

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

**COMMISSION MEETING MINUTES
September 22, 2010**

Commissioners Present

Katcho Achadjian	SLO County Board of Supervisors
Penny Borenstein, M.D.	SLO County Public Health
Carol Capito	Child Care Planning Council
Lee Collins	SLO County Social Services
Rosalinda Rodriguez	Community at Large

Commissioners Excused

Julian Crocker	SLO County Office of Education
Don Dennison	Children's Services Network
Michael McNerney, M.D.	San Luis Obispo County Medical Association
Janet Murphy	Community at Large

Staff Present

First 5 Staff: Susan Hughes, Jason Wells, Anne Tognazzini; Counsel: Patricia Gomez.

Call to Order

Chairperson Achadjian called the meeting to order at 4:04 PM.

Public Comment

There was no public comment.

Oral Health of Low-income Preschool Children in SLO County: A Success Story!

Jason Wells, First 5 staff, presented information from the Oral Health Coordination Team, on the oral health of low-income children in SLO county. The information was based on surveys done of Head Start and CA State Preschool children. He provided statistics for preschool children by region: North County, Central County, and South County, noting that in the beginning, the prevalence of untreated decay was highest in the North County and lowest in South County. He reported there was a significant reduction both in the need for dental care and in untreated decay in the North County. The need for dental care was also reduced in Central County, but the change in untreated decay was not statistically significant. Changes in South County were not statistically significant.

He summarized that a higher proportion of children 0-5 years are getting the dental care they need with the difference being most significant in North County, which had the most problems in 2009. He also spoke about activities that have been going on in the past year in the areas of both oral health prevention and treatment.

Consent Agenda

- 1) Approval of the August 25, 2010 minutes.

- 2) Approval of a budget adjustment in the amount of \$50,000 to accept a donation in support the Paso Robles First 5 Early Education Center

Susan Hughes, First 5 Executive Director, spoke about the \$50,000 donation from Adele Stern, in memory of her husband, Robert Stern. The donation was designated for new furniture for the preschool and items for the outdoor classroom/playground. She explained that First 5 would be providing fiscal agent services, with the money passing through the SLO County Office of Education.

Commissioner Collins made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Borenstein and passed unanimously.

Commission review and approval of the 2009-10 Audit

Susan Hughes, First 5 Executive Director, presented information on the 2009-10 Audit. She explained that no material weaknesses were noted regarding financial reporting or operation, and the financial model complies with the Governmental Accounting Standards Board (GASB).

She compared FY 2008-09 revenue and expenditures to 2009-10 revenue and expenditures. In regards to revenue, Chairperson Achadjian asked whether it might be worthwhile to move monies out of the county treasury to earn higher interest. Ms. Hughes explained that it probably would not be worth the risk.

Ms. Hughes also detailed Reserved Funds, Unreserved Fund Balance, and Year-End Fund Balance, and compared Year-End Fund Balances for the past two fiscal years.

First 5's outside auditor Robert Crosby, of Crosby Company, pointed out that although Ms. Hughes was able to include comparatives in her Management, Discussion, and Analysis, he couldn't include comparatives in the audit, per the State. He also explained the two different financial statements, and noted they were almost identical to last year. He asked Commissioners to call if they have any questions.

Ms. Hughes explained that the next step would be to send the audit to the State Controller's Office and First 5 California, as per the expanded audit guidelines.

There were no questions from the Commissioners or the public.

Commissioner Collins made a motion to approve the 2009-2010 audit. The motion was seconded by Commissioner Capito and passed unanimously.

Update on the Strategic Planning Retreat and approval of the Strategic Plan Public Hearing date

Jason Wells, First 5 staff, provided an update on Strategic Planning. He noted the School Readiness focus group meetings are scheduled, and the Strategic Planning retreat (for Commissioners and staff) is scheduled for Feb. 10, 2011, from 9 AM to 4 PM. Ms. Hughes noted that locations being considered include Steamers and Dairy Creek. Chairperson Achadjian suggested also checking with Sycamore Springs.

There was brief discussion regarding a start time for the public hearing needed to approve the Strategic Plan, which is proposed for April 27, 2011. Ms. Hughes noted that since this is a major change to the plan, a later start time would allow more people to attend.

There were no comments from the Commissioners or the public.

Commissioner Borenstein made a motion to approve April 27, 2011 as the public hearing date, with a start time of 5:30 PM. The motion was seconded by Commissioner Collins, and passed unanimously.

Staff Report

Susan Hughes, First 5 Executive Director, provided a Staff Report, starting with First 5 State Association news. She noted that the State Association Professional Development Summit now conflicts with our January Commission meeting. She also reported that there were no new specifics regarding First 5 and the State budget. Additionally, the Dental Health Foundation released a letter honoring the 58 First 5 County Commissions for their investment in children's oral health.

Ms. Hughes also reported on the recent Partners meeting, as well as community support activities. In regards to the latter, she spoke about a letter delivered to the Board of Supervisors re: secondhand smoke. She also reported that First 5 had signed on to the Hunger-Free Communities planning grant from the US Department of Agriculture. Chairperson Achadjian asked that the 0-5 population be noted as the reason that First 5 is pledging participation.

Ms. Hughes also reported on recent outreach activities, including the Stone Soup Music Faire (with the First 5 CA Hands-on Health Express and Sid the Science Kid) and the Text4Baby kickoff with Congresswoman Lois Capps.

Ms. Hughes noted that First 5 staff will attend the local Obesity Summit at the end of October and reminded everyone about the ribbon cutting for the Paso Robles First 5 Early Education Center on Friday, Sept. 24 and the Candidate Forum for State Assembly on Monday, Sept. 27.

In regards to internal operations, Ms. Hughes noted September will mark one year of employment with the Commission; Section 218 is projected by CalPERS to be approved in October 2010; Staff Evaluations are complete; and the Executive Director evaluation is upcoming.

Commissioner Comments and Announcements

Commissioner Collins reported that he received advance word today that California is prepared to change the name of the food stamp program to Cal Fresh. He also reported that he will be unable to attend the October Commission meeting, as he will be in attendance that day at the 2nd annual California Symposium on Poverty, of which he is the Planning Committee Chair.

Commissioner Borenstein announced that Public Health applied for and received Title 10 funding, a Family Planning block grant of \$130,000 to enhance outreach for teen pregnancies, particularly in the north county.

Adjournment

The meeting was adjourned at 4:59 PM.

All materials referred to in these minutes are available at the First 5 SLO County office.
For a more detailed account, recordings of the meeting are available by calling (805) 781-4058.

The next regular Commission meeting will be:

Wednesday, October 27, 2010, 4:00-6:30 p.m., Dept. of Social Services, 3433 So. Higuera St., Room 115, San Luis Obispo