

Join the **Leading Insurer** of the Maldives.

ASSISTANT OFFICER – INTERNAL AUDIT

REQUIREMENTS

- ACCA Knowledge level completed / Advance Diploma in a related field
- Experience in related field will be an added advantage
- Computer skills with knowledge of MS Office Applications
- Excellent verbal and written communication skills in Dhivehi and English
- Excellent inter-personal skills and ability to work in a team environment
- Able to work independently and adhere to tight reporting deadline
- Pleasant personality

RESPONSIBILITIES

- Perform audit planning activities under the supervision of the Auditor-in-Charge
- Perform field work activities as per the audit plan and the work program
- Prepare working papers to clearly and accurately record the execution of specific audit procedures as defined by the engagement objectives and planned approach
- Draft audit findings for review by the Auditor-in-Charge
- Report and assist the Team leader with reviews and special audit work as required.
- Provide administrative support to the Internal Audit Department.

REMUNERATION & BENEFITS

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Sales Incentive
- Health & Life Insurance Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates please apply in writing along with Job Application Form, Job Letter, ID card copy, CV, and copies of relevant certificates to:

Allied Insurance Company of the Maldives Pvt. Ltd.
Allied Building, 3rd Floor, Chaandhane Magu,
Male', 20156,
Maldives

1600
332 5035
jobs@allied.mv
www.allied.mv

- Application form is available at our website
- Applications with:
 - inaccurate information,
 - incomplete application form
 - missing other required documents such as CV, letters will be disqualified

Please apply on or before **02 March 2023** — 15:30 hrs.

Only shortlisted candidates will be called for interview and for more information [Call us at 1600](tel:1600)
(All prospective employees must pass a background check)

