



School of Language, Education, and Culture
English Language Institute

English Language Institute
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Second Step in Becoming an ELI Student
Instructions
Academic Year 2022-2023

Dear ELI Applicant,

Congratulations on completing the academic qualifications step of the ELI application process.

To save you time, we have included all the instructions you will need in this enclosed document for completing the screening process. There are two screening tests, a sign language interview, and a language self-assessment. When you qualify for the screening step, there will be an email invitation for scheduling a Zoom session with Dr. Gemma Gabor that you can indicate your availability to with a yes or a no. Please look for this email from the eli.office@gallaudet.edu account.

As you complete the ELI Language Self-Assessment in the application form for the second step, mail it to:

Gallaudet University
English Language Institute, HMB E253
800 Florida Avenue NE
Washington, DC 20002-3695 USA

If you have any questions about the ELI forms, please email us at eli.office@gallaudet.edu, call us at (202) 651-5721, or fax us at (202) 448-6954.

Regards,
Dr. Helen Thumann, Director
School of Language, Education, and Culture



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➤ **ELI Application Process – Screening Tests and Interview**

If the academic qualifications in your ELI application are satisfactory, then you would be asked to schedule a time for the ELI screening tests and the sign language interview. If you pass the screening tests and the sign language interview, then your financial qualifications will be reviewed. Academic, screening, and financial approvals need to be secured in order to gain admission to the English Language Institute.

➤ **Checklist of Required Documents**

1. **Email Invitation:** Please indicate with a yes or no your availability for a Zoom session to complete the screening tests and the sign language interview with Dr. Gemma Gabor when you get the email invitation from eli.office@gallaudet.edu;
2. **Language Self-Assessment:** Please complete this survey to the best of your ability. Hearing people will need to complete this survey as well.

➤ **Sending ELI Forms**

Mail the completed forms to:

Gallaudet University
English Language Institute, HMB E253
800 Florida Avenue NE
Washington DC 20002-3695 USA

After the ELI receives your ELI documents, they will be reviewed to see if the ELI forms are complete. If there are any missing documents, you will be informed via email.



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➤ Details of the Screening Process

The ELI Program Coordinator and academic advisors are responsible for the screening tests and the sign language interview.

Gallaudet University is in USA's Eastern Standard Time (EST). Please keep in mind that when we have Daylight Savings (ET) during part of the spring, the entire summer, and part of the fall, we are an hour earlier than EST during these times. The applicant can use a time zone converter website like <https://www.worldtimebuddy.com/> to help figure out the date and time differences between us and his or her location.

The entire screening process is done via Zoom, which is a video chat app with a capability to share a computer screen with the viewer(s). The website link for Zoom is <http://www.zoom.com>. If you haven't used Zoom before, you will need to create a new account by signing up for it. Free Zoom accounts are available.

You will need to dedicate at least two hours for the Zoom session. During the Zoom session, the applicant needs to use a quiet, stable room where he or she can concentrate. It will be important to use a computer, laptop or tablet, not a cell phone for Zoom. Please inform anyone in the room that they need to leave so that you can be alone for the session.

The results of the screening process will be sent to applicants by email. For applicants who have passed Step 2, the screening results are valid for up to three years. If the results from Step 2 are older than three years, this screening step will need to be retaken. In order to retake the screening step after a failure to pass it, a year must pass and evidence must be submitted showing that the applicant has taken an English class or had private tutorial sessions.

➤ Any Questions?

If you have any questions about the ELI form instructions, please feel free to send an email to us at eli.office@gallaudet.edu.

The ELI FAQ webpage may also have some answers to some other questions you may have. The link is below.

<http://www.gallaudet.edu/english-language-institute/eli-admissions/eli-faq>