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13-K/13/2010/90

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16

REQUEST FOR PROPOSAL



HDC(161)-A/IIU/2010/81  
16th August 2010

REQUEST FOR PROPOSAL

HEALTH INSURANCE

Housing Development Corporation Limited (HDC) invites interested parties to submit Health Insurance Proposals to provide insurance up to 200 employees

General Information

Announcement Date : 16th August 2010 (Monday)  
Information Session Date and Time : 09:15hrs, 19th August 2010 (Thursday)  
Proposal Submission Date and Time : 09:15hrs, 23rd August 2010 (Monday)  
Information Session and Proposal Submission venue :  
MTCC Ferry Terminal, 1st Floor, Male', Maldives

-Any proposal submitted by the parties who do not attend the information session will not be accepted.

HDC Addresses & Contact Details:

Housing Development Corporation Ltd.3rd Floor, HDC Building Hulhumale'  
Republic of Maldives  
Phone: +960 3353535  
Fax: +960 3358892  
Email: hr@hdc.com.mv  
Website: www.hdc.com.mv  
MTCC Ferry Terminal  
1st Floor  
Male', Republic of Maldives  
Phone: +960 3336755  
Fax: +960 3335892

113-PRC/I-2010/246

113-PRC/I-2010/246

HEALTH INSURANCE

113-PRC/I-2010/246

113-PRC/I-2010/246

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## State Electric Company Ltd.

Ref No: H-2010/93

Date: 16/08/2010

### Invitation for Bids

State Electric Company Limited (STELCO) invites sealed bids from interested and eligible for the supply & and Installation of the following item(s).

Item	Description	Qty	No.
1	Automatic rescue device for the 03 "Mitsubishi" existing Elevator in STELCO	3	No.

• **Bids shall indicate the following:**

- **Price**

\* Door Step Delivery Price

\* Quotation for the above mentioned items.

\* Quotation for installation

- **Currency:** (If not Stated, shall be assumed as Maldivian Rufiya)

- **Completion ability (in days)**

- **Company details:** *Shall submit company profile, registration copy and Contact details Individual shall submit copy of National ID Card*

- **Experience:** *Shall submit Letter of reference from previous supplies for similar work)*

- **Technical specification(s):** All the relevant information(s) shall be completed to enable technical evaluation of the item(s) quoted..

- **Payment terms:** 100% upon delivery within 30 working days.

- **Bid validity:** Bid validity shall be minimum 30 days from the date of bid opening.

- **Company details:** Shall submit company profile, registration copy and contact details.

- **Important Note:** It is in STELCO's discretion to reject/cancel any bid which does not fulfil or comply the above terms, at anytime during the bid evaluation process

• **Bid Evaluation Criteria:**

All Bids shall be evaluated on the following basis. Points (pts) shall be given according to the formula below.

- Price = 70 pts  $[(\text{Minimum Quoted Price}) / (\text{Quoted Price}) \times 70]$ .

- Completion Ability= 20 pts  $[(\text{Shortest duration}) / (\text{Quoted duration}) \times 20]$ .

- Experience = 10 pts *(Please submit Letter of reference from previous supplies for similar work).*

• **Pre-Bid Opening:**

A pre-bid meeting shall be held on **Sunday 22<sup>nd</sup> August 2010 at 10:00 hrs** local time at **STELCO Head Office, 2<sup>nd</sup> floor meeting room**

• **Bid Opening:**

Bids shall be opened on **Sunday, 29<sup>th</sup> August 2010, at 10:00hrs.** , **STELCO Head Office, at 2<sup>nd</sup> Floor meeting**











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Advertisement Ref No.: MTCC-HR/2010/31

## (CHIEF OPERATING OFFICER (COO

### Successful Candidate:

- Bachelors degree in management, business, law, organizational development or a similar field
- At least six (6) years of experience in a corporate business environment, with two (2) in an executive level position, such as general manager or vice president.
- Excellent interpersonal, communications, public speaking, and presentation skills.
- Solid working knowledge of budgeting, sales, business development, and strategic planning.
- Ability to generate respect and trust from staff and external constituencies.
- Broad range of general business and industry sector experience to reflect the demands of MTCC.
- Exemplary written and verbal communication skills in Dhivehi and English.

### The successful candidate will be able to clearly demonstrate:

- Direct company operations to meet budget and other financial goals.
- Direct short-term and long-term planning and budget development to support strategic business goals.
- Establish performance goals, allocate resources, and assess policies for senior management.
- Execute business strategies successfully for company products and services.
- Direct and participate in acquisition and growth activities to support overall business objectives and plans.
- Execute IPO activities, including participation in road shows, bank meetings, analyst meetings, and more.
- Develop, establish, and direct execution of operating policies to support overall company policies and objectives.
- Assist the CEO to prepare for Board meetings and implement Board decisions.

**Salary:** Mrf.35,000.00

**Other Benefits:** Medical Insurance Scheme

*MTCC is actively seeking self-motivated, proactive, analytical logical thinker to be part of our TEAM.*

The Maldives Transport and Contracting Company Plc is a successful business organization that offers exciting career opportunities to you within Maldives in a supportive and rewarding environment. Our employees are responsible for our success and we value our employees, aiming to create a working environment where you are Valued, Respected and Empowerment is a daily experience.

No. of position: 01

Work Location: MTCC Tower, Male'

Official Working hours: 08:00 to 16:00 hrs

Duration: Three year contract on fulltime basis, extendable upon satisfactory performance

If selected for the position you will be expected to mobilize rapidly following negotiation of a contract. A copy of the terms of reference and application process may be obtained by writing to:

**HUMAN RESOURCE DEPARTMENT**  
**Maldives Transport & Contracting Company plc**  
**MTCC Building, Boduthakurufaanu Magu, Male'**

20181,

Republic of Maldives

Phone: (00960) 332 6822

Email: [careers@mtcc.com.mv](mailto:careers@mtcc.com.mv) ,

Web: <http://www.mtcc.com.mv>

Applications should be sent in by completing the JOB APPLICATION form, along with all relevant documents by citing the above reference.

Job Application Form will be available at MTCC Head Office Reception (MTCC Tower, 7th Floor), and from MTCC corporate website.

**Closing date: August 25, 2010)**



## Excellent Career Opportunities

Maldives Tourism Development Corporation, the Leading Hospitality Company in the Maldives, is looking for self motivated and service oriented candidates aspiring a career in the Hospitality Sector for its operation at Herathera Island Resort, Addu Atoll.

### *Assistant Financial Controller*

Salary: Negotiable based on qualification and Experience  
Experience: Minimum 2 to 3 years experience in similar role in hotel or resort

*Successful candidate will report directly to the operations in charge and will be required to lead the Finance Team.*

### *Cost Controller*

Salary: Negotiable based on qualification and experience  
Experience: Minimum 1 to 2 years' experience in similar role in hotel / resort.

*Successful candidate will report directly to the operations in charge and will be required to lead the Finance Team.*

We provide excellent staff service and attractive remuneration & perquisites. Interested candidates may send their CVs to [herathera@mtdc.com.my](mailto:herathera@mtdc.com.my) or fax 6897605 on or before **August 22 August, 2010**. For Information, please contact 960-6896677

**ISLAND**  
AVIATION SERVICES LIMITED



Ref no: IAS/MIS/2010/1311

Date: 10th August 2010

### EMPLOYMENT OPPORTUNITIES

Island Aviation Services Ltd. provides Domestic & Regional Air Services, Passenger Handling and Air Cargo Services at Male' International Airport. In order to meet the challenges in the industry, we are committed to provide quality services to our customers. In this context, we are looking for suitable candidates to join our company and be part of the team.

### CUSTOMER SERVICES ASSISTANT TRAINEE (Job ref no: J/2010/19)

Qualifications: Minimum GCE O' Level passes above C grade in 03 subjects including English & Mathematics

Requirements: Computer literate  
Able to work long and odd hours  
Pleasant personality

Location: Male' International Airport

Application Form for Employment will be available to download on our website [www.maldivian.aero](http://www.maldivian.aero)  
Interested candidates may complete the Application Form for Employment and submit the form with supporting documents not later than **1330hrs of 19th August 2010 (Thursday)** to Island Aviation Head Office addressed to;

#### **Human Resources Department**

Island Aviation Services Ltd, 26, Ameer Ahmed Magu  
Male', 20026, Republic of Maldives

Phone: 3331262 Fax: 3314806

Applications with inaccurate information, which do not meet the above requirements and which are incomplete will be disqualified.

**(Only Maldivians will be accepted for the above positions and only short listed candidates will be informed)**



**STATE TRADING ORGANIZATION PLC**

Male' Republic of Maldives

Ref No: 60-ADM/2010/150

Date: 15th August 2010

**JOB OPPORTUNITY**

STO is looking for a young, dynamic and career oriented individual to join our organization for the following posts:

<b>Post</b>	Officer
<b>No of positions</b>	1
<b>Department</b>	Marketing
<b>Remuneration details</b>	<ul style="list-style-type: none"><li>• Basic Salary range: Rf 4350 ~ Rf 5100 (Depending on qualification and experience)</li><li>• Fixed Allowance range: Rf 1350 ~ Rf 1950</li><li>• Overtime and extra working days allowance</li><li>• Technical and Professional Allowance (If eligible)</li><li>• Health Insurance</li><li>• STO Provident Fund</li></ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"><li>• Prepare marketing plans</li><li>• Conducting marketing survey</li><li>• Prepare the necessary reports</li><li>• Visiting customers and doing product promotions</li></ul>
<b>Education Qualifications</b>	<ul style="list-style-type: none"><li>• A' Level or Diploma in Marketing</li></ul>
<b>Other requirement</b>	<ul style="list-style-type: none"><li>• Good in communication skills both written and speaking</li><li>• Computer literate</li><li>• Able to work long hours</li><li>• Good selling skills</li><li>• Working experience in a related field will be an added advantage</li></ul>

Interested applicants please send us your applications with a complete CV, copies of educational certificates and copy of ID card before **1230hrs on 22nd August 2010** to:

State Trading Organization Plc (Head Office), Boduthakurufaanu Magu, Male', Maldives

Tel:3344273, 3344203 Fax: 3344341

\* Application forms will be available from STO Head Office reception:

[http://www.stomaldives.com/pdf/job\\_application\\_form.pdf](http://www.stomaldives.com/pdf/job_application_form.pdf)

\* *Only shortlisted candidates will be called for an interview.*











- Prepare Goods receive notes.
- Liaise with respective units, sections of Engineering, Procurement and Logistical Operations Department for smooth flow of materials required for projects and jobs.
- Issue materials from stock for jobs and projects.
- Prepare and submit daily goods arrival report.
- Prepare and submit daily inventory reports to Head of Department.
- Determine if inventory quantities are sufficient for needs, ordering more materials when necessary.
- Contact Procurement Department in order to schedule or expedite deliveries and to resolve shortages, missed or late deliveries, and other problems.
- Track the status of requisitions and orders.

**Basic Salary Range:**  
Mrf.4400.00-5050.00

**Other Benefits:**  
Medical Insurance Scheme

**Work Location:**  
Engineering Department, K.Thilafushi (MTCC Site)

**Working hours:**  
08:00 to 16:00 hrs

If selected for the position you will be expected to mobilize rapidly following negotiation of a contract.

A copy of the terms of reference and application process may be obtained by writing to:

**HUMAN RESOURCE DEPARTMENT**  
**Maldives Transport & Contracting Company plc**  
**MTCC Tower Building,**  
**Boduthakurufaanu Magu, Male' 20181,**  
**Republic of Maldives**

**Phone: (00960) 3001145**

**Email: [careers@mtcc.com.mv](mailto:careers@mtcc.com.mv) ,**

**Web: <http://www.mtcc.com.mv>**

**Applications should be sent in by completing the JOB APPLICATION form, along with all relevant documents by citing the above reference.**

**Job Application Form will be available at MTCC Reception; the form also can be downloaded from MTCC website.**

**CLOSING DATE: 22nd Aug 2010**

**MALDIVES MONETARY AUTHORITY**  
Male', Republic of Maldives

Ref No: IL - HRMS / 2010 / 43  
August 9, 2010

**JOB VACANCY**

We are looking for dynamic, reliable, energetic and highly motivated individuals to work in Maldives Mobile Phone Banking Project.

Interested candidates can apply for the following positions.

**Position: Assistant Manager**  
Mobile Phone Banking Section – 2 positions

**Qualification & Experience**

- Bachelors Degree in Information Technology or any related field OR
- Experience in Banking/Financial Sector and managing IT projects will be an added advantage.

**Position: Assistant Manager**  
Mobile Phone Banking Section – 1 position

**Qualification & Experience:**

- Bachelor of Business Administration or Bachelors

Degree in related filed

- Experience in Business Development and Marketing related area will be an added advantage.

**Skills required:**

- Should possess excellent interpersonal skills and sound leadership qualities.
- Should have excellent communication, report writing and presentation skills
- Should have planning, administrative and organizational skills
- Should be keen to learn banking systems and process

*Interested candidates are requested to send their application along with CV, copy of ID card, copies of educational certificates with transcripts and other supporting documents to:*

**Human Resource Division**  
**Maldives Monetary Authority**  
**Boduthakurufaanu Magu, Male'**

**Application closing time: 19 August, 2010 at 1300hrs.**

Application forms are available from MMA and from our website: [www.mma.gov.mv](http://www.mma.gov.mv).



Ad.Ref No.: MTCC-HR/2010/32

*MTCC is actively seeking dynamic, proactive, result oriented, self starter to be part of our Engineering Department TEAM.*

The Maldives Transport and Contracting Company Plc is a successful business organization that offers exciting career opportunities to you within Maldives in a supportive and rewarding environment. Our employees are responsible for our success and we value our employees, aiming to create a working environment where you are Valued, Respected and Empowerment is a daily experience.

### ASSISTANT ADMINISTRATIVE OFFICER

**Department:** Engineering Department

**No. of Position:** 01

**Successful Candidate:**

- Completed GCE O' Level (Pass in English, Maths and Dhivehi); or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.
- Proficiency in word processing, spreadsheets and scheduling applications using Ms Office packages.
- Superior in written and verbal communication skills, coupled with highly developed inter-personnel skills.
- Self-starter, energetic and assertive
- Well organized, attention to detail and ability to multi-task and set priorities
- Ability to liaise with people at all levels of the organization
- Ability to work with a minimum of supervision and with a commitment to team work

**The successful candidate will be able to clearly demonstrate:**

- Maintain records of all incoming and outgoing documents.
- Answer phone calls and direct calls to appropriate parties or take messages.
- Attend meetings to record minutes.
- Receive service requests; prepare job cards and handover the job cards to respective section and unit heads.

- Liaise with Logistical Operations Department regarding renewal of annual fees, permits of vehicles and vessels.
- Prepare reports, memos, letters, and other documents, using word processing, spreadsheet, database, or presentation software.
- Read and analyze incoming memos, submissions, and reports to determine their significance and plan their distribution.
- File and retrieve documents, records, and reports.
- Perform general office duties, such as ordering supplies, maintaining records management database systems, and performing basic administrative work.

**Basic Salary Range:**

Mrf.4400.00-5050.00

**Other Benefits:**

Medical Insurance Scheme

### ASSISTANT MATERIALS MANAGEMENT OFFICER

**Department:** Engineering Department

**No. of Position:** 01

**Successful Candidate:**

- Completed GCE O' Level (Pass in English and Maths and Dhivehi); or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.
- Proficiency in word processing, spreadsheets and scheduling applications using Ms Office packages.
- Superior in written and verbal communication skills, coupled with highly developed inter-personnel skills.
- Self-starter, energetic and assertive
- Well organized, attention to detail and ability to multi-task and set priorities
- Ability to liaise with people at all levels of the organization
- Ability to work with a minimum of supervision and with a commitment to team work

**The successful candidate will be able to clearly demonstrate:**

- Prepare purchase requisitions and submit relevant documents such as quotation related to PRQ's to Procurement Department.
- Receive the incoming stock counting process and reconcile with requisitions and update inventory and stock location records.











مکھنڈ سہولت	فہرستہ درجہ اولیٰ	تاریخ	محلہ	فہرستہ سہولت	درجہ اولیٰ	سہولت نمبر
CQ1A-0205024	2001	13-08-2005	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4396
P15-0017116	درجہ اولیٰ	13-08-2005	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4397
DA52T-225938	2001	05-09-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4398
DA52T-245797	2001	20-08-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4399
TCRIO-1290670	1997	11-06-2006	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4400
TCRIO-1126933	درجہ اولیٰ	10-06-2006	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4401
SK22TN-202241	2002	09-07-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4402
SK22TN-202236	2002	09-07-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4403
C/105725	1994	05-10-2005	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4404
SK22T-103780	درجہ اولیٰ	10-12-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4405
H4ZV-1220665	2005	18-01-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4406
BWHD-100805	1996	درجہ اولیٰ	درجہ اولیٰ	تھانہ سہولت (تھانہ سہولت)	01	4407
QG10-111095	2002	30-07-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4408
WHF5T-100699	2000	06-03-2008	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4409
HAIW-0028102	2006	18-11-2007	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4410
SD89T-701433	1999	20-02-2006	تھانہ	تھانہ سہولت (تھانہ سہولت)	01	4411
P4F23-010971	-	-	-	تھانہ سہولت (تھانہ سہولت)	01	4412
-	-	-	-	تھانہ سہولت	01	4413

05 مہینہ 1431

15 روزہ 2010



# בש"ד דברי חוב

מכתב שטרות שטרות מס' 1009/177-A1/1/2010

ד"ר, תפוזר מס' 1009/177-A1/1/2010

10 אדר א' 2010

מכתב מס': (IUL)177-A1/1/2010/1009

## הודעה

מכתב שטרות מס' 1009/177-A1/1/2010  
 תמורתו נכנסו לרשומות המס' 1009/177-A1/1/2010  
 ונכנסו לרשומות המס' 1009/177-A1/1/2010  
 ונכנסו לרשומות המס' 1009/177-A1/1/2010  
 ונכנסו לרשומות המס' 1009/177-A1/1/2010  
 ונכנסו לרשומות המס' 1009/177-A1/1/2010

וד', בלילה 19 אדר א' 2010  
 15:00 ו' נכנסו לרשומות המס' 1009/177-A1/1/2010  
 3313456, ו' נכנסו לרשומות המס' 3316955 אדר א'.

מכתב שטרות מס' 1057/10-H/1/2010

ד"ר, תפוזר מס' 1057/10-H/1/2010

מכתב מס': (IUL)10-H/1/2010/1057

## הודעה

מכתב שטרות מס' 1057/10-H/1/2010  
 ונכנסו לרשומות המס' 1057/10-H/1/2010  
 ונכנסו לרשומות המס' 1057/10-H/1/2010  
 ונכנסו לרשומות המס' 1057/10-H/1/2010  
 ונכנסו לרשומות המס' 1057/10-H/1/2010

2 מכתב מס' 1431

12 אדר א' 2010

מכתב שטרות מס' 13/MTCC-A/IU/2010

ד"ר, תפוזר מס' 13/MTCC-A/IU/2010

מכתב מס': MTCC-A/IU/2010/13

## הודעה

מכתב שטרות מס' 1082/99-C/1/2010

מכתב שטרות מס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010  
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 ונכנסו לרשומות המס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010

וד', 11 אדר א' 2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010  
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 ונכנסו לרשומות המס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010

מכתב מס': 7739363

מכתב מס': 7781425

10 אדר א' 2010

מכתב שטרות מס' 1082/99-C/1/2010

ד"ר, תפוזר מס' 1082/99-C/1/2010

מכתב מס': (IUL)99-C/1/2010/1082

## הודעה

מכתב שטרות מס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010  
 ונכנסו לרשומות המס' 1082/99-C/1/2010

וד', בלילה 09 אדר א' 2010

28 מכתב מס' 1431

09 אדר א' 2010





