

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِالْحَمْدِ لِلَّهِ الَّذِي هَدَانَا لِهَذَا وَمَا كُنَّا لِنَشْكُرَهُ لَوْلَا رَحْمَتُ اللَّهِ عَلَيْنَا لَكُنَّا مِنَ الْخَاسِرِينَ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِالْحَمْدِ لِلَّهِ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِالْحَمْدِ لِلَّهِ الرَّحْمَنِ الرَّحِيمِ

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بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ وَبِالْحَمْدِ لِلَّهِ الرَّحْمَنِ الرَّحِيمِ

اِسْتِثْنَاءِ رِسْمِ زَكَوٰتِ مَكْرَهَاتِ كَوْنِهَا، كَيْفِيَّةُ اِسْتِثْنَاءِ اِذَا كُنَّ مَكْرَهَاتٍ وَجِبَتْ لَهَا زَكَوٰتٌ

<u>اِسْتِثْنَاءُ مَكْرَهَاتِ زَكَوٰتِ مَكْرَهَاتِ كَوْنِهَا</u>		
اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____		
مَدَّةُ اِسْتِثْنَاءِ بِقَدْرِ اِسْتِثْنَاءِ	مَدَّةُ اِسْتِثْنَاءِ بِقَدْرِ اِسْتِثْنَاءِ	مَدَّةُ اِسْتِثْنَاءِ بِقَدْرِ اِسْتِثْنَاءِ
20	20	1. (دَفْعُ زَكَوٰتِ مَكْرَهَاتِ كَوْنِهَا) مَدَّةُ اِسْتِثْنَاءِ 10 اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ (بِقَدْرِ اِسْتِثْنَاءِ مَدَّةُ اِسْتِثْنَاءِ 10 اِسْمُ مَكْرَهَاتِ كَوْنِهَا، اِسْمُ مَكْرَهَاتِ كَوْنِهَا 02 اِسْمُ مَكْرَهَاتِ كَوْنِهَا)
مَدَّةُ اِسْتِثْنَاءِ		
اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____		

<u>اِسْتِثْنَاءُ مَكْرَهَاتِ زَكَوٰتِ مَكْرَهَاتِ كَوْنِهَا</u>		
مَدَّةُ اِسْتِثْنَاءِ بِقَدْرِ اِسْتِثْنَاءِ	مَدَّةُ اِسْتِثْنَاءِ بِقَدْرِ اِسْتِثْنَاءِ	مَدَّةُ اِسْتِثْنَاءِ بِقَدْرِ اِسْتِثْنَاءِ
10	10	2- اِسْتِثْنَاءُ رِسْمِ زَكَوٰتِ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا: <input checked="" type="checkbox"/> اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____
20	20	3- اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____ اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____
30	30	اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا اِسْمُ مَكْرَهَاتِ كَوْنِهَا: _____

نامیہ ایسوسی ایشن کے ذریعہ	نامیہ ایسوسی ایشن کے ذریعہ	نامیہ ایسوسی ایشن کے ذریعہ	نامیہ ایسوسی ایشن کے ذریعہ
1			
2			
3			
4			
5			
6			
			تعداد

معاون نامیہ ایسوسی ایشن (ممبرز)

ممبروں کی فہرست اور نامیہ ایسوسی ایشن:

.....: سہ ماہی: سہ ماہی
.....: سہ ماہی: سہ ماہی
.....: سہ ماہی: سہ ماہی
.....: سہ ماہی: سہ ماہی

دستورالعمل برگزاری مسابقات علمی و فرهنگی در مدارس و مراکز آموزشی و پژوهشی

ردیف (شماره)	عنوان	موضوع (موضوع)	مکان برگزاری مسابقات	شماره
				1
				2
				3
				4
				5
				6
				7
				8
				9
				10

توضیح: ترتیب برگزاری مسابقات و همچنین مدت زمان برگزاری 10 روز بعد از اعلامیه است. این کار باید با همکاری و هماهنگی تمام دستگاه‌های ذیربط انجام شود. این مسابقات باید در سطح مدارس و مراکز آموزشی و پژوهشی برگزار شود. همچنین می‌تواند در سطح استان و کشور نیز برگزار شود. این مسابقات باید در راستای اهداف سند چشم‌انداز و سند تحول بنیادین انجام شود.

		شماره:
		تاریخ:
موضوع:		ردیف مسابقات:
		نام مسابقات علمی و فرهنگی:

BID SECURITY FORMAT

The Issuing Bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.

_____ [Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: _____ [Name and Address of Procuring Entity]

Date: _____

BID GUARANTEE No.: _____

We have been informed that [name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated (hereinafter called "the Bid") for the execution of [name of contract] under Invitation for Bids No. [Procurement Reference number] ("the IFB").

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we [name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [amount in figures] ([amount in words]) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Form of Bid; or
- (b) having been notified of the acceptance of its Bid by the Procuring Entity during the period of bid validity, (i) fails or refuses to execute the Contract Form; or (ii) fails or refuses to furnish the performance security, if required, in accordance with the Instructions to Bidders.

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of the Bidder's Bid.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s)]

PERFORMANCE GUARANTEE FORMAT

[The issuing bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

Date: *[insert date (as day, month, and year)]*

Title of the procurement: *[Insert general title of the procurement]*

Procurement Reference No: *[insert reference]*

Bank's Branch or Office: *[insert complete name of Guarantor]*

Beneficiary: *[insert complete name of Procuring Entity]*

PERFORMANCE GUARANTEE No.: *[insert Performance Guarantee number]*

We have been informed that *[insert complete name of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert day and month]*, *[insert year]* with you, for the supply of *[description of Goods and related Services]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a Performance Guarantee is required.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum(s) not exceeding *[insert amount(s)¹ in figures and words]* upon receipt by us of your first demand in writing declaring the Supplier to be in default under the Contract, without cavil or argument, or your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Guarantee shall expire no later than the *[insert number]* day of *[insert month]* *[insert year]*,² and any demand for payment under it must be received by us at this office on or before that date. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Procuring Entity's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded.

.....

[signatures of authorized representatives of the bank]

¹ The Bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Procuring Entity.

² Dates established in accordance with Clause 18.4 of the General Conditions of Contract ("GCC"), taking into account any warranty obligations of the Supplier under Clause 16.2 of the GCC intended to be secured by a partial Performance Guarantee.

BANK GUARANTEE FOR ADVANCE PAYMENT

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated.]

Date: *[insert date (as day, month, and year)]*

Title of the procurement: *[Insert general title of the procurement]*

Procurement Reference No: *[insert reference]*

[Issuing bank's letterhead]

Beneficiary: *[insert legal name and address of Procuring Entity]*

ADVANCE PAYMENT GUARANTEE No.: *[insert Advance Payment Guarantee no.]*

We, *[insert legal name and address of bank]*, have been informed that *[insert complete name and address of Supplier]* (hereinafter called "the Supplier") has entered into Contract No. *[insert number]* dated *[insert date of Agreement]* with you, for the supply of *[insert types of Goods to be delivered]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance is to be made against an advance payment guarantee.

At the request of the Supplier, we hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount(s)³ in figures and words]* upon receipt by us of your first demand in writing declaring that the Supplier is in breach of its obligation under the Contract because the Supplier used the advance payment for purposes other than toward delivery of the Goods.

It is a condition for any claim and payment under this Guarantee to be made that the advance payment referred to above must have been received by the Supplier on its account *[insert number and domicile of the account]*

This Guarantee shall remain valid and in full effect from the date of the advance payment received by the Supplier under the Contract until *[insert date⁴]*. We agree to a one-time extension of this Guarantee for a period not to exceed *[six months][one year]*, in response to the Procuring Entity's written request for such extension, such request to be presented to us before the expiry of the Guarantee.

This Guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s) of authorized representative(s) of the bank]

³ The issuing bank shall insert the amount(s) specified in the SCC and denominated, as specified in the SCC, either in the currency(ies) of the Contract or a freely convertible currency acceptable to the Procuring Entity.

⁴ Insert the Delivery date stipulated in the Contract Delivery Schedule.

سَوَاحِبُ سَوَاحِبٍ - 3: هُوَ سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ / يَسْرُسِرُ سَوَاحِبٌ سَوَاحِبٌ
سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ سَوَاحِبٌ

ދިވެހިސަރުކާރުގެ ގެޒެޓް ގައި ބަޔާންކޮށްފައިވާ ގޮތުގައި ސަރުކާރުގެ ގަވާއިދުތަކާ އެއްގޮތަށް ސަރުކާރުގެ ގަވާއިދުތަކާ އެއްގޮތަށް

މަނުކޮށްފައިވާ ގޮތުގައި: MNU-CA-PAMD/2023/3

Specifications for HRM System

Technical Requirements
Web-based system with cross browser compatibility
Cloud-based Hosted Services
Modern consumer based UX/UI with technologies such as Motion View Control
Widget capabilities
Database backup/restore capability
Database should not have duplicate/redundant data
System Security and audit Capability
Active Directory and Email-based user authentication
MS SQL Data Migration
Mobile version (Android and Iphone compatible)
Modular Based
Geo-tag Attendance Capabilities
Multi-Lingual (English and Dhivehi)
Should be Integration with different type of biometric attendance terminal (including existing machine and terminal)
Functional Requirements
Selfservice Portal
Supervisor Dashboards
Manage all employee details, attendance, leave and payroll
Manage employee records
Manpower Planning, Recruitment Management, Onboarding and Offboarding, Staff transfers and hibernations of positions
Make designation/position changes as required (without termination and re-hiring)
Configurable flexi-time/shift duty and Odd Shift Duties with day cross-over functionality: minimum of 3 shifts - required
Time-Sheets function for flexi or remote working staff or for General attendance Adjustments.
Employee portal and Profile Manager (to view his/her information, attendance details, apply for leave, check balance, leave status, view payslips etc)
Flexible HR process approval functionality (configurable approval levels with Notifications)
Automated Payroll Management According to University Policies and Local Regulations
Multi-Currency Payroll processing
Generate SAP compatible payroll sheets
Ability to post payslips (for HR staff) and view payslips (for employees)
Integrated performance appraisal functionality
Probation Evaluation and Job Confirmation
Staff appeal submission capability

Digital filing system for HR related documents
Staff Retirement Management
Manage various benefits (e.g. service allowance, shift duty allowance, phone allowance, Staff Loans) as required
Asset Management (e.g. record of computers, laptops, others assigned to staff)
Manage expatriate details (e.g. passport, visa, work permit details)
Staff Learning Management System
HR Analytics and Custom reports
View status of attendance devices
Leave Planning and Leave Calendar
Leave chit printing functionality (ability to format according to requirements)
HR Service Request processing (Reference Letters ... etc)
Support & Implementation
Initial setup and configuration (including server setup, attendance device setup & configuration, web server setup & deployment).
Customizations should be provided according to government and university policies and requirements.
Support with data entry and migration from the current HR system.
Configure all the management & reporting functions for use.
Training should be provided including technical training for IT, Admin and HR Staff (approximately 30 staff)
Assistance with 1 to 3 general staff training sessions if required.

