

INFORMATION SHEET FOR  
HOSPITAL WAYFINDING AND SIGNAGE BOARD DESIGN

Addu Equatorial Hospital requires to redesign the hospital's wayfinding and general signage boards to make it easier for patients and those visiting to easily navigate through its premises.

**Scope of work:**

- Design wayfinding boards that easily guide visitors to different departments and areas of the hospital.
  - o Signage boards should be easily identifiable and attractive
  - o It should be visible from distance
  - o It should be designed such that visitors are able to easily differentiate departments.
  - o Design must take into consideration people of special needs.
  - o Hospital map should be designed to be displayed in OPD and ER area and should include emergency evacuation plan.
- Design identifying nameboards of all departments and areas.
  - o All departments and area name boards should be designed with reasonable size for visibility
  - o Name boards of consultation rooms must be designed to be highly visible and easily identifiable.
- Design navigation routes within hospital compound.
  - o Hospital Name board should be designed to be displayed on both OPD & Emergency entrance
  - o Emergency entrance display name "Emergency" board should be designed to be highly visible and should be designed to be displayed at main emergency entrance and casualty entrance.
  - o Available specialty board should be displayed at main entrance and available specialist information board should be displayed in main OPD area.
  - o Vehicle traffic routes, speed requirement signs, traffic sign boards should be designed
  - o Hospital area map of buildings within compound should be designed to be displayed at both entrance routes

**Requirements:**

- All design work original vector files, fonts and color codes should be provided.
- Designs should specify the materials, dimensions and method of installation.
- Materials proposed in design should be durable.
- Should provide minimum two amendments without charge, if required, before finalization of design.
- Should provide consultancy during installation of design work.