



Financial Aid Office
Chapel Hall G-02
800 Florida Ave NE
Washington DC 20002
202-618-6844 (VP) : 202-651-5290 (Voice)

Satisfactory Academic Progress (SAP) Appeal Form

Student's Full Name:	
Student's ID Number:	
Identify the semester for which you are submitting your appeal:	

Note: Please be sure to have access to your Gallaudet email account. If you are having trouble with your email account, contact Gallaudet Technology Services (GTS) help desk.

Gallaudet University understands that uncontrollable events can occur during a student's life and that some students have trouble adjusting to college. To help us understand your situation and for your case to be considered, you will need to describe what has happened, and what corrective methods have been taken in place to achieve and maintain satisfactory academic progress (SAP).

The Financial Aid Office will consider unfortunate predicaments that may have happened in your life such as the injury/death of a family member, student illness, transition to college issues, and other unusual circumstances that are beyond your control. If you wish to appeal the loss of your financial aid eligibility, please complete this form, along with supporting documents, in a timely manner.

Send this completed form and supporting documentation to financial.aid@gallaudet.edu.

Part One:

I was unable to maintain Satisfactory Academic Progress during the previous academic period and I am appealing (check all that apply):

- I am not meeting the minimum GPA requirements to remain eligible for Financial Aid
- I am not completing at least 70% of all of my attempted courses
- I have exceeded the maximum time frame (150%) to graduate

Was this related to the COVID-19 health crisis and its impact on you?

- Yes - (If yes, please explain in Part Two below)
- No

Part Two:

This is your opportunity to describe the specific factors that adversely affected your academic performance. Your satisfactory academic progress (SAP) appeal must include an explanation of

- What happened, why were you unable to maintain satisfactory progress
- What has changed, the corrective action you have taken or will take to achieve and maintain satisfactory academic progress (SAP)

What happened? Why were you unable to maintain satisfactory progress?

What has changed? What corrective action have you taken or will take to achieve and maintain satisfactory academic progress (SAP)?

Part Three:

Attach any additional documentation, as needed.

Signature:	Date: ___/___/___
------------	-------------------

(This page was intentionally left blank. Please use to add additional information, if needed)