| SUBMISSION REQUIREMENTS CHECKLIST |  |  |   |
|-----------------------------------|--|--|---|
| #                                 | Document   |  | ✓ |
| 1                                 | Business Registration Certificate                    |  |   |
| 2                                 | GST Registration.                                    |  |   |
| 3                                 | Audited financial statement                          |  |   |
| 4                                 | Quotation  |  |   |
| 5                                 | Reference letters                                    |  |   |
| 6                                 | Tax Clearance Report (a report issued Last 3 months) |  |   |

By signing, you agree that all documents in this Checklist are included as part of the overall bid submission

| Note: If not | applicable, please mention the reason for not providing the document. |
|--------------|---|
| Signa        | ature:  |
| Name         | e/Position:   |