

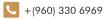
INVITATION TO BID

"Supply and delivery of a Video conferencing system"

ITB no: RACL/IUL(PROC)/2023/26

Issued on: May 18, 2023



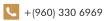




Contents

Section 1. Letter of Invitation	
Section 2: Instructions to Bidders	
A. GENERAL PROVISIONS	
B. PREPARATION OF BIDS	6
C. SUBMISSION AND OPENING OF BIDS	9
D. EVALUATION AND COMPARISON OF BIDS	
E. AWARD OF CONTRACT	
Section 3. Bid Data Sheet	
Section 4. Evaluation Criteria	
Section 5. Schedule of Requirements	
Section 6. Returnable Bidding Forms/Checklist	20
FORM A: BID SUBMISSION FORM	
FORM B: PRICE SCHEDULE FORM	
FORM C: QUOTATION	





info@airports.mv



Section 1. Letter of Invitation

Regional Airports Company Limited (RACL) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the **"Supply and delivery of a Video conferencing system".**

This ITB includes the following documents.

Section 1: Letter of Invitation Section 2: Instruction to Bidders Section 3: Bid Data Sheet (BDS) Section 4: Evaluation Criteria Section 5: Schedule of Requirements and Technical Specifications Section 6: Returnable Bidding Forms

- Form A: Bid Submission Form
- Form B: Price Schedule
- Form C: Quotation

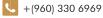
If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

RACL looks forward to receiving your Bid and thank you in advance for your interest in RACL procurement opportunities.

Issued by:

Name: Abdulla Mizan Title: General Manager, Procurement Date: May 18, 2023







Section 2: Instructions to Bidders

/	A. GENERAL PROVIS	SIONS	
1.	Scope of Bid	1.1	Regional Airports Company Limited wishes to invite sealed bids from interested and eligible bidders for the Supply and delivery of a Video conferencing system as described in Section 5, Schedule of Requirements.
		1.2	Throughout this ITB: a) the term "in writing" means communicated in written form
			(e.g., by mail, e-mail, fax)b) "Day" means calendar day.
		1.3	The successful Bidder will be expected to complete the works within
			the project duration as specified in the Price Schedule Form proposed by the Bidder
2.	Fraud and Corruption	2.1	 RACL requires that staff, as well as bidders/suppliers/contractors, observe the highest standard of ethics during this procurement. In pursuance of this policy, RACL defines "Corrupt practice" as the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and "Fraudulent practice" as misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of RACL, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial noncompetitive levels and to deprive RACL of the benefits of free and open competition.
		2.2	In pursuance of this policy, RACL:
			a) Will reject a bid if it determines that the bidder has engaged in corrupt or fraudulent practices in competing for the contract in question.



			b)	Will declare a bidder ineligible, either indefinitely or for a
				stated period, to be awarded a contract (from RACL) if it at any
				time determines that the bidder has engaged in corrupt or
				fraudulent practices in competing for, or in executing, a RACL
				contract.
3.	Eligibility	3.1	This	s invitation is open to all interested bidders, both local and
			For	eign, with a formal intent to enter into an agreement. A Bidder
			sho	uld not be suspended, debarred, or otherwise identified as
			ine	igible by a state institution. Bidders are required to disclose to
			RAG	CL whether they are subject to any sanction or suspension
			imp	oosed by a state institution.
4	Conflict of Interest	4.1	ΑB	idder shall not have a conflict of interest. Any Bidder found to
			hav	e a conflict of interest shall be disqualified. A bidder is found to
			hav	e a conflict of interest for the purpose of this Bidding Process if
			the	Bidder;
			a)	Directly or indirectly controls another bidder, or is controlled
				by or is under common control with another Bidder; or
			b)	Has a relationship with another Bidder, directly or through
				common third parties, that puts it in a position to influence the
				Bid of another Bidder, or influence the decisions of the
				Purchaser regarding this Bidding process; or
			c)	Or any of its affiliates participated as a consultant in the
				preparation of the design or technical specifications of the
				goods that are the subject of the Bid; or
			d)	Or any of its affiliates has been hired (or is proposed to be
				hired) by RACL for the Contract implementation; or
			e)	Has a close business or family relationship with a staff of
				RACL who:
				(i) are directly or indirectly involved in the preparation of the
				bidding document or specifications of the Contract, and/or
				the Bid evaluation process of such Contract; or (ii) would be



			involved in the implementation or supervision of such		
			Contract.		
			(iii) is a senior management staff of Regional Airports		
			Company Limited (RACL).		
		4.2	A firm that is a Bidder shall not participate in more than one Bid.		
			This includes participation as a subcontractor. Such participation		
			shall result in the disqualification of the Bid.		
E	3. PREPARATION O	FBIDS			
5.	Cost of	5.1	The Bidder shall bear all costs related to the preparation and/or		
	Preparation of		submission of the Bid, regardless of whether its Bid is selected or		
	Bids		not. RACL shall not be responsible or liable for those costs,		
			regardless of the conduct or outcome of the procurement process.		
6.	Language	6.1	The Bid, as well as all related correspondence exchanged by the		
			Bidder and RACL, shall be written in the language(s) specified in		
			the BDS.		
7.	Documents	7.1	The Bid shall comprise of the following documents and related		
	Comprising the		forms.		
	Bid		a) Documents Establishing the Eligibility of the Bidder;		
			1. Company background/profile		
			2. Certificate of Business registration		
			3. GST registration certificate (if registered for GST)		
			4. Tax clearance report (valid within the last 3 months)		
			b) Bid Submission Form		
			c) Price Schedule Form		
			d) Quotation		
8.	Bid submission	8.1	The Bidder shall submit a completed Bid Submission Form. Failure		
0.	form	0.1	to submit the Bid Form and an incomplete submission of a Bid		
0	Duine Calaadu	0 1	Submission Form shall lead to the rejection of the Bid.		
9.	Price Schedule	9.1	A complete price schedule form must be submitted.		
	Form				



10.	Bid Security	10.1	A Ria	1 Security	if required by BDS, shall be provided in the amount
	Did Secony	10.1			· · · · ·
					cated in the BDS. The Bid Security shall be valid for
					twenty-eight (28) days after the final date of validity
				e Bid.	
		10.2	The I	Bid Securit	y shall be included along with the Bid. If Bid Security
			is ree	quired by	the ITB but is not found in the Bid, the bid shall be
			rejec	ted.	
		10.3	If the	e Bid Secu	rity amount or its validity period is found to be less
			than	what is re	quired by RACL, RACL shall reject the Bid.
		10.4	The	Bid Securit	y may be forfeited by RACL, and the Bid rejected , in
			the e	event of an	y, or combination, of the following conditions:
			a) I	If the Bidc	ler withdraws its bid during the period of the Bid
			`	Validity sp	ecified in the BDS, or;
			b) I	In the ever	nt the successful Bidder fails:
			i	i.	to sign the Contract after RACL has issued an
					award; or
			i	ii.	to furnish the Performance Security, insurances, or
					other documents that RACL may require as a
					condition precedent to the effectivity of the contract
					that may be awarded to the Bidder.
11.	Currency	11.1	All p	rices shall	be quoted in the currency or currencies indicated in
			the B	BDS. If pric	es are quoted in a currency not specified in the BDS,
			the E	Bid shall be	e rejected .
12.	Only One Bid	12.1	The	Bidder sha	Ill submit only one Bid.
		12.2	Bids	submitted	by two (2) or more Bidders shall all be rejected if
			they	are found	to have any of the following:
			a)	they ha	ive at least one controlling partner, director or
				shareho	lder in common; or
			b)	they hav	e a relationship with each other, directly or through
				commoi	n third parties, that puts them in a position to have
					to information about, or influence on the Bid of
					Bidder regarding this ITB process;



			c) they are subcontractors to each other's Bid, or a
			subcontractor to one Bid also submits another Bid under its
			name as lead Bidder;
13.	Bid Validity Period	13.1	Bids shall remain valid for the period specified in the BDS,
	,		commencing on the Deadline for Submission of Bids. A Bid valid
			for a shorter period shall be rejected by RACL and rendered non-
			responsive.
14.	Extension of Bid	14.1	In exceptional circumstances, prior to the expiration of the Bid
	Validity Period		validity period, RACL may request Bidders to extend the period of
	,		validity of their Bids. The request and the responses shall be made
			in writing and shall be considered integral to the bid.
		14.2	If the Bidder agrees to extend the validity of its Bid, it shall be done
			without any change to the original Bid.
		14.3	The Bidder has the right to refuse to extend the validity of its Bid,
			in which case, the Bid shall not be further evaluated.
15.	Clarification of	15.1	Bidders may request clarifications on any of the ITB documents no
	Bid (from the		later than the date indicated in the BDS. Any request for
	Bidders)		clarification must be sent in writing in the manner indicated in the
			BDS. If inquiries are sent other than specified channel, even if they
			are sent to a RACL staff member, RACL shall have no obligation to
			respond or confirm that the query was officially received.
		15.2	RACL will provide the responses to clarifications through the
			method specified in the BDS.
		15.3	RACL shall endeavor to provide responses to clarifications in an
			expeditious manner, but any delay in such response shall not cause
			an obligation on the part of RACL to extend the submission date of
			the Bids, unless RACL deems that such an extension is justified and
			necessary.
16.	Amendment of	16.1	At any time prior to the deadline of Bid submission, RACL may for
	Bids		any reason, modify the ITB in the form of an amendment to the
			ITB. Amendments will be made available to all prospective bidders.



		16.2	sub	mission of	nt is substantial, RACL may extend the Deadline for Bid to give the Bidders reasonable time to amendment into their Bids.		
17.	Pre-Bid Meeting	17.1	RACL may call for a Pre-Bid meeting at any time prior to the				
			deo	Idline for bid	submission.		
(C. SUBMISSION AND OPENING OF BIDS						
18.	Submission	18.1	The	Bidder shal	l submit a signed and complete Bid comprising the		
			doc	uments and	forms in accordance with the requirements of the		
			BDS	S. The Bid sh	nall be delivered using the method specified in the		
			BDS	S.			
		18.2	The	Bid shall be	signed by the Bidder or person(s) duly authorized		
			to d	commit the I	Bidder. The authorization shall be communicated		
			through a document evidencing such authorization issued by the				
			legal representative of the bidding entity, or a Power of Attorney,				
			accompanying the Bid.				
19.	Hard Copy	19.1	Har	rd copy (mar	nual) submission shall be governed as follows		
			a)	The signed	Bid shall be marked "Original", and its copies		
				marked "C	copy" as appropriate. The number of copies is		
				indicated in	the BDS. All copies shall be made from the signed		
				original onl	y. If there are discrepancies between the original		
					vies, the original shall prevail.		
			b)		es of the Original Bid and Copies of the bid must		
					together, and all pages must contain the page		
					d the stamp of the bidder.		
			c)		e sealed in an envelope, which shall:		
					Bear the name of the Bidder;		
				-	Bear the name of the bid.		
					with the Bid is not sealed and marked as required,		
			RACL shall assume no responsibility for the misplacement, loss, or				
			pre	mature oper	ning of the Bid.		



20.	Deadline for	20.1	Complete Bids must be received by RACL in the manner, and no
	Submission of		later than the date and time, specified in the BDS. RACL shall only
	Bids and Late Bids		recognize the actual date and time that the bid was received by
			RACL.
		20.2	RACL shall reject any Bid that is received after the deadline for the
			submission of Bids.
21.	Bid Opening	21.1	RACL will open the Bid in the presence of an ad-hoc committee
			formed by RACL of at least two (2) members.
		21.2	The Bidders' names, prices and any other information that RACL
			deems relevant will be announced at the bid opening.
		21.3	No Bid shall be rejected at the bid opening stage, except for late
			submissions, in which case, the Bid shall be returned unopened to
			the Bidders.
[D. EVALUATION		COMPARISON OF BIDS
22.	Confidentiality	22.1	Information relating to the examination, evaluation, and
			comparison of Bids, and the recommendation of contract award,
			shall not be disclosed to Bidders or any other persons not officially
			concerned with the process, even after publication of the contract
			award.
		22.2	Any effort by a Bidder or anyone on behalf of the Bidder to
			influence RACL in the examination, evaluation and comparison of
			the Bids or contract award decisions may, result in the rejection of
			its Bid and may subsequently be subject to the application of
			RACL's vendor sanctions procedures.
23.	Evaluation of Bids	23.1	RACL will conduct the evaluation solely on the basis of the Bids
			received.
		23.2	Evaluation of Bids shall be carried out according to the criteria
			provided in Section 4. (Evaluation Criteria).
24.	Due Diligence	24.1	RACL reserves the right to undertake a due diligence exercise,
			aimed at determining, to its satisfaction, the validity of the
			information provided by the Bidder. Such exercise shall be fully



			documented and may include, but need not be limited to, all or			
			any	any combination of the following:		
			a)	Verification of accuracy, correctness and authenticity of		
				information provided by the Bidder;		
			b)	Validation of extent of compliance to the ITB requirements and		
				evaluation criteria based on what has so far been found by the		
				evaluation team;		
			c)	Inquiry and reference checking with Government entities with		
				jurisdiction on the Bidder, or with previous clients, or any other		
				entity that may have done business with the Bidder;		
			d)	Inquiry and reference checking with previous clients on the		
				performance on on-going or completed contracts, including		
				physical inspections of previous works, as deemed necessary;		
			e)	Other means that RACL may deem appropriate, at any stage		
				within the selection process, prior to awarding the contract.		
25.	Clarification of	25.1	То	assist in the examination, evaluation and comparison of Bids,		
	Bids		RAG	CL may, at its discretion, request any Bidder for a clarification		
			of	its Bid. This includes asking for a demonstration of the		
			products/services proposed by the bidder.			
		25.2	RACL's request for clarification and the response shall be in writing			
			and no change in the prices or substance of the Bid shall be sought,			
			offered, or permitted, except to provide clarification, and confirm			
			the correction of any arithmetic errors discovered by RACL in the			
			eva	luation of the Bids, in accordance with the ITB.		
		25.3	Any	v unsolicited clarification submitted by a Bidder in respect to its		
			Bid	, which is not a response to a request by RACL, shall not be		
			con	sidered during the review and evaluation of the Bids.		
26.	Responsiveness of	26.1	RAG	CL's determination of a Bid's responsiveness will be based on		
	Bids		the	contents of the bid itself. A substantially responsive Bid is one		
			that conforms to all the terms, conditions, specifications, and other			
			req	requirements of the ITB without material deviation, reservation, or		
			om	ission.		



		26.2	If a bid is not substantially responsive, it shall be rejected by RACL		
			and may not subsequently be made responsive by the Bidder by		
			correction of the material deviation, reservation, or omission		
27.	Nonconformities,	27.1	Provided that a Bid is substantially responsive, RACL may waive		
	Reparable Errors		any non-conformities or omissions in the Bid that, in the opinion of		
	and		RACL, do not constitute a material deviation.		
	Omissions				
-		27.2	RACL may request the Bidder to submit the necessary information		
			or documentation, within a reasonable period, to rectify		
			nonmaterial nonconformities or omissions in the Bid related to		
			documentation requirements. Such an omission shall not be		
			related to any aspect of the price of the Bid. Failure of the Bidder		
			to comply with the request may result in the rejection of its Bid.		
		27.3	For the bids that have passed the preliminary examination, RACL		
			shall check, and correct arithmetical errors as follows:		
			a) if there is a discrepancy between the unit price and the line-		
			item total that is obtained by multiplying the unit price by the		
			quantity, the unit price shall prevail and the line item total shall		
			be corrected, unless in the opinion of RACL there is an obvious		
			misplacement of the decimal point in the unit price; in which		
			case, the line item total as quoted shall govern and the unit		
			price shall be corrected;		
			b) if there is an error in a total corresponding to the addition or		
			subtraction of subtotals, the subtotals shall prevail, and the		
			total shall be corrected; and		
			c) if there is a discrepancy between words and figures, the		
			amount in words shall prevail, unless the amount expressed in		
			words is related to an arithmetic error, in which case the		
			amount in figures shall prevail.		
		27.4	If the Bidder does not accept the correction of errors made by		
			RACL, its Bid shall be rejected.		

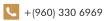


E	E. AWARD OF CONTRACT					
28.	Right to Accept,	28.1	RACL reserves the right to accept or reject any bid, to render any			
	Reject, Any or All		or all the bids as non-responsive, and to reject all Bids at any time			
	Bids		prior to award of contract, without incurring any liability, or			
			obligation to inform the affected Bidder(s) of the grounds for			
			RACL's action. RACL shall not be obliged to award the contract to			
			the lowest priced offer.			
29.	Award Criteria	29.1	Prior to expiration of the period of Bid validity, RACL shall award			
			the contract to the qualified and eligible Bidder that is found to be			
			responsive to the requirements of the Schedule of Requirements			
			and has received the highest marks in the evaluation.			
30.	Right to Vary	30.1	At the time of award of Contract, RACL reserves the right to vary			
	Requirements at		the quantity of goods and/or services, by up to a maximum twenty-			
	the Time of Award		five per cent (25%) of the total offer, without any change in the unit			
			price or other terms and conditions.			
		30.2	At the time of award of Contract, RACL reserves the right to vary			
			the sizes of the goods without any change to the unit price or total			
			price proposed by the bidder.			
31.	Contract	31.1	Within five (5) days from the date of receipt of the Contract, the			
	Signature		successful Bidder shall sign and date the Contract and return it to			
			RACL. Failure to do so may constitute sufficient grounds for the			
			annulment of the award, and forfeiture of the Bid Security, if any,			
			and on which event, RACL may award the Contract to the Second			
			highest rated or call for new Bids.			
32.	Performance	32.1	A performance security, if required in the BDS, shall be provided			
	Security		in the amount specified in BDS			
33.	Advance Payment	33.1	RACL reserves the right to pay an advance payment.			
34.	Liquidated	34.1	If specified in the BDS, RACL shall apply liquidated damages for			
	damages		the damages and/or risks caused to RACL resulting from the			
			Contractor's delays or breach of its obligations as per Contract.			



35.	Payment	35.1	The BDS shall specify the payment provisions.
	Provisions		
			Final Payment will be made only upon RACL's acceptance of the
			goods. The terms of payment shall be within thirty (30) days, after
			receipt of invoice and certification of acceptance of goods issued
			by the proper authority in RACL with direct supervision of the
			Contractor.
		35.2	RACL shall not be obliged to accept any payment terms proposed
			by a bidder in their bid, which are different from the payment
			provisions of RACL.







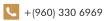
Section 3. Bid Data Sheet

BDS	Reference to	Data	Specific Instructions/Requirements
No.	Section 2.		
1	6	Language of the Bid	English
4	17	Pre-bid meeting	Will not be conducted
5	13	Bid Validity Period	30 Calendar days from the date of bid Submission
6	10	Bid Security	Not required
7	33	Advance Payment	Will not be applicable
8	34	Liquidated damages	0.1 percent per day of delay.
			Maximum 10 percent of the contract price.
9	32	Performance Security	10% of the contract value.
			The performance security must be valid for 30 days beyond the delivery date.
10	11	Currency of Bid	Maldivian Rufiyaa
11	15	Deadline for submitting	Date: May 21, 2023
		requests for clarifications/questions	Time: 14:00 hrs
12	15	Contact Details for submitting	Abdulla Mizan
		clarifications/questions	General Manager, Procurement
			tender@airports.mv
13	15,16	MannerofdisseminatingsupplementalinformationtotheITBandresponse/clarificationstoqueries	Will be emailed to the registered bidders
14	20	Deadline for Submission	Date: May 25, 2022
			Time: 14:00 hrs
15	18,19	Manner of Submitting Bids	1 Hard copy (Original)
16	18	Bid Submission Address	Regional Airports Company Limited 6 th Floor, H. Suez Ameer Ahmed Magu, 20095 Male, Maldives
17	21	Date, time, and venue for the	Date: May 25, 2022
		opening of bid	Time: 14:00 hrs
			Venue: Regional Airports Company Limited
			6 th Floor, H. Suez
			Ameer Ahmed Magu, 20095
			Male, Maldives



18	23	Evaluation Method for the According to the criteria mentioned in		
		Award of Contract	ontract 4. Evaluation Criteria	
19		Maximum Duration of contract	30 days from the date of signing the contract.	
20	35	Payment provisions	100 percent upon RACL's acceptance of the	
			goods.	





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Section 4. Evaluation Criteria

1. Preliminary Examination Criteria

Bids will be examined to determine whether the documents mentioned in Section 2 – Documents comprising the Bid have been fully completed and submitted. Failure to fully complete and submit any of the documents in Section 2, clause 7 of this ITB – Documents comprising the Bid will make the bid unresponsive and the bid will be rejected.

2. Eligibility Criteria

Eligibility will be evaluated on a Pass/Fail basis. Failure to pass any of the below criterion will make the bidder ineligible and the bid will be rejected.

Subject	Criteria	Document Submission Requirement
ELIGIBILITY		
Eligibility	Bidder is not suspended, debarred or otherwise identified as non-eligible by the Government of Maldives or any other state institution.	Form A: Bid Submission Form
Conflict of Interest	No conflict of interest in accordance with ITB 4.	Form A: Bid Submission Form

3. Technical Evaluation

Bids shall be examined to determine whether they meet the Schedule of Requirements in Section 5 of this document. The technical evaluation shall be carried out on a pass/fail basis.

4. Final Evaluation

Subject	Criteria	Document Submission
		Requirement
Price (60%)	Lowest priced bid shall receive the highest	Form B: Price Schedule
	mark. The remaining bidders shall receive	
	marks according to the below formula.	
	(Lowest price/Proposed price) *60	
Delivery (40%)	The bidder with the shortest delivery duration	Form B: Price Schedule
	shall receive the highest mark. The remaining	
	bidders shall receive marks according to the	
	below formula.	
	(Shortest duration/Proposed duration) *40	
Total (100%)	Price plus delivery percentages	



Section 5. Schedule of Requirements

The requirement for the bidders is to supply and deliver the following items to RACL.

1. Video conferencing system with the following technical specifications

- Codec (Integrated codec/camera/microphone/speaker)
- Remote Control
- Wall bracket
- Collaboration touch panel
- Wireless presentation
- Wireless Microphone
- Sharing Box
- TV Mount Kit
- Android 9.0 or higher
- Wide Camera 20MP field of view 133 (4x e-PTZ Camera)
- Telephoto Camera 8MP
- Auto privacy shutter
- Auto framing and speaker tracking
- Built in 8 MEMS Microphone Array
- 2 Built in 5W speakers.
- Audio code (AREA: 48KHZ bandwidth)
- Post processing on multi-channel acoustic echo cancellation
- Multi-channel dereverberation
- Long distance duplex voice pickup
- Automatic gain control
- High video quality up to 4kp30 people +4kp15 content sharing
- Audi/video recording and playback
- Do not disturb function.
- Multi-language support
- Communication protocol (H.323 /SIP)
- Dual Stream Protocol)
- FECC : H.224/H.281
- Gatekeeper account and SIP account
- Video Standard and network suitability (Video codec: H.265, H.264 High Profile, H.264, H.263, H.263)
- Forward error correction
- Bandwidth dynamic adaptive adjustment
- Shared content and audio preference strategy
- Bandwidth /protocol/ video audio self adaptive
- Network and security (Built-in dual band wireless network (802.11a/b/g/n/ac)
- Wireless AP mode
- Wireless Client mode
- Bluetooth 4.2
- TCP/IP (IPv4 and IPv6)



- HTTP/HTTPS webserver
- RS232/HTRTP API for control system
- AES 256 Encryption
- VLAN
- Time and date sync using SNTP
- Built-in certificate
- Content Sharing (USB and Type-C)
- Wireless Presentation Pod
- Miracast and virtual whiteboard
- Connections (2x HDMI output, 1 x line in and 1 x line out (both 3.5mm), 2x UBS 2.0, 1x 10/100/1000M ethernet port and 1 RJ45)
- Power adapter AC100-24V input and DC 48V/0.7A output
- Built-in storage of 16 GB
- Operating humidity: 10-95%

2. Delivery details

Deliver the above product to RACL head office (H. Suez, 6th floor).





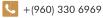


Section 6. Returnable Bidding Forms/Checklist

This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to the format of forms shall be permitted and no substitution shall be accepted. Any alteration to these forms will lead to rejection of the bid.

Have you duly completed all the Returnable Bidding Forms?	Please tick	Reference
	(to be	to page
	filled by	number
	the	in Bid (to
	bidder)	be filled
		by the
		bidder)
Form A: Bid Submission Form		
1. Company Background/profile		
2. Certificate of Business Registration		
3. GST registration certificate (if registered for GST)		
4. Tax clearance report (valid for the last 3 months)		
Form B: Price Schedule		
Form C: Quotation		







FORM A: BID SUBMISSION FORM

Name of Bidder			
Registration No		Registered	
		Address	
Bidder's Authorized Representative		Contact Person that RACL may contact for	
Information		requests for clarifications during Bid Evaluation	
Name:		Name:	
Title:		Title:	
Contact numbers:		Contact numbers:	
Email:		Email:	

We, the undersigned, offer to Supply and delivery of a Video conferencing system in accordance with your Invitation to Bid No. [*Insert ITB Reference Number*] and our Bid. We hereby submit our Bid.

We hereby declare that our firm,

- a) has not been suspended, debarred, sanctioned, or otherwise identified as ineligible by any state institution in the Republic of Maldives
- b) Have no conflict of interest in accordance with ITB clause 4.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by RACL.

We offer to carry out this work in conformity with the Bidding documents, and in accordance with the Schedule of Requirements (Section 5) of this ITB

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should RACL accept this Bid.

Name	Title	
Signature	Corporate Seal	
	Seal	
Date		



FORM B: PRICE SCHEDULE FORM

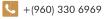
As specified in the letter of invitation under Section 1, RACL requires the stated items be supplied and delivered to RACL Head Office.

Note: This tender will be awarded to one bidder. Bidders MUST quote for every item in each line and column. The price quoted must be inclusive of all charges.

#	Item	Total price	
1	Supply and delivery of a Video conferencing system		
Sub	Subtotal		
GS	GST		
Toto	Total		

Delivery duration (in days)	







FORM C: QUOTATION

(Insert the quotation here).

All the items mentioned in the Schedule of requirements under section 5 of this ITB shall be quoted and all the items shall confirm to the specified requirements.

The quotation must include the delivery period.



