Fourth Step in Becoming a Domestic ELI Student

Dear ELI Student,

Congratulations on completing the financial qualifications step of the ELI application process. You will need to complete some tasks as a new ELI student. The ELI documents in this fourth step need to be mailed to the following address:

Gallaudet University  
English Language Institute, HMB E253  
800 Florida Avenue NE  
Washington, DC  20002-3695 USA

One exception to using this address is the health history form, which needs to be mailed separately to the following address.

Gallaudet University  
Peter J. Fine Student Health Services (SHS)  
800 Florida Avenue NE  
Washington DC 20002-3695 USA

Some tasks require an email submission to eli.office@gallaudet.edu.

If you have any questions about the ELI forms, please email eli.office@gallaudet.edu, call us at (202) 651-5721, or fax us at (202) 448-6954.

Regards,  
Dr. Helen Thumann, Director  
School of Language, Education, and Culture
1. Housing Affirmation Form

Print Applicant Name: ________________________________________________________________

Directions: Please fill out this form and sign the Affirmation section below after you have submitted the completed Housing Application to Residence Life.

The Housing Application is available in Bison, which is an online portal that is available for Gallaudet University students. The Housing Application can be completed after he or she has registered for his or her Gallaudet University email account.

Date the Housing Application Form was submitted to Residence Life: ________________  ________________  ________________
Month      Day      Year

Affirmation: I understand that I must submit the Housing Application form within Bison in order to reserve a dorm room before I arrive on campus for ELI Student Orientation. I understand that if I do not complete the housing form in a timely manner, there may be no dorm room available for me.

__________________________________________  __________________________________________
Applicant Signature                         Date

After completing this form, please sign and date it, scan it, and send this page as an attachment to eli.office@gallaudet.edu.
Guide to Completing the Health History Form

All Gallaudet students, including ELI students, must complete and mail a Student Health History form by June 1 (for Fall admission) or November 1 (for Spring admission). The student completes most of the form, but a doctor or another health care provider must complete the last page. A medical examination is necessary if you plan to play sports. ELI students are not allowed to play varsity sports but can participate in intramural sports. The form is kept on file for use in a medical emergency, even if the student does not purchase the Gallaudet medical insurance policy. For more information about Student Health Service, please use this link: http://www.gallaudet.edu/student-health-service. The website address for the student health history form is listed below.

Health History Form  (Please print and fill out)

a. Please click on this website address or type in this website address on your Internet browser (This link needs Adobe Reader).
b. Please fill out the health history form to the best of your ability.
c. Then make an appointment to see a doctor near your home in order to get a signature. There should be a doctor's signature on the last page.
d. Please get any missing immunization shots while at the doctor's office.
e. Make copies of the completed health history form and your immunization records. Please bring these copies with you to Gallaudet University.
f. The original completed health history form needs to be sent to Student Health Service (SHS).
g. Please note that if SHS does not get your health history form, you will not be allowed to attend classes for the semester. If there are any missing immunization shots after you arrive on campus, you will be required to get them at a medical clinic here in the greater DC/MD/VA metropolitan area in order to register for classes.

If you have any questions about the health history form, contact Student Health Service via their email address SHS@gallaudet.edu, phone number (202) 651-5090 (V/TTY), or fax number (202) 651-5743.

Mail completed health history form to:

Gallaudet University
Peter J. Fine Student Health Service (SHS)
800 Florida Avenue NE
Washington DC 20002-3695    USA
Student Health Service Form

Print Applicant Name: ________________________________________________________________

Directions: Please fill out this form and sign the Affirmation section below after submitting the completed Health History Form to Student Health Service via postal mail to the address listed below.

The English Language Institute program does not have the proper facilities to receive health history forms, which are under separate patient confidentiality regulations from the Health Insurance Portability and Accountability Act (HIPAA), including highly controlled and secure patient file storage. The completed Health History Form needs to be submitted to Student Health Service (SHS) at this address below.

Gallaudet University
Peter J. Fine Student Health Service
800 Florida Ave NE
Washington, DC 20002-3695
USA

SHS will review your Health History Form and send you an email your Gallaudet University email account if there are any missing immunization shots that you need to get for yourself at a doctor’s office near your home. If your Health History Form is complete, SHS will place a clearance on your student account and remove the immunization block. If you do not complete the Health History Form and get all the necessary immunizations before your arrival on campus, you will still have a SHS hold on your student account. Upon arrival, you must already have your COVID19 vaccination for at least two weeks prior to coming to Gallaudet University even if it is just the first dose. The second dose can be administered at Student Health Service on campus.

Date the Health History Form was mailed to Student Health Service: ______ ______ ______

Affirmation: I understand that if I do not receive a clearance from Student Health Service, I cannot register for any classes at Gallaudet University. In this case, I would need to go to an outside medical clinic, (which may charge $600-$700), get my immunization shots, bring the immunization records from the medical clinic to SHS, and wait to receive a clearance from SHS before I can register for classes.

____________________________________________________        __________________________________________
Signature                                           Date

After completing this form, please sign and date it, scan it, and send this page as an attachment to eli.office@gallaudet.edu.
Below is a chart of estimated charges for the Fall 2022 semester for domestic students.

<table>
<thead>
<tr>
<th>Domestic</th>
<th>Incoming Fall 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition/Classes</td>
<td>4585</td>
</tr>
<tr>
<td>Student Activities Fee</td>
<td>150</td>
</tr>
<tr>
<td>Health Service Fee</td>
<td>250</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>200</td>
</tr>
<tr>
<td>ELI Student Orientation (ESO) *</td>
<td>400</td>
</tr>
<tr>
<td>Health Insurance **</td>
<td>4402</td>
</tr>
<tr>
<td>Books and Supplies ***</td>
<td>250</td>
</tr>
<tr>
<td>Dorm ****</td>
<td>4469</td>
</tr>
<tr>
<td>Meal Plan ****</td>
<td>3480</td>
</tr>
<tr>
<td>Total</td>
<td>18186</td>
</tr>
</tbody>
</table>

*New students entering for the first time pay the ESO fee only once. Required for all ELI students accepting admission to the University.

**Health insurance is an annual fee and billed one time per academic year. New ELI students entering the Spring semester for the first time pay the fee posted for the Spring semester which is $2,291.

***The estimate for books and materials is an out-of-pocket expense.

****Dorms and meal plans have various rates and features. The estimate given here is an average. All costs are approximate and can change at any time without notice. This chart above is not a quote.

An advance payment must be submitted by the respective deadline, otherwise the student cannot register for any classes at Gallaudet University. The advance payment deadline for the Fall 2022 semester is August 17, 2022.

During the semester, the student may incur additional charges. When this happens, the balance due must be paid off by the final balance due deadlines listed on the undergraduate academic calendar on the Gallaudet University website.
3. Advance Payment for the Semester

Print Applicant Name: ______________________________________________________________

An advance payment for the semester is required to be submitted before Arrival Day.

Directions: You have the option to do a bank transfer/money wire. Funds can be deposited into your Gallaudet University account with a bank transfer. Your full name and Gallaudet University Identification Number (ID) must also be given to the bank in order for Gallaudet University to put the funds into your student account. You would only get your Gallaudet University ID after you submit your completed ELI application for us to review.

If you wish to do a bank transfer, please read these instructions below:

After you have submitted your ELI application, please send an email to eli.office@gallaudet.edu to obtain information on how to make an advance payment via a bank transfer. Please note that you are solely responsible for obtaining advance payment information. You will also be responsible for giving your Gallaudet ID number and advance payment information to your financial sponsor (if applicable).