

SHIPPING INFORMATION & FREIGHT HANDLING TARIFF



VISIONPLUS
EXPO

17-18 November 2025
Dubai World Trade Centre
Dubai, UAE



P.O.BOX 624255, DUBAI, UAE



النابودة
Al Naboodah

شركة النابودة لوجيستيكس ذ.م.م
AL NABOODAH LOGISTICS (L.LC)

CARGO ARRIVAL DEADLINE & PORT OF DESTINATION

MODE		PORT OF DESTINATION	RECEIVING DEADLINE
CL/LCL		Jebel Ali Sea port – LCL	10 Working Days prior to arrival
		Jebel Ali Sea port – FCL	10 Working Days prior to arrival
AIR		Dubai International Airport	7 Working Days prior to arrival

We strongly recommend shipping your freight directly to the UAE port to avoid unnecessary delays due to transshipment and other issues.

Consignments arriving after the specified deadline dates will incur a 45% late arrival surcharge on the basic handling tariff.

Al Naboodah Logistics LLC (ANL) cannot be held responsible for the late arrival or non-delivery of goods, including additional charges incurred for shipments that fail to comply with the above-mentioned arrival deadlines.

Additionally, any port storage and demurrage charges incurred will be the responsibility of the agent/exhibitor. Storage charges will apply to both sea and air shipments, regardless of the cargo arrival deadline mentioned above. Please refer to STORAGE CHARGES on page 12

DOCUMENTATION REQUIREMENTS

Please ensure you have the following documents required for an efficient temporary or permanent import clearance upon arrival:

- a. Air way / Bill of Lading : 1 Original and 2 non-negotiable copies
- b. Commercial invoice and packing list : 2 Originals and 2 Copies
- c. Participation letter from official show organizer

Handwritten documents will not be accepted. All entries must be in English and comply with the rules and regulations of the UAE Customs Authorities. Ensure that the details on all documents match the actual shipment.

Air Waybill/Bill of Lading

Please ensure the documents are consigned as per the details mentioned below, specifically in the name of “Al Naboodah Logistics LLC” only. Failure to do so will prevent us from processing the customs clearance.

Commercial Invoice and Packing List

The Commercial Invoice and Packing List must be duly signed and stamped (WET INK) in original on the shipper’s (exhibitor’s) letterhead and include the following information: invoice number, number of packages, itemized description of goods, visible engraved serial number, harmonized code, unit value, and total CIF value. The invoice number should also be reflected on the air waybill/bill of lading/truck waybill.

The document must be headed ‘Commercial Invoice’. Please do not include the term ‘Proforma’ anywhere on the invoice.

Separate invoices and packing lists are required for temporary import goods and permanent import goods (such as literature, consumables, and giveaways). Goods that are not packed or invoiced separately may not qualify for temporary import and may be subject to full duty, even if exported. The commercial invoice must clearly state the following declaration:

“We hereby guarantee that this is a true and correct invoice, and that the goods referred to are of the origin, manufacture, and production of food items, giveaways, brochures, catalogues, magazines, printed matters, CD ROMs etc. These items are dutiable on a final basis and must be given a value based on CIF.”

Do not indicate ‘No commercial value’ on the invoice.

The packing list must be detailed, indicating the shipping marks of each item, the number of cases, gross weight, and the measurement of each individual case. It is recommended that a copy of the packing list is attached to each box. It is essential that the invoice and packing list correspond exactly to the Air Waybill (AWB) or Bill of Lading (BL); otherwise, the shipment cannot be cleared.

Certificate of Origin

According to the announcement from Dubai Customs, the Certificate of Origin (COO) is not required for Sea and Air shipments. The shipper may declare the origin of the goods in the invoice and will no longer need to submit a separate Certificate of Origin, unless origin substantiation is necessary to qualify for preferential duty treatment under a free trade agreement

Notes:

- Non-compliance with documentation requirements and accuracy may lead to delays, inconvenience, and additional charges, for which the shipper will be held accountable.
- Consistency in the type of packaging stated across all shipping documents is crucial. For example, if the Bill of Lading (B/L) or Air Waybill (AWB) mentions 'cases,' the invoice, packing list, and Certificate of Origin should also specify 'cases.' Failure to do so may result in customs penalties, even if the documents provided are original.
- Any inaccuracies in declaring true values on the shipping invoice, including misdeclaration of the country of origin compared to the physical cargo, will incur a customs penalty of US\$300.00 per document.
- For all air freight shipments, it is mandatory that all original documents accompany the shipment. Failure to do so will result in customs clearance being conducted based on copies, with a document deposit or fine of US\$350.00 per consignment. Once originals are received via courier (even if the courier arrives before the shipment), they will be submitted to Customs for refunds.
- Acceptance of commercial documents as originals is at the sole discretion of Customs and is non-negotiable. It may take between 30–60 days for approval. Upon approval by Customs, the deposit of US\$270.00 will be refunded.

CONSIGNMENT INSTRUCTIONS

Ensure all shipping documents including bill of lading/airwaybill/invoice/packing list/Certificate of Origin on freight prepaid are consigned as follows:

Consignee	Notify
Al Naboodah Logistics LLC P.O. Box 624255 Dubai, United Arab Emirates Attn: Reza Ahmed Tel: +971 4 20 19 358 For: VISION PLUS EXPO 2025	Exhibitor's Name VISION PLUS EXPO 2025 Hall No. ____ & Stand No. ____ Dubai World Trade Centre Dubai, UAE

All documents should indicate: "In transit to VISION PLUS EXPO 2025, Dubai for free distribution or re-export after the event." The total number of pieces, total gross weight, and total volume of the freight must be clearly indicated on the waybill, and these details must match identically with the commercial documents. When consolidating shipments, separate house waybills must be issued for each individual exhibitor.

DISPATCH OF DOCUMENTS (PRE-ALERTS)

To prevent delays and undue inconvenience during customs clearance on arrival, it is essential that a full pre-alert with copy documents is forwarded by email to exhibitions@alnaboodah.com well in advance, prior to dispatch for pre-approval

The original shipping documents must be sent to ANL 10 days prior to the arrival of the shipment if sent by sea. If the goods are sent by air, the original shipping documents should be attached to the AWB Pouch.

PACKING & CASE MARKING

All Cargo will be subject to customs examination on import and export. Cargo may be opened and checked against the invoice and packing list. Please ensure packing is of a high standard with cases that can be easily opened and re-sealed. The use of screws and clips is highly recommended instead of nails which can damage the packaging. Cardboard cartons should be avoided if they are intended for onward use. ANL will not be responsible for damages/claims arising out of improper packing.

'ISPM15' Phytosanitary measures are not required in the UAE, however any cases intended to be re-exported from Dubai after the exhibition should be compliant to ensure that the onward consignment does not encounter any problems upon arrival at its destination.

All Cases should be clearly marked showing:

Al Naboodah Logistics LLC
C/O VISION PLUS EXPO 2025

Name of Exhibitor : _____
Stand & Hall Number : _____
Case Number : _____ of _____
Gross / Net weight : _____
Dimension : _____

RESTRICTIONS (Including the below and limited to the items below)

Any box or crate which exceeds more than 2,000kg per unit or with dimensions that exceed 5 CBM, 2.0(L)x1.25(W) x2.0(H) meters where special handling is required, will be subject to an individual quotation once detailed information is provided.

To enable us to issue rates, processes and to observe Health and Safety regulations, the below information needs to be provided:

- *Pictures of the item in question, clearly showing the lifting points.*
- *Technical drawing—clearly showing the ACCURATE weight and Length x Width x Height of the item, in addition to the Centre of gravity.*
- *Hall and stand number.*
- *Stand positioning plan, clearly showing how the machine is to be placed on the booth.*

RESTRICTIONS (Including the below and limited to the items below)

- Import of alcohol or product(s) containing alcohol.
- Literature against Islamic traditions, obscene pictures and photography.
- Firearms and ammunition.
- Natural soil, plants, animals and/or their skin without prior approval from concerned ministry.
- Radio/wireless/telecommunication equipment or accessories without prior approval from Telecommunication Regulatory Association (TRA).
- Dangerous Goods (DGR) need to be accompanied by an MSDS.
- Laboratory certificate for medical products.
- Health certificate for foodstuffs.

In order to arrange these importations (subject to approval), we suggest you send us the information regarding such materials at least 45 days prior to the dispatch of the shipment from the origin. Any fees arising from such applications shall be additional and will be charged to the exhibitor as per the actual receipts, plus a processing fee of US\$110.00 as an agency fee.

If the above-mentioned documents are not in order or available at the time of clearance, it may delay the customs clearance formalities, for which ANL will not be held responsible. We strongly recommend that you do not ship these goods into the UAE without obtaining prior confirmation of approval from the authorities.

TEMPORARY IMPORTATION & CUSTOMS DUTY & VAT

ANL can provide a Bank Guarantee to Customs on your behalf for exhibition goods under 'Temporary Import'. This process involves raising a bank guarantee to Customs to cover the potential Customs Duty Liability. For Import Customs Bond Fees, please refer to our Handling Tariff. Goods under bond (temporary import) must be re-exported from the UAE immediately after the event.

For shipments arriving by road freight, temporary importation of goods is subject to the final approval of border Customs Authorities. If Customs reject our application for clearance on a temporary importation basis, the goods will have to be imported permanently and customs duty and VAT will be applicable.

Goods for temporary import must bear serial or product codes wherever possible. The same codes should be mentioned on the commercial invoice. UAE Customs are likely to force permanent import and payment of duties when this information is not available.

At present, customs regulations impose a non-refundable customs duty and VAT which is calculated on the CIF (Cost, Insurance, Freight) value at 5% each, or customs assessed value for permanent import and refundable customs deposit at 6% of CIF of customs assessed value for temporary import.

All customs duty assessments are solely up to the discretion of UAE Customs. UAE Customs can re-evaluate the value declared on the invoices, and the duties and taxes are calculated and charged as assessed by the UAE Customs. A customs duty deposit or refund value up to US\$150.00 will be considered as outright duty payment and will not be refunded.

All customs duty/taxes (part or full duty) applicable towards shipments being sent to Dubai will be billed to the respective freight agent or client as assessed by Dubai Customs.

Any shipment imported into the UAE on a temporary basis for the show and later amended to a permanent import will be subject to a permanent import conversion fee.

Customs Duty	At cost (5% of the CIF Value)
VAT on Duty & CIF value	At cost (5% of the CIF Value + Customs Duty)
Outlay Fee	10% of the Customs Duty + VAT (Minimum USD 110.00) + VAT
Permanent Import Conversion Fee	US\$ 65.00 per shipment + VAT

MOFAIC ATTESTATION IN UAE

The Ministry of Foreign Affairs, and International Cooperation (MOFAIC) has introduced a system for electronic attestation of Import commercial invoices. Shipments cleared under Permanent Entry or Temporary Shipments converted to Permanent Entry will require to get the Import Commercial invoices attested from MOFAIC for Customs Declarations with the UAE Customs. This new regulation will apply for all goods imported into the UAE with a value of USD 2700.00 and above.

The applicable charges would be as per below:

Attestation Charges	US\$ 84.00 per invoice
Service Charge	US\$ 25.00 + VAT per invoice

INSURANCE

Insurance of the cargo is not included in our scope of work/tariff and must be arranged by the exhibitor and/or exhibitor's company with an express and unconditional waiver of subrogation towards ANL, partners and our subcontractors

The show site yard is not a covered site, therefore all freight and empties moving in and out of the halls or stored on-site during the show are exposed to climatic conditions. Our tariff is computed based on volume and weight and has no correlation with the value of exhibits, thus the cost of insurance cover is not included in our charges.

For shipments arriving in apparent damaged condition, the airport and seaport will not assist with surveys nor provide any damage reports. The goods will need to be surveyed on-site by the exhibitor's survey company to process any claims.

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, and the return of the exhibits to domicile. This includes the period the exhibits are handled by us. The exhibitor must also ensure that Transport Insurance is arranged for exhibits sold locally.

INTERNATIONAL EXHIBITION HANDLING TARIFF

AIR FREIGHT CHARGES

Inbound Handling Charges	US\$ 0.90 per volume Kilo / Exhibitor / Shipment
Outbound Handling Charges	US\$ 0.90 per volume Kilo / Exhibitor / Shipment
Minimum per MAWB or HAWB each way	US\$ 250.00 per / Exhibitor / Shipment

1 Kilogram = 6000 Cubic Centimetres

SEA FREIGHT CHARGES (FCL)

Inbound Handling Charges	US\$ 90.00 per cubic meter / Exhibitor / Shipment
Outbound Handling Charges	US\$ 90.00 per cubic meter / Exhibitor / Shipment
✓ Minimum per 20' ft. Container each way	22 Cubic Meter
✓ Minimum per 40' ft. Container each way	44 Cubic Meter
✓ Minimum per 40' HC Container each way	55 Cubic Meter

1 Cubic Meter = 1000 kilogram

SEA FREIGHT CHARGES (LCL)

Inbound Handling Charges	US\$ 90.00 per cubic meter / Exhibitor / Shipment
Outbound Handling Charges	US\$ 90.00 per cubic meter / Exhibitor / Shipment
✓ Minimum per Bill of Lading each way	US\$ 375.00 per / Exhibitor / Shipment
Port Handling Charges	US\$ 15.00 per CBM / each way (Minimum US\$ 30.00 or At Actuals + 10%)
LCL Handling Charges	US\$ 40.00 per CBM / each way or at actuals + 10%
LCL (Co-loader handling & Warehousing)	US\$ 100.00 per shipment

1 Cubic Meter = 1000 kilogram

ADDITIONAL CHARGES FOR INBOUND / OUTBOUND SHIPMENTS – (AIR & SEA)

Import Customs Bond Fee – <i>Non refundable</i>	0.5% of the CIF value (Minimum US\$ 70.00 per shipment)
U.A.E Customs Inspection Fee	US\$ 75.00 per Exhibitor or Entry / each way
ATA Carnet Service Fee	US\$ 125.00 per Carnet / each way
Ministry Approval	US\$ 100.00 per exhibitor
Multiple Deliveries or Collections to or from various booths	US\$ 135.00 per exhibitor
Empty Case Storage Onsite	US\$ 35.00 per CBM (Minimum 3 CBM)
Container Grounding Charges	US\$ 375.00 per lift / each way
Exchange B/L or AWB Fee, if applicable	US\$ 155.00 per B/L or AWB
Export AWB Fee	US\$ 80.00 per exhibitor / shipment
Export Bill of Lading Fee	US\$ 155.00 per exhibitor / shipment
3 rd Party Handover Fee (Export)	US\$ 150.00 per shipment

Note: UAE VAT @ 5% will be applied on all our services.

SERVICE INCLUSIONS



SERVICE INCLUSIONS (INBOUND + OUTBOUND)

- ✓ Temporary Customs documentation
- ✓ Transportation to Warehouse / Airport
- ✓ Onsite Handling and Supervision
- ✓ Statutory port / airport charges
- ✓ Removal, Storage & Repositioning of Empty cases at close of exhibition
- ✓ One time Positioning and pick-up from stand
- ✓ Re-export customs documentation

SERVICE EXCLUSIONS (INBOUND + OUTBOUND)

- ✓ Unpacking / Repacking
- ✓ Heavy Lift Surcharge
- ✓ DG / Perishable Cargo
- ✓ Container Demurrage & Port Storage
- ✓ Assembly / Dismantling of Stand
- ✓ Insurance of any kind
- ✓ Trailer Detention
- ✓ Unforeseen charges beyond ANL control

RE-EXPORT TIMEFRAME – TENTATIVE

MODE		PORT	TENTATIVE RE-EXPORT TIMEFRAME
FCL/LCL		Jebel Ali Sea port – LCL	10 WD from last day of B/Down
		Jebel Ali Sea port – FCL	15 WD from last day of B/Down
AIR		Dubai International Airport (DXB)	10 WD from last day of B/Down

Note:

- ✓ Above is subject to receiving complete return instructions prior show closure and customs inspection.
- ✓ Above is subject to space and final acceptance / confirmation of cargo by carrier or line.
- ✓ Above is subject to Weekends / Public Holidays

Notification for Urgent re-exports shipments to be provided within 5 working days prior to the close of the show and premium rates may apply.

STORAGE CHARGES

- Customs clearance of import shipments are often planned as soon as the shipments arrive and have them collected from the port/airport as soon as it is possible. However, there are often restrictions on the tenancy dates from the organizer / venue planners to have the shipments delivered at the show site, therefore storage charges will be incurred for import shipments.
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- Free time permitted for the shipments to Jebel Ali port is 5 days from the shipping line/consolidator and 10 days from the Port authority effective from the date of arrival. Charges vary from liner to liner.
- Port Storage will be billed on receipt from the from the Port Authority as per outlay + 10%
- FCL Line demurrage will be billed on receipt from the from the Port Authority as per outlay + 10%
- LCL Consolidator storage will be billed on receipt from the consolidator as per outlay + 10%
- ✓ For Airfreight free time permitted for shipments arriving UAE is stated as under (irrespective of the cargo arrival deadline). Charges would be billed at actuals + 10% Service fee. Until unless specified

Airport	Number of Free days
General Cargo	USD 0.06 per kg (minimum USD 11.00 per day, DXB – from 48h01 onwards from RCF time)

Note: RCF = received freight in EK / DNATA warehouse, h=hours

NOTES TO TARIFF

- ✓ All rates are quoted in U.S. Dollars, unless otherwise specified.
- ✓ Above Inward / Outward tariff is applicable separately per movement.
- ✓ For any container remaining out of the port for more than 17 days, a Port Receiving charges (PRC) will apply in addition to the storage charges @ US\$ 500.00 per 20' container & US\$ 950.00 per 40' container.
- ✓ For valuable cargo - serial number, tag number, art number with pictures must be provided and should be mentioned on all shipping documents.
- ✓ Special handling / services / transportation if required, then the charges for the same will be additional based on the scope of work. Please advise us the details of such shipments prior to the dispatch from origin.
- ✓ Non-Delivery of goods to stand to be reported before opening of the show to ANL representative. Non delivery could possibly be due to (and not limited to) instances such as:
 - Delay due to incorrect documents
 - Delay in customs approval
 - No pre-alert / documents

Failure to notify in due time, ANL shall not be held responsible for the same.

- ✓ All shipments are cleared into Dubai on temporary basis for exhibition. Temporary imports are subject to a Temporary Import Bond Fee (non-refundable).
- ✓ All exhibition shipments are customs cleared on temporary import basis (subject to customs authority's discretion) and have to be re-exported within 90 days from date of arrival in to UAE. Otherwise, customs duty will be applicable on final basis (non-refundable). Note that if the shipments are re-exported to any GCC country then customs duty has to be paid in UAE (first port of entry) prior to re-export.
- ✓ For sea freight it may take 2-3 months and for air freight 2-6 weeks to obtain the GCC statistical declaration and is subject to customs authority discretion local. To avoid delays, other option is to re-export as a normal export shipment by paying duty in UAE and destination GCC country. Re-export documentation + Certificate of origin issuance/attestation charges for road freight shipments will be additional and applicable on case to case basis. (An order processing fee of approx. US\$ 350.00 would be applicable).
- ✓ ANL representative would be On-site supervising the inward/outward movement of your exhibits and visiting your stand during the exhibition to discuss about the return movement. Every exhibitor has to complete and sign the **Return Shipping Instruction Form** before they leave the exhibition at the earliest and hand over to our representative on site
For items that are sold, the exhibitor will need to indicate on the original incoming invoice.
Please ensure you receive a copy of Disposal Instructions signed by our representative prior to leaving the stand on the last day of the exhibition. ANL will not be held responsible any loss of shipment or damage incurred due to an exhibitor not completing or signing the form correctly.
If the exhibitor has sold their exhibit to a 3rd party during the event, it is the sole responsibility of the exhibitor thereafter and ANL will not accept responsibility for any loss or damage after this time unless otherwise specified in writing. The exhibitor must be present to oversee the collection of all exhibits.

All business is only transacted in accordance with our/sub-contractors Standard Trading Conditions, copy is available upon request. Use of Al Naboodah Logistics LLC (ANL) – partly or full – and any requirement for additional services at any time before / during or after the exhibition should be expressed in writing only.

For additional information or clarifications, please contact us at:

Contact Details

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