



TERMS OF REFERENCE FOR CONSULTANCY

Individual consultant to develop an analytical report on the key findings of School Reviews

Type of Contract: Contract for Individual Consultant

Duration: 2 Months from signing of contract.

Location: Off-site

Closing Date: 18th November 2018 | 13:00hrs

Background:

It is the responsibility of Quality Assurance Department (QAD) to evaluate and monitor the schools in Maldives to ensure that they are equipped with competent staff, sufficient resources and have financial stability with a conducive learning environment. In this regard, QAD has completed the target of reviewing all the government schools in 3 years' time. The information collected from these reviews need to be analyzed and synthesized into a comprehensive report so that findings can be meaningfully shared with stakeholders. As this is the only whole school monitoring activity currently carried out in the schools, the findings are imperative for establishing a quality education system in Maldives.

Quality Assurance Department is seeking technical support to write an analytical report on the findings of the 70 schools reviewed in 2018.

The overall objective of this proposal:

To develop an analytical report on the key findings of the School Reviews (conducted by QAD in 2018) highlighting strengths, issues of quality, the key challenges faced by schools and proposing policy level recommendations to address systemic issues.

Work Assignment:

A local consultant will be required to complete the following tasks.

- 1) Review the school review reports from 2018.
- 2) Identify the strengths, key issues and common challenges across all/most schools and provide an analysis on the issues and challenges for providing quality education.
- 3) Propose policy level recommendations to address the systemic issues
- 4) Present the findings to the stakeholders.
- 5) Finalize the report with feedback.
- 6) Provide feedback to QAD on improving external review
- 7) Handover print ready report to QAD

The work is to be completed within 40 days of contract signing.



Quality Assurance Department

Ministry of Education

H. Hulhugali, 3rd Floor | Karankaa Magu | Male', Maldives

Deliverables and Time Line:

Deliverables		Time frame
1	Draft finding of the analysis of the School Review Reports	20 working days
2	Presentation of the findings to QAD, MoE SMT and UNICEF	02 working days
3	Final analytical report on the analysis of the School Review Reports	18 working days
Total		40 working days

Supervision and Working Agreement:

- The Individual Consultant will work closely with the staff of Quality Assurance Department through regular communication by face to face meetings and emails.
- The payment would be made as a lump sum when all the deliverables are accepted by QAD

Required Qualifications/Experience:

- Master's Degree or higher in education field
- At least 5 years of experience in the education sector with experience of school management and experience at the education policy level
- Excellent analytical skills
- Excellent interpersonal and communication skills, results-oriented, ability to meet tight deadlines and good team spirit
- Have the experience of carrying out related consultancy work

Time frame and Terms of Payment:

- Time Frame: 40 working days from the contract signing.
- Terms of Payment: Full amount to be paid upon receiving formal acceptance of completion in writing from QAD within 30 days.

Application:

Interested individuals are invited to submit the application documents as hard copy:

To Quality Assurance Department
3rd Floor, H. Hulhugali,
Karankaa Magu, K. Male', Maldives.

On 18th November 2018 | 13:00hrs