



Ref: RACL/IUL (PROC)/2023/37

Date: 17th July 2023

Regional Airports Company Limited

Male', Republic of Maldives

Request for Proposals

Consultancy Services to develop modern aviation fueling facilities at RACL Airports

1. Project background and objectives

Regional Airports Company Limited (RACL) is a 100% government owned company established to manage and operate the regional airports in the Republic of Maldives. The company was established on the 30th of September 2020. RACL was formed as part of the government's initiative to improve the efficiency and effectiveness of airport management and operation. RACL currently operates and manages seven (7) Regional Airports – HA. Hoarafushi Airport, HDH. Hanimaadhoo Airport, HDH. Kulhudhuffushi Airport, SH. Funadhoo Airport, GDH. Maavarulu Airport, GDH. Faresmaathodaa and GN. Fuvahmulah Airport.

RACL expects the selected proponent (the consultant) to provide required assistance and support to develop modern aviation fueling facilities at all the airports managed and operated by the company.

2. Scope of the Service

Review of Tank Farm Design comprises, inter alia, the following works:

1. Review and standardization of establishment on site of facilities for the contractor, plant, personnel and equipment
2. Preliminary Engineering studies
3. Review of fabrication, delivery to site and erection of 3X fixed roof fuel storage tanks, product recovery tanks, fast flush system, slop systems, with associate equipment for tanks, etc
4. Firefighting system, fire water storage, firefighting piping and fittings on the tank including tank spray shell cooling rings, spray nozzles, tank top foam pourer and access platforms.
5. Containment area sizing and design
6. Hydraulic and Stress analysis for all piping works
7. Unloading facility / fuel Jetty – Mechanical
8. Aviation fuel receipt system
9. Delivery Systems including InterTank transfers and Refueller loading systems.
10. Electricals

11. Drainage System
12. Review of Automation System – design, install and test and commission the instrumentation works for metering systems, depot control & inventory management system, tank gauging systems, ESD system, and hydrant pump control systems, provision for interfaces with pipeline control system. Into – plane services area control system, display of airport information management system data, security and CCTV system, and fire detection system.
13. Testing and Commissioning – NDT review, hydrostatic testing, dry testing, wet testing, sampling and laboratory testing

3. Qualification and experience

The applicant should possess the following educational background and experience.

1. Must have minimum 15 years of experience in Handling/ Managing jet A1
2. JIV aviation Fuel Management
3. Understand IATA Guidance on Airport fuel storage capacity / requirements.

4. Deliverables

As per the requirements specified in section 2, Scope of the service of this request for proposal (RFP), RACL expects the potential applicant to include a tentative work schedule in their proposal specifying how they intend to carry out the work during the contract period (18 months). Proponents may use the sample format provided below or any other format by the applicant.

Tentative work schedule (August 2023 - January 2025) - 18 months					
Q-1	Q-2	Q-3	Q-4	Q-5	Q-6
Aug 23' to Oct 23'	Nov 23' - Jan 24'	Feb 24' - Apr 24'	May 24' - Jul 24'	Aug 24' - Oct 24'	Nov 24' - Jan 25'

5. Communication and Coordination

The consultant will maintain regular communication and coordination with the management of RACL throughout the engagement. This will include regular progress updates, submission of any reports specified in the deliverables, as well as any necessary meetings or discussions to address any issues or concerns that may arise.

6. Duration of the contract

The duration of the contract is **18 months** and shall be subject to renewal after elapse of the defined duration.

7. Remuneration

The successful candidate will be paid a fixed monthly remuneration of 30,000.00 per month. All payments will be made in Maldivian Rufiyaa

8. Document submission

The following are the documents to be submitted along with the *proposal submission form*.

1. Letter of interest clearly stating suitability for the position
2. Attested copies of Academic certificates and professional trainings
3. Curriculum vitae
4. Job reference letters (minimum 2)
5. Copy of National Identification Card
6. Any other document showcasing the proponent's suitability to perform the scope of services.
7. Tentative work schedule (Reference made to the clause 4 of this RFP)

9. Right to accept or reject a proposal.

RACL reserves the right to accept or reject any proposal, to render any or all the proposals as non-responsive, and to reject all Proposals at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Proponent(s) of the grounds for RACL's action. RACL shall not be obliged to award the contract to the lowest priced offer.



10. Selection criteria

The consultant will be selected based on the below criteria.

Criteria	Points
Qualification and experience <ul style="list-style-type: none">• A minimum 15 years of experience in Handling/ Managing jet A1• JIV aviation Fuel Management• Understand IATA Guidance on Airport fuel storage capacity / requirements.	50
Tentative work schedule <ul style="list-style-type: none">• based on the scope of the service (Reference made to the clause 4 of this IFP),	30
Interview performance (if necessary))	20
Total	100

11. Queries

For any queries relating to this RFP, please send your request to email proposals@airports.mv. The deadline for submission of queries is 24th July 2023 (14:00hrs).

12. Deadline for submission of proposal and proposal opening.

The proposals shall be submitted with required documents as mentioned below,

Submission date: 30th July 2023

Submission time: 14:00 HRS

Venue: Regional Airports Company Limited, Head Office, H. Suez, 7th Floor, Ameer Ahmed Magu

Proposals shall be opened at this time in the presence of proponents who choose to be present. RACL shall reject any proposal that is received after the deadline for the submission of Proposals.

13. Fraud and corruption

RACL requires that staff, as well as proponents/suppliers/contractors, observe the highest standard of ethics during this procurement. In pursuance of this policy, RACL defines.

- “Corrupt practice” as the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and

- b. “Fraudulent practice” as misrepresentation of facts to influence a procurement process or the execution of a contract to the detriment of RACL and includes collusive practice among proponents (prior to or after proposal submission) designed to establish proposal prices at artificial noncompetitive levels and to deprive RACL of the benefits of free and open competition.

RACL will reject a proposal if it determines that the proponent has engaged in corrupt or fraudulent practices in competing for the contract in question.

RACL will declare a proponent ineligible, either indefinitely or for a stated period, to be awarded a contract (from RACL) if it at any time determines that the proponent has engaged in corrupt or fraudulent practices in competing for, or in executing, a RACL contract.

14. Conflict of interest

A proponent shall not have a conflict of interest. Any proponent found to have a conflict of interest shall be disqualified. A proponent is found to have a conflict of interest for the purpose of this Bidding Process if the Proponent.

- a. Directly or indirectly controls another proponent, or is controlled by or is under common control with another proponent; or
- b. Has a relationship with another proponent, directly or through common third parties, that puts it in a position to influence the Proposal of another proponent, or influence the decisions of the Purchaser regarding this Bidding process; or
- c. Or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods that are the subject of the Proposal; or
- d. Or any of its affiliates has been hired (or is proposed to be hired) by RACL for the Contract implementation; or
- e. Has a close business or family relationship with a staff of RACL who.
 - (i) are directly or indirectly involved in the preparation of the bidding document or specifications of the Contract, and/or the Proposal evaluation process of such Contract; or
 - (ii) would be involved in the implementation or supervision of such Contract.
 - (iii) is a senior management staff of RACL.

A firm that is a proponent shall not participate in more than one proposal. This includes participation as a subcontractor. Such participation shall result in the disqualification of the proposal.



FORM A: PROPOSAL SUBMISSION FORM

Name of proponent			
Registration No		Registered Address	
Proponent's Authorized Representative Information	Contact Person that RAACL may contact for requests for clarifications during proposal Evaluation		
Name:			Name:
Title:			Title:
Contact numbers:			Contact numbers:
Email:			Email:

We/I, the undersigned, offer to provide the services listed in the scope of services in accordance with your terms of reference. We hereby submit our proposal.

Our attached price submission form is for the sum of *[Insert amount in words and figures and indicate currency]*.

We/I hereby declare that our firm,

- a) has not been suspended, debarred, sanctioned, or otherwise identified as ineligible by any state institution in the Republic of Maldives.
- b) have no conflict of interest in accordance with ITB clause 4.

We/I declare that all the information and statements made in this proposal are true and we accept that any misinterpretation or misrepresentation contained in this proposal may lead to our disqualification and/or sanctioning by RAACL.

We/I offer to provide the services in conformity with the terms of reference.

We/I understand and recognize that you are not bound to accept any proposals you receive.

I, the undersigned, certify that I am duly authorized by *[Insert Name of proponent]* to sign this proposal and bind it should RAACL accept this proposal.

Name		Title	
Signature		Corporate seal	
Date			