



NATIONAL DISASTER MANAGEMENT CENTRE
MALE' REP OF MALDIVES



Economic Prosperity – Social Harmony

TERMS OF REFERENCE

For the services of an Exit Strategy & Strategic Planning Consultant

Scaling up the National Capacity for Disaster Risk Reduction and Management in the Maldives Project

BACKGROUND

Over the last 10 years, the small island state of the Maldives has suffered from the region's worst-ever catastrophic disaster event, which is the Indian Ocean Tsunami in 2004. Since then, localized disasters due to hydro-meteorological and oceanic hazards have been frequently recurring. Future outlook is likely to worsen according to the modeled impacts of climate change such as sea level rise, changes in rainfall patterns and temperature increase. All these can cause grave risk to the very small islands of the country and the cost of damages may be enormous in relation to the size of the country's economy.

The Government of Maldives is firmly committed to enhancement of its capacity for disaster risk reduction and management (DRRM). To address challenges and constraints to increase Maldives' capacity for DRRM, the National Disaster Management Centre (NDMC) of the Maldives has partnered with the United Nations Development Programme. This project aims to support the Government of Maldives for its enactment and operationalization of Disaster Risk Management (DRM) legislation, strengthening of early warning operating procedures, increasing public awareness and knowledge on disaster risk reduction and climate change adaptation, and increasing community capacity for disaster preparedness.

The project will focus on increasing capacities especially at the island level and work towards achieving the following results:

- Enhancement of island level capacity for disaster response.
- Strengthening of early warning and emergency communication systems.
- Improve capacity of stakeholders through NDMC to report progress according to the Sendai Framework for Disaster Risk Reduction 2015 - 2030



Intended Results:

The following concrete results will be delivered under this project:

1. 25 master trainers for community emergency response team induction trained to disseminating skills on DRR
2. Over 25 people trained to use innovative technologies to map islands for proactive DRR and climate change actions
3. A disaster information hub established at NDMC
4. Over 31 points across the country connected through an early warning and emergency communication system and these points have standard operating procedures for receiving early warning and actions to be taken and have timely access to usable early warning for sudden onset and slow onset disasters
5. 5 islands with community response teams (CERTs) with capacities in hazard monitoring, preparedness, response and recovery.
6. 9 islands with disaster response equipment (Flood drainage pumps, firefighting kits, Search and rescue kits)
7. The NDMC is able to:
 - a. Receive warning from MMS and disseminate messages and instructions for official actions to DM focal points on a timely manner;
 - b. Establish innovative methodologies for crisis monitoring at the island level as evidence for improved preparedness and timely response and recovery. This can include crowdsourcing and appropriate scientific application;
 - c. Establish capacity for loss reporting and archiving disaster loss data;
 - d. Establish a National Platform on disaster management for policy advocacy and coordination.

Project beneficiaries

The key project beneficiaries are the first responders to disasters in the Maldives and local communities. Through intervention in capacity building through community-based disaster risk reduction programme, the project will benefit more than 4 island communities. Nine islands will benefit through interventions to equip islands with disaster response equipment. Further 20 islands will benefit through interventions to equip atolls nationwide with early warning and emergency communication systems.

SCOPE OF WORK

The consultant is required to develop an Exit Strategy and funding mechanism for continuation of each of the following component including the development of a strategic plan for the National disaster management centre:

- i) Component 1: development of a strategic plan for the National Disaster Management Centre
- ii) Component 2: integration of project activities into NDMC's current work packages
- iii) Component 3: scaling-up and extension of operation of services for the early warning and emergency communications system;
- iv) Component 4: scaling up the disaster information hub including sustenance through a national data collection mechanism

EXPECTED OUTPUTS AND TIMELINE

The exit strategy should include but not limited to:

#	Output	Deliverables	Timeline
1	Inception report with a detailed workplan incorporating deliverables prescribed in this ToR		1 week upon commencement
2	Strategic plan to guide the National Disaster Management Centre through the next 3 years	<p>a. Baseline report including – strategic planning survey meeting with staff and collecting information through face-face interviews and</p> <p>b. 1-day strategic planning retreat - facilitated planning sessions to achieve agreement on the outcome of the baseline report with key stakeholders to create dialogue including the establishment of work groups and committees around key areas identified.</p> <p>c. Final plan - the consultant will produce the final strategic plan document that will serve as a 'touchstone' for both operational decision</p>	3 weeks



		making and fund development activities for the sustenance of programmes carried out at NDMC.	
3	SNCDRRM project exit strategy	<p>a- Report on institutional mechanism to incorporate project activities including monitoring and reporting of national capacities developed through the project</p> <p>b- Review of further scaling up of project deliverables for future funding and sustenance</p> <p>c- Final exit strategy that will articulate the sustainability plan, institutional, financial and policy arrangements</p>	

Schedule of reporting

The draft inception report must be submitted not later than 1 week after the commencement, and the final inception report must be submitted as soon as the draft inception report has been approved by NDMC.

#	Output	Drafts	Submission date
1	Inception Report	week 1	1 week
3	Final Strategic plan	3 rd week	4 th week
4	Report on Draft exit strategy	6 th week	6 th week
5	Exit strategy	7 th week	7 th week

DURATION

The total time to undertake the services shall be a period of **7 weeks** after signing of the contract.

Successful individual must be available to commence the assignment in **April 2018**.



QUALIFICATION AND EXPERIENCE

- Minimum University Degree in Management, Public Administration and disaster risk management and environmental management and climate change
- Minimum 5 years of work experience in a related field
- Strategic planning experience would be an added advantage

SELECTION CRITERIA

#	Criteria	Percentage
1	Academic qualifications	35%
3	Presentation and interview	25%
4	Experience	15%
5	Financial proposal	25%

CONTRACT VALUE

The total contract value for the consultancy will be disbursed according to the schedule below.

#	Output	Percentage
1	Inception report	5%
3	Strategic plan	35%
4	Report on Draft Exit Strategy	20%
5	Exit Strategy	40%

FACILITIES PROVIDED BY THE CLIENT

The project management unit in NDMC will provide necessary information, material and equipment for the fulfilment of the tasks mentioned in this ToR. All travel associated with this consultancy will be borne by the project.



6/6

REPORTING

The consultant will be homebased with regular weekly meetings with the project management unit at NDMC. The consultant will report directly to the Project Manager throughout the duration of the contract unless otherwise advised by the client. Client shall be able to devote considerable amount of time for the project.

APPLICATION

- Letter of expression of interest (EOI)
- Curriculum Vitae (summarizing the applicant's qualification to perform the services, including similar assignments, experience and availability of appropriate skills)
- Copy of National Identification Card
- Attested copies of educational certificates

SUBMISSION

Expressions of interest must be delivered in sealed envelopes or emailed titled '*EOI for the development of the project exit strategy for the Scaling up the National Capacity for Disaster Risk Reduction and Management in the Maldives project*' and the submitting individuals name and address to the address below on or before 1100hrs 03 May 2018 local time. For electronic submissions, send in to info@ndmc.gov.mv

Queries

For any queries please email:

ahmed.aslam@ndmc.gov.mv

Project Manager

Scaling up the National Capacity for Disaster Risk Reduction and Management in Maldives

National Disaster Management Centre

Rihijehikoshi, Ameeneemagu

Male' Maldives