



DEPARTMENT OF NATIONAL REGISTRATION

REQUEST FOR PROPOSAL

RFP 2022-05

(IUL)133-AS/133/2022/48

Announcement Date

09- November -2022

Proposal Submittal Due Date

17-November -2022

(13:30)

To

Department of National Registration

Velaanaage, 4th Floor

Ameer Ahmed Magu

Male'

RFP 2022-05

Definitions

RFP	Request for Proposal
DNR	Department of National Registration

Introduction

The Department of National Registration (DNR) intends to purchase hardware equipment's specified in this RFP. This RFP is not an offer to purchase but is a request to receive proposals.

DNR reserves the right to accept or reject any or all responses, as well as the right to negotiate with one or more, or none of the responding vendors. Omissions, alterations, or irregularities of any kind shall constitute sufficient cause for rejection of a proposal. DNR reserves the right to advertise for new proposals if, in its judgment, the best interests of the department will be served.

It is the responsibility of each vendor to be aware of, and comply with, all relevant laws. All proposals submitted will be properties of DNR and is not, and will not be, responsible for any costs incurred by the vendor in preparations of the proposal.

- **Bidders are required to direct all the questions to:**
Email: procurement@dnr.gov.mv



Price Schedule Form

LOT #	Description	QTY	Rate (MVR)	6% GST	Amount (MVR)
1	Computer System I7				
2	UPS				
3	SSD				

Note: Each LOT will be evaluated and awarded Separately.



SCOPE OF WORK

Lot 1. Computer System I7

QTY	Minimum Requirements		Yes or No
15	Processor:	12th Generation Intel Core i7- 12700 or better	
	RAM:	16GB DDR4 2666MHz or better	
	Storage 1	M.2 2230 512GB PCIe NVMe or better	
	Storage 2	1TB 7200 RPM 3.5" SATA Hard Drive or better	
	Optical Drive	8x DVD+/-RW 9.5mm Slimline Optical Disk Drive or better	
	Graphics:	Intel® UHD Graphics or better	
	Network:	Ethernet LAN 10/100/1000	
	Ports:	5 x USB 3.2 Gen 1 1 x USB 3.2 Gen 2 Type-C® port 4 x USB 2.0 1 x RJ45 Ethernet port 2 x DisplayPort or 2 x HDMI Port or 1 x Display Port and 1 x HDMI Port	
	Keyboard:	Wired Qwerty Keyboard	
	Mouse:	Wired Mouse	
	OS:	Genuine Windows 10 or 11 Professional (64bit)	
	Warranty:	3 Years Manufacturer Authorized Warranty For 3 Years Parts & 3 Years' Service	
Dual Monitor: (2 Monitors)	Monitor 24 inch with Tilt, Rotate Connectivity: Must include Security-lock slot HDMI port Stand lock DisplayPort VGA connector SuperSpeed USB 5Gbps upstream port SuperSpeed USB 5Gbps Resolution: Full HD (1080p) 1920 x 1080 at 60 Hz or better 3 Years Manufacturer Authorized Warranty for Parts & Service		

Lot 2. UPS

QTY	Minimum Requirements	Yes or No
55	650VA UPS	
	Should have 3 power output and relevant cables should be included	
	Two (2) years Parts and services warranty (both parts and service should be same duration if not smallest duration will be taken to consideration	

Lot 3. SSD

QTY	Minimum Requirements	Yes or No
20	512GB 2.5 Inch SATA III Internal SSD with SATA cable	



THE SCOPE OF WORK INCLUDES:

- On-the-Job Training by implementing while installing and configuring on premises

1. Evaluation Criteria

Criteria	Marks
Price with GST	60%
Delivery	25%
Experience	15%

2. Each LOT will be evaluated and awarded Separately.

Price:

- 3.1.1 Each bidder's price is used to identify their relative position on a 0 – 60 price scale. This is done by allocating the lowest priced bid 60 points and calculating the remaining bidder's score in relation to this scale.
- 3.1.2 Price percentage = $60 \times (\text{lowest price} / \text{bid price})$

Delivery:

- 3.1.3 Each bidder's Delivery is used to identify their relative position on a 0 – 25 price scale. This is done by allocating the lowest Delivery bid 25 points and calculating the remaining bidder's score in relation to this scale.
- 3.1.4 Delivery percentage = $25 \times (\text{Lowest Delivery} / \text{Bid Delivery})$
- 3.1.5 Maximum delivery period shall be 30 days from the date of confirmation

Experience

- 3.1.6 A total of 15 points is allocated for Proof of supply of similar Equipment's to other organizations within last 5 years. (Letter from user/organization mentioning successful delivery of similar equipment's) for each successful implementation 5 points will be awarded with a maximum of 15 points.



How bid document will be deemed invalid or disqualified

- 4.1 Department of National Registration shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the offer shall be rejected or deemed Invalid at evaluation stage.
 - 4.1.1 Company Registration
 - 4.1.2 Price Schedule Form or Quotation specification
 - 4.1.3 GST Registration if registered else not needed
 - 4.1.4 Scope of work
 - 4.1.5 One Tax clearances report within past 3 months from the day of bid submission
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ADDITIONAL INFORMATION

1. All certificate copies and reference letters will be verified by contacting the relevant parties. Therefore, please provide contact information with certificate copies and reference letters.
2. All documents must be printed on one side.
3. Unless otherwise specified, the Bidder shall quote entirely in Maldivian Rufiyaa.

Notes:

1. If all goods and services are not supplied during the committed delivery period in the contract, Department of National Registration reserves the right not to accept the goods and annul the contract.



#	Check List	✓	✗
1	Company Registration		
2	Price Schedule Form or Quotation specification		
3	GST Registration if registered else not needed		
4	Scope of work		
5	One Tax clearances report within past 3 months from the day of bid submission		
6	Quotation Validity period 90 days		