

Letter of Invitation

Date: 20<sup>th</sup> November 2022

Invitation of Tenders No: HDC (161)-PMW/IU/2022/500

1. Housing Development Corporation Limited invites sealed tenders from eligible bidders for the "Supply & Installation of Garbage Chutes in Vinares Housing Project in Hulhumalé" and the remedying of any defects therein, as per the scope given by the employer.
2. Only 100% Maldivian Shareholding Parties are eligible to submit the proposal for this tender.
3. Tenderers shall declare all Conflict(s) of Interests to any HDC employee/HDC Board of Directors/any vendor, financial, non-financial or otherwise.
4. Tenderers shall register as a vendor prior to the bid submission date stated below in clause 10 via the "Vendors" tab in the portal.
5. A complete set of the tender documents may be obtained by the interested Tenderers from HDC's portal link: <https://bids.hdc.com.mv>.
6. Tenders must be uploaded to the portal prior to the deadline mentioned below in Clause 10. It is recommended to encrypt the tender document when uploading the file. If the bid is encrypted, the bidder shall share the password during the bid opening stage. Failure to share the password during the bid opening stage will render in disqualification of the bid.
7. A representative for each bidder shall attend the bid opening session. Failure to attend the bid opening session will render disqualification.
8. Original bid security must be submitted to the office mentioned below in clause 10, not later than the bid submission deadline, in accordance with the Instructions to Tenderers, in the amount of MVR 500,000.00 (Maldivian Rufiyaa Five Hundred Thousand) Failure to submit the original bid security will render disqualification of the bid.
9. Tenders will be opened in a session to be held at the office mentioned below in clause 10, in the presence of representatives of tenderers who attend. This session will take place at time and date tabulated in clause 10 of this section or such other time and date as may be notified to the tenderers.
10. Dates and timing for the tender process.

ACTIVITY	TIME & DATE	VENUE
Pre- Bid Meeting	Pre-Bid Session: 27 <sup>th</sup> November 2022, 11:00hrs	Pre-bid session will be conducted via Zoom Meeting: Link: <a href="https://bit.ly/3AribXq">https://bit.ly/3AribXq</a>
Site Visit	28 <sup>th</sup> November 2022, 13:00hrs	Venue: Housing Development Corporation Ltd, Reception, Ground Floor, HDC building, Hulhumalé, Republic of Maldives.
Deadline for written inquiries by potential bidders:	29 <sup>th</sup> November 2022, 12:00hrs	Queries shall be raised via the portal <a href="https://bids.hdc.com.mv">https://bids.hdc.com.mv</a> Clarification of the inquiries will be published at: <a href="https://bids.hdc.com.mv">https://bids.hdc.com.mv</a>
Deadline for Bid submission:	19 <sup>th</sup> December 2022, 11:00hrs	Bids shall be submitted Via the portal <a href="https://bids.hdc.com.mv">https://bids.hdc.com.mv</a>
Deadline for Bid opening:	19 <sup>th</sup> December 2022, 11:00hrs	Housing Development Corporation Ltd., Reception, Ground Floor, HDC Building, Hulhumalé'

Yours Sincerely,



Ali Ibrahim  
Deputy Director

## Relevant Background Information

Given below is the relevant background information.

1. Projects' Scope:

The scope of work includes the following works in the *SUPPLY & INSTALLATION OF GARBAGE CHUTES IN VINARES HOUSING PROJECT IN HULHUMALÉ*, in accordance to the Employer's Requirement and remedying the defects therein.

- Provide detail design and specifications of the proposed garbage chute system
- Supply, construction and installation, testing and commissioning of garbage chutes including the garbage room to complete as per approved detail drawings and specifications.

2. Design and Specifications:

The Contractor shall be responsible for detailed designs and specifications in accordance to the Employer's Requirement. The construction and installation works should be as per the standards mentioned in the ER and Project Brief and if no standard is mentioned should be conforming to the British Standard Specifications.

3. Type of Contract and Agreement:

The agreement will be based on the Conditions of Contract for EPC/Turnkey Projects," Second Edition 2017, with further amendments, prepared by the Fédération Internationale des Ingénieurs-Conseils (FIDIC).

The Contract will be a Lump Sum Contract. Payment will be made according to the Schedule of Payments.

4. Method of Implementation:

The Contractor will be expected to bring in all materials, machinery, equipment and necessary labour for the Permanent and Temporary Works. The Contractor will be expected to provide food and lodging for all management staff and labour at site. The Contractor will have to conform to the Laws of the Republic of Maldives in all respects in executing the works.

5. Time for Completion:

The duration for completion of the works has to be proposed by the bidder (Maximum 120 calendar days).

6. Customs Duties and Taxes:

All duties, taxes, ((such as but not limited to; Goods and Services Tax (GST), Withholding Tax, Business Profit Tax (BPT)) and other levies payable by the Contractor under the Contract, or for any other cause, as of the date 28 days prior to the deadline for submission of bids, shall be deemed to be included in the rates and prices and the total Bid Price submitted by the bidder.

7. Funding:

The Employer shall finance the project.

8. Advance payment:

The Contractor will be entitled to an advance payment of 15% of the Accepted Contract Price, upon submission of an acceptable Bank Guarantee. The advance shall be deducted at a rate of 15% of each and every certified interim payment.

9. Performance Security:

The Contractor will have to submit a Performance Security equal to 10% (Ten percent) of the Contract Price. This Security should be valid throughout the Contract and Defects Notification Period plus 70 days for administrative purposes.

10. Retention Monies:

Retention will be deducted at 10% (Ten percent) of each and every interim payment, up to a maximum of 5% (Five percent) of the Contract Price. Retention will be released on completion of the Defects Notification Period, subject to making good all defects.

11. Defects Liability Period:

The Defects Notification Period/Maintenance stage will be 365 days after practical completion and handover of the works.

12. Liquidated damages:

Liquidated penalty damages will be levied at the rate of 0.25% (naught point one) for each and every day's delay in completion by the Contractor, up to a maximum of 10% (Ten percent) of the final Contract Price, less time of extensions granted.

13. Language of Contract:

The language of the Contract shall be English and the Contractor will be expected to have site staff competent in English or provide translators where necessary.

14. Submission of Bids:

All applicants who have obtained Bid Documents will be expected to submit their Bids within the dates as specified in Section 1 (Invitation to Tender).

15. Validity of bids:

Validity period of the Bid will be 90 days from the date of submission.

16. Bid Security

Bid security of this project is MVR 500,000.00 (Maldivian Rufiyaa Five Hundred Thousand).

17. Material transport to the island

For the transport of the Materials to Hulhumalé, Contractor has to follow the local rules and regulations and has to bear all the cost involved.

18. Contractor's Yard (Temporary Land)

As the Site is part of an on-going project site, the Employer is unable to provide storage areas within the Site and right of access to all parts of site will be subject to agreed work programme. The Contractor is expected to make own arrangements for storage of materials, tools, plants and machinery and staff accommodation as applicable.

If the Contractor request for an additional yard (temporary land), it may be leased at a rate of MVR 10.00 per sqft per month at Employer's sole discretion and subject to availability and requirement, off-site. A security deposit of MVR 30.00 per sqft will be taken for the temporary land. All necessary logistics at temporary land/space & Safe transportation of materials from temporary land/space to the site shall be part of contractor's scope & respective costs shall be included in the Contract amount.

19. Pandemic Covid-19:

The Contractor shall assess and take in to consideration the difficulties and challenges in respect to Pandemic COVID-19 during execution of the Contract. The Contract Price shall be inclusive of such considerations.