**Letter of Invitation to Tender**

Date: 25th March 2018

Invitation of Tender No: HDC (161)-PRO/IU/2018/35

1. *Housing Development Corporation Limited* invites sealed tenders from eligible bidders for *Providing Security Services “Centro Mall, Community Centre & TATA Flats* – 2018”(hereinafter called the “Works” or “Project”) as per the scope given by the Employer.
2. *Housing Development Corporation Limited* will be financing for the Project.
3. Tenderers may obtain further information about this Invitation of Tenders the office of [Housing Development Corporation, Ground Floor, HDC Building, Hulhumale', Republic of Maldives].
4. A complete set of the tender documents may be obtained by the interested Tenderers from HDC’s website link: [www.hdc.com.mv/announcements](http://www.hdc.com.mv/announcements). Bidders may contact us at tenders@hdc.com.mv to acquire the bid document as well.
5. Tenders must be submitted to the office mentioned below in Clause 7, not later than *14:00hrs* on 2nd *April 2018* and must be accompanied by a tender security, in accordance with the Bid Data, in the amount of *MVR 20,000.00 (Maldivian Rufiyaa Twenty Thousand Only).*
6. Tenders will be opened in a session to be held at the office mentioned above in Clause 7, and in the presence of representatives of tenderers who wish to attend. This session will take place at time and date tabulated in Clause 7 of this section or such other time and date as may be notified to the tenderers.
7. Dates and timing for the tender process.

|  |  |  |
| --- | --- | --- |
| **ACTIVITY** | **TIME & DATE**  | **VENUE** |
| Pre- Bid Meeting: | No Pre-Bid Meeting | No Pre-Bid Meeting |
| Deadline for written inquiry by potential bidders: | 2 Working Days Prior to Bid Submission | Via Email |
| Deadline for Bid submission: | 14:00hrs, 2nd April 2018 | Housing Development Corporation Ltd., Ground Floor, HDC Building, Hulhumale’ |
| Bid opening: | 14:00hrs, 2nd April 2018 | Housing Development Corporation Ltd., Ground Floor, HDC Building, Hulhumale’ |

Yours Sincerely,

Fathimath Shiuny

**Director**

**Housing Development Corporation Ltd. (Employer)**