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PHONE CONSULTATION POLICIES FORM

1. This form plus the Credit Card Information Form and/or payment via check/money order are required in advance of being placed on the schedule for phone consultations only.
2. You will be called at the number you provide in your Information Form at your scheduled phone appointment time and must be available. Please be sure you can accept calls from blocked numbers. If we cannot reach you within 5-10 minutes, the appointment will be deemed to have been missed. If there may be a delay or issue in calling you, we will attempt to email.
3. **Consultation charges depend on your history with this office:**
 - a) First Time Consultation and/or Prior Consultation Over 1 Year Ago:
 - \$120 for a consultation *up to 30 minutes*
 - *After the first 30 minutes you will be charged:* \$360 per hour pro rata
 - b) Consultation Within Last Year: \$360/hour pro rata, with a half hour minimum.
 - c) Previously Missed Appointment/Two or More Prior Cancellations: \$360/hour pro rata with half hour minimum; nonrefundable deposit of \$180 required in advance to schedule.
4. You will be charged for all consultation time.
5. Any opinion or advice given by the Law Office of Michelle Ball is opinion only, based on the limited facts provided, and is cursory, non-binding and not an absolute statement of law.
6. Legal representation has not been accepted, is not guaranteed, and requires a separate contract and deposit. This is a pre-consultation tool to ensure your agreement to abide by office policies.

I HAVE READ THE ABOVE TERMS, UNDERSTAND THEM, AND AGREE TO THEM.

DATE: _____ SIGNATURE: _____

PRINT NAME: _____