

## **Scope of the Project – Renovation of SME Hub Second Floor**

### **1. General Scope**

- 1.1 To ensure that the project is carried out as per the requirements of the client, the awarded contractor shall be provided the following layouts and renderings
  - Overall Layout plan
  - Demolition plan
  - Dimension plan
  - Floor & Wall finishing plan
  - Ceiling finishing plan
  - Details key plan
  - Furniture and finishing schedule
  - Lighting layout
  - Power & Networking layout
  - Plumbing layout
  - 3D renderings
- 1.2 The awarded contractor must carry out site supervision prior to work commencement and analyze the feasibility of the drawings and report to the client of any issues that may arise during the renovation period
- 1.3 A deliverable timeline of various components of the renovation project must be provided by the contractor prior to commencement of work on site. The total duration for all components must not be more than the delivery period quoted in the proposal
- 1.4 All materials, tools and equipment required for this renovation is to be provided by the contractor
- 1.5 It is the responsibility of the contractor to ensure timely supply of all equipment, tools and materials in a manner that it doesn't hinder project delivery
- 1.6 Care must be taken to ensure minimal disturbances and damages to the existing structure of the building. All finishes must be seamless and as per designs provided
- 1.7 It is the responsibility of the contractor to re-locate any furniture or any other materials required for the renovation within the premises and discard of any waste that maybe generated during the renovation
- 1.8 After completion of renovation the site must be cleaned prior to handover to the client
- 1.9 All dimensions must be checked by contractor prior to fabrication of any work
- 1.10 The thickness and material of the drywall paneling, frames and partition should be as per the details provided in the dimension plan.
- 1.11 All appliances and finishing products are to be exactly as indicated in the product details and specifications provided and must be approved by the client prior to purchase
- 1.12 Where specified in the drawing and BOQ, adequate material must be used to ensure soundproofing and proper insulation.

### **2. Demolition work.**

- 2.1 Demolition works to be carried out as per demolition plan. Removal of existing drywall, Aluminum and Glass partition and ceiling as per the provided Demolition Plan.
- 2.2 Contractor should ensure that no damage is caused to the building and its structure.
- 2.3 Contractor should ensure the safety of other occupants in the building during the shifting of materials.
- 2.4 Contractor should ensure minimum disruption to other occupants during the work.

### **3. Work Specifications.**

3.1 Fabrication of customized stalls, kiosks, stations, counters, salon, cinema and gaming area, benches and other work areas as per the dimension plan, layout plan and requirement provided in the drawings and BOQ.

#### 3.2 Wall finishing

- Finishing of all interior walls should be as per the wall finish plan provided
- Interior color codes and wall tiling where applicable should be as per the wall finish plan.

#### 3.3 Floor finishing

- Flooring to be installed elevated as specified in the layout and drawings provided
- Laminate flooring, carpet installation and tiling as per the design and color code provided in the floor finish plan and BOQ.

#### 3.4 Ceiling Finishing

- Existing slab to be painted as per the finishing plan and color code to give a clean look
- Hanging signage lights as per the details in the ceiling plan.
- All existing electrical cables and air conditioning piping and overhead plumbing to be covered via black aluminum cable trays and painted as per the finishing plan.

#### 3.5 Power layout

- Electrical outlets, network outlets, speaker outlets to be installed as per the power layout provided.
- All IT and power cables and to be carried via black aluminum cable trays as per the power layout plan
- Distribution boxes to be installed as per the power layout plan and covered via false drywall where needed.

#### 3.6 Lighting Layout

- Lighting to be installed as per the layout provided in the lighting layout
- All lights are to be as per the furniture and finishing schedule provided
- Light switches are to be installed as specified in the lighting layout

#### 3.7 Plumbing layout

- Water connection is to be installed to stalls as per the plumbing layout provided
- Outlets, valves, and pipe installation is to be carried out according to the plumbing layout with minimal intrusions to the overall design and layout of the stalls
- Water outlets and drainage system is to be installed as per the plumbing layout and is to be connected to the nearest available wastepipe or rainwater downpipe