

دَستِ اَرام

دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ رَأْسَ الْأَمَّةِ
 دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ
 دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ
 قِسْمٌ: 3345100

سُرْمَتِ كُتُبٍ: MCHE-FM/2010/92

اِبْرَاهِيمُ

دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ رَأْسَ الْأَمَّةِ
 اِبْرَاهِيمُ دَرْدِي حَقِيقَةُ الْوَعْدِ وَالْحَقِيقَةُ
 سِرِّي اِبْرَاهِيمُ دَرْدِي رَأْسُ الْأَمَّةِ وَالْحَقِيقَةُ
 حَقِيقَةُ الْوَعْدِ وَالْحَقِيقَةُ

وَدَّ، جَدِّدُ الْوَعْدِ وَالْحَقِيقَةُ وَالْحَقِيقَةُ 11 جُزْءٍ
 2010 وَ (اِبْرَاهِيمُ) قُرُونِي 11:00 اِسْمُ دَعْوَةِ وَصِيَّةٍ
 اِسْمُ رَأْسِ الْأَمَّةِ (دَعْوَةُ وَصِيَّةٍ) اِسْمُ رَجِيحِي
 رَجِيحِي مُسَوِّدَاتُ دَرْدِي 14 جُزْءٍ 2010 وَ (حَقِيقَةُ) قُرُونِي
 11:00 اِسْمُ دَعْوَةِ وَصِيَّةٍ اِسْمُ رَأْسِ الْأَمَّةِ
 (دَعْوَةُ وَصِيَّةٍ) اِسْمُ اِسْمُ رَأْسِ الْأَمَّةِ اِسْمُ رَأْسِ الْأَمَّةِ

23 مَجْلَدٌ 1431
 05 جُزْءٍ 2010

دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ رَأْسَ الْأَمَّةِ
 دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ
 دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ
 قِسْمٌ: 3345100

سُرْمَتِ كُتُبٍ: MCHE-FM/2010/93

اِبْرَاهِيمُ

دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ رَأْسَ الْأَمَّةِ
 اِبْرَاهِيمُ دَرْدِي حَقِيقَةُ الْوَعْدِ وَالْحَقِيقَةُ
 سِرِّي اِبْرَاهِيمُ دَرْدِي رَأْسُ الْأَمَّةِ وَالْحَقِيقَةُ
 حَقِيقَةُ الْوَعْدِ وَالْحَقِيقَةُ

وَدَّ، جَدِّدُ الْوَعْدِ وَالْحَقِيقَةُ وَالْحَقِيقَةُ 11 جُزْءٍ
 2010 وَ (اِبْرَاهِيمُ) قُرُونِي 10:00 اِسْمُ دَعْوَةِ وَصِيَّةٍ
 اِسْمُ رَأْسِ الْأَمَّةِ (دَعْوَةُ وَصِيَّةٍ) اِسْمُ رَجِيحِي
 رَجِيحِي مُسَوِّدَاتُ دَرْدِي 14 جُزْءٍ 2010 وَ (حَقِيقَةُ) قُرُونِي
 10:00 اِسْمُ دَعْوَةِ وَصِيَّةٍ اِسْمُ رَأْسِ الْأَمَّةِ
 (دَعْوَةُ وَصِيَّةٍ) اِسْمُ اِسْمُ رَأْسِ الْأَمَّةِ اِسْمُ رَأْسِ الْأَمَّةِ

23 مَجْلَدٌ 1431
 05 جُزْءٍ 2010

سُرْمَتِ كُتُبٍ
 دَعْوَةُ وَصِيَّةٍ لِمَنْ أَحْبَبَ

سُرْمَتِ كُتُبٍ: (4) DS/2010/10

اِبْرَاهِيمُ

اِبْرَاهِيمُ

اِبْرَاهِيمُ دَرْدِي حَقِيقَةُ الْوَعْدِ وَالْحَقِيقَةُ
 اِبْرَاهِيمُ دَرْدِي حَقِيقَةُ الْوَعْدِ وَالْحَقِيقَةُ
 وَدَّ، جَدِّدُ الْوَعْدِ وَالْحَقِيقَةُ وَالْحَقِيقَةُ 12 جُزْءٍ
 قُرُونِي 14:00 اِسْمُ دَعْوَةِ وَصِيَّةٍ اِسْمُ رَأْسِ الْأَمَّةِ
 قُرُونِي 15 جُزْءٍ 2010 وَ (حَقِيقَةُ) قُرُونِي 14:00 اِسْمُ رَأْسِ الْأَمَّةِ
 اِسْمُ رَأْسِ الْأَمَّةِ

22 مَجْلَدٌ 1410
 04 جُزْءٍ 2010

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ڏي، جرفو اٽو ٽيٽو

سرسوچي: (IUL)13-J2/13/2010/80

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دسرسوچي 3 ٽيٽو اٽو ٽيٽو، ٽيٽو
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23 مٽو 1431

05 ٽيٽو 2010

دسرسوچي اٽو ٽيٽو اٽو ٽيٽو ٽيٽو
ڏي، جرفو اٽو ٽيٽو

سرسوچي: IUL/101-TR/1/2010/1003

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دسرسوچي اٽو ٽيٽو اٽو ٽيٽو ٽيٽو
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ٽيٽو، دسرسوچي اٽو ٽيٽو اٽو ٽيٽو ٽيٽو
12 ٽيٽو 2010 ٽيٽو ٽيٽو 10:00 اٽو دسرسوچي
اٽو ٽيٽو اٽو ٽيٽو ٽيٽو ٽيٽو ٽيٽو ٽيٽو
ٽيٽو ٽيٽو ٽيٽو ٽيٽو 18 ٽيٽو 2010 ٽيٽو ٽيٽو
11:00 اٽو دسرسوچي اٽو ٽيٽو اٽو ٽيٽو ٽيٽو
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24 مٽو 1431

06 ٽيٽو 2010

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سرسوچي: UNUL-PB/2010/010

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26 مٽو 1431

08 ٽيٽو 2010

سۆھبەتچى ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەت
دەۋرى، تەكشۈرۈش

سۆھبەتچى: 60-ADM/2010/117

تەكشۈرۈش

ئىشلىرىنى 136 سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

تەكشۈرۈش 136 سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

11 ئاينىڭ 11 كۈنى (تەكشۈرۈش) 10:00 سائەتتە
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

22 نۆمۇرلۇق 1431

4 ئاينىڭ 2010

سۆھبەتچى ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەت
دەۋرى، تەكشۈرۈش

سۆھبەتچى: 60-ADM/2010/118

تەكشۈرۈش

ئىشلىرىنى 136 سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

تەكشۈرۈش 136 سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

11 ئاينىڭ 11 كۈنى (تەكشۈرۈش) 11:00 سائەتتە
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

23 نۆمۇرلۇق 1431

5 ئاينىڭ 2010

سۆھبەتچى ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەت
دەۋرى، تەكشۈرۈش

سۆھبەتچى: MTCC-RFP-PROC/2010/003

تەكشۈرۈش

ئىشلىرىنى 136 سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

تەكشۈرۈش 136 سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا
ئىشلىرىنى ئۆز ئىچىگە ئالغان سۆھبەتچى خىزمەتچىسىنىڭ قاتنىشىدا

23 نۆمۇرلۇق 1431

05 ئاينىڭ 2010

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MCHE-FNA/2010/94

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Reference: (IUL)/179-7.1/1/2010/1014

REQUEST FOR PROPOSALS

Companies Secretaries Training Program 2010

Capital Market Development Authority (CMDA) is looking for a firm or an Individual to develop and deliver a training program for Company Secretaries in the Maldives.

The objective of the program is to allow participants to acquire the practical skills required for effectively discharging the role of Company Secretary.

Target Audience

The program is targeted for the Company Secretaries of listed companies, public companies, state owned entities and private companies. A total of 30 participants are expected to undertake the program.

Duration of the Course

The program should be designed to conduct over 3 consecutive working days, from 9:00 am to 4:00 pm, expected to be held latest by the 1st week of August 2010.

Responsibilities of the Presenter

The firm or the individual hired to conduct this program will be tasked with preparing the course materials based on the proposed course outline. The course materials should be delivered to CMCGI 1 week prior to the commencement of the program. The materials should include any relevant case studies and working papers.

Educational Qualification and Experience

The firm or the individual should have previous experience in designing and delivering Company Secretaries Training Programs or any other similar programs which include modules related to the field.

The resource person should have a minimum educational qualification of Masters' Degree in a related field or any other relevant area with 5 years experience on the field.

Proposed Course Outline for the Companies Secretaries Training Program

1. Overview of the Companies Act of the Republic of Maldives and other Corporate Laws applicable to Companies.
2. Evolving Role, Responsibilities and duties of today's Company Secretary
3. Practical Skills required for effectively discharging the role of a Company Secretary
4. Interaction with Directors and Senior Management
5. Company Meetings, Minutes and Resolutions – Best Practices
6. Shareholder Communications, accountability and disclosures
External Reporting and Disclosure Requirements
7. Corporate Governance Standards & Ethics - Board structure, board committees, internal control system and risk management , transparency and disclosures
8. Maintaining Statutory Corporate records
9. Corporate Social Responsibility and good citizenship

*Please note that this is a guide for interested parties for the submission of proposals

Criteria for Evaluation

1. Responsibilities of the presenter (Course Design & execution dates) 22%
2. Educational qualification and experience 48%
3. Financial Details (in the case of a foreign resource person, costs associated with local convenience shall be borne by the resource person and accounted for, in the lump sum amount quoted in the financial details) 30%

All interested parties must submit their proposals, financial details and CV's to CMDA or to the email address specified below by 1600 hrs on 15th July 2010.

Capital Market & Corporate Governance Institute

Capital Market Development Authority
4th Floor MTCC Tower, 20057
Boduthakurufaanu Magu
Male', Maldives

Tel: + 960 3343685

Fax: + 960 3336624

Email: cmcgi@cmda.gov.mv

Website: www.cmda.gov.mv

6th July 2010

State Electric Company Ltd.

Ref No: H-2010/61

Date: 05/07/2010

Invitation for Bids

Re- tender of Construction of steel frame for supporting control room slab at K. Villingili Power House. (Ref no: H-2010/47), as few responses were received.

1. State Electric Company Ltd (STELCO) invites sealed bids from interested and eligible bidders to Construction of steel frame for supporting control room slab at K. Villingili Power House.
2. A complete set of bidding documents may be purchased by interested and eligible bidders from STELCO's head office in Male', from 05th July 2010 to 13th July 2010 between 08:30 hrs to 16:00 hrs on all working days, upon payment of a non-refundable fee of Mrf1000.00 (One Thousand) to our payment counters at head office. Documents shall be issued from 18th July 2010 to 21st July 2010 between 09:30hrs to 14:30hrs on all working days.
 - Only bidders who purchase the bidding document can participate and thus the document is not transferable.
3. A pre-bid meeting shall be held on Thursday 22nd July 2010 at 10:30hrs local time at STELCO Head Office, 2nd Floor meeting room.
4. All bids shall reach STELCO head office on or before Monday, 02nd August 2010, 10:30hrs.
5. The bids shall be submitted in sealed envelope and addressed as follows:
Head of Procurement and Inventory Management Department
State Electric Company Limited.
Construction of Steel frame for supporting control room slab at K. Villingili Power House
Ref. no: H-2010/61
 - STELCO shall not be liable for the misplacement or premature opening for the unlabeled sealed bids.
6. Bids shall be opened on Thursday, 29th July 2010, at 10:30hrs, at STELCO Head Office, 2nd Floor meeting room, in the presence of those bidders or bidder's representatives who wish to attend the session.

Key Dates:-

EVENT	DATE	TIME
Selling Tender documents	05 th July 2010 – 13 th July 2010 (on all working days)	08:30 hrs – 16:00 hrs
Issuing Tender Documents	18 th July 2010 – 21 st July 2010 (on all working days)	09:30 hrs – 14:30 hrs
Pre-bid Meeting	22 nd July 2010 (Thursday)	11:30 hrs
Bid Opening	02 nd August 2010 (Monday)	11:30 hrs

Bid Evaluation Criteria:

All Bids shall be evaluated on the following basis. And points (pts) shall be given according to the formula below.

- Price = 80 pts “(Minimum Quoted Price) / (Quoted Price) x 80”.

دعوتی وقت تقریباً سہ بجے
دعا، جعفریہ

سہ ماہیہ: 171-FD(PU)/IUL/2010/103

ادوار

اسٹریٹس سوسائٹی

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171-FD(PU)/IUL/2010/97
11:30
12 بجے 2010
18 بجے 2010

06 بجے 2010

دعوتی وقت تقریباً سہ بجے
دعا، جعفریہ

سہ ماہیہ: (IUL) 179-2-1/1/2010/1016

ادوار

دس بجے دس بجے دس بجے دس بجے دس بجے دس بجے
11:00
14:30
25 بجے 1431
7 بجے 2010

دعوتی وقت تقریباً سہ بجے
دعا، جعفریہ

سہ ماہیہ: 171-FD(PU)/IUL/2010/102

ادوار

اسٹریٹس سوسائٹی

دس بجے دس بجے دس بجے دس بجے دس بجے دس بجے
171-FD(PU)/IUL/2010/98
13:00
13:00
05 بجے 2010

- **Company details:** Shall submit company profile, registration copy and contact details.
- **Important Note:** It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process.

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 75 pts [(Minimum Quoted Price) / (Quoted Price) x 75].
- Delivery period = 20 pts [(Shortest delivery period) / (Quoted delivery period) x 20].
- Experience = 05 pts (Shall submit reference letters from previous supplies for similar work).

* Additional (US\$25/- plus 0.04% of bid amount shall be included to price of bid as financial costs for overseas payments).

• **The bid shall be submitted in sealed envelope and addressed as follows:**

Head of Procurement Department
 State Electric Company Limited.
 Termination Kits & Cable Lugs / Inventory Management Unit
 Ref. no: H-2010/73

- STELCO shall **not be liable** for the misplacement or premature opening for the unlabeled sealed bids.

• **Deadline:**

All sealed bids shall reach STELCO head office on or before **Wednesday, 21st July 2010, 12:30hrs.** Any bid(s) received after this deadline shall be disqualified.

• **Bid Opening:**

Bids shall be opened on **Wednesday, 21st July 2010, at 12:30hrs, in STELCO Head Office / 2nd Floor meeting room,** in the presence of those bidders or bidder's representatives who wish to attend the session.

• **Further information:**

Interested bidders may obtain further information from the following address:

Procurement Department
 State Electric Company Limited.
 Ameenee Magu, Male', 20349
 Republic of Maldives
 Tel: (960) 333 8121, (960) 333 8122
 Fax: (960) 332 7036
 E-mail: procurement@stelco.com.mv.

- This invitation for bid is also published in STELCO website www.stelco.com.mv.

State Electric Company Ltd.

Ref No: H-2010/75

Date: 08-07-2010

Invitation for Bids

State Electric Company Limited (STELCO) invites sealed bids from interested and eligible bidders for the following item(s).

Item	Description	Qty
1	Termination Kit 11 KV 3C x 70mm ² XLPE/SCT/PVC/SWA/PVC Cu Cable, TKN-50-90 No-650-SG, Brand Tyco	30 KITS
2	Termination Kit 11KV 3C x 185mm ² XLPE/SCT/PVC/SWA/PVC Cu Cable, TKN-95-240 No-650-SG, Brand Tyco	30 KITS
3	HV CABLE LUG COPPER 70mm ² (2A14-M12)	90 PCS
4	HV CABLE LUG COPPER 185mm ² (2437-M12)	90 PCS

• **Bids shall indicate the following:**

- **Price**

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)
2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

- **Currency** (If not stated, shall be assumed as Maldivian Rufiya).
- **Delivery period** (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.
- **Technical specification(s)**: All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.
- **Genuine parts**: Only genuine product(s) shall be acceptable.
- **Payment terms**: 100% upon delivery within 30 working days.
- **Bid validity**: Bid validity shall be minimum 30 days from the date of bid opening.

- **Currency** (If not stated, shall be assumed as Maldivian Rufiya).
- **Delivery period** (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.
- **Technical specification(s)**: All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.
- **Genuine parts**: Only genuine product(s) shall be acceptable.
- **Payment terms**: 100% upon delivery within 30 working days.
- **Bid validity**: Bid validity shall be minimum 30 days from the date of bid opening.
- **Company details**: Shall submit company profile, registration copy and contact details.
- **Important Note**: It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process.

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 80 pts [(Minimum Quoted Price) / (Quoted Price) x 80].
- Delivery period = 15 pts [(Shortest delivery period) / (Quoted delivery period) x 15].
- Experience = 05 pts (Shall submit reference letters from previous supplies for similar work).

* Additional (US\$25/- plus 0.04% of bid amount shall be included to price of bid as financial costs for overseas payments).

• **The bid shall be submitted in sealed envelope and addressed as follows:**

Head of Procurement Department
 State Electric Company Limited.
 Cummins Engine 4BT 3.9 G2 Spares / RD.
 Ref. no: H-2010/71

- STELCO shall **not be liable** for the misplacement or premature opening for the unlabeled sealed bids.

• **Deadline:**

All sealed bids shall reach STELCO head office on or before **Wednesday, 21st July 2010, 14:30hrs.** Any bid(s) received after this deadline shall be disqualified.

• **Bid Opening:**

Bids shall be opened on **Wednesday, 21st July 2010, at 14:30hrs, in STELCO Head Office / 2nd Floor meeting room,** in the presence of those bidders or bidder's representatives who wish to attend the session.

• **Further information:**

Interested bidders may obtain further information from the following address:

Procurement Department
 State Electric Company Limited.
 Ameenee Magu, Male', 20349
 Republic of Maldives
 Tel: (960) 333 8121, (960) 333 8122
 Fax: (960) 332 7036
 E-mail: procurement@stelco.com.mv.

- This invitation for bid is also published in STELCO website www.stelco.com.mv.

State Electric Company Ltd.

RefNo: H-2010/71

Date: 08-07-2010

Invitation for Bids

Re-tender of Cummins Engine 4BT 3.9-G2 Spares for Regional Department (Ref no: PMT-2010/67)

State Electric Company Limited (STELCO) invites sealed bids from interested and eligible bidders for the following item(s).

Item	Description	Qty	
1	SEAL OIL (P/N:3904353)	1	Nos
2	TAPPET (P/N:3907240)	8	Nos
3	SLEEVE SALVAGE (P/N:3904166)	4	Nos
4	SET MAIN BEARING (P/N:3802010)	1	Nos
5	BELT V RIBBED (P/N:3903090)	1	Nos
6	KIT SEAL OIL (P/N:3909410)	1	Nos
7	PUMP TRANSFER (P/N:3904374)	1	Nos
8	CAP FILLER (P/N:101322)	1	Nos
9	KIT ENGINE PISTON (P/N:3802100)	4	Nos
10	SET PISTON RING (P/N:3802050)	4	Nos
11	BEARING CON ROD (P/N:3901170)	8	Nos
12	SCREW CON ROD (P/N:3900919)	8	Nos
13	VALVE EX (P/N:3802006)	4	Nos
14	VALVE IN (P/N:3802005)	4	Nos
15	KIT INJECTOR (P/N:3802035)	4	Nos
16	STARTING MOTOR (P/N:3909913) 12 V	1	Nos
17	WATER PUMP (P/N:3802004)	1	Nos
18	SET UPPER ENGINE GASKET (P/N:3802016)	1	Nos
19	SET LOWER ENGINE GASKET (P/N:3802019)	1	Nos

Remarks: Cummins Diesel Engine, M/N: 4BT 3.9 G, S/N: 21071075, CPL no: 696

• **Bids shall indicate the following:**

- Price

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)
2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 80 pts [(Minimum Quoted Price) / (Quoted Price) x 80].

- Delivery period = 15 pts [(Shortest delivery period) / (Quoted delivery period) x 15].

- Experience = 05 pts (Shall submit reference letters from previous supplies for similar work).

* Additional (US\$25/- plus 0.04% of bid amount shall be included to price of bid as financial costs for overseas payments).

• **The bid shall be submitted in sealed envelope and addressed as follows:**

Head of Procurement Department
State Electric Company Limited.
Surg Suppressor / Hulhumale Powerhouse.
Ref. no: H-2010/68

- STELCO shall **not be liable** for the misplacement or premature opening for the unlabeled sealed bids.

• **Deadline:**

All sealed bids shall reach STELCO head office on or before **Wednesday, 21st July 2010, 14:00hrs.** Any bid(s) received after this deadline shall be disqualified.

• **Bid Opening:**

Bids shall be opened on **Wednesday, 21st July 2010, at 14:00hrs, in STELCO Head Office / 2nd Floor meeting room,** in the presence of those bidders or bidder's representatives who wish to attend the session.

• **Further information:**

Interested bidders may obtain further information from the following address:

Procurement Department
State Electric Company Limited.
Ameenee Magu, Male', 20349
Republic of Maldives
Tel: (960) 333 8121, (960) 333 8122
Fax: (960) 332 7036
E-mail: procurement@stelco.com.mv.

- This invitation for bid is also published in STELCO website www.stelco.com.mv.

State Electric Company Ltd.

Ref No: H-2010/68

Date: 08-07-2010

Invitation for Bids

Re-tender of Surg Suppressor for K. Hulhumale Powerhouse (Ref no: PMT-2010/74)

State Electric Company Limited (STELCO) invites sealed bids from interested and eligible bidders for the following item(s).

Item	Description	Qty
1	Surg Suppressor (Z 500) Stamford	8 Nos

• **Bids shall indicate the following:**

- **Price**

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)
2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

- **Currency** (If not stated, shall be assumed as Maldivian Rufiya).
- **Delivery period** (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.
- **Technical specification(s)**: All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.
- **Genuine parts**: Only genuine product(s) shall be acceptable.
- **Payment terms**: 100% upon delivery within 30 working days.
- **Bid validity**: Bid validity shall be minimum 30 days from the date of bid opening.
- **Company details**: Shall submit company profile, registration copy and contact details.
- **Important Note**: It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process.

- **Important Note:** It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process.

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 75 pts [(Minimum Quoted Price) / (Quoted Price) x 75].
- Delivery period = 20 pts [(Shortest delivery period) / (Quoted delivery period) x 20].
- Experience = 05 pts (Shall submit reference letters from previous supplies for similar work).

* Additional (US\$25/- plus 0.04% of bid amount shall be included to price of bid as financial costs for overseas payments).

• **The bid shall be submitted in sealed envelope and addressed as follows:**

Head of Procurement Department
State Electric Company Limited.
Glamox IND Luminaires / Power Generation Department.
Ref. no: H-2010/67

- STELCO shall **not be liable** for the misplacement or premature opening for the unlabeled sealed bids.

• **Deadline:**

All sealed bids shall reach STELCO head office on or before **Wednesday, 21st July 2010, 13:30hrs.** Any bid(s) received after this deadline shall be disqualified.

• **Bid Opening:**

Bids shall be opened on **Wednesday, 21st July 2010, at 13:30hrs, in STELCO Head Office / 2nd Floor meeting room,** in the presence of those bidders or bidder's representatives who wish to attend the session.

• **Further information:**

Interested bidders may obtain further information from the following address:

Procurement Department
State Electric Company Limited.
Ameenee Magu, Male', 20349
Republic of Maldives
Tel: (960) 333 8121, (960) 333 8122
Fax: (960) 332 7036
E-mail: procurement@stelco.com.mv.

- This invitation for bid is also published in STELCO website www.stelco.com.mv

State Electric Company Ltd.

Ref No: H-2010/67

Date: 08-07-2010

Invitation for Bids

Re-tender of Glamox IND Luminaires for Power Generation Department (Ref no: PMT-2010/10A)

State Electric Company Limited (STELCO) invites sealed bids from interested and eligible bidders for the following item(s).

Item	Description	Qty	
1	GLAMOX IND Luminare GPV MIR Z236, 230V 50Hz (2 x 36W Lamps Electronic Ballast) or Equivalent	50	Nos
2	GLAMOX IND Luminare with Emergency Light MIXZ67 236, 4/5 TW PC20 (2 x 36W Lamps Electronic Ballast) or Equivalent	10	Nos

• **Bids shall indicate the following:**

- **Price**

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)
2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

- **Currency** (If not stated, shall be assumed as Maldivian Rufiya).
- **Delivery period** (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.
- **Technical specification(s)**: All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.
- **Genuine parts**: Only genuine product(s) shall be acceptable.
- **Payment terms**: 100% upon delivery within 30 working days.
- **Bid validity**: Bid validity shall be minimum 30 days from the date of bid opening.
- **Company details**: Shall submit company profile, registration copy and contact details.

State Electric Company Ltd.

Ref No: H-2010/73

Date: 08/07/2010

Invitation for Bids

1. State Electric Company Ltd (STELCO) invites sealed bids from interested and eligible bidders to **Supply of 11kV Equipments and Accessories required for K. Hulhumale and Villimale Distribution Network upgrading Project 2010.**
2. A complete set of bidding documents may be purchased by interested and eligible bidders from STELCO's head office in Male', from **11th July 2010 to 22nd July 2010** between **08:30 hrs to 16:00 hrs** on all working days, upon payment of a non-refundable fee of US\$50.00 (Fifty) or equivalent in Maldivian Rufiyaa, by telegraphic transfer or directly to our payment counters at head office. Overseas bidders shall pay additional US\$50.00 (Fifty) if they require the documents to be delivered to their mailing address. Documents shall be issued from **21st July 2010 to 25th July 2010** between **09:30hrs to 14:30hrs** on all working days.
 - Only bidders **who purchase** the bidding document can participate and thus the document is **not transferable**.
3. A pre-bid meeting shall be held on **Sunday 01st August 2010** at **11:30hrs** local time at **STELCO Head Office, 2nd Floor meeting room**.
4. All bids shall reach STELCO head office on or before **Sunday, 15th August 2010**, at **11:30hrs**.
5. The bids shall be submitted in sealed envelope and addressed as follows:
Head of Procurement Department
State Electric Company Limited.

Supply of 11kV Equipments and Accessories required for K. Hulhumale and Villimale

Ref. no: H-2010/73

- STELCO shall **not be liable** for the misplacement or premature opening for the unlabeled sealed bids.
6. Bids shall be opened on **Sunday, 15th August 2010**, at **11:30hrs**, at **STELCO Head Office, 2nd Floor meeting room**, in the presence of those bidders or bidder's representatives who wish to attend the session.

Key Dates:-

EVENT	DATE	TIME
Selling Tender documents	11 th July 2010 – 22 nd July 2010 (on all working days)	08:30 hrs – 16:00 hrs
Issuing Tender Documents	21 st July 2010 – 25 th July 2010 (on all working days)	09:30 hrs – 14:30 hrs
Pre-bid Meeting	01 August 2010 (Sunday)	11:30 hrs
Bid Opening	15 th August 2010 (Sunday)	11:30 hrs

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. And points (pts) shall be given according to the formula below.

- Price = 80 pts $[(\text{Minimum Quoted Price}) / (\text{Quoted Price}) \times 80]$.
- Duration = 10 pts $[(\text{Shortest delivery period}) / (\text{Quoted duration}) \times 10]$.
- Experience = 10 pts *(Please submit letter of reference from previous supplies for similar work).*

State Electric Company Ltd.

Ref No: H-2010/72

Date: 08/07/2010

Invitation for Bids

State Electric Company Limited (STELCO) wishes to invite sealed bids from interested and eligible bidders for the supply & delivery of the following item(s).

Item	Description	Qty
1	PROXIMITY CARD 125khz programmable ASK, 0.8mm thick, Card size: Standard cr80	300 Nos.

• Bids shall indicate the following:

- Price

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)
2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

- Currency (If not stated, shall be assumed as Maldivian Rufiya).
- Delivery period (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.
- Technical specification(s): All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.
- Genuine parts: Only genuine product(s) shall be acceptable.
- Payment terms: 100% upon delivery within 30 working days.
- Bid validity: Bid validity shall be minimum 30 days from the date of bid opening.
- Company details: Shall submit company profile, registration copy and contact details.
- Important Note: It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process.

• Bid Evaluation Criteria:

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 85 pts [(Minimum Quoted Price) / (Quoted Price) x 85].
- Delivery period = 10 pts [(Shortest delivery period) / (Quoted delivery period) x 10].
- Experience = 05 pts (Submit feedback from previous supplies for similar work).

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 85 pts $[(\text{Minimum Quoted Price}) / (\text{Quoted Price}) \times 85]$.
- Delivery period = 10 pts $[(\text{Shortest delivery period}) / (\text{Quoted delivery period}) \times 10]$.
- Experience = 05 pts (Submit feedback from previous supplies for similar work).

* *Additional (US\$25/- plus 0.04% of bid amount shall be included to price of bid as financial costs for overseas payments).*

• **The bid shall be submitted in sealed envelope and addressed as follows:**

Head of Procurement Department
State Electric Company Limited.
Engraving Machine
Ref. no: H-2010/66

- *STELCO will **not be liable** for the misplacement or premature opening for the unlabeled sealed bids.*

• **Pre-bid Meeting:**

A pre-bid meeting will be held on **Monday, 12th July 2010 at 10:30hrs.** at **STELCO Head Office, 2nd Floor meeting room.**

• **Deadline:**

All sealed bids shall reach STELCO head office on or before **Wednesday, 28th July 2010, at 10:30hrs.** Any bid(s) received after this deadline shall be disqualified.

• **Bid Opening:**

Bids shall be opened on **Wednesday, 28th July 2010, at 10:30hrs, STELCO Head Office, at 2nd Floor meeting room,** in the presence of those bidders or bidder's representatives who wish to attend the session.

• **Further information:**

Interested bidders may obtain further information from the following address:

Procurement Department
State Electric Company Limited.
Ameenee Magu, Male', 20349
Republic of Maldives
Tel: (960) 333 8121, (960) 333 8122
Fax: (960) 332 7036
E-mail: procurement@stelco.com.mv.

- *This invitation for bid is also published in STELCO website www.stelco.com.mv*

State Electric Company Ltd.

Ref No: H-2010/66

Date: 08/07/2010

Invitation for Bids

Re- tender of Engraving Machine & Plastic Sheets required for STELCO (Ref no: H-2010/53)

State Electric Company Limited (STELCO) wishes to invite sealed bids from interested and eligible bidders for the supply & delivery of the following item(s).

Item	Description		Qty
1	Engraving Machine (Rotary type engraving machine, with computer interface including software) Remarks: For signage of substations / distribution box	1	Nos.
2	Engraving Plastic Sheets (610mm x 1220mm) (Matte 2-ply suitable for outdoor, 1.5mm thick, White background with black lettering) Remarks: For signage of substations / distribution box	10	Nos.

• **Bids shall indicate the following:**

- **Price**

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)
2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

- **Currency** (If not stated, shall be assumed as Maldivian Rufiya).
- **Delivery period** (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.
- **Technical specification(s)**: All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.
- **Genuine parts**: Only genuine product(s) shall be acceptable.
- **Payment terms**: 100% upon delivery within 30 working days.
- **Bid validity**: Bid validity shall be minimum 30 days from the date of bid opening.
- **Company details**: Shall submit company profile, registration copy and contact details.
- **Important Note**: It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process.

- Payment Terms: 100% upon delivery within 30 working days.
- Bid Validity: Bid validity shall be minimum 30 days from the date of bid opening.
- Company details: Shall submit company profile, registration copy and contact details.

• **The bid shall be submitted in sealed envelope and addressed as follows:**

Head of Procurement Department
 State Electric Company Limited.
 Cable Cutter & Crimping Tool
 Ref. no: H-2010/56

- STELCO shall not be liable for the misplacement or premature opening for the unlabeled sealed bids.

• **Deadline:**

All sealed bids shall reach STELCO head office on or before Monday, 12th July 2010, 11:30hrs. Any bid(s) received after this deadline shall be disqualified.

• **Bid Opening:**

Bids shall be opened on Monday, 12th July 2010, 11:30hrs, STELCO Head Office, at 2nd Floor meeting room, in the presence of those bidders or bidder's representatives who wish to attend the session.

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 85 pts [(Minimum Quoted Price) / (Quoted Price) x 85].
- Delivery period = 10 pts [(Shortest delivery period) / (Quoted delivery period) x 10].
- Experience = 05 pts (Submit feedback from previous supplies for similar work).

* Additional (US\$25/- plus 0.04% of bid amount shall be included to price of bid as financial costs for overseas payments).

• **Further information:**

Interested bidders may obtain further information from the following address:

Procurement Department
 State Electric Company Limited.
 Ameenee Magu, Male', 20349
 Republic of Maldives
 Tel: (960) 333 8121, (960) 333 8122
 Fax: (960) 332 7036
 E-mail: procurement@stelco.com.mv.

- This invitation for bid is also published in STELCO website www.stelco.com.mv

State Electric Company Ltd.

Ref No: H-2010/56

Date: 05/07/2010

Invitation for Bids

State Electric Company Limited (STELCO) invites sealed bids from interested and eligible for the supply & delivery of the following item(s).

Item	Description	Qty
1	Battery Operated Cable Cutter - Should be able to cut through 40mm copper Strands <u>Shall include the followings:</u> Battery Charger 220-240V AC, 2 Batteries, Carry Case	1 No.
2	Battery Operated Crimping Tool - Should be able to crimp copper lugs upto 630sqmm <u>Shall include the followings:</u> With Crimping dies Battery Charger 220-240V AC, 2 Batteries Carry Case	1 No.

Remarks: For Power Distribution Unit

• Bids shall indicate the following:

- Price

* Door Step Delivery Price

OR

* CIF Price

The following charges shall be applied for CIF Male' Prices:

1. For custom duty (25% of CIF price)

2. For clearing, handling & delivery to STELCO site (2% of the highest quoted CIF price)

* Bids shall indicate the unit price, total price for each item and total price of the bid.

- Currency (If not stated, shall be assumed as Maldivian Rufiya).

- Delivery period (In days). For CIF quoted bids, additional 07 days shall be included for the clearing, handling and delivery to STELCO site. Delivery indicated as 'ex-stock' and a particular duration not specified shall be taken same as the bidder offering the longest delivery period.

- Technical specification(s): All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted.

- Genuine parts: Only genuine product(s) shall be acceptable.

פועל תרבות

דו"ר דוד גולדברג, מנהל תוכנית

מוסדות, קרן התרבות.

מס' 2010/27-IL

תוכנית

30 דקות, 03 שאלות, 4465/- ש"ח

מס' שאלה / תשובה	שאלה	תשובה
1500/- ש"ח	4465/- ש"ח	03 שאלות
ש"ח	ש"ח	ש"ח
3	1. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט" 2. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט" 3. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט" 4. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט" 5. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט" 6. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט" 7. תוכנית "המבט" היא תוכנית שידורית / טלוויזיונית, המעבירה תוכנית "המבט"	1

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01 ޖެނެރަލް ޕްލޭސިން

މަސަވަރާ: 5610/- ޖެނެރަލް

ސެނިޔަރު ޖެނެރަލް ޕްލޭސިން: 2500/- ޖެނެރަލް

ޕްލޭސިން ޖެނެރަލް ޕްލޭސިން: 100/- ޖެނެރަލް (މަސަވަރާ ޖެނެރަލް ޕްލޭސިން)

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ސެކްޝަން ޕްލޭސިން ޕްލޭސިން ޕްލޭސިން: 15 ޕްލޭސިން 2010 ވާ ޕްލޭސިން ޕްލޭސިން

ޕްލޭސިން ޕްލޭސިން ޕްލޭސިން ޕްލޭސިން 15:00 ޕްލޭސިން ޕްލޭސިން ޕްލޭސިން

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• ޕްލޭސިން ޕްލޭސިން ޕްލޭސިން E-mail igmh@mhsc.com.mv ޕްލޭސިން ޕްލޭސިން

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Ref no: IAS/MIS/2010/1063

Date: 1st July 2010

EMPLOYMENT OPPORTUNITIES

Island Aviation Services Ltd. provides Domestic & Regional Air Services, Passenger Handling and Air Cargo Services at Male' International Airport. In order to meet the challenges in the industry, we are committed to provide quality services to our customers. In this context, we are looking for suitable candidates to join our company and be part of the team.

Human Resources Senior Officer Trainee

Job ref no: J/2010/18

Qualifications:

Minimum Diploma or higher qualification in related field or 03 years of work experience in area of Human Resources.

Requirements:

Computer literate and familiarity with any software used by Human Resources

Able to work successfully alongside with other people

Ability to manage one's own work effectively, to use one's own initiative and to be self-motivating in order to achieve results

Location:

Island Aviation Head Office – Male'

Interested candidates may complete the Application Form for Employment and submit the form with supporting documents not later than

1600hrs of 12th July 2010 (Monday) to Island Aviation Head Office addressed to;

Human Resources Department

Island Aviation Services Ltd, 26, Ameer Ahmed Magu Male', 20026, Republic of Maldives
Phone: 3331262 Fax: 3314806

Application Form for Employment will be available to download on our website www.maldivian.aero

Applications with inaccurate information, which do not meet the above requirements and which are incomplete will be disqualified.

(Only Maldivians will be accepted for the above positions and only short listed candidates will be informed)



Advertisement Ref No.: MTCC-HR/2010/21

LAWYER

Successful Candidate:

- Bachelors degree or higher in Shariah Law or equivalent professional education at an accredited college or university
- Should have worked for two years in the Maldives as a practicing lawyer
- Should have knowledge of substantive and procedural law and statutes applicable to public companies
- Should demonstrate strong research, analytical and writing skills
- Should have a broad range of legal and industry sector experience to reflect the demands of MTCC.
- Demonstrate a high level of skills in communication, organization, problem solving, analysis and decision-making.
- Ability to formulate and express ideas on complex technical and legal subjects clearly and concisely, orally and in writing.
- Ability to work independently in a multi tasking team environment under minimum supervision

The successful candidate will be able to clearly demonstrate:

- Provide legal advice to the CEO and management on substantive and procedural issues related to management, procurement, contracts and other operational modalities for the continued operations and administration of business;
- Development of corporate policies in key areas, including review and improvement of existing policies and procedures.
- Contribution to an efficient, transparent and fair internal grievance and justice system.
- Monitoring the negotiation of agreements with contractors, suppliers and other entities.
- Advising MTCC on complex commercial contracts, reviewing model contracts and agreements.
- Perform legal research and analysis and prepare legal opinions, reports and correspondence on relevant matters;
- Management of the legal partnership with legal retainer, contractors, suppliers, regulatory bodies and law enforcement agencies.
- Represent the MTCC in the courts of law

Pay Package: Mrf.20,000.00

Other Benefits: Medical Insurance Scheme

MTCC is actively seeking dynamic, proactive, result oriented, logical thinker to be a part of our LEGAL TEAM.

The Maldives Transport and Contracting Company Plc is a successful business organization that offers exciting career opportunities to you within Maldives in a supportive and rewarding environment. Our employees are responsible for our success and we value our employees, aiming to create a working environment where you are Valued, Respected and Empowerment is a daily experience.

Number of position: 01

Department: Legal Department

Work Location: MTCC Tower, Male'

Working hours: 08:00 to 16:00 hrs

Contract duration: 12 months

If selected for the position you will be expected to mobilize rapidly following negotiation of a contract. A copy of the terms of reference and application process may be obtained by writing to:

HUMAN RESOURCE DEPARTMENT
Maldives Transport & Contracting Company plc
MTCC Building, Boduthakurufaanu Magu, Male'
20181,

Republic of Maldives

Phone: (00960) 332 6822

Email: careers@mtcc.com.mv ,

Web: http://www.mtcc.com.mv

Applications should be sent in by completing the JOB APPLICATION form, along with all relevant documents by citing the above reference.

Job Application Form will be available at MTCC Reception, the form also can be downloaded from MTCC website.

Closing date: July 14th, 2010

reports.

Basic Salary Range:

Mrf.4400.00-5370.00

Other Benefits:

Educational Allowance,
Medical Insurance Scheme

Department:	Construction and Projects Management Department
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No. of Position:	01
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Successful Candidate:

- Minimum 3 passes in O' Level or a Certificate in Business Administration; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.
- Proficiency in word processing, spreadsheets and scheduling applications using Ms Office packages.
- Superior in written and verbal communication skills, coupled with highly developed inter-personnel skills.
- Self-starter, energetic and assertive
- Well organized, attention to detail and ability to multi-task and set priorities
- Ability to liaise with people at all levels of the organization
- Ability to work with a minimum of supervision and with a commitment to team work

The successful candidate will be able to clearly demonstrate:

- Prepare reports, memos, letters, and other documents, using word processing, spreadsheet, database, or presentation software.
- Answer phone calls and direct calls to appropriate parties or take messages.
- Attend meetings to record minutes.
- Read and analyze incoming memos, submissions, and reports to determine their significance and plan their distribution.
- Perform general office duties, such as ordering supplies, maintaining records management database systems, and performing basic administrative work.
- File and retrieve corporate documents, records, and reports.
- Open, sort, and distribute incoming correspondence, including faxes and email.

Basic Salary Range:

Mrf.4400.00-5370.00

Other Benefits:

Educational Allowance,
Medical Insurance Scheme

Work Location:

MTCC Tower, Male'

Working hours:

08:00 to 16:00 hrs

If selected for the position you will be expected to mobilize rapidly following negotiation of a contract.

A copy of the terms of reference and application process may be obtained by writing to:

HUMAN RESOURCE DEPARTMENT
Maldives Transport & Contracting Company plc
MTCC Tower Building,
Boduthakurufaanu Magu, Male' 20181,
Republic of Maldives
Phone: (00960) 3001145
Email: careers@mtcc.com.mv ,
Web: <http://www.mtcc.com.mv>

Applications should be sent in by completing the JOB APPLICATION form, along with all relevant documents by citing the above reference.

Job Application Form will be available at MTCC Reception, the form also can be downloaded from MTCC website.

CLOSING DATE: 14TH July 2010



Ad.Ref No.: MTCC-HR/2010/22

MTCC is actively seeking dynamic, proactive, result oriented, self starter to be part of our TEAM.

The Maldives Transport and Contracting Company Plc is a successful business organization that offers exciting career opportunities to you within Maldives in a supportive and rewarding environment. Our employees are responsible for our success and we value our employees, aiming to create a working environment where you are Valued, Respected and Empowerment is a daily experience.

HUMAN RESOURCE OFFICER

Department: Human Resource Department
No. of Position: 01

Successful Candidate:

- Diploma in Human Resources, or related field or HR related experience; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.
- Proficiency in word processing, spreadsheets and scheduling applications using Ms Office packages.
- Superior in written and verbal communication skills, coupled with highly developed inter-personnel skills.
- Self-starter, energetic and assertive
- Well organized, attention to detail and ability to multi-task and set priorities
- Ability to liaise with people at all levels of the organization
- Ability to work with a minimum of supervision and with a commitment to team work

The successful candidate will be able to clearly demonstrate:

- Monitor, measure and report on staff training and development plans and achievements within agreed formats and timescales
- Coordinate seminars, workshops, short & long term trainings activities.
- Ensure activities meet with and integrate with organizational requirements for quality management, health & safety, legal stipulations, environmental

- policies & general duty of care
- Assist in the implementation of policies; ensure that the employees are aware of company policies.
- Assist in the resolution of specific disciplinary or grievance cases
- Administer payroll and maintain records relating to staff
- Deal with prospective clients and client queries
- File and retrieve corporate documents, records, and reports.

Basic Salary Range:

Mrf.5220.00-5910.00

Other Benefits:

Educational Allowance,
Medical Insurance Scheme

Department: Corporate Department
No. of Position: 01

Successful Candidate:

- Minimum 3 passes in O' Level or a Certificate in Business Administration; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.
- Proficiency in word processing, spreadsheets and scheduling applications using Ms Office packages.
- Superior in written and verbal communication skills, coupled with highly developed inter-personnel skills.
- Self-starter, energetic and assertive
- Well organized, attention to detail and ability to multi-task and set priorities
- Ability to liaise with people at all levels of the organization
- Ability to work with a minimum of supervision and with a commitment to team work

The successful candidate will be able to clearly demonstrate:

- Deal with prospective clients and client queries
- Issue dividend, share certificates and maintain share registry
- Produce monthly required reports, update account balance and assist in the share income management.
- Update daily dividend payments and individual shareholders dividend details
- Deposit share dividend to the accounts of share holders
- Provide administrative support to the Shareholder Relations unit
- File and retrieve corporate documents, records, and

Capital Market Development Authority
MTCC Tower, 4th Floor
Boduthakurufaanu Magu
Male', Republic of Maldives



Reference No: (IUL)179-4.1/1/2010/1015
07 July 2010

Job Announcement

We are looking for a dynamic, dedicated and result-oriented individual to work in our Organization. The candidates shall be mainly responsible for performing a wide range of activities in relation to the work CMDA.

Job Rank: Deputy Director Level or Senior Officer Gr. 2 Level

Number of vacancies: 01

- If the applicant does not qualify for a Deputy Manager, the applicant may be considered for the post of Senior Officer.

Title: Deputy Manager (Pension Analyst)

Basic Salary:

MRF 7270/- (Seven Thousand Two Hundred and Seventy)

Qualification and Experience: Masters degree in Economics, Finance, Accounting, Banking or equivalent professional qualification; or Bachelors degree in Economics, Finance, Accounting, Banking or equivalent professional qualification with 4 years work experience

or

Title: Senior Officer

Basic Salary:

MRF 5460/- (Five Thousand Four Hundred and Sixty)

Qualification and Experience: Bachelors degree in Economics, Finance, Accounting, Banking or equivalent professional qualification

Other Employment Benefits:

- Other allowances as per CMDA salary structure
- Overtime pay as per Employment Act entitlements
- Medical Insurance
- Food Allowance
- Short term training opportunities

Other Requirements:

- Demonstrate a high level of skills in communication, organization, problem solving, analysis and decision-making.
- Demonstrate good leadership, vision, individuality, originality, team spirit, creativity and a high level of motivation
- Ability to meet deadlines
- Proactive, detail and result oriented, accurate, and systematic thinking
- Demonstrate a high level of integrity and good character
- A good record of punctuality and willingness to work when required on special assignments or projects undertaken by the Authority outside work hours

Interested candidates please send the applications along with accredited copies of your qualification, Copy of ID and CV to Capital Market Development Authority. Application form is available on the CMDA website: www.cmda.gov.mv

For further information please contact: 333 6620

Application closing time: July 14, 2010 at 1500hrs.

MALDIVES TOURISM DEVELOPMENT CORPORATION PLC

No: MTDC-JA/2010/11

JOB VACANCY

Maldives Tourism Development Corporation Plc invites enthusiastic and energetic Maldivian's willing to work for the following post.

POST: Receptionist x 01

WORK SITE: MTDC Head Office, Male'

QUALIFICATION AND EXPERIENCE:

- Minimum of 02 passes in A' Level
- Minimum of 01 year working experience in a similar capacity will be considered a bonus
- Should be fluent in written and spoken English & Dhivehi
- Good working knowledge of computer office applications (i.e. MS Office; Word and Excel)

- Applicants must be able and willing to work for long hours

REMUNERATION: MRF. 4,600 – 5,000 depending on qualification and experience plus medical benefits plus one month paid leave per annum.

Interested candidates are requested to send in their applications on or before 15th July 2010 along with Curriculum Vitae, copy of ID card, copies of educational certificates, recent passport size photograph and other supporting documents including reference letters from previous employers to:

Maldives Tourism Development Corporation Plc.

1st Floor, G. Fathuruvehi
Buruza Magu
Male' 20124, Republic of Maldives
Phone: 334 7766
Fax: 334 7733
E-mail: info@mtdc.com.mv

