## SENIOR OFFICER – INTERNAL AUDIT

Position Type: Permanent (Initial contract shall be for a period of 1 (one) year. The contract shall be renewed as permanent based on performance upon successful completion of one year.)

## **REQUIREMENTS**

- Association of Chartered Certified Accountants (ACCA) affiliate or degree in related field
- Minimum 1 years of work experience in a related field
- Experience in area of Insurance sector with similar work scope will be an added advantage
- Excellent verbal and written communication skills in Dhivehi and English
- Excellent inter-personal skills and ability to work in a solitary environment
- Computer skills with knowledge of MS office Applications

## **RESPONSIBILITIES**

- Supervision of audit or consulting engagement and the engagement team
- Identify business objectives, risks and evaluate key controls
- Design and execute audits to ensure the adequacy and effectiveness of the risk management, internal control, and governance process, in adherence to Department's procedures and applicable and professional auditing standards and identify opportunities for process improvements
- Prepare and review working papers to ensure the working papers are accurate, logical, and detailed in describing the work performed, test results and conclusions reached
- Develop and review audit findings and recommendations to ensuring a high level of technical accuracy, grammatical accuracy, and structure
- Perform other internal audit related duties as assigned

## **REMUNERATION & BENEFITS**

- Attractive salary based on qualification and experience
- Annual Bonus
- Flexible Leave Arrangement
- Sales Incentive

- Health & Life Insurance Plan
- Third Party Credit Schemes
- Staff Loan Scheme
- Learning & Development

Interested candidates please apply in writing along with Job Application Form, Job Letter, ID card copy, CV, and copies of relevant certificates to:

Allied Insurance Company of the Maldives Pvt. Ltd. Allied Building, 3rd Floor, Chaandhanee Magu, Male', 20156, Maldives

- 1600
- **3** 332 5035
- jobs@allied.mv
- www.allied.mv
- Application form is available at our website
- Applications with:
  - inaccurate information,
  - incomplete application form
- missing other required documents such as CV, letters will be disqualified

Please apply on or before 16 July 2023 — 15:30 hrs.

Only shortlisted candidates will be called for interview and for more information <u>Call us at 1600</u> (All prospective employees must pass a background check)





