

Annex 2: Document Submission Checklist

If proponent is a company:

Document	Checkmark (✓) by Proponent	Field to be used by STO during bid opening
Letter of EOI stating the bidders' Interest		
ID Card Copies/PP Copies of Shareholders		
Memorandum and Article of Association		
Board Resolution		
Company registration copy		
Person of contact details		
Bank Reference letter		
Annual Audited Financial Report of recent four(4) Financial Years		
project experience summery list (Annex 1)		
Proposed Method Statement for the execution of the project		

Note: Signature / Stamp on all pages of the proposal