First Step in Becoming an International ELI Student

Dear ELI Applicant,

Thank you for contacting the English Language Institute at Gallaudet University. We provide a full-time, intensive instructional program in English as a Second Language, American Sign Language, and cultural studies for international and domestic deaf and hard of hearing adults. The ELI welcomes students who wish to increase their language skills in order to qualify for admission to university study or to enhance their professional development. Hearing adults who wish to pursue a deafness-related university major or profession are also welcome.

Good luck on completing the ELI application process, which consists of four steps, (1) academic qualifications, (2) screening tests and interview, (3) financial qualifications, and (4) ELI admission.

To apply for the English Language Institute, the enclosed application materials need to be completed and mailed to the ELI at the following address:

Gallaudet University
English Language Institute, HMB E253
800 Florida Avenue NE
Washington, DC 20002-3695 USA

If you have any questions about the ELI application, please email us at eli.office@gallaudet.edu, call us at (202) 651-5721, or fax us at (202) 448-6954.

Regards,
Dr. Helen Thumann, Director
School of Language, Education, and Culture
1. International ELI Application Form

Please Write or Print Clearly

When would you like to enter the ELI?  □ Fall  □ Spring  Year: 20____

Applicant’s Full Legal Name

<table>
<thead>
<tr>
<th>Mr.</th>
<th>Ms.</th>
<th>Mrs.</th>
<th>First Name:</th>
<th>Middle Name:</th>
<th>Last Name:</th>
</tr>
</thead>
</table>

Applicant’s Mailing Address

Mailing Address:

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Email Address: __________________________

Phone: __________________________

Applicant's Permanent Address (if different than the mailing address)

Mailing Address:

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Email Address: __________________________

Phone: __________________________
Hearing Status
You are:  
☐ Deaf  ☐ Hard of Hearing  ☐ Hearing
Age of Onset:  Cause of Deafness:
Type of Amplification used (if any):  
☐ Hearing aid  ☐ Cochlear Implant  ☐ None

Citizenship & Documentation
Date of Birth:  Month:  Day:  Year:  Current Age:
Gender:  
☐ Male  ☐ Female  ☐ Transgender  ☐ Other
City and Country of Birth:
Are you a US citizen?  
☐ Yes  ☐ No
Country of Citizenship:
Do you currently have a valid U.S. Visa?  
☐ No  ☐ Yes
Expiration Date:  Which university?
Visa Type:
If you already have a visa, a copy of your visa, I-20 or DS-2019 form, I-94 card or electronic I-94 form, and your passport page with your picture and date of birth on it need to be mailed with the ELI application.
Do you have a US Social Security Number?  
☐ Yes  ☐ No
If yes, write your SSN:
What is your goal after you finish the ELI?  Check one box:
☐ Enter Gallaudet University and seek a college degree.
☐ Enter another university and seek a college degree.
☐ Other (explain):

Father/First Legal Guardian Name and Address
☐ Mr.  ☐ Ms.  Name:
☐ Mrs.  ☐ Dr.
Mailing Address:
___________________________________________________________________________________________
___________________________________________________________________________________________
Email Address:  Phone:
Employer:  Job Title:

Mother/Second Legal Guardian Name and Address
☐ Mr.  ☐ Ms.  Name:
☐ Mrs.  ☐ Dr.
Mailing Address:
___________________________________________________________________________________________
___________________________________________________________________________________________
Email Address:  Phone:
Employer:  Job Title:
### Secondary Program Attended

<table>
<thead>
<tr>
<th>School Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>School Location: City:</td>
<td>Country:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dates of Attendance: From: To:</th>
<th>Type of Degree/Certificate Earned:</th>
</tr>
</thead>
</table>

Course of Study (computer science, literature, etc.):

### Post-Secondary (University or College) Program Attended, if any

<table>
<thead>
<tr>
<th>School Name:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>School Location: City:</td>
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<tr>
<th>Dates of Attendance: From: To:</th>
<th>Type of Degree/Certificate Earned:</th>
</tr>
</thead>
</table>

Course of Study (computer science, literature, etc.):

### Gallaudet Contact Data

**How did you learn about the English Language Institute?**

- [ ] Yes
- [ ] No

**Have you visited Gallaudet University or the ELI?**

- [ ] Yes
- [ ] No

If yes, when? [ ]

**Have you enrolled at Gallaudet or the ELI in the past?**

- [ ] Yes
- [ ] No

If yes, when? [ ]

### Certification of Information

My signature below certifies that all information in this application is correct, complete, and honestly presented. I understand that falsifying or withholding information in completing the application may result in the cancellation of my ELI admission or registration.

**Applicant’s Signature:** [ ]

**Date:** [ ]

**International Admission Deadlines:** To enter the ELI in the Fall (August), international applicants must submit the ELI application documents by May 30. To enter the ELI in the Spring (January), the ELI application documents must be received by October 30.
2. Application Fee

Print Applicant Name: ______________________________________________________________

All applications to the ELI require a US $50.00 application/admission fee to cover the cost of processing your application and preparing your admission. You may pay your fee by credit card. The ELI application fee is non-refundable.

When would you like to enter the ELI?  ☐ Fall  ☐ Spring  Year: 20____

**Credit/Debit Card.** Please use this link below:

QuikPay Online Portal for the ELI Application Fee
https://quikpayasp.com/gallaudet/commerce_manager/payer.do?orderType=ELIApplicationFees
3. Official Identification

Print Applicant Name: ___________________________________________________________

Please note that the official identification document needs to be valid and has an expiration date of more than six months.

For international applicants: please make a clear copy of the page in your passport where your picture is located. The birth date should also be part of this passport page as well.

Without your passport copy, your ELI application cannot be processed.

Add a copy of your official identification to this page with a paper clip.
Print Applicant Name: ________________________________________________________________

Since the ELI is designed for Deaf and Hard-of-Hearing students only, we must review your most recent audiogram. **Audiograms which are more than 3 years old will not be accepted.** Hearing applicants do not need to submit an audiogram.

**Add a copy of your most recent audiogram to this page with a paper clip.**
5. Secondary School Transcript

Print Applicant Name: _______________________________________________________________

Your official secondary school transcript lists all the courses that you took there and the grades you received. Please submit an official copy of your transcript. If you also have college or university transcripts, please add official copies of them as well.

If the official transcript is not in English, you need to have it officially translated into English by an outside translation agency. You will need to submit your transcripts to the World Education Services (WES) at https://www.wes.org/ to get their evaluation.

For official transcripts not in English, add them, the official English translation, and the WES evaluation to this page.

For official transcripts in English, add them to this page.

Add a transcript from your former secondary school to this page with a paper clip. ☛

Print Applicant Name: ________________________________________________________________

Your diploma or secondary school certificate of completion lists the name of the secondary school, your name, the date of graduation or completion, and official signatures. Please submit a copy of your diploma. If it is in a language other than English, you should have it officially translated into English by a commercial or government translation agency. Add both the copy and the official English translation (if applicable) to this page.

Add a copy of your diploma from your former secondary school to this page with a paper clip.
7. Two Letters of Recommendation

You must obtain Letters of Recommendation from at least two professional adults who know you well.

Examples of professionals who can evaluate you are your instructors, academic counselor, school principal, and if you work, your supervisor.

The next two pages are forms that your recommenders can use to evaluate you.

Part A instructions for the ELI applicant:
1. Complete Part A of the Letter of Recommendation form
2. Give the forms to your recommenders
3. Ask them to follow the Part B instructions below for the professional adult.
4. Gather the sealed envelopes (do NOT open them, these envelopes must remain sealed)
5. Mail the sealed envelopes with your ELI application

Part B instructions for the professional adult:
1. Complete Part B of the Letter of Recommendation form
2. Put it into an envelope
3. Put a business card in the envelope
4. If the form and the business card are not written in English, obtain official English translations
5. Put the official translations into the envelope
6. Seal it
7. Sign a signature across the sealed part of the envelope
8. Give the envelope to the applicant
Letter of Recommendation

Please Write or Print Clearly

Directions for Part A: To be completed by the Applicant

- Complete Part A of this Letter of Recommendation
- Give the forms to your recommenders
- Ask them to do the instructions below for Part B.
- Gather the sealed envelopes (do NOT open them, these envelopes must remain sealed)
- Mail the sealed envelopes with your ELI application

Applicant's Name:
Applicant's Address:

Directions for Part B: To be completed by the Recommender

The applicant above is applying to the English Language Institute (ELI) at Gallaudet University in Washington, D.C. The ELI provides a full time, intensive program in English as a Second Language, American Sign Language and cultural studies for international deaf and hard of hearing adults. Thank you for helping us learn more about the applicant.

- Complete Part B of this Letter of Recommendation
- Put it into an envelope
- Put a business card in the envelope
- If the form and the business card are not written in English, obtain official English translations
- Put the official translations into the envelope
- Seal it
- Sign a signature across the sealed part of the envelope
- Give the envelope to the applicant

Please evaluate the applicant using this scale:

<table>
<thead>
<tr>
<th>Ability to Learn:</th>
<th>Poor</th>
<th>Average</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self-discipline:</td>
<td>Poor</td>
<td>Average</td>
<td>Good</td>
<td>Excellent</td>
</tr>
<tr>
<td>Motivation:</td>
<td>Poor</td>
<td>Average</td>
<td>Good</td>
<td>Excellent</td>
</tr>
<tr>
<td>Character:</td>
<td>Poor</td>
<td>Average</td>
<td>Good</td>
<td>Excellent</td>
</tr>
</tbody>
</table>

Please comment here on the applicant’s character and ability to learn, or add a letter:

Your Address:
Your relationship to the Applicant:
Your Name (print): Title/Position:
Signature: Date:
### Letter of Recommendation

**Please Write or Print Clearly**

**Directions for Part A: To be completed by the Applicant**

<table>
<thead>
<tr>
<th>1. Complete Part A of this Letter of Recommendation</th>
<th>4. Gather the sealed envelopes (do NOT open them, these envelopes must remain sealed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Give the forms to your recommenders</td>
<td>5. Mail the sealed envelopes with your ELI application</td>
</tr>
<tr>
<td>3. Ask them to do the instructions below for Part B.</td>
<td></td>
</tr>
</tbody>
</table>

**Applicant’s Name:**

**Applicant’s Address:**

**Directions for Part B: To be completed by the Recommender**

The applicant above is applying to the English Language Institute (ELI) at Gallaudet University in Washington, D.C. The ELI provides a full time, intensive program in English as a Second Language, American Sign Language and cultural studies for international deaf and hard of hearing adults. Thank you for helping us learn more about the applicant.

<table>
<thead>
<tr>
<th>1. Complete Part B of this Letter of Recommendation</th>
<th>5. Put the official translations into the envelope</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Put it into an envelope</td>
<td>6. Seal it</td>
</tr>
<tr>
<td>3. Put a business card in the envelope</td>
<td>7. Sign a signature across the sealed part of the envelope</td>
</tr>
<tr>
<td>4. If the form and the business card are not written in English, obtain official English translations</td>
<td>8. Give the envelope to the applicant</td>
</tr>
</tbody>
</table>

Please evaluate the applicant using this scale:

- **Ability to Learn:** [ ] Poor [ ] Average [ ] Good [ ] Excellent
- **Self-discipline:** [ ] Poor [ ] Average [ ] Good [ ] Excellent
- **Motivation:** [ ] Poor [ ] Average [ ] Good [ ] Excellent
- **Character:** [ ] Poor [ ] Average [ ] Good [ ] Excellent

Please comment here on the applicant's character and ability to learn, or add a letter:

**Your Address:**

**Your relationship to the Applicant:**

**Your Name (print):**

**Title/Position:**

**Signature:**

**Date:**
8. Goal Statement

Print Applicant Name: ____________________________________________________________

Why is the ELI good for you? Explain here or add a letter.