



TERMS OF REFERENCE

1. Objective

The objective of this consultancy is to provide expert advice and assistance in the procurement process for a landing craft. The consultant will evaluate technical requirements, safety features, and operational considerations to ensure a smooth and transparent purchase process. The consultant will also provide recommendations for cost minimization and ongoing operational efficiency.

2. Background

The Housing Development Corporation (Urbanco) operates in an industry that requires the efficient transportation of goods and equipment to various locations, including remote and challenging environments. To meet these logistical needs, the company has identified the requirement for a landing craft, which will enhance its capabilities for cargo delivery and support operations in coastal and shallow-water areas.

Given the specialized nature of landing craft procurement and the unique technical considerations involved, the company recognizes the need for expert guidance to ensure a successful purchase. The involvement of a consultant with extensive knowledge and experience in landing craft selection and acquisition is crucial to make informed decisions that align with operational requirements and regulatory standards.

Furthermore, the procurement department has emphasized the importance of a transparent and compliant procurement process, adhering to applicable regulations and procurement policies. The finance department has allocated a budget to engage a consultant who can assist in analyzing the technical aspects of the landing craft, evaluating safety features, and providing valuable recommendations.

3. Scope of work

The consultant's scope of work includes, but is not limited to, the following tasks:

- Analyzing technical requirements for the landing craft, including size, weight, cargo capacity, propulsion system, and navigation equipment.
- Assessing safety features and compliance with regulations.
- Evaluating the feasibility of the purchase and identifying potential cost-saving measures.
- Providing expert advice on operational considerations and advantages for ongoing tasks.
- Assisting in the procurement process, ensuring transparency and compliance.

4. Methodology

The consultant will employ the following methodology:

- Conduct research and analysis on landing craft specifications, safety standards, and operational best practices.
- Engage in discussions with relevant stakeholders, including procurement, finance, and operations departments.
- Conduct site visits, if necessary, to assess operational requirements and conditions.
- Collaborate with the procurement team to ensure compliance with procurement policies and regulations.
- Utilize industry expertise and knowledge to provide informed recommendations and advice.

5. Deliverables

The consultant will deliver the following:

- A comprehensive report outlining technical requirements, safety features, and operational considerations for the landing craft purchase.
- Recommendations for cost minimization and operational efficiency.
- Assistance and guidance throughout the procurement process, including documentation and compliance.

6. Duration of the Work

The duration of the consultancy shall be 6 months.

7. Academic Qualifications/Experience/Competencies

The consultant should possess the following qualifications, experience, and competencies:

- Degree in a related field.
- Proven experience in the procurement and evaluation of landing craft or similar marine vessels.
- In-depth knowledge of technical requirements, safety standards, and operational considerations for landing craft.
- Familiarity with relevant regulations and compliance requirements.
- Strong analytical and research skills.