



**ITEMS TO BE DISCARDED**

Department: Admin

#	Item Name	Inventory Number	Brand	Model	Serial Number	Current Status	Justification for discarding	PIC of the item	Price
1	Hitachi TV	E12.SM.2019.04.03.03	Hitachi		NA	Damager	Damager		
2	HP Printer P10061	E12.SM.2015.04.09.09	HP		NA	Damager	Damager		1950.00
3	HP Laser Printer P1102	E12.SM.2016.04.09.10	HP		NA	Damager	Damager		1950.00
4	Computer Monitor	NA	Acer		NA	Damager	Damager		
5	Document Priter P118w	E12>SM.2019.04.09.14	FUJII XEROX		138457	Damager	Damager		1457.55
6	Document Priter P118w	E12>SM.2019.04.09.15	FUJII XEROX		NA	Damager	Damager		1457.55
7	Office Chair	NA	NA		NA	Damager	Baavefa spongeandu halaakuvefa		
8	Bed Side Table	E12.SM.2007.02.10.01	NA		NA	dhabarujahaafa	DHABARUJAHAA BAAVEFA		NA
9	Notice Board	E12.SM.2002.02.21.01	NA		NA	bihloorigadu ney	bihloorigadu ney		NA
10	Cellin Fan	NA	NA		NA	Damager	Damager		
11	Cellin Fan	NA	NA		NA	Damager	Damager		
12	Toilate Mirrow	NA	NA		NA	Baavefa	Baavefa		NA
13	Plastic Chaire	NA	NA		NA	Baavefa	Baavefa		
14	Plastic Chaire	NA	NA		NA	Baavefa	Baavefa		
15	Plastic Chaire	NA	NA		NA	Baavefa	Baavefa		
16	Plastic Chaire	NA	NA		NA	Baavefa	Baavefa		
17	Office Tabal ( Grey )	E12.SM.2006.02.02.06			NA	Halaakuvefa	Baave halaakuvefa		1075.00
18	Office Tabal ( Grey )	E12.SM.2006.02.02.07			NA	Halaakuvefa	Baave halaakuvefa		1075.00
19	Window	NA			NA	Good	beynumukuran nagaafa		NA
20	Door in Ambulance Garaaz	NA			NA	dhabarujahaafa	DHABARUJAHAA BAAVEFA		NA
21	Door in Toilat	NA			NA	Damager	Damager		NA
22	HP Printer Leserjet pro M15W	E12.SM.2019.04.09.12	HP		VNC3L02955	Damager	Damager		1457.55
23	HP Printer Leserjet pro M15W	E12.SM.2019.04.09.13	HP		VNC3109490	Damager	Damager		1457.55
24	generator	E12.sm.2005.04.26.01				Damager	Damager		
25	Wall Clock	E12.SM.2016.02.12.08				Damager	Damager		200.00
26	Wall Clock	E12.SM.2016.02.12.09				Damager	Damager		200.00
27	Wall Clock	E12.SM.2016.02.12.10				Damager	Damager		90.00
28	Wall Clock	E12.SM.2016.02.12.11				Damager	Damager		90.00
29	Washin Machin	E12.SM.2016.04.09.10	Hitachi			Good	DHABARUJAHAA BAAVEFA		5604.00
30	Printer Brother	E12.SM.2011.04.09.07	Brother			Damager	Display gos Print nukureve		NA
31	AC	E12.SM.2015.04.01.05	Hitachi		NA	Damager	Damager		NA

Requesting Department:

HOD's Name: Nazeef Abbas (Admin Officer)

Signature:



TO BE COMPLETED BY THE DISCARDING COMMITTEE

Committees Decision

To discard

Not to discard

Others