

Registration Number: C01192020

Ref. Number: MSS-JV/2023/032

Date: 21<sup>st</sup> June 2023

**JOB OPPORTUNITY**

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| Position Name           | Accountant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| No. of Position         | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Worksite / Department   | STO Trade Center / 2 <sup>nd</sup> Floor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Salary                  | <ul style="list-style-type: none"> <li>• Net Salary Range: Negotiable</li> <li>• Health insurance will be provided after probation</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Job Responsibilities    | <ul style="list-style-type: none"> <li>• Accounting for all business transactions and preparing the monthly financial statements.</li> <li>• Perform month-end and year-end close processes.</li> <li>• Preparation of year-end accounts and statutory accounts.</li> <li>• Examining financial records to check for accuracy.</li> <li>• Act as a consultant for senior management for conducting cost and revenue analyses.</li> <li>• Responding to financial inquiries by gathering and interpreting data.</li> <li>• Preparing cash flow statements and controlling expenditure and cash flow of the Company.</li> <li>• Receivable and payables management.</li> <li>• Manage tax payments.</li> <li>• Conduct detailed risk analyses to assess potential investments.</li> <li>• Prepare and monitor the budgets of the Company.</li> <li>• Liaise with external and internal auditors.</li> </ul> |
| Required Qualifications | <ul style="list-style-type: none"> <li>• Bachelor's Degree in Financial Accounting or completed ACCA/CIMA professional level with minimum 2 years' experience as an accountant.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Deadline                | 29 <sup>th</sup> June 2023/ 1400hrs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| How to Apply            | <p>Interested candidates may send the following documents to our email <a href="mailto:info@stateshipping.mv">info@stateshipping.mv</a></p> <ol style="list-style-type: none"> <li>1. Cover letter</li> <li>2. Copy of ID card</li> <li>3. Copies of academic certificates</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|  | <ol style="list-style-type: none"><li>4. CV</li><li>5. Copies of reference letter by previous employers</li></ol> |
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For further clarifications you may contact us on +960 3029200.