

Join the **Leading Insurer** of the Maldives.

SENIOR OFFICER – LEGAL

REQUIREMENTS

- Bachelor's Degree in Law (or) Shariah and Law
- Must have obtained license to practice law
- Good legal analysis skills and in-depth knowledge of insurance related laws and regulations, local legal procedures and instruments and significant experience in applying legal expertise and ability to prepare case documents, legal briefs and opinions
- Fluency in written and spoken Dhivehi and English is highly essential
- Strong interpersonal communication skills including spoken, written and presentation skills
- Pleasant personality

RESPONSIBILITIES

- Represent the company in lawsuits and carry out assigned case related work
- Prepare legal opinions, briefs, reports and provide legal advice on relevant matters
- Perform legal research and analysis and prepare write-ups on matters
- Draft, develop and review company policies and procedures.
- Draft, review agreements and other legal documents.
- Translate legal documents from English to Dhivehi and vice versa.
- Assist in all legal matters, company secretarial function, and carry out any other relevant work assigned by the Head of Legal and/or Management.

REMUNERATION & BENEFITS

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Sales Incentive
- Health & Life Insurance Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates please apply in writing along with Job Application Form, Job Letter, ID card copy, CV, and copies of relevant certificates to:

Allied Insurance Company of the Maldives Pvt. Ltd.
Allied Building, 3rd Floor, Chaandhane Magu,
Male', 20156,
Maldives

1600
332 5035
jobs@allied.mv
www.allied.mv

- Application form is available at our website
- Applications with:
 - inaccurate information,
 - incomplete application form
 - missing other required documents such as CV, letters will be disqualified

Please apply on or before 12 February 2023 — 15:30 hrs.

Only shortlisted candidates will be called for interview and for more information [Call us at 1600](tel:1600)
(All prospective employees must pass a background check)

