

# LEASE PROPOSAL REQUEST

Requirement to lease a 2000 Sqft space for the purpose of office relocation.

<b>Proposal Number</b>	P-28-2023	<b>Proposal Submission Date</b>	20 <sup>th</sup> September 2023 11:00 hrs.
<b>Proposal Announcement Ref</b>	IAS/MIS/2023-2555		
<b>Proposal Submission Address</b>	Procurement Office, H.Silver Sands, Kalaafaanu Hingun, Male' Maldives		

Island Aviation Services Ltd. is seeking Proposals for the requirement stated below. Interested Parties are invited to submit their proposals for the supply of the goods and services as instructed in this document. Please ensure that all submissions comply with the instructions. Failure to comply with the instructions may result in disqualification of the Proposal.

SEPTEMBER 13, 2023

ISLAND AVIATION SERVICES LIMITED

M.Dar-Al-Eiman Building | Majeedhee Magu | K.Male' | Maldives

## 1. Invitation to Proposal

### SUMMARY

IASL is the National Airline of the Republic of Maldives and is wholly owned by the Government of Maldives. In addition to Air Transport Services, IASL offers various other aviation related services such as Air Cargo, Airport Management, Aircraft Engineering, and Ground Handling Services.

IASL is looking for a suitable party to lease a 2000 sqft space as mentioned in 2.1

## 2. Information for Parties

### 2.1. Goods / Services Required

- 2.1.1. Requirement for leasing a 2000 Sqft, office space
- 2.1.2. All finishing works should be already complete.
- 2.1.3. Location – Male, Maafannu area.
- 2.1.4. Contract Period – 1 years
- 2.1.5. Should have at least two toilets / a pantry and access to a balcony.
- 2.1.6. If the office space is located on 2<sup>nd</sup> floor or above, access to functioning passenger elevator

### 2.2. Required Documents

**Interested Parties must submit relevant documents as per below details.**

- a) Floor Plan
  - a. A detail measurement of the floor and the usable space.
- b) Payment Terms
  - a. The lessor can propose the rent as per below format.

Rent	Rate
Per Month	
Security Deposit (Advance)	

- c) Property owner ID card copy, property registration.