

Information Sheet

Upskilling & Training Programs offered under COVID-19 Income Support Project

The Ministry of Economic Development in collaboration with the World Bank is aiming to launch an upskilling and training programme for workers impacted by the COVID-19 crisis.

Targeted towards upskilling of prospective jobseekers in priority trades and is seeking interested training providers to conduct the required trainings for the duration of this programme in the area of Tourism.

The aim of this upskilling and training program is to provide certificate-level (both locally and internationally recognized) training opportunities to Maldivians within the priority areas. This program is essential to create pathways for displaced workers and workers whose employment has been affected by the pandemic.

The program will be implemented by the Ministry of Economic Development in collaboration with training providers currently established in the Maldives.

The Ministry of Economic Development now invites eligible Training Providers to register to provide the above-mentioned training program. Interested training providers should provide information demonstrating their capability, capacity, required qualifications and relevant experience to conduct the training programmes.

Training Provider Eligibility Criteria:

- The training provider must be registered as a training institution under the Ministry of Higher Education (if there are no regulatory requirements for institution registration the provider must be recognised by an international certification body)
- The training provider must have the capacity to conduct the programmes physically.
- Have previous experience in conducting vocational or technical training courses.
- Have relevant equipment, tools, and resources required for the training and conduct the practical sessions of the course module as required.
- The trainers must have relevant educational qualifications or specialized training in the field (licenses, certification, etc.) with adequate technical and field experience related to the training area.
- Courses offered must be completed by 15th December 2023 and must be either locally or internationally recognised.
- Eligibility of training providers with previous engagement in the project activities is subject to clearance of satisfactory performance and administrative requirements.

Fees covered by the Ministry of Economic Development for Tourism Upskilling & Training Programs.

Sample module fee breakdown per student

#	Sector	Course	Tuition Fee (MVR) per student
1	Housekeeping Operations	Certificate 3 in Housekeeping Operations	MVR 4,000/-
2	Culinary Arts	Certificate 3 in Culinary Arts	MVR 4,000/-
3	Tour Guiding	Certificate 3 in Tour Guiding	MVR 5,000/-
4	Leadership Development	Professional Certificate in Hospitality and Tourism Leadership	MVR 15,000/-
5	Hospitality Management		

Programme Duration

All training programmes that are to be offered under this programme must be completed before 15th December 2023 (at maximum 6 months courses)

Preferred Training Modality:

- i. Physical; or
- ii. Blended

Components included in the Maximum Course Fee per students:

- i. Initial Registration fee (where applicable)
- ii. Exam/ final assessment fee
- iii. Book allowance (where applicable)

Documents Required:

1. Valid Institute/ Business registration.
2. Training provider license or recognition from a local/international licensing body
3. Institution/Company profile including a brief description, main areas of training/business and profiles of key personnel/trainers (CVs of key trainers).
4. Evidence of previous training and experience.
5. Program outline (Include: program modules, duration, number of slots per batch, eligibility criteria, date of intake/completion, level of certificate awarded etc.).
6. Programme fee structure with training component/module level breakdowns.
7. Evidence indicating training capacity (available training infrastructure and equipment, number of classrooms, seating capacity, etc.)
8. Any other relevant information to support the application.

Evaluation Criteria

The applications will be evaluated based on the training providers capability to undertake the project. This will include an assessment of relevant experience, technical expertise, resource availability and strength.

#	Criteria	Points
1	Institute's capacity and experience in providing such training	50
2	Experience and qualifications of key personnel/trainers	50

- Applicants that receive at least 70% or more from each evaluation criteria above will be invited to register as a training provider under this programme.

For More Information

Further clarification regarding the registration process can be obtained from the address below during office hours 08:00 hrs – 16:00 hrs.

Shuhad Ibrahim
Project Director
COVID-19 Emergency Income Support Project
Ministry of Economic Development
Email: shuhad.ibrahim@trade.gov.mv

Training Providers Registration form must be delivered by e-mail before the deadlines stated in the announcement to the following address below:

Email: tender.pmu@trade.gov.mv