendance. One question posed to the group was "Why not full-day Kindergarten instead of TK?"
- 2) Chairperson Crocker also distributed the following Early Education Funding handout to illustrate the challenge of managing all of the various funding streams linked to ECE in California



**ITEM 2 - Public Comment**

There were no comments from the public.

**ITEM 3 - Consent Agenda**

- 1) Approval of the March 26, 2014 minutes
- 2) Contract Approval – Beginnings+ (July 1, 2014 – June 30, 2016)
- 3) Q3 – 2013-14 Financials

Item 3.2 was pulled for a separate vote.

*Public Comment: None*

Commissioner Collins made a motion to approve the Items 3.1 & 3.3 of the Consent Agenda. The motion was seconded by Commissioner Gibson and passed unanimously.

Commissioner Collins made a motion to approve the Item 3.2 of the Consent Agenda. The motion was seconded by Commissioner Kern. Commissioner Borenstein abstained from voting. The six remaining Commissioners voted “yes” and the item was approved.

**ITEM 4 – Public Hearing** - Annual Strategic Plan Review - The Commission will review/approve changes made to its 2011-15 strategic plan, including the long-term financial plan.

Susan Hughes presented a short overview of the strategic planning activities that occurred during fiscal year 2013-14. The timeline below highlighted the activities:

August 2013	Staff worked with partners on final year spending and future budgets.
September 25, 2013	Staff provided the Commission with a proposed timeline and budget information with respect to possibly extending current contracts ending June 30, 2014.
October 23, 2013	Staff provided options with respect to funding current programs for the final two years of the current strategic plan.
December 3, 2013	Evaluation consultant presented data/outcomes on currently funded programs.
January 22, 2014	Staff presented plan recommendations, scopes of work and budgets for Commission review.
March 28, 2014	The Commission approved new two year contracts. (Fiscal Years: 2014-15 and 2015-2016).

Ms. Hughes also reviewed the changes to the long-term financial plan resulting from the activities above. She indicated the plan had been extended out to year 25 to demonstrate a full

ten years of projections, using the assumption of a zero balance at the end of that time.

Revenues use State Projections through fiscal year 2015-16 and then decline by 3% annually. Expenditures are aligned with contracted amounts through fiscal year 2015-16.

Commissioner Borenstein inquired about future planning amounts and whether there would be 3 or 5 year contracts beyond fiscal year 2015-16. Ms. Hughes replied those decisions would be a major part of the future strategic planning process scheduled to begin in the fall of 2014.

*Public Comment: None*

Commissioner Gibson made a motion to approve the changes made to the long-term financial plan. The motion was seconded by Commissioner Borenstein and passed unanimously.

**ITEM 5 - 2014-15 Proposed Administrative Budget:** The Commission will review and approve the proposed administrative budget for fiscal year 2014-15

Susan Hughes reviewed the proposed budget in the amount of \$471,504 for fiscal year 2014-15. Ms. Hughes said the amount aligns with the Commission's financial plan and indicated the recommended amount represented an organizational structure that included two, full-time staff (Executive Director, Program Officer) and one, 30 hours per week (.75FTE) Communications and Outreach Officer. The proposed budget also includes a contingency amount of \$12,000 to provide for unforeseen expenses related to future needs.

Commissioner Collins said he would vote "no" on the budget because of continued concerns regarding the staffing configuration.

*Public Comment: None*

Commissioner Gibson made a motion to approve the 2014-15 Administrative Budget. The motion was seconded by Commissioner Kern. The motion passed with 6 Commissioners voting yes and Commissioner Collins voting no.

**ITEM 6 - Increasing Dental Access in SLO County:** The Commission will review a budget and scope work from Tolosa Children's Dental Center to increase access in the central region of the County.

Jason Wells reported that a prioritized activity in the current First 5 Strategic Plan under the Oral Health Initiative is to increase access to preventive and restorative oral health care for low-income children in the Central County region, the one area in the County with almost no current access. Since the time the strategic plan was approved, dental access in this area has decreased even further due to a reduction in Denti-Cal reimbursement rate. He said over the past 6 plus months, staff has worked with the County Oral Health Coordinator, the Oral Health

Coalition and the Tolosa Children's Dental Center to create a program and recommend funding services to address this need.

Mr. Wells also added that for the last two years, the SLO Noor Foundation (SNF) has been working to develop a free adult dental clinic similar to its existing free medical clinic. In June 2013 the Oral Health Coalition heard about the planned expansion and members were enthusiastic and supportive of the new clinic, suggesting it could serve as an opportunity to meet the children's access need in the central county region.

He reported in the late summer and fall of 2013, Tolosa Children's Dental Clinic and the County Oral Health Coordinator began conversations with the SNF regarding sharing new dental clinic facilities to serve children. In December 2013, after hearing Tolosa's preliminary plan to partner with SNF, the Oral Health Coalition gave its support to the project.

Commissioner Collins asked about the process of reimbursement (actual cost or estimated flat cost). Mr. Wells indicated reimbursement was based on actual cost. Commissioner Gibson inquired about how the average cost was calculated. Mr. Wells explained that the preventive services fees fall in a fairly narrow and predictable range. An average was taken from this range to determine funding recommendation. Commissioner Borenstein asked if First 5 would be paying the "gap" between the total expense and the Denti-Cal reimbursement. Mr. Wells said that was correct.

*Public Comment: None*

Commissioner Collins made a motion to approve the scope of work and budget with Tolosa's Children Dental Center. The motion was seconded by Commissioner Murphy and passed unanimously.

**ITEM 7 - Commission Policies:** The Commission will review recommended changes to its bylaws and begin initial review of the Employee Personnel Policies and Handbook

Ray Biering, Commission Counsel, said he had no recommendations for amendments to the bylaws aside from broadening the description regarding the position currently designated for the SLO Medical Association as follows: "a representative of the County Medical Association" was deleted and replaced by "a representative of medical, pediatric, or obstetric associations or societies." Mr. Biering indicated that making the recommended change was in alignment with the language in the County Code which established First 5 SLO County, so no changes would have to be made to that.

*Public Comment: None*

Commissioner Collins made a motion to amend the bylaws as recommended. The motion was seconded by Commissioner Borenstein and passed unanimously.

Mr. Biering then reported on his review of the Employee Personnel Policies and Handbook. He said it was very detailed and attributed the attention to detail to former Commission Counsel, Patricia Gomez. Ms. Gomez was assigned to the human resources department while serving at County Counsel and as a result acquired vast knowledge in that area. His review did not reveal that any changes were needed to the current handbook aside from adding the Personal Electronic Media Communications Policy, which more specifically defined the use of personal electronic communications media. The policy was implemented at the staff level in March 2012.

Commissioner Collins had several questions about the policy, including the timing of its implementation without full Commission approval. Mr. Biering said it was appropriate for the Executive Director to implement policies he/she deemed necessary. It was explained to the Commission that former Counsel Gomez advised staff the next time the Employee Handbook was reviewed/amended by the Commission, the policy should be added. Several Commissioners followed up with comments such as 1) what is reasonable use, 2) to what extent does use hurt your job, 3) what defines an emergency and 4) what about other devices like iPads when they are used for e-document viewing, etc.

*Public Comment: None*

Commissioner Collins made a motion to revise the policy and return an amended version for review and approval at the June 25, 2014 meeting. The motion was seconded by Commissioner Borenstein and passed unanimously. Mr. Biering said he would assist.

### **ITEM 8 - Affordable Care Act Study Session**

A presentation on the implementation of the Affordable Care Act in SLO County was provided by Commissioners Borenstein and Collins; Joel Diring, Diring and Associates; Susan Polk, Susan Polk Insurance; Gail Tutino, Community Health Centers of the Central Coast and Tracy Anselmo, SLO County Oral Health Program Manager.

Mr. Diring provided an overview of the Act and its impact on children's coverage, the expansion of behavioral health, and who is left out (e.g. undocumented, "kid" glitch). He also talked about local outreach, enrollment and planning activities; Covered CA and Medi-Cal data on enrollment; and future state and local issues including provider capacity and participation, families split between Medi-Cal, and Covered CA costs (deductibles, co-pays).

Commissioner Borenstein spoke about county efforts and successes in convening important collaborators, outreach, and "oversight."

Commissioner Collins reported on county efforts and successes in enrollment; the resulting backlog from the overwhelming (and unexpectedly high) number of people who enrolled, and future enrollment opportunities.

Susan Polk talked about both the positive and the adverse effects the Act has had on the private sector. She also spoke about special enrollment, plan selection, and provider participation challenges.

Gail Tutino reported on enrollment activities; CHCCC's capacity to see new enrollees, and patient issues, noting there had been an overall increase in new patients of 17% and an increase in 0-5 patients of 33%.

Tracy Anselmo spoke about the glitch in the rollout of pediatric dental benefit and the resulting access to care issues (10 times worse than before).

*Public Comment: None*

#### **ITEM 9 – Staff Report**

Misty Livengood provided an update regarding April 2014 – Month of the Child events, including Children's Day in the Plaza, the Month of the Child and Child Abuse Prevention Month Proclamation and the Hands-on Heroes awards dinner. She also showed the Water Week commercial which aired during April/May and promoted Drinking Water Week – May 5<sup>th</sup> to 9<sup>th</sup>. (This project was in support of HEAL-SLO's anti-sugary beverage effort.) With respect to the Children's Bill of Rights efforts, she reported that two Kiwanis Clubs, the SLO Library and the Food Bank were new or soon-to-be endorsers. Susan Hughes distributed an Oral Health toolkit which was created for the February 2014 Children's Oral Health Conference. Ms. Hughes also distributed the most recent ACTION for Healthy Communities – Vital Signs Folio: The Cost of Living in SLO County.

#### **ITEM 10 - Commissioner Comments and Announcements**

In regards to her notice of resignation in the fall of 2014, Chairperson Crocker thanked Susan Hughes for her years of service to First 5 SLO County.

Commissioner Borenstein talked about the development of the new Maternal, Child and Adolescent Health Program 5 year plan.

Commissioner Gibson said budget hearings are coming up and this year the budget is "status quo" with the good news there were a few extra dollars unlike several previous years.

Commissioner Collins spoke about a new "crack baby study" which suggests the long-term effects were not as originally predicted.

Commissioners Kern, Sokolowski and Murphy had no comments.

**ITEM 11 - The Commission will adjourn to closed session pursuant to Government Code section 54957(b), to consider: Public Employment – Executive Director**

The Commission adjourned to closed session at 6:30 PM. and reconvened at 7:35 PM. Commission Counsel Biering said (as per Government Code section 54957(b),) there was nothing to report and the discussion would continue at the June 25<sup>th</sup> Commission meeting.

**Adjournment**

The meeting was adjourned at 7:40 PM.

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*All materials referred to in these minutes, as well as an audio recording of the meeting, are available at the First 5 SLO County office. Call (805) 781-4058 for information. **The next Commission meeting will be:** June 25, 2013, from 4:00 to 6:30 PM at the County Office of Education Board Room, 3350 Education Drive, San Luis Obispo, CA 93405*