

## **Job Opportunity**

| Post                       | Instructional Designer  | Reference | Tradenet-HR/J/2022/38 |
|----------------------------|---|-----------|-----------------------|
| No of positions            | 01  |           |                       |
| Term of Employment         | Contract basis for a term of 1 year. Contract can be extended upon performance review at the end of the term.   |           |                       |
| Remuneration               | Based on qualification and experience   |           |                       |
| Overview                   | As an instructional designer, you are responsible for creating compelling and engaging learning experiences to address the learning, and skill acquisition needs of both internal and external stakeholders of Tradenet.  You will work closely with our subject matter experts to design and develop learning experiences using the best industry practices in education, learning designs and technology to create performance support solutions including face-to-face training and interactive e-learning solutions.  |           |                       |
| Qualification & Experience | Bachelor's degree or higher educational qualification in teaching, pedagogy, education technology or other relevant field   |           |                       |
| Responsibilities           | <ul> <li>Collaborate with Subject Matter experts to develop and design learning materials, experiences and curricula.</li> <li>Develop instructor's manuals, rubrics, instructional materials and other teaching tools.</li> <li>Determine the most appropriate strategies, methodologies and technologies to maximize the learning experience.</li> <li>Develop and revamp both new and established learning models.</li> <li>Develop evaluation criteria and assessment tools.</li> <li>Training of instructors to deliver learning materials.</li> <li>Contribute to the creation of instructional materials including videos and podcasts.</li> </ul> |           |                       |
| Desired Skills             | <ul> <li>Excellent written and oral communication skills, including the ability to effectively convey technical information to non-technical audiences</li> <li>Excellent project management and organizational skills</li> <li>Experience as a teacher would be an additional advantage.</li> <li>Familiarity with Learning Management Systems would be an additional advantage.</li> </ul>  |           |                       |

Interested applicants are requested to email us your applications with the following documents before 1600 hrs on 31st October

## 2022 to careers@tradenet.com.mv

- Completed Job Application Form (attached)
- CV
- Scan of National ID card
- Scans of educational certificates
- Employment reference letters
- Police Report

Kindly note that only shortlisted candidates will be contacted for an interview.