

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**

**DESIGN & CONSTRUCTION OF A FUEL SHED AT MALE INDUSTRIAL VILLAGE**

Ref. No. FSM-EOI/2023/01

Date: 2<sup>nd</sup> February 2023

Fuel Supplies Maldives Pvt Ltd (FSM) invites interested parties meeting the requirements set out in attached Instructions to Applicants to submit written Expression of Interest (EOI) for the Design and Construction of a Fuel Shed at Male' Industrial Village.

The selected parties will then be invited to submit a more detailed proposal through a restricted request for proposal process.

To guide you in the preparation of the EOI, please find enclosed:

1. Annex I: Instructions to applicants
2. Annex II: EOI Cover Letter

This letter is not to be construed in any way as an offer to contract with you/your company.

Yours Sincerely,



Mohamed Saeed  
General Manager  
Procurement Department

## ANNEX I - INSTRUCTIONS TO APPLICANTS

### DESIGN & CONSTRUCTION OF A FUEL SHED AT MALE INDUSTRIAL VILLAGE

#### 1. General Condition

- 1.1. FSM invites EOIs for design and construction of a fuel shed at Male Industrial Village .
- 1.2. The eligible proponents are limited to,
  - Registered contractors at Ministry of National Planning, Housing & Infrastructure
  - Construction firms with a minimum of 5 years' experience in the industry
- 1.3. The applicant shall bear all costs associated with the preparation and submission of the EOI, and FSM will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.
- 1.4. To assist in the assessment and comparison of EOI proposals, FSM may, at its discretion, ask any proponent to submit further documents for clarification and verification of the applicant's EOI proposal.

#### 2. EOI Proposal

The EOI shall comprise the following documents:

- 2.1. EOI Cover Letter as per Annexure II.
- 2.2. Applicant's details: company's business name, country of incorporation, registry number; address of the corporate headquarters and its branch office(s), date of incorporation and/or commencement of business, company's Memorandum of Association and Article of Association.
- 2.3. Contractor Registration Certificate
- 2.4. Proof of 5 years' experience in the construction industry
- 2.5. Details of construction projects with a combined value of Minimum MVR 25,000,000. These projects shall include residential and industrial buildings.

### 3. Submission of EOI

3.1. The EOI shall be type-written and signed by the applicant or a person or persons, duly authorized by the applicant to submit the proposal.

3.2. The applicants shall submit their EOI to

FSM Building 6<sup>th</sup> Floor  
Procurement Department

clearly stated “EOI for Design and Construction of a Fuel Shed at Male’ Industrial Village”

or email to: [bidsubmissions@fsm.mv](mailto:bidsubmissions@fsm.mv)

3.3. Deadline for submission is **19<sup>th</sup> February 2023, 1400hrs, Maldives Time.**

3.4. EOI Proposal should be submitted or emailed along with required documents, on or before the submission deadline.

3.5. FSM may, at its discretion, extend the deadline for the submission of the EOI, in which case all rights and obligations of FSM and applicants previously subject to the deadline will thereafter be subject to the deadline as extended.

3.6. Any EOI received by FSM after the deadline for submission of EOI will be rejected.

3.7. The applicant may withdraw its EOI after submission, provided that written notice of the withdrawal is received by FSM prior to the deadline for submission. No EOI may be modified after passing the deadline for submission of EOI.

3.8. All EOI shall be addressed to.

Mohamed Saeed  
General Manager  
Procurement Department.  
Fuel Supplies Maldives Pvt Ltd  
FSM Building, Boduthakurufaanu Magu 20026, Male’  
Email: [tenders@fsm.mv](mailto:tenders@fsm.mv)

#### 4. Criteria for shortlisting applications

- 4.1. Applicant must be a registered contractor (Housing Ministry)
- 4.2. The applicant must have at least 5 years of experience in the construction industry.
- 4.3. The applicant must have successfully completed **construction projects** with a combined value of minimum **MVR 25,000,000**. These projects shall include residential and industrial buildings.
- 4.4. Proof of the completion of the projects shall be submitted along with the EOI.

#### 5. Evaluation of EOI

- 5.1. To assist in the examination, evaluation, and comparison of EOIs, FSM may at its discretion ask the applicant for clarification of its EOI. The request for clarification and the response shall be in writing via email and no change in substance of the EOI shall be sought, offered, or permitted.
- 5.2. FSM will examine the EOI to determine whether it is complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the EOI is generally in order.
- 5.3. Prior to the detailed evaluation, FSM will determine the substantial responsiveness of each EOI through preliminary examination of documents submitted. A substantially responsive offer is one which conforms to all the terms and conditions of the EOI. FSM reserves the right to waive minor deviations if they do not affect the capability of an applicant to perform the works.
- 5.4. An EOI determined as not substantially responsive will be rejected.
- 5.5. This EOI does not entail any commitment on the part of FSM, either financial or otherwise. FSM reserves the right to accept or reject any EOI without incurring any obligation to inform the affected applicant/s of the grounds.
- 5.6. For additional information, clarification or any communication relating to this EOI, applicants may write to [tenders@fsm.mv](mailto:tenders@fsm.mv)

- 5.6.1 Deadline for clarifications: **9<sup>th</sup> February 2023, 1100hrs** Maldives local time.
- 5.6.2 Responses to all clarifications will be sent on **13<sup>th</sup> February 2023**.
- 5.6.3 Deadline for submission is **19<sup>th</sup> February 2023, 1400hrs, Maldives Time**.

## 6. Notices

- 6.1. This Invitation for an EOI does not constitute a solicitation. FSM reserves the right to change or cancel the requirement at any time during the EOI and/or Selective Tender Process. Thus, submitting a response to this Invitation for an EOI does not automatically guarantee that the party will be considered for the Selective Tender Process. FSM undertakes to maintain confidentiality and protect information contained in the EOI documents to be used for any other purpose other than for this EOI.

*Annex-II - Cover Letter*

*Date: 2<sup>nd</sup> February 2023*

To: Mr. Mohamed Saeed  
General Manager  
Procurement Department.  
Fuel Supplies Maldives Pvt Ltd.  
FSM Building, Boduthakurufaanu Magu, Male'  
Email: [tenders@fsm.mv](mailto:tenders@fsm.mv)

**DESIGN & CONSTRUCTION OF A FUEL SHED AT MALE INDUSTRIAL VILLAGE**

The intent of this Letter is to provide a written expression, in response to EOI Notice (FSM-EOI/2023/01) to hire a contractor to construct a Fuel Shed at Male' Industrial Village.

We/I, the undersigned, declare that:

The EOI proposal comprise the following documents.

- a) EOI Cover Letter as per Annexure II.
- b) Applicant's details: company's business name, country of incorporation, registry number; address of the corporate headquarters and its branch office(s), date of incorporation and/or commencement of business, company's Memorandum of Association and Article of Association.
- c) Contractor Registration Certificate.
- d) Proof of 5 years industry experience.
- e) Additional information: Details of the completed projects.

In witness thereof, we submit this EOI proposal under and in accordance with the terms of the Instructions to Applicants document.

Yours faithfully,

*Date: (to be filled by applicant)*

*(Signature, name, and designation of the Authorized signatory to be filled in by the applicant)*

*(Seal of applicant should be stamped here)*