

Join the **Leading Insurer**
of the Maldives.

ASSISTANT OFFICER – SALES (Temporary) 2 nos. of vacancies

REQUIREMENTS

- IGCSE/GCE O'Level 05 passes or Edexcel GCE A'Level 02 passes (Grade C and above)
- Previous work experience will be an added advantage
- Computer skills with knowledge of MS Office Applications
- Excellent verbal and written communication skills in Dhivehi and English
- Excellent inter-personal skills and ability to work in a team environment
- Pleasant personality

RESPONSIBILITIES

- Sell insurance products by establishing contact with prospect clients
- Issue quotation for customer, conducting necessary surveys and negotiate with customer
- Generate prospects and leads and meet individual and as team sales targets
- Participate in sales trips, campaigns, exhibitions, roadshow, or fairs in promoting products of Allied Insurance and generating leads from the promotional activities
- Ensure appropriate and timely delivery of service for the customers

REMUNERATION & BENEFITS

- An attractive salary package will be provided to the successful candidates

CONTRACT DURATION: **SIX (06) MONTHS**

Interested candidates please apply in writing along with Job Application Form, Job Letter, ID card copy, CV, and copies of relevant certificates to:

Allied Insurance Company of the Maldives Pvt. Ltd.
Allied Building, 3rd Floor, Chaandhane Magu,
Male', 20156,
Maldives

1600
332 5035
jobs@allied.mv
www.allied.mv

- Application form is available at our website
- Applications with:
 - inaccurate information,
 - incomplete application form
 - missing other required documents such as CV, letters will be disqualified

Please apply on or before 15 December 2022 — 15:30 hrs.

Only shortlisted candidates will be called for interview and for more information [Call us at 1600](tel:1600)
(All prospective employees must pass a background check)

