بسم الله الرحمن الرحيم

HOUSING DEVELOPMENT CORPORATION

Letter of Invitation to Tender

Date: 16th March 2023
Invitation of Tender No: HDC (161)-PWM/IU/2023/157

1. Housing Development Corporation Limited invites interested and eligible bidders to submit proposals to "Development of the Strategic Plan (SP) and Strategic Action Plan (SAP) of HDC" (hereinafter called the "Works" or "Project") as per the requirement given by the Employer.
2. All parties who meet the eligibility criteria of this tender are allowed to submit proposals.
3. Tenderers shall declare all Conflict(s) of Interests to any HDC employee/HDC Board of Directors/any vendor, financial, non-financial or otherwise.
4. Tenderers shall register as a vendor prior to the bid submission date stated below in clause 10 via the "Vendors" tab in the portal.
5. A complete set of the tender documents may be obtained by the interested Tenderers from HDC's portal link: https://bids.hdc.com.mv
6. Tenders must be uploaded to the portal prior to the deadline mentioned below in Clause 10. It is recommended to encrypt the tender document when uploading the file. If the bid is encrypted, the bidder shall share the password during the bid opening stage. Failure to share the password during the bid opening stage will render in disqualification of the bid.
7. A representative for each bidder shall attend the bid opening session. Failure to attend the bid opening session will render disqualification.
8. Original bid security must be submitted to the office mentioned below in clause 10, not later than the bid submission deadline. Failure to submit the original bid security will render disqualification of the bid.
9. Tenders will be opened in a session to be held at the office mentioned below in Clause 10, and in the presence of representatives of tenderers who attend the bid opening session. This session will take place at the time and date tabulated in Clause 10 of this section or such other time and date as may be notified to the tenderers.
10. Dates and timing for the tender process.

ACTIVITY	TIME & DATE	VENUE
Pre- Bid Meeting:	11:00Hrs, 20th March 2023	Pre-bid session will be conducted via Zoom Meeting: Link: https://bit.ly/3JgOo7r
Deadline for written inquiry by potential bidders:	12:00hrs, 21st March 2023	Queries shall be raised via the portal https://bids.hdc.com.mv Clarification of the inquiries will be published at: https://bids.hdc.com.mv
Deadline for Bid submission	11:00hrs, 29th March 2023	Bids shall be submitted Via the portal https://bids.hdc.com.mv
Deadline for Bid opening	11:00hrs, 29th March 2023	Housing Development Corporation Ltd., Reception, Ground Floor, HDC Building, Hulhumale'

Yours Sincerely,

Ali Ibrahim
Deputy Director
Housing Development Corporation Ltd. (Employer)

HOUSING DEVELOPMENT CORPORATION LTD. C-793/2008

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